

Town of West Yellowstone

Tuesday, April 4, 2023

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.
Meeting ID: 893 834 1297.

WORK SESSION

5:30 PM

Mammoth Room Structural Upgrade

Discussion

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders: #6483 to Tri-State Excavating, Snow Removal, \$14,646.92

Claims

Business License Applications: Yellowstone Park Village transfer, resort tax bond waiver request

Consent Agenda

Minutes: **March 21, 2023 Town Council Meeting**

Town Manager & Staff Reports

Advisory Board Reports

Public Hearing: Ordinance No. 274, Mobile Food Vendors

ACTION ITEMS

Ordinance No.274, Second Reading, Mobile Food Vendors Ordinance, WYMC 5.30 Discussion/Action

Resolution No. 786, Fee Schedule for Mobile Food Vendors Discussion/Action

Wildlife Bridge, Letter of Support Discussion/Action

Wretched Mess Arts Fest Event and Encroachment Application Discussion/Action

Correspondence/FYI/Meeting Reminder



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or eroos@townofwestyellowstone.com.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.



UNION PACIFIC MAMMOTH DINING HALL ROOF FRAMING UPGRADE

WEST YELLOWSTONE, MONTANA



FA PROJECT NO. 1-22-0046
JUNE 30, 2020

SHEET INDEX

NO.	TITLE
S000	COVER SHEET
S001	STRUCTURAL NOTES
S100	EXISTING ROOF FRAMING PLAN
S101	NEW STEEL TRUSS/ LOG WRAPPED TRUSS
S102	EAST ELEVATION OF DINING ROOM
S500	DETAILS
S501	DETAILS
S502	DETAILS

CONSTRUCTION DRAWING

NO.	REVISIONS	BY	DATE

FORSGREEN
Associates Inc.
1137 SUMMERS DRIVE, REXBURG, ID 83440
PH: 208.356.9201 FAX: 208.356.0206



PROJECT NO.	1-22-0046
DRAWN	BM
DESIGNED	BM
APPROVED	KD
DATE	KD

THE TOWN OF
WEST YELLOWSTONE

UNION PACIFIC
MAMMOTH DINING HALL
COVER SHEET

SHEET NO:
S000

DATE:
JUNE 2022

PAGE NO:
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GENERAL

- ALL DESIGN, CONSTRUCTION, AND INSPECTION SHALL BE IN CONFORMANCE WITH THE 2021 INTERNATIONAL BUILDING CODE (IBC) AND REFERENCED STANDARDS.
- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT THE SITE.
- ALL OMISSIONS OR CONFLICTS BETWEEN THE VARIOUS ELEMENTS OF THE WORKING DRAWINGS AND/OR SPECIFICATIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER BEFORE PROCEEDING WITH ANY WORK INVOLVED.
- DRAWINGS INDICATE THE FINISHED PRODUCT. THEY DO NOT INDICATE A METHOD OF CONSTRUCTION. CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO PROTECT THE STRUCTURE DURING CONSTRUCTION. SUCH PRECAUTIONS SHALL INCLUDE, BUT NOT BE LIMITED TO, BRACING, SHORING FOR CONSTRUCTION EQUIPMENT, ETC.,.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPENSATING THE OWNER FOR ANY CHANGES MADE AS A RESULT OF A DEVIATION FROM THE CONTRACT DOCUMENTS, DEVIATION FROM THE SPECIFICATIONS, FAULTY MATERIALS, OR FAULTY WORKMANSHIP.
- OPTIONS ARE FOR THE CONTRACTOR'S CONVENIENCE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL REQUIRED DESIGN CHANGES. COST ASSOCIATED WITH ANY DESIGN WORK INITIATED BY THE OPTION SHALL BE BORN BY THE CONTRACTOR.
- CONTRACTOR SHALL BE RESPONSIBLE FOR SAFETY AND PROTECTION WITHIN AND ADJACENT TO THE JOB SITE.
- TEMPORARY SHORING AND BRACING SHALL BE PROVIDED WHEREVER NECESSARY TO TAKE CARE OF ALL LOADS TO WHICH THE STRUCTURE MAY BE SUBJECTED INCLUDING WIND. SUCH BRACING SHALL BE LEFT IN PLACE AS LONG AS MAY BE REQUIRED FOR SAFETY OR UNTIL ALL THE STRUCTURAL ELEMENTS ARE COMPLETE.
- DURING AND AFTER CONSTRUCTION THE CONTRACTOR AND/OR OWNER SHALL KEEP LOADS ON THE STRUCTURE WITHIN THE LIMITS OF THE DESIGN LOADS.
- THE GENERAL CONTRACTOR SHALL HAVE SHOP DRAWINGS REVIEWED BY THE ENGINEER PRIOR TO THE FABRICATION OR ERECTION FOR THE FOLLOWING ITEMS: REINFORCING STEEL, STRUCTURAL STEEL, AND MISCELLANEOUS METALS.
- ALL DETAILS, SECTIONS, AND NOTES ARE INTENDED TO BE TYPICAL AND SHALL APPLY TO SIMILAR SITUATIONS UNLESS NOTED OR SHOWN OTHERWISE.
- OBSERVATION VISITS TO THE JOB SITE BY THE OWNER, ENGINEER OR FIELD REPRESENTATIVES OF THE ENGINEER SHALL NEITHER BE CONSTRUED AS INSPECTION NOR APPROVAL OF CONSTRUCTION.
- SIZES, LOCATIONS, AND ANCHORAGE'S OF EQUIPMENT SHALL BE VERIFIED IN THE FIELD WITH EQUIPMENT MANUFACTURERS (SUPPLIERS) PRIOR TO PLACING CONCRETE OR FABRICATING STEEL.

DESIGN CRITERIA

THE FOLLOWING STRUCTURAL DESIGN LOADS APPLY U.N.O.:

- ROOF LIVE LOAD L_r = 20 PSF
- STRUCTURE RISK CATEGORY II
- SNOW LOAD:
 - GROUND SNOW LOAD P_g = 161 PSF
 - SNOW IMPORTANCE FACTOR I_s = 1.00
 - SNOW EXPOSURE FACTOR C_e = 1.00
 - SNOW THERMAL FACTOR C_t = 1.2
 - FLAT ROOF SNOW LOAD P_f = 135 PSF
 - SLOPED ROOF SNOW LOAD P_s = 135 PSF

WOOD FRAMING

- REFER TO STRUCTURAL DRAWINGS AND SPECIFICATIONS FOR DETAILS, ADDITIONAL NOTES AND SCHEDULES PERTAINING TO PLYWOOD ROOF.
- STRUCTURAL FRAMING LUMBER SHALL BE CLEARLY MARKED AND MEET THE FOLLOWING MINIMUM GRADES AS DEFINED BY THE 2015 EDITION OF THE NATIONAL DESIGN SPECIFICATION:
 - A. NEW LOG FACING: LODGE POLE - WALL LOG 30, MATCH EXISTING LOG GRADE.
- ALL THRU BOLTS SHALL BE ASTM A307 GRADE 36 WITH SQUARE HEADS AND NUTS
- ALL ROOF AND FLOOR JOISTS SHALL BE SUPPORTED LATERALLY AT THE ENDS AND AT EACH SUPPORT BY SOLID BLOCKING 2" THICK AND THE FULL DEPTH OF THE JOIST, EXCEPT WHERE THE END OF THE JOIST IS ATTACHED TO A HEADER OR BOND BEAM WITH METAL ANCHORS OR HANGERS.
- ALL NAILS SPECIFIED ON DETAILS OR SCHEDULED SHALL BE COMMON STEEL WIRE NAILS (COATED) UNLESS NOTED OTHERWISE AND SHALL COMPLY WITH REQUIREMENTS OF ASTM F 1667 AND IBC SECTION 2303.6.
- HOLES FOR NAILS, WHERE NECESSARY TO PREVENT SPLITTING, SHALL BE BORED OF A DIAMETER SMALLER THAN THAT OF THE NAILS.
- ALL JOISTS AND BEAM HANGERS, FRAMING ANCHORS, STRAP TIES, AND OTHER METAL FASTENERS FOR WOOD FRAMING SHALL BE SIMPSON BRAND (OR EQUIV.).
- UNLESS NOTED OTHERWISE, ANCHOR ALL TRUSSES, RAFTERS AND JOISTS TO SUPPORTS WITH GALVANIZED FRAMING ANCHORS.
- CUTTING AND NOTCHING OF STUDS. IN EXTERIOR WALLS AND BEARING PARTITIONS, ANY WOOD STUD IS PERMITTED TO BE CUT OR NOTCHED TO A DEPTH NOT EXCEEDING 25% OF ITS WIDTH. CUTTING OR NOTCHING OF STUDS TO A DEPTH NOT GREATER THAN 40% OF THE WIDTH IS PERMITTED IN NONBEARING PARTITIONS SUPPORTING NO LOADS OTHER THAN THE WEIGHT OF THE PARTITION.
- BORED HOLES IN STUDS. A HOLE NOT GREATER IN DIAMETER THAN 40% OF THE STUD WIDTH IS PERMITTED TO BE BORED IN ANY WOOD STUD. BORED HOLES NOT GREATER THAN 60% OF THE WIDTH OF THE STUD ARE PERMITTED IN NONBEARING PORTIONS OR IN ANY WALL WHERE EACH BORED STUD IS DOUBLED, PROVIDED NOT MORE THAN TWO SUCH SUCCESSIVE DOUBLED STUDS ARE SO BORED.
- IN NO CASE SHALL THE EDGE OF THE BORED HOLE BE NEARER THAN 5/8" TO THE EDGE OF THE STUD.
- NAILING AND CONNECTION SHALL BE IN CONFORMANCE W/ IBC AND AITC. REFER TO IBC 2018, TABLE 2304.10.1 FOR FASTENING SCHEDULE.
- PRESERVATIVE TREATED LUMBER SHALL BE IN CONFORMANCE WITH IBC SECTION 2303.1.9
- NAILS IN CONTACT WITH PRESERVATIVE TREATED LUMBER SHALL BE STAINLESS STEEL.
- GLUE-LAMINATED BEAMS SHALL CONFORM TO I.B.C COMBINATION 24F-V4 FOR SIMPLE SPANS. LUMBER SHALL BE DOUGLAS FIR 2400 PSI. CAMBER FOR DEAD LOAD AS SHOWN ON DRAWINGS.

POST-INSTALLED ANCHORS

- EXCEPT WHERE INDICATED ON THE DRAWINGS OR AS OTHERWISE APPROVED, POST-INSTALLED ANCHORS SHALL CONSIST OF THE FOLLOWING ANCHOR TYPES AS PROVIDED BY HILTI, INC. CONTACT HILTI AT (800) 879-8000 FOR PRODUCT RELATED QUESTIONS.
 - a) ANCHORAGE TO ROCK MASONRY
 - i) ADHESIVE ANCHORS USE:
 - HILTI HIT-HY 270 MASONRY ADHESIVE ANCHORING SYSTEM PER ICC ESR-2682.
 - STEEL ANCHOR ELEMENT SHALL BE HILTI HAS-E CONTINUOUSLY THREADED ROD OR CONTINUOUSLY DEFORMED STEEL REBAR
 - THE APPROPRIATE SIZE SCREEN TUBE SHALL BE USED PER ADHESIVE MANUFACTURER'S RECOMMENDATION
- INSTALL ANCHORS PER THE MANUFACTURER INSTRUCTIONS, AS INCLUDED IN THE ANCHOR PACKAGING.
- THE CONTRACTOR SHALL ARRANGE AN ANCHOR MANUFACTURER'S REPRESENTATIVE TO PROVIDE ONSITE INSTALLATION TRAINING FOR ALL OF THEIR ANCHORING PRODUCTS SPECIFIED. THE STRUCTURAL ENGINEER OF RECORD MUST RECEIVE DOCUMENTED CONFIRMATION THAT ALL OF THE CONTRACTOR'S PERSONNEL WHO INSTALL ANCHORS ARE TRAINED PRIOR TO THE COMMENCEMENT OF INSTALLING ANCHORS.

MASONRY

- ALL BEAM AND TRUSS POCKETS IN MASONRY SHALL BE GROUTED SOLID UNLESS OTHERWISE INDICATED ON THE DRAWINGS.
- MORTAR SHALL BE TYPE "S", CONFORM TO A.S.T.M. C270, AND SHALL HAVE THE FOLLOWING PROPORTIONS BY VOLUMES:
 - PORTLAND CEMENT 1 PART
 - HYDRATED LIME 1/4 - 1/2 PART DAMP.
 - DAMP, LOOSE AGGREGATE NOT LESS THAN 2-1/4 & NOT MORE THAN (3) TIMES THE SUM OF CEMENT AND LIME USED.
- NO MASONRY SHALL BE LAID WHEN THE TEMPERATURE OF THE OUTSIDE AIR IS BELOW 40 DEG. F., UNLESS APPROVED METHODS ARE USED DURING CONSTRUCTION TO PREVENT DAMAGE TO THE MASONRY. SUCH METHODS SHALL INCLUDE PROTECTION OF THE MASONRY FOR A PERIOD OF AT LEAST 48 HOURS.

NON-SHRINK GROUT

- F'C = 7,000 PSI MINIMUM IN 28 DAYS. FILL UP ENTIRE SPACE AVOIDING AIR POCKETS.
- GROUT SHALL BE HIGH STRENGTH, NON-METALLIC, NON-SHRINKING SLURRY GROUT.

STRUCTURAL STEEL

- STEEL PLATE ASTM A36 FOR STANDARD PLATE. PAINTED, COORDINATE COLOR WITH OWNER. WHERE REQUIRED BY THE PLAN PROVIDE ASTM A529 OR A572 GRADE 55 STEEL PLATE.
- TUBE STEEL ASTM A500 GRADE C, Fy = 50 KSI
- BOLTED CONNECTIONS BY LINDAPTER.
- PROVIDE SHOR DRAWINGS FOR ALL STEEL COMPONENTS TO BE REVIEWED BY THE E.O.R.

WELDING

- ALL WELDED CONNECTIONS SHALL CONFORM STRICTLY TO AMERICAN WELDING SOCIETY STANDARDS AND THE INTERNATIONAL BUILDING CODE. WELDING ELECTRODES SHALL BE E70XX.

QUALITY ASSURANCE PLAN

- SPECIAL INSPECTION SHALL BE PROVIDED ACCORDING TO IBC CHAPTER 17 FOR THE ITEMS IDENTIFIED IN THIS SECTION AND ON THE CONTRACT DOCUMENTS.
- THE NAMES AND CREDENTIALS OF SPECIAL INSPECTORS TO BE USED SHALL BE SUBMITTED TO THE BUILDING DEPARTMENT WHEN APPLYING FOR A BUILDING PERMIT.
- SPECIAL INSPECTION REPORTS SHALL BE DELIVERED TO THE OWNER BI-WEEKLY OR MORE FREQUENTLY AS REQUIRED BY THE INSPECTOR OR BUILDING OFFICIAL.
- OFF-SITE FABRICATION: WHERE FABRICATION OF STRUCTURAL LOAD-BEARING MEMBERS AND ASSEMBLIES IS BEING PERFORMED ON THE PREMISES OF A FABRICATORS SHOP, SPECIAL INSPECTION OF THE FABRICATED ITEMS SHALL BE IN ACCORDANCE WITH IBC SECTION 1704.2.5.1 UNLESS THE FABRICATOR IS APPROVED ACCORDING TO IBC SECTION 1704.2.5.1.
- ADHESIVE ANCHORS: PRIOR TO AND DURING ADHESIVE INJECTION TO INSURE PROPER INSTALLATION AS PER MANUFACTURERS REQUIREMENTS. CONTRACTOR SHALL SUBMIT PROPOSED ADHESIVE MANUFACTURERS EVALUATION REPORT TO ENGINEER PRIOR TO INSTALLATION.

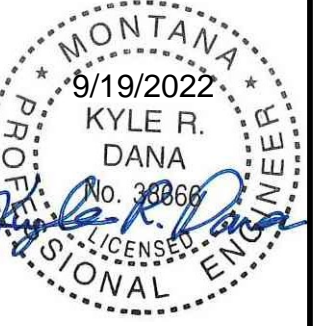
SECTION 1705.12.1 SPECIAL INSPECTIONS OF STRUCTURAL STEEL ELEMENTS

VERIFICATION AND INSPECTION	INSTRUCTION	CONTINUOUS DURING TASK LISTED	PERIODICALLY DURING TASK LISTED
CERTIFICATIONS OF FASTENERS		X	--
FASTENERS MARKED	VERIFY THAT FASTENERS HAVE BEEN MARKED IN ACCORDANCE WITH ASTM REQUIREMENTS	--	X
PROPER FASTENERS FOR JOINT	VERIFY GRADE, TYPE, AND BOLT LENGTH IF THREADS ARE EXCLUDED FROM THE SHEAR PLANE	--	X
PROPER BOLTING PROCEDURE	VERIFY APPROPRIATE FAYING SURFACE CONDITION AND HOLE PREPARATION, IF SPECIFIED, MEET REQUIREMENTS.	--	X
CONNECTING ELEMENTS	VERIFYING APPROPRIATE FAYING SURFACE CONDITION AND HOLE PREPARATION, IF SPECIFIED, MEET REQUIREMENTS.	--	X
PRE-INSTALLATION VERIFICATION TESTING	VERIFYING APPROPRIATE FAYING SURFACE CONDITION AND HOLE PREPARATION, IF SPECIFIED, MEET REQUIREMENTS.	--	X
PROPER STORAGE	VERIFY PROPER STORAGE OF BOLTS, NUTS, WASHERS, AND OTHER FASTENER COMPONENTS	--	X
DURING BOLTING (TABLE N5.6-2, AISC 360-16):			
- NOT REQUIRED IF ONLY SNUG-TIGHT JOINTS ARE SPECIFIED (PER SECTION N5.6(1) OF AISC 360-16).			
- NOT REQUIRED FOR PRETENSIONED JOINTS USING TURN-OF-THE-NUT METHOD WITH MATCH-MARKING, DIRECT-TENSION-INDICATORS, OR TWIST-OFF TYPE TENSION CONTROL METHOD (PER SECTION N5.6(2) OF AISC 360-16).			
SNUG-TIGHT PRIOR TO FINAL TORQUE	VERIFY THAT JOINTS ARE BROUGHT TO SNUG-TIGHT CONDITION PRIOR TO PRETENSIONING OPERATION	--	X
FASTENER COMPONENT	VERIFY THAT FASTENER COMPONENT IS NOT TURNED BY WRENCH PREVENTED FROM ROTATING	--	X
FASTENER FINAL TORQUE	VERIFY THAT FASTENERS ARE TORQUED IN ACCORDANCE WITH LINDAPTER SPECIFICATIONS, PROGRESSING SYSTEMATICALLY FROM THE MOST RIGID POINT TOWARD THE FREE EDGES	--	X
AFTER BOLTING (TABLE N5.6-3, AISC 360-16):			
DOCUMENT ACCEPTANCE OR REJECTION OF BOLTED CONNECTIONS		X	--
OTHER STEEL INSPECTIONS (SECTION N5.7, AISC 360-16; TABLES J8-1 & J10-1, AISC 341-16)			
STRUCTURAL STEEL DETAILS	ALL FABRICATED STEEL OR STEEL FRAMES SHALL BE INSPECTED TO VERIFY COMPLIANCE WITH THE DETAILS SHOWN IN THE CONSTRUCTION DOCUMENTS, SUCH AS BRACES, STIFFENERS, MEMBER LOCATIONS, AND PROPER APPLICATIONS OF JOINT DETAILS AT EACH CONNECTION	--	X
ANCHOR RODS AND OTHER EMBEDMENTS SUPPORTING STRUCTURAL STEEL	SHALL BE ON THE PREMISES DURING THE PLACEMENT OF ANCHOR RODS AND OTHER EMBEDMENTS SUPPORTING STRUCTURAL STEEL FOR COMPLIANCE WITH CONSTRUCTION DOCUMENTS. VERIFY THE DIAMETER, GRADE, TYPE, AND LENGTH OF ANCHOR ROD OR EMBEDDED ITEM, AND THE EXTENT OR DEPTH OF EMBEDMENT PRIOR TO PLACEMENT OF CONCRETE.	--	X

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NO.	REVISIONS	BY	DATE

FORSGREN Associates, Inc.
 1137 SUMMERS DRIVE, REXBURG, ID 83440
 PH: 208-356-9201 FAX: 208-356-0206



PROJECT NO. 1-22-0046	DESIGNED BY BM	APPROVED BY KO
DRAWN BY BM	DATE BY BM	DATE BY KO

THE TOWN OF WEST YELLOWSTONE

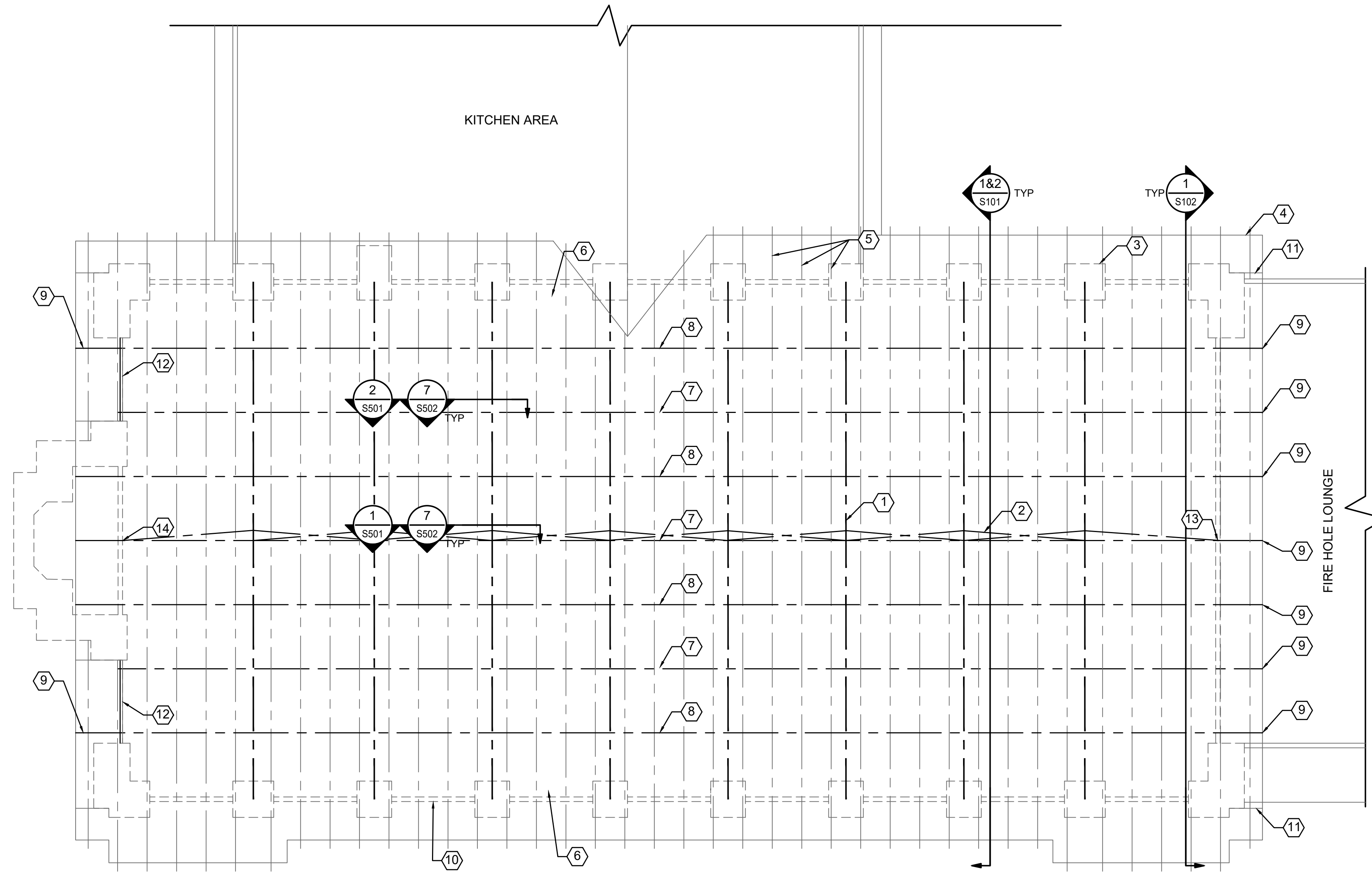
UNION PACIFIC MAMMOTH DINING HALL
STRUCTURAL NOTES

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EXISTING ROOF FRAMING PLAN
SCALE: 1/8"=1'

CONSTRUCTION NOTES:

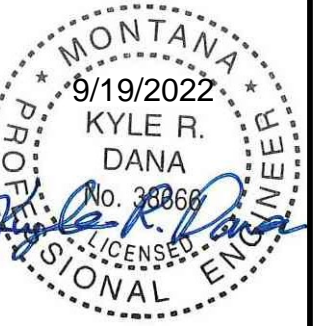
- ALL EXISTING LIGHTING AND COMPONENTS IN THE MAMMOTH HALL ROOM SHALL BE MAINTAINED IN PLACE AND PROTECTED DURING CONSTRUCTION. IF LIGHTS AND COMPONENTS ARE REMOVED DURING CONSTRUCTION THE CONTRACTOR SHALL BE RESPONSIBLE FOR UPGRADING THE LIGHTS AND COMPONENTS TO CURRENT ELECTRICAL CODE REQUIREMENTS WHILE PRESERVING AND MATCHING THE HISTORIC AND ARCHITECTURAL LOOK AND FEEL OF THE LIGHTING SYSTEM AT NO ADDITIONAL COST TO THE PROJECT. ANY REQUIRED UPGRADE OR MODIFICATIONS NEEDED FOR CURRENT CODE COMPLIANCE SHALL BE REVIEWED BY S.H.P.O. PRIOR TO INSTALLATION.
- ROOF SHEATHING, ROOF FRAMING AND ROOFING TO REMAIN IN PLACE DURING REPLACEMENT OF PURLINS AND TRUSSES. EXISTING ROOF HAS DEFLECTION IN IT. SHORE AND LIFT ROOF TO REMOVE DEFLECTION AND INSTALL NEW COMPONENTS.
- SOME OF THE WORK REQUIRES THE REMOVAL OF PORTIONS OF ROCK PIERS/COLUMNS FOR THE PLACEMENT OF STRUCTURAL MEMBERS. WHEN REPLACING ROCK AND MORTAR MATCH EXISTING COLORS AND TYPES AND USE ADEQUATE MEANS TO REPLACE ROCK TO MEET OR EXCEED CURRENT PLACEMENT. ANCHOR REPLACED ROCK INTO EXISTING ROCK STRUCTURE BY MECHANICAL MEANS.
- SOME WORK REQUIRES THE REMOVAL OF PORTIONS OF EXISTING STRUCTURAL W/ BARK FINISHES. PRESERVE & RESTORE BARK FINISHES TO MATCH REST OF BUILDING.
- WHEN PLACING ANCHORS IN ROCK MASONRY DO NOT USE HAMMER DRILL SETTING.
- SHORE EXISTING STRUCTURAL MEMBERS FOR PLACEMENT OF NEW FRAMING AND CONNECTIONS.
- NEW WOOD FRAMING AND STEEL COLORS SHALL MATCH EXISTING CONDITION WHERE EXPOSED. COORDINATE WITH OWNER FOR WOOD AND STEEL COLORS.
- CONTRACTOR SHALL PROTECT EXISTING CONCRETE SLAB AND FLOOR TILE FROM DAMAGE DURING CONSTRUCTION.
- CONTRACTOR SHALL REUSE EXISTING LOG FRAMING FROM TRUSSES, PURLINS, AND BRACES FOR NEW LOG FACING WHERE POSSIBLE.
- ORIGINAL BUILDING DRAWINGS ARE AVAILABLE FOR REVIEW.

KEYNOTES

- REMOVE EXISTING LOG TRUSS AND REPLACE W/ NEW STEEL TRUSS WRAPPED IN LOG, PROVIDE TRUSS REPLACEMENT AS SHOWN ON SHEET S101, TYP AT EACH TRUSS
- HSS 6x6x1/4 TRUSS BRACING FROM TOP TO BOTTOM OF TRUSS, WRAP W/ LOG
- EXISTING ROCK COLUMN, TYP.
- EXISTING ROOF EDGE, PRESERVE ROOFING AND SHEATHING IN PLACE
- EXISTING LOG FRAMING, TYP
- EXISTING TUNNEL FULL LENGTH OF BUILDING AT CONCRETE FLOOR. PROVIDE STEEL PLATES TO SUPPORT EQUIPMENT ENTERING AND EXITING THE BUILDING
- REMOVE EXISTING LOG PURLIN & PLACE NEW HSS 8x8x1/4 PURLIN WRAPPED IN 11'-13" Ø LOG, TYP. AT EACH PURLIN, PROVIDE 3/8" Ø WELDED THREADED STUDS AT 24" O.C. ON TWO FACES. COVER ATTACHMENT LOCATIONS W/ WOOD PLUGS
- INSTALL NEW HSS 8x8x1/4 PURLIN WRAPPED IN 11'-13" Ø LOG CENTERED BETWEEN EXISTING PURLIN LOCATIONS OR PURLIN AND WALL LOCATION, TYP. PROVIDE 3/8" Ø WELDED THREADED STUDS AT 24" O.C. ON TWO FACES. COVER ATTACHMENT LOCATIONS WITH WOOD PLUGS
- NEW STEEL PURLIN AND NEW DIAGONAL BRACE W/ LOG FACING PER DETAIL 6/S501, TYP.
- REMOVE, PROTECT, AND RE-INSTALL EXISTING WINDOW AND WALL FRAMING AS NECESSARY FOR CONSTRUCTION ACCESS TO BUILDING AT THIS WINDOW BAY. PROVIDE TEMPORARY FRAMED WALL. CONTRACTOR SHALL PRESERVE AND PROTECT ALL WINDOW COMPONENTS, SIDING AND BARK, AND FRAMING DURING REMOVAL AND RE-INSTALLATION OF WALL
- EXISTING WOOD PURLIN MEMBER W/ NEW DIAGONAL BRACE. EXTEND BRACE DIAGONALLY TO WALL BELOW, PER DETAILS 4/S502
- NEW BEAM FOR BRACE CONNECTION TO WALL AS NECESSARY SEE DETAIL 6/S502
- PROVIDE TRUSS BRACE CONNECTION AT ROOF PEAK PER DETAIL 7/S502
- PROVIDE TRUSS BRACE CONNECTION AT ROOF PEAK PER DETAIL 3/S502

NO.	REVISIONS	BY	DATE

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1137 SUMMERS DRIVE, REXBURG, ID 83440
PH: 208.356.9201 FAX: 208.356.0206



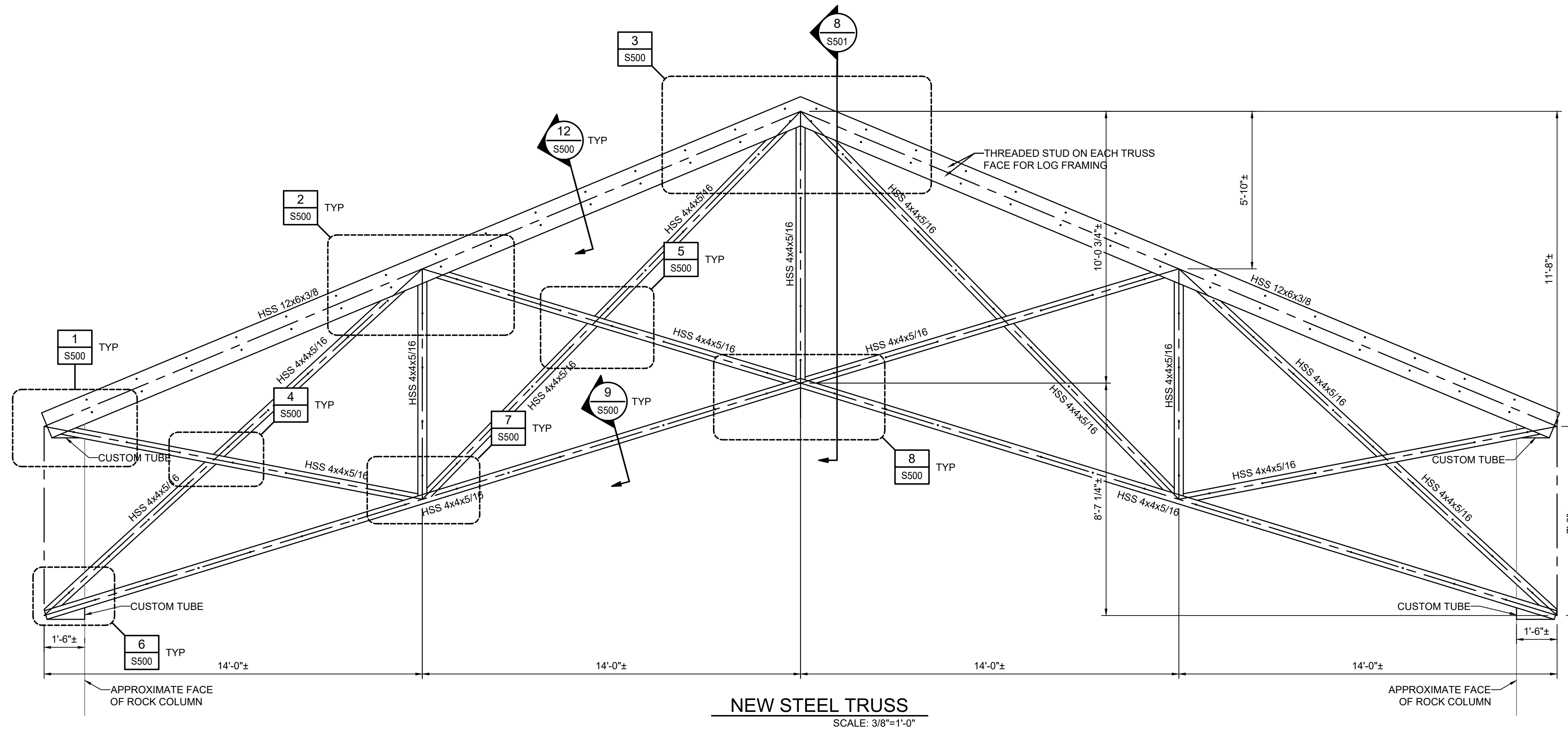
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THE TOWN OF
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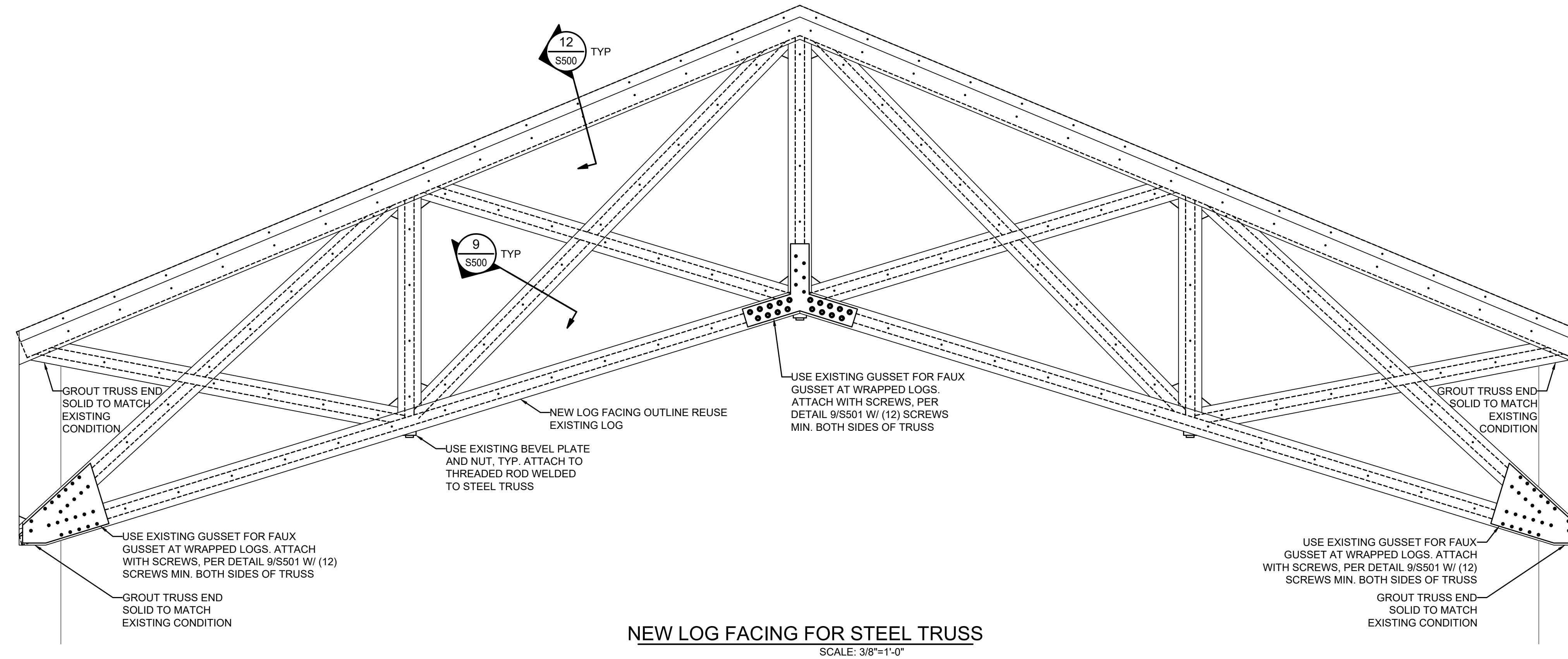
UNION PACIFIC
MAMMOTH DINING HALL
EXISTING ROOF FRAMING PLAN

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NEW STEEL TRUSS
SCALE: 3/8"=1'-0"

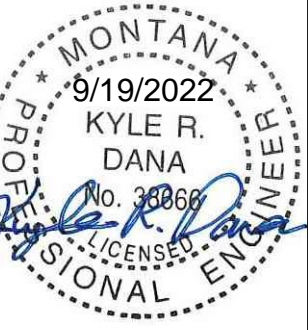


NEW LOG FACING FOR STEEL TRUSS
SCALE: 3/8"=1'-0"

- NOTE:
1. REMOVE EXISTING LOG TRUSS, SAVE EXISTING LOG MEMBERS AND STEEL GUSSET PLATES FOR REUSE FOR NEW TRUSS LOG FACING. SHORE AND LIFT ROOF FOR PLACEMENT OF NEW STEEL TRUSS, FIELD VERIFY.
 2. PLACE EXISTING GUSSETS ON FACE OF LOGS TO RETAIN APPEARANCE OF EXISTING TRUSS, ATTACH WITH COUNTERSUNK LOW PROFILE SCREWS. SMOOTH FOR HIDDEN APPEARANCE ON STEEL PLATE, WELD EXISTING BOLTS AND NUTS TO PLATE. PER DETAIL 9/S501

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1137 SUMMERS DRIVE, REXBURG, ID 83440
PH: 208.356.9201 FAX: 208.356.0206

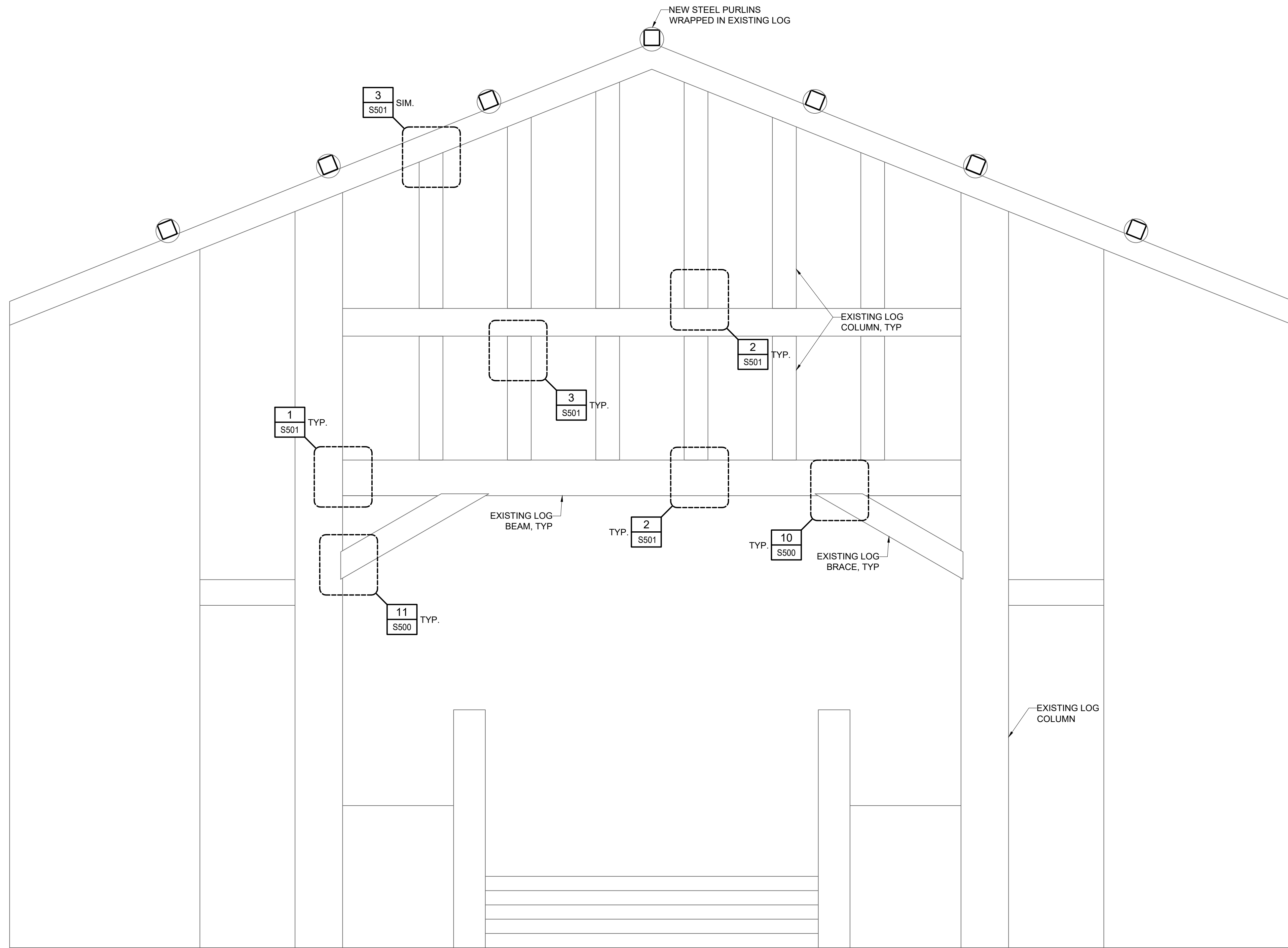


PROJECT NO.	1-22-0046
DRAWN	BM
DESIGNED	BM
APPROVED	KD
DATE	KD

THE TOWN OF
WEST YELLOWSTONE

UNION PACIFIC
MAMMOTH DINING HALL
NEW STEEL TRUSS

SHEET NO:	S101
DATE:	JUNE 2022
PAGE NO:	4 OF 8



EAST ELEVATION OF DINING ROOM 1
SCALE: 1/8"=1'-0"

NO.	REVISIONS	BY	DATE

FORSGREN Associates Inc.
 1137 SUMMERS DRIVE, REXBURG, ID 83440
 PH: 208.356.9201 FAX: 208.356.0206



PROJECT NO. 1-22-0046	BM	BM	AD	AD
DRAWN	DESIGNED	APPROVED	QA/QC	

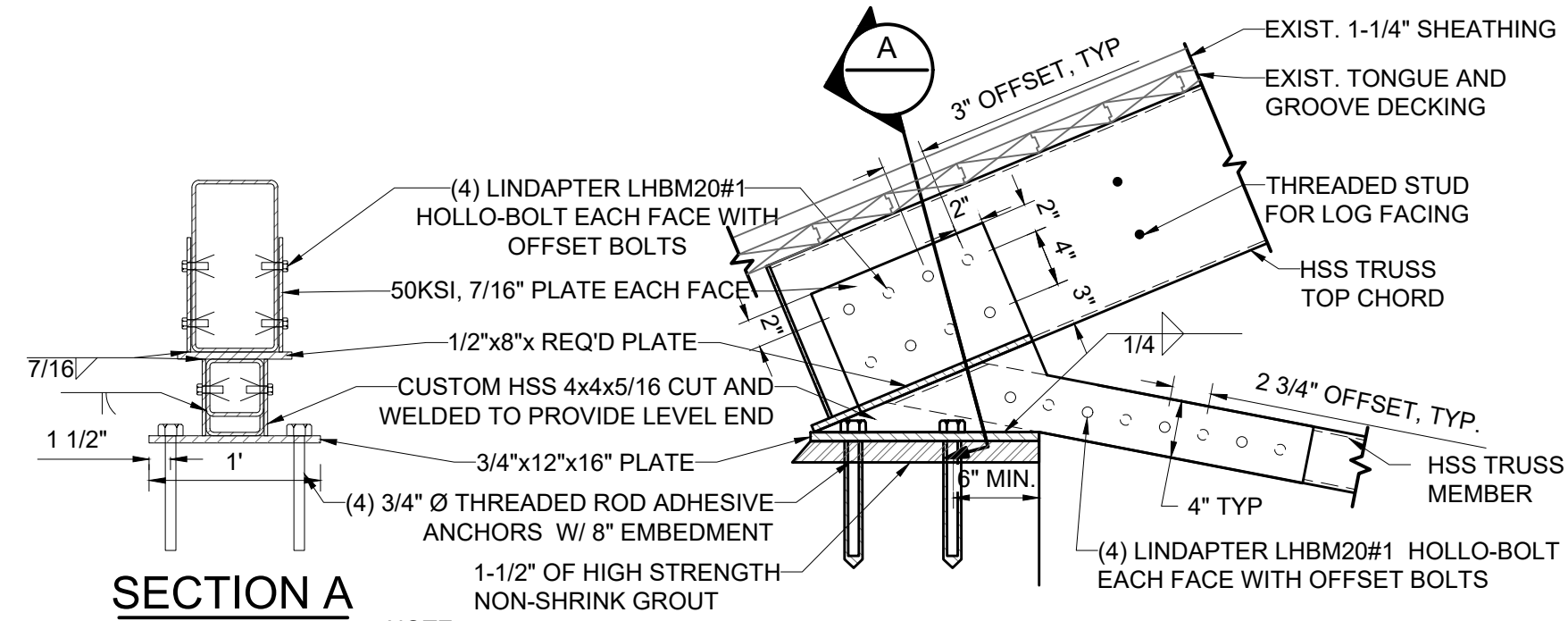
THE TOWN OF
WEST YELLOWSTONE

UNION PACIFIC
MAMMOTH DINING HALL
EAST ELEVATION OF DINING ROOM

SHEET NO:
S102

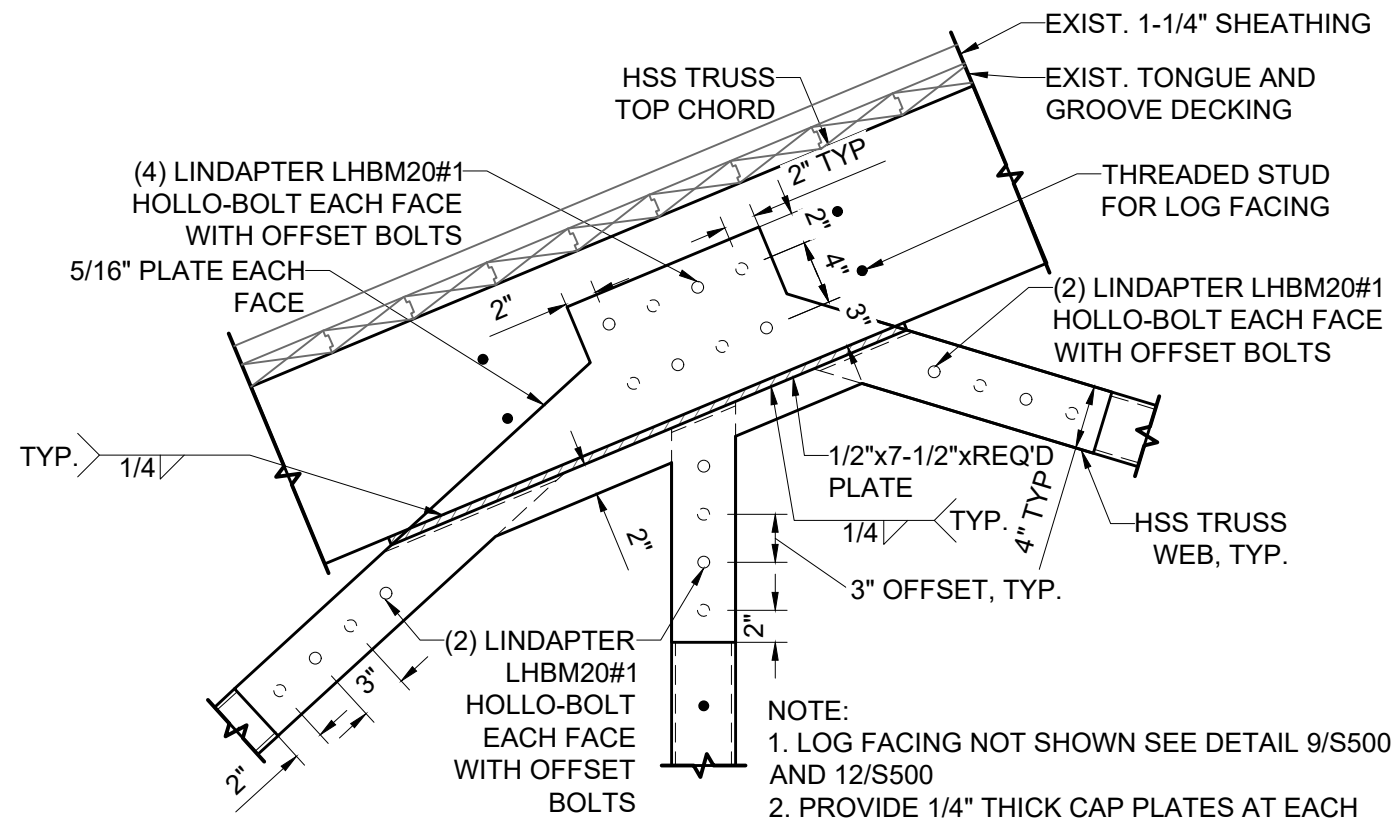
DATE:
JUNE 2022

PAGE NO:
5 OF 8



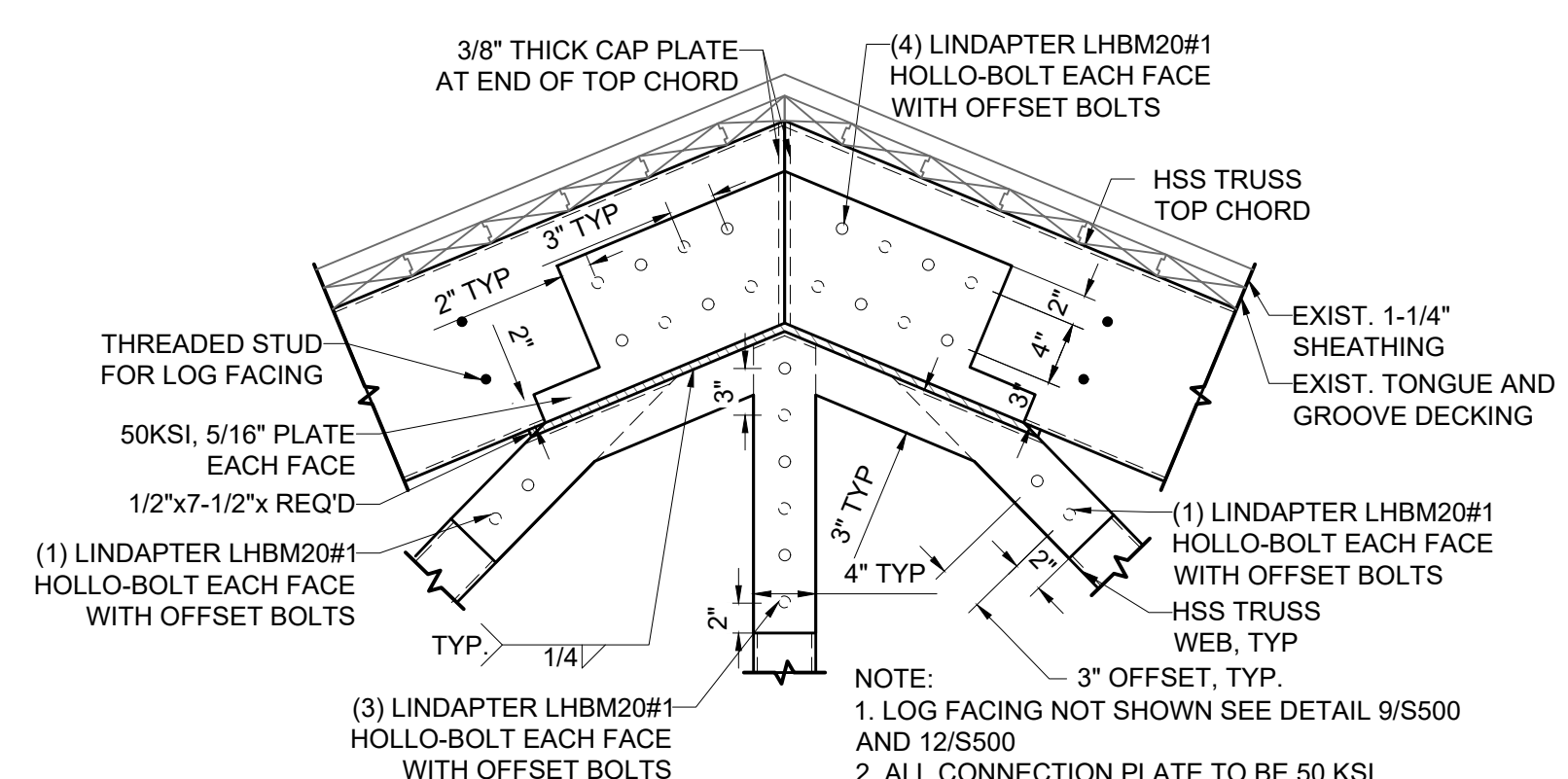
NOTE:
 1. LOG FACING NOT SHOWN SEE DETAIL 9/S500 AND 12/S500
 2. ALL CONNECTION PLATE TO BE 50 KSI.
 3. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 1
 SCALE: 1\"/>



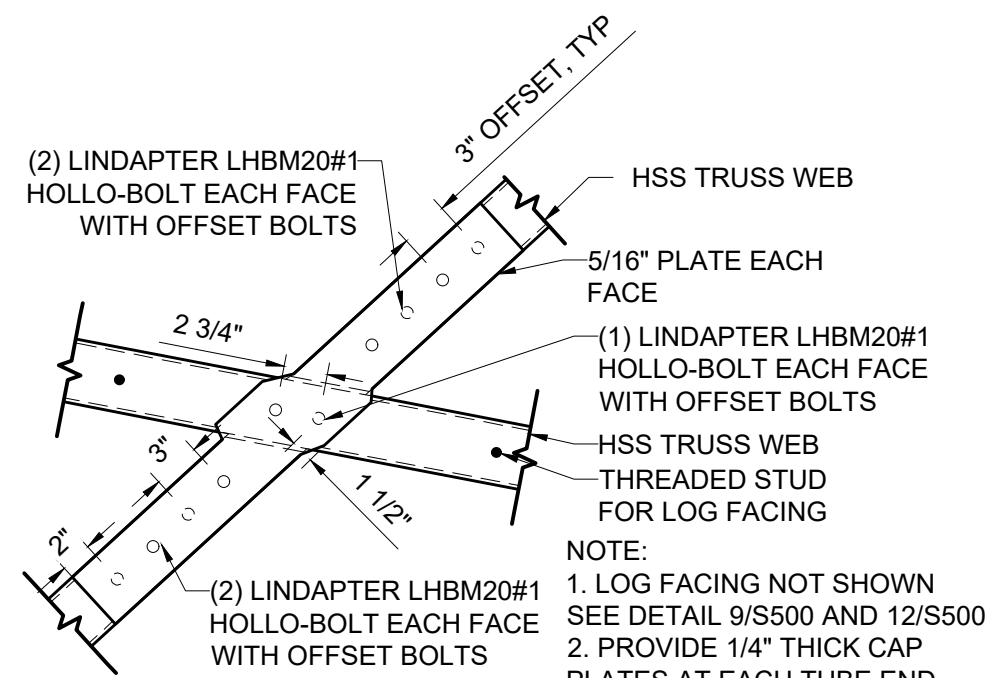
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 2. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 2
 SCALE: 1\"/>



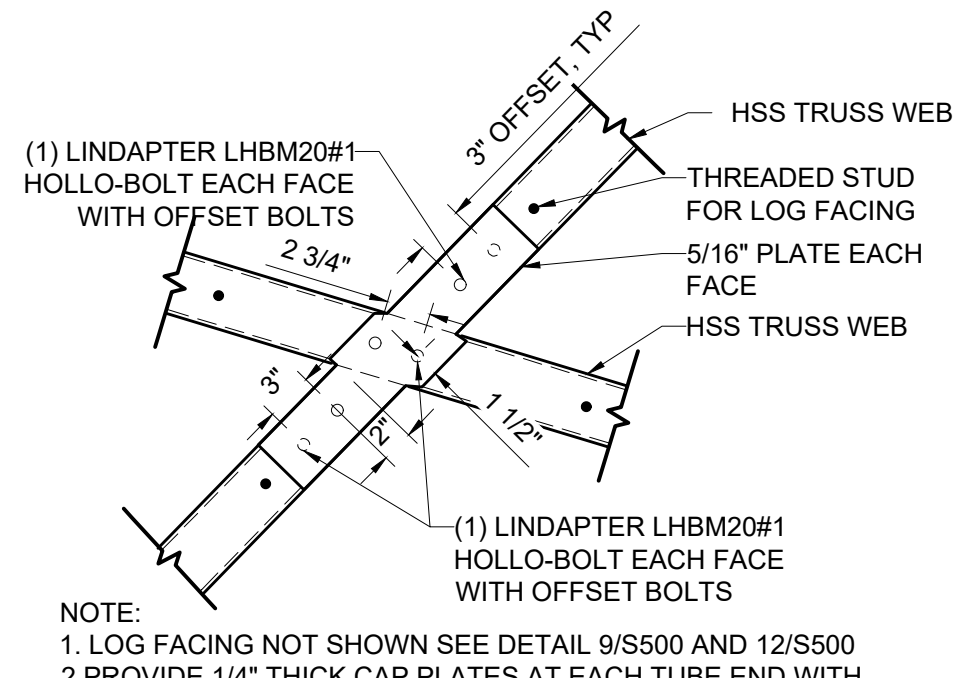
NOTE:
 1. LOG FACING NOT SHOWN SEE DETAIL 9/S500 AND 12/S500
 2. ALL CONNECTION PLATE TO BE 50 KSI
 3. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 3
 SCALE: 1\"/>



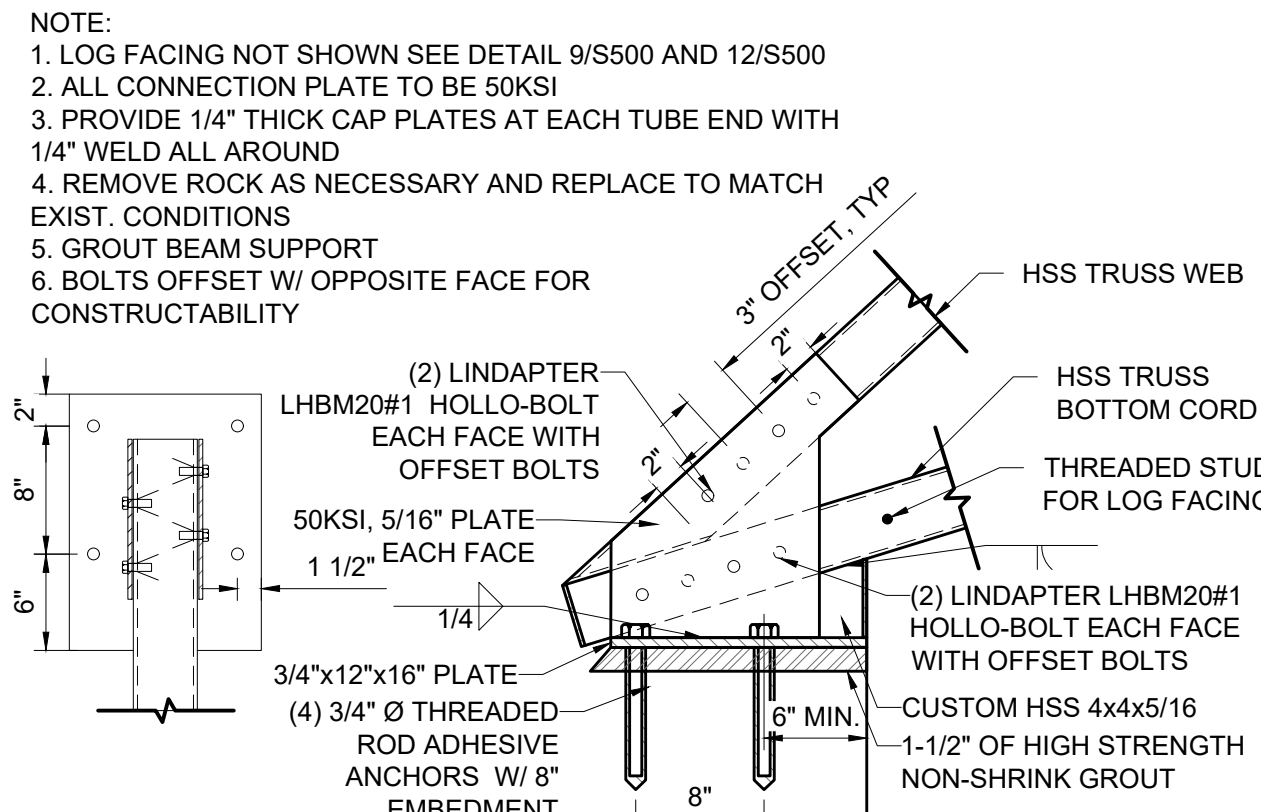
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 2. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 4
 SCALE: 1\"/>



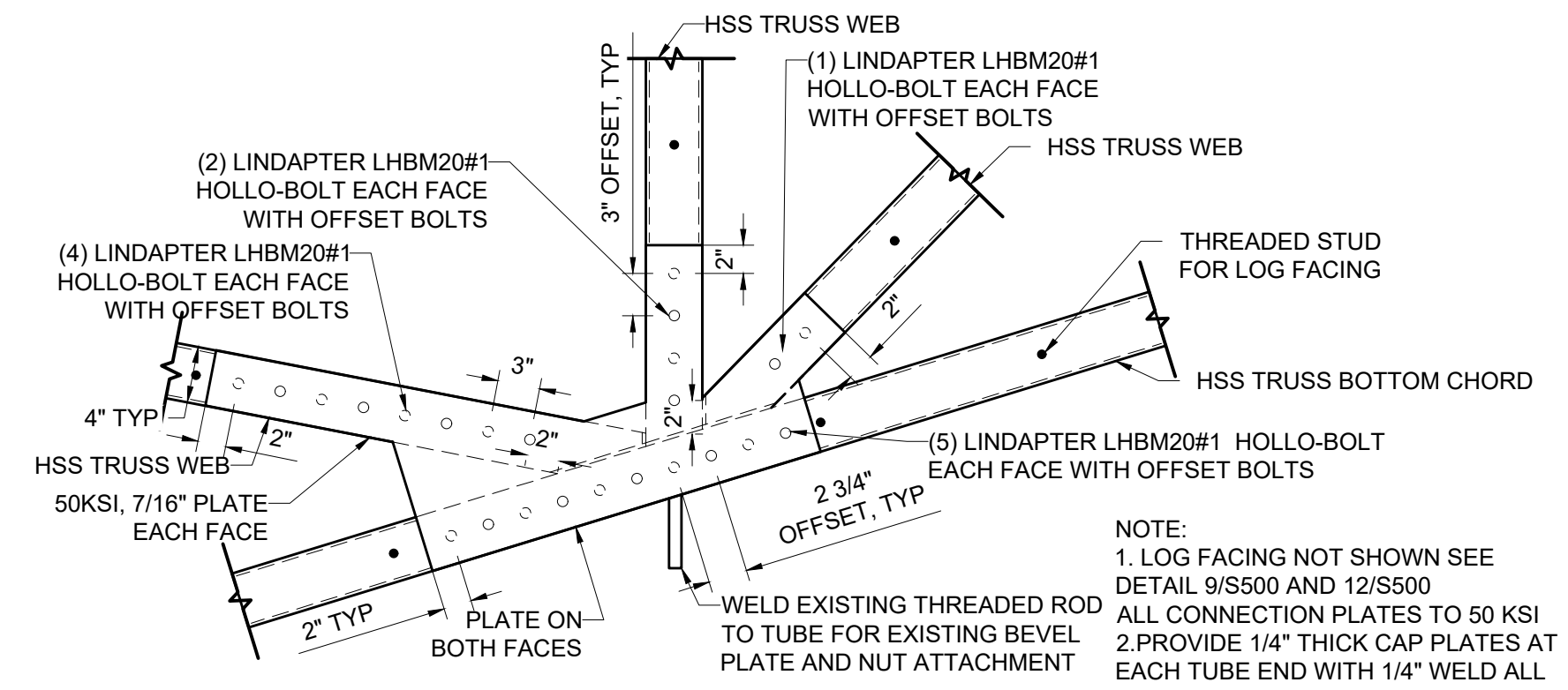
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 2. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 5
 SCALE: 1\"/>



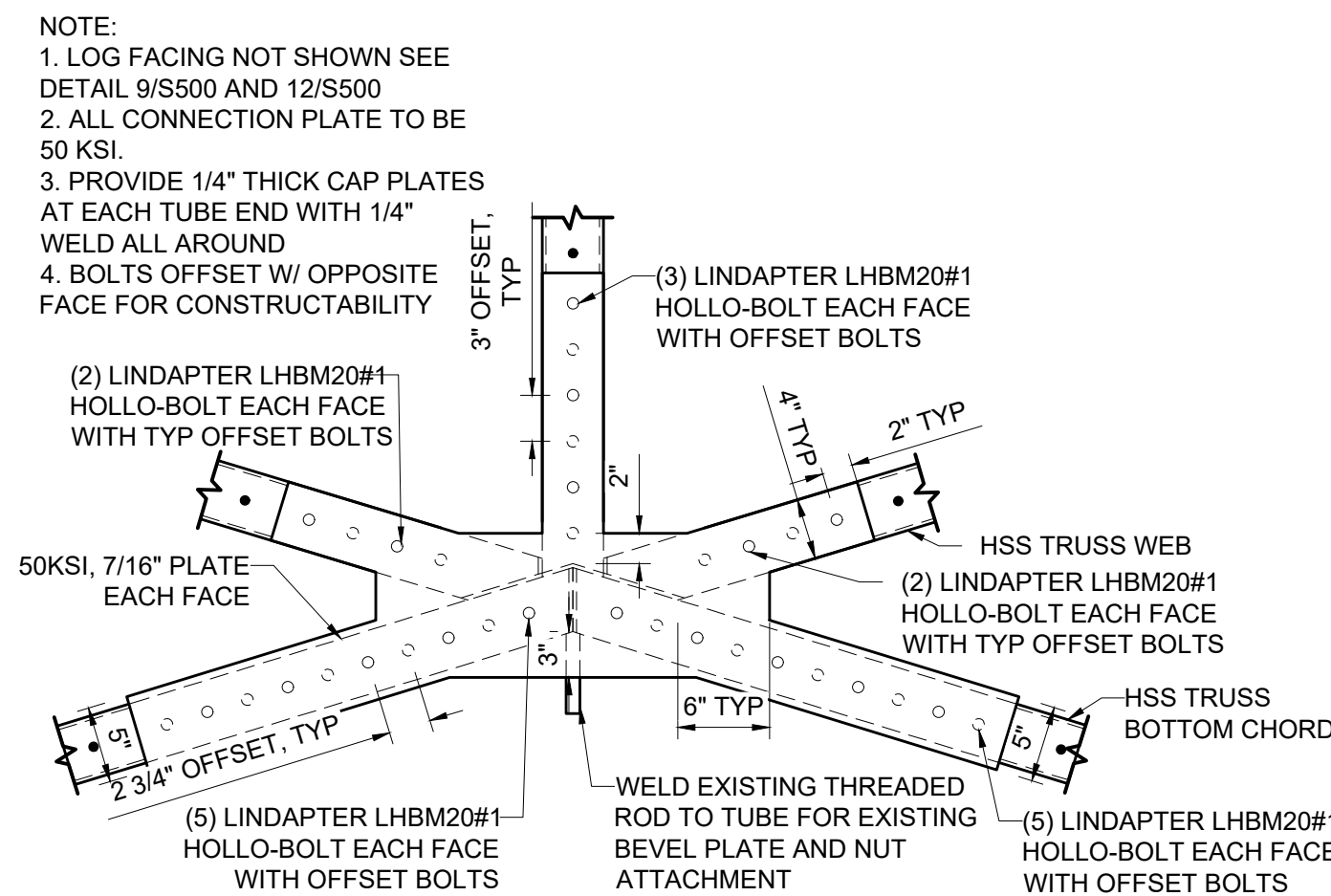
NOTE:
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 2. ALL CONNECTION PLATE TO BE 50KSI
 3. PROVIDE 1/4\"/>

HSS BEAM CONNECTIONS 6
 SCALE: 1\"/>



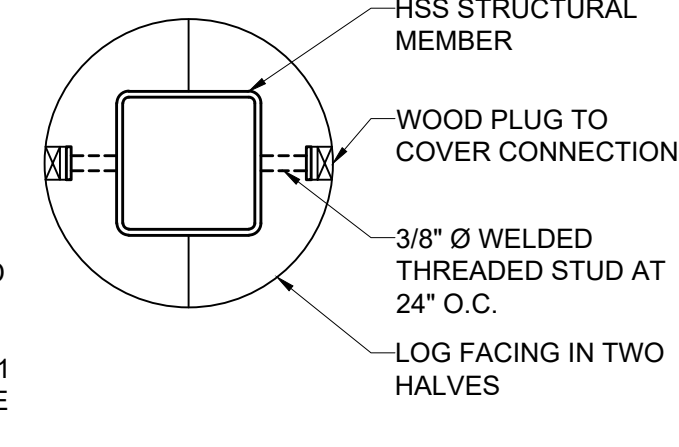
NOTE:
 1. LOG FACING NOT SHOWN SEE DETAIL 9/S500 AND 12/S500
 2. ALL CONNECTION PLATES TO 50 KSI
 3. BOLTS OFFSET W/ OPPOSITE FACE FOR CONSTRUCTABILITY

HSS BEAM CONNECTIONS 7
 SCALE: 1\"/>

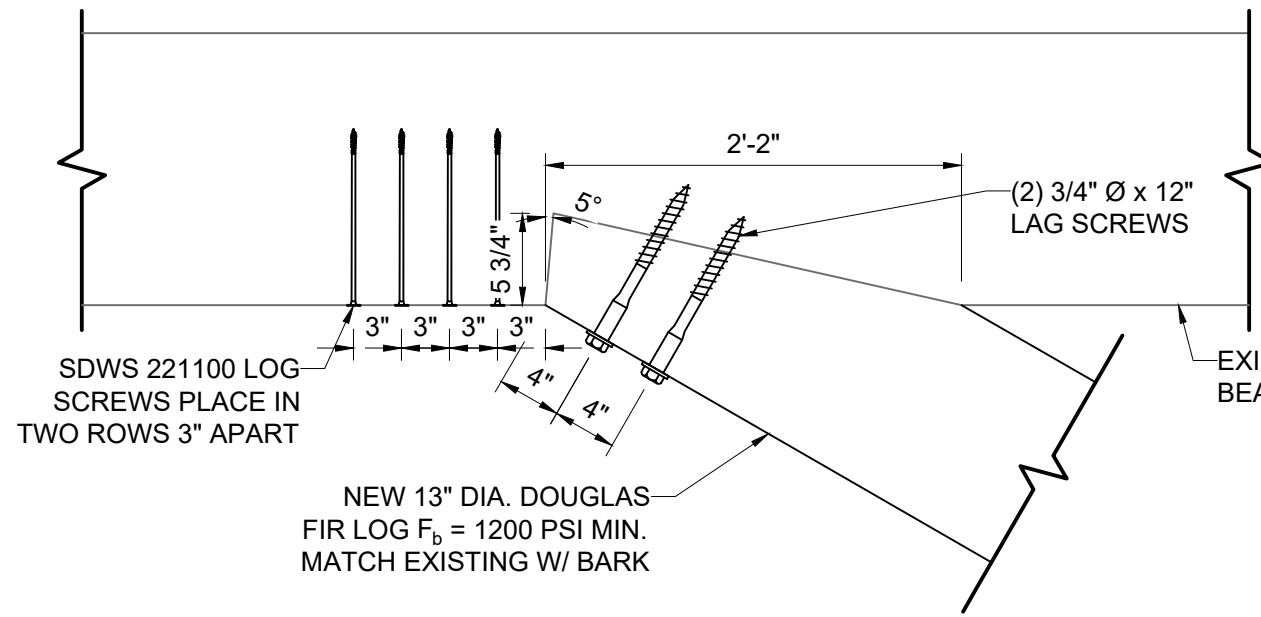


NOTE:
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 2. ALL CONNECTION PLATE TO BE 50 KSI.
 3. PROVIDE 1/4\"/>

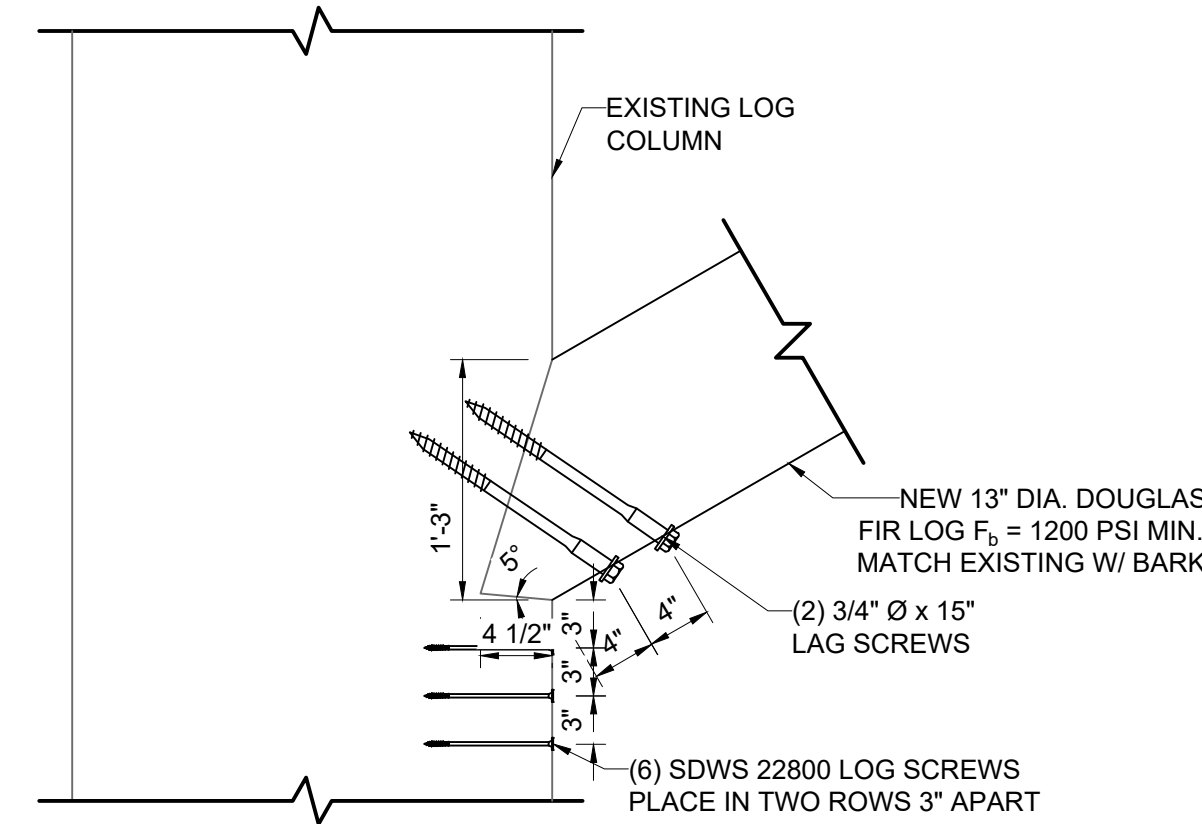
HSS BEAM CONNECTIONS 8
 SCALE: 1\"/>



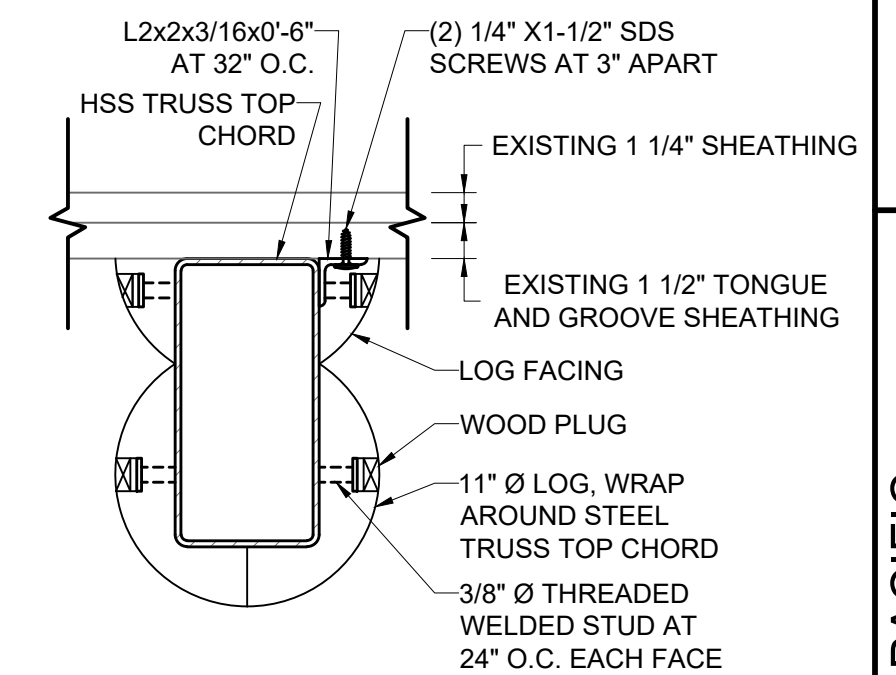
HSS TRUSS/BEAM COVER 9
 SCALE: 1-1/2\"/>



BRACE CONNECTION TO BEAM 10
 SCALE: 1\"/>



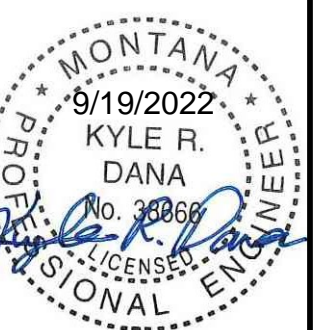
BRACE CONNECTION TO COLUMN 11
 SCALE: 1\"/>



HSS BEAM COVER 12
 SCALE: 1-1/2\"/>

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PROJECT NO. 1-22-0046		DATE 9/19/2022	
DRAWN BY BM	DESIGNED BY BM	APPROVED BY KD	DATE 9/19/2022
THE TOWN OF WEST YELLOWSTONE		UNION PACIFIC MAMMOTH DINING HALL	
DETAILS		SHEET NO. S500	
DATE: JUNE 2022		PAGE NO. 6 OF 8	



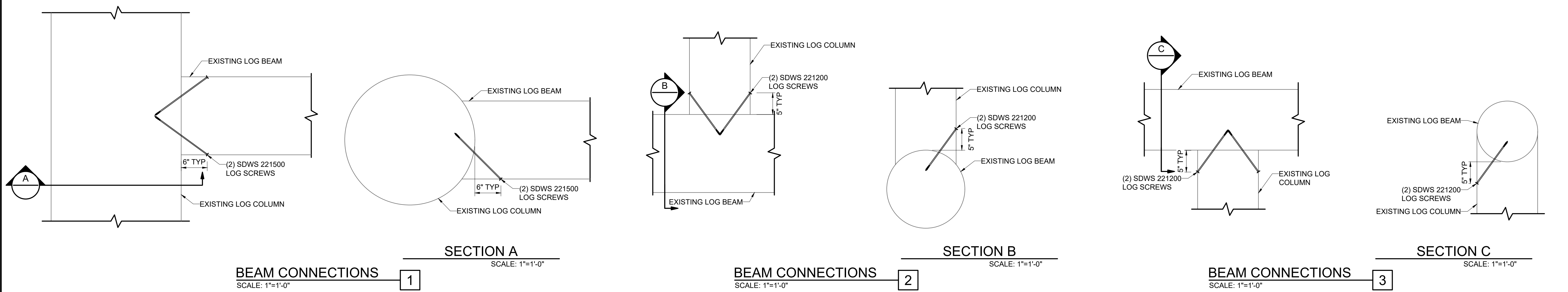
PROJECT NO.	1-22-0046
DRAWN BY	BM
DESIGNED BY	BM
APPROVED BY	KD
DATE	9/19/2022

THE TOWN OF WEST YELLOWSTONE
 UNION PACIFIC MAMMOTH DINING HALL
 DETAILS

UNION PACIFIC MAMMOTH DINING HALL
 DETAILS

SHEET NO. S500	
DATE: JUNE 2022	
PAGE NO. 6 OF 8	

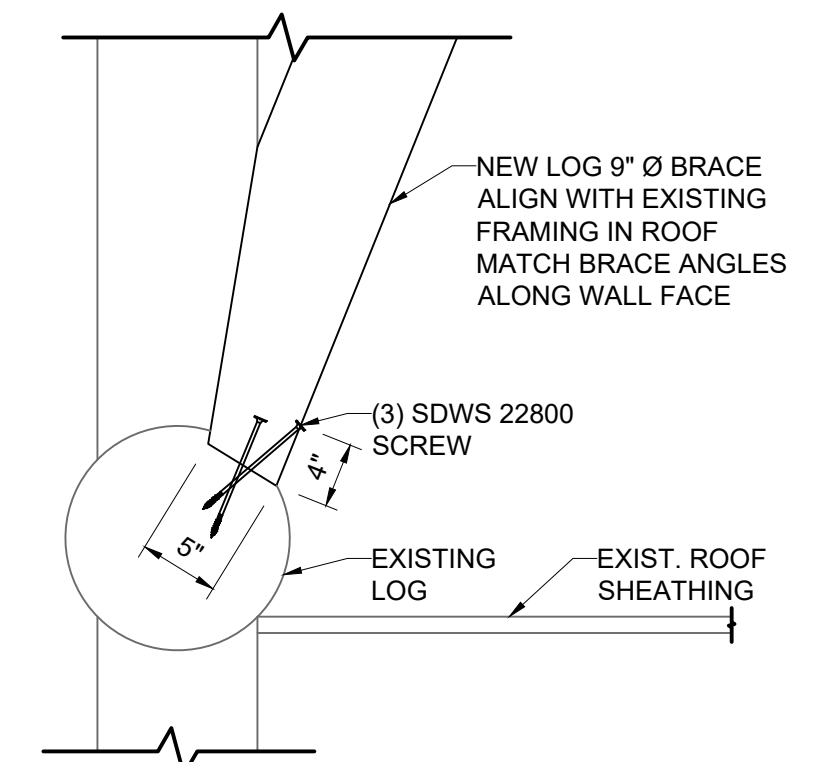
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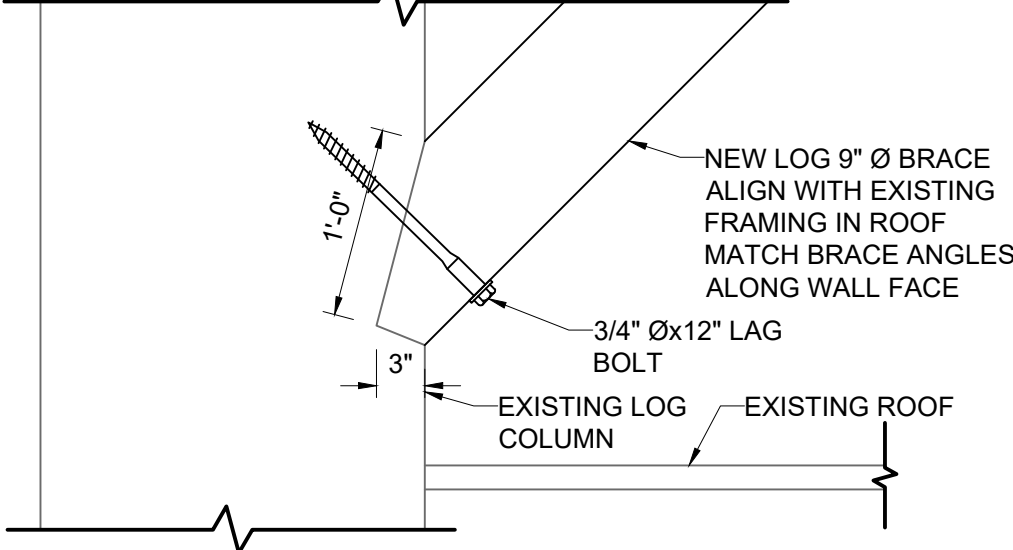
BEAM CONNECTIONS
SCALE: 1"=1'-0"

BEAM CONNECTIONS
SCALE: 1"=1'-0"

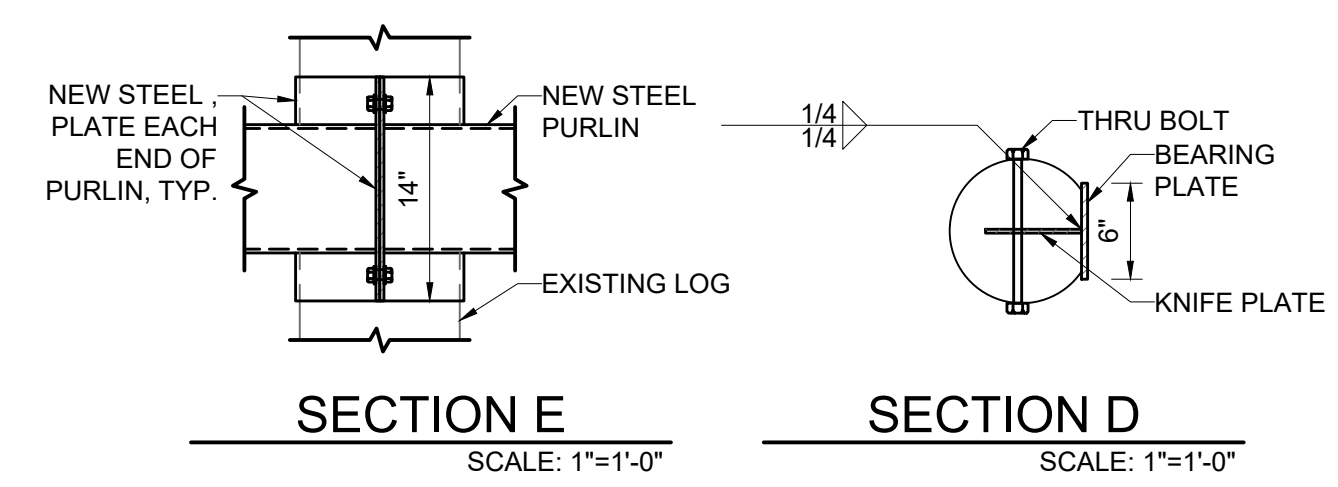
BEAM CONNECTIONS
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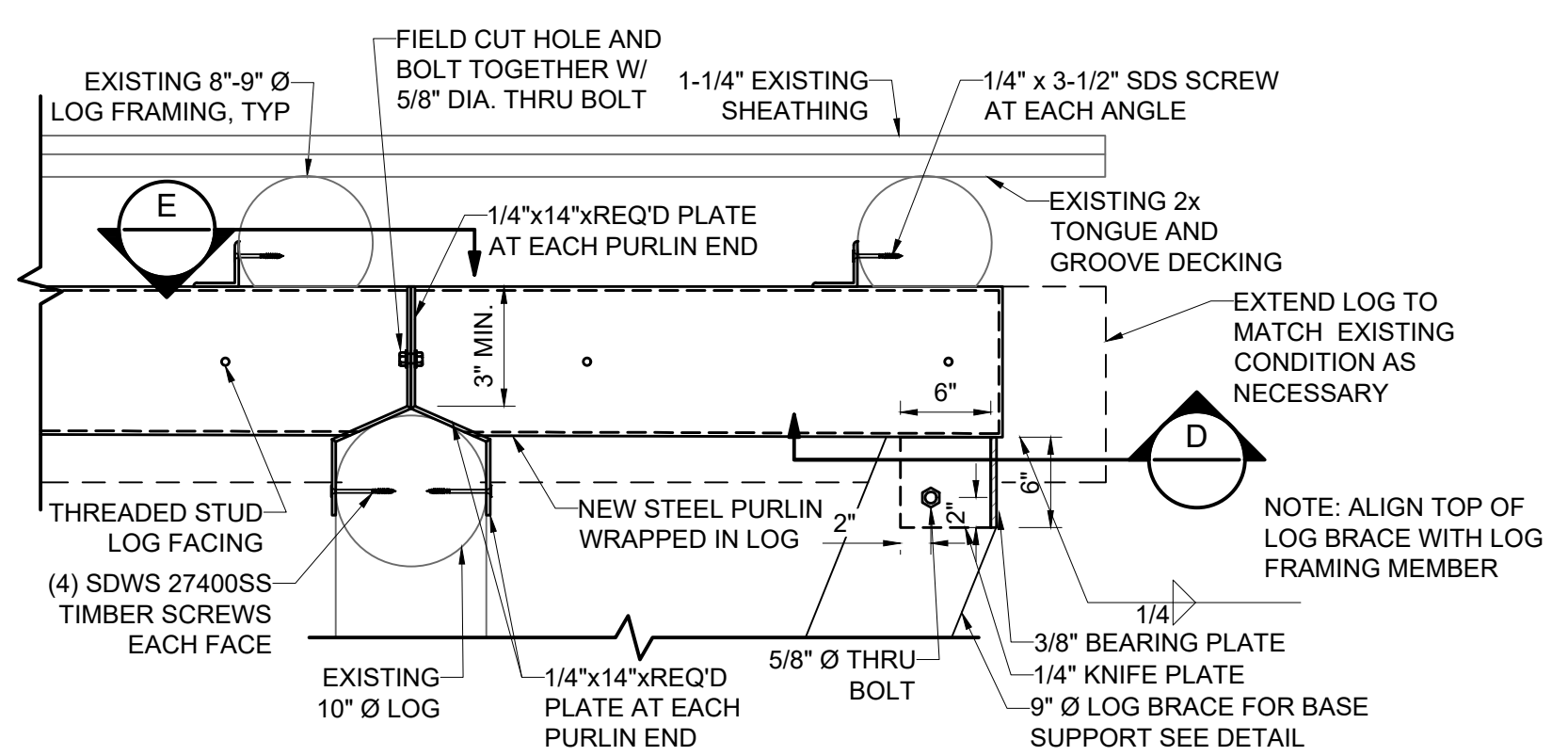
BEAM BRACING
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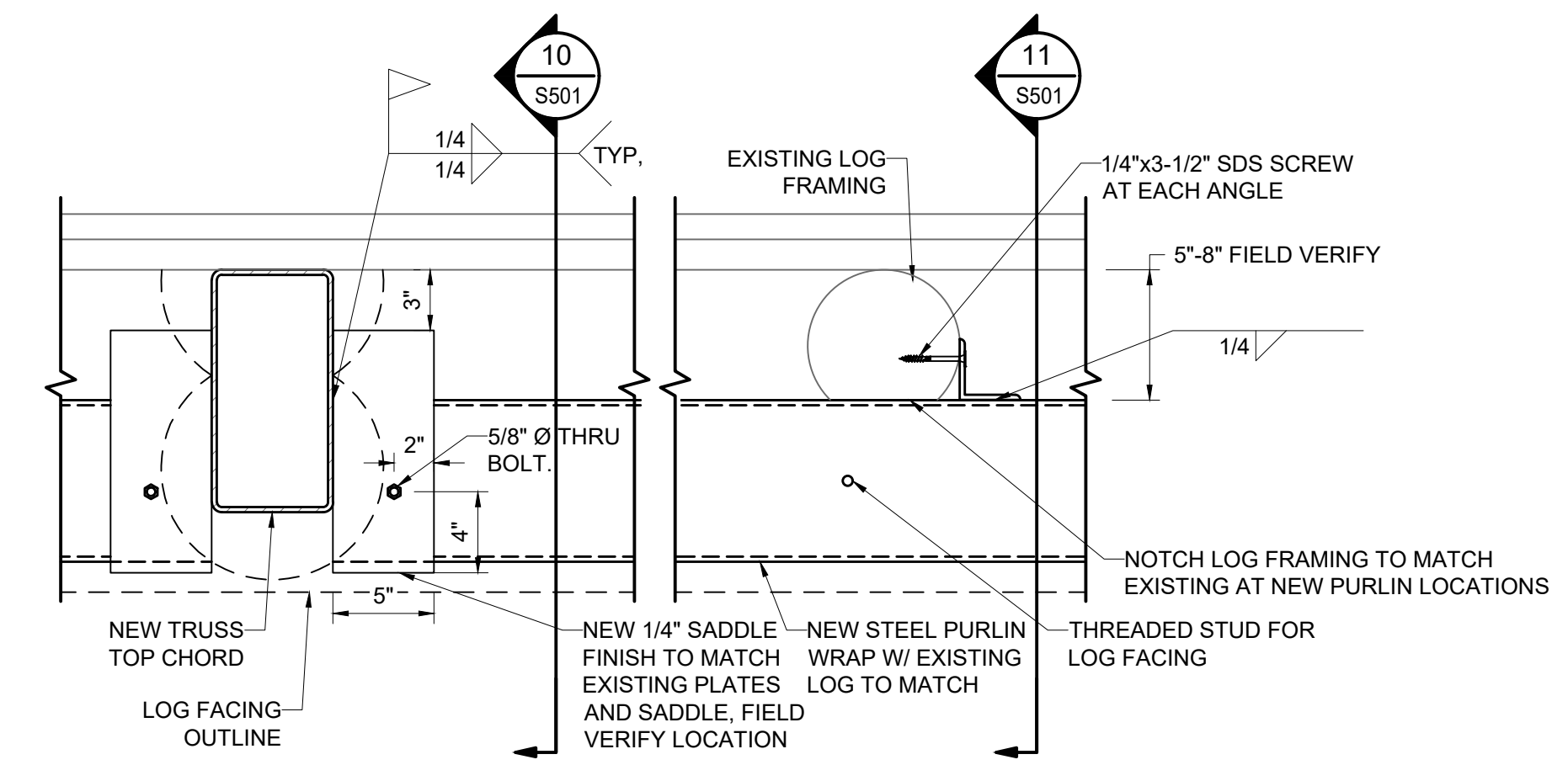
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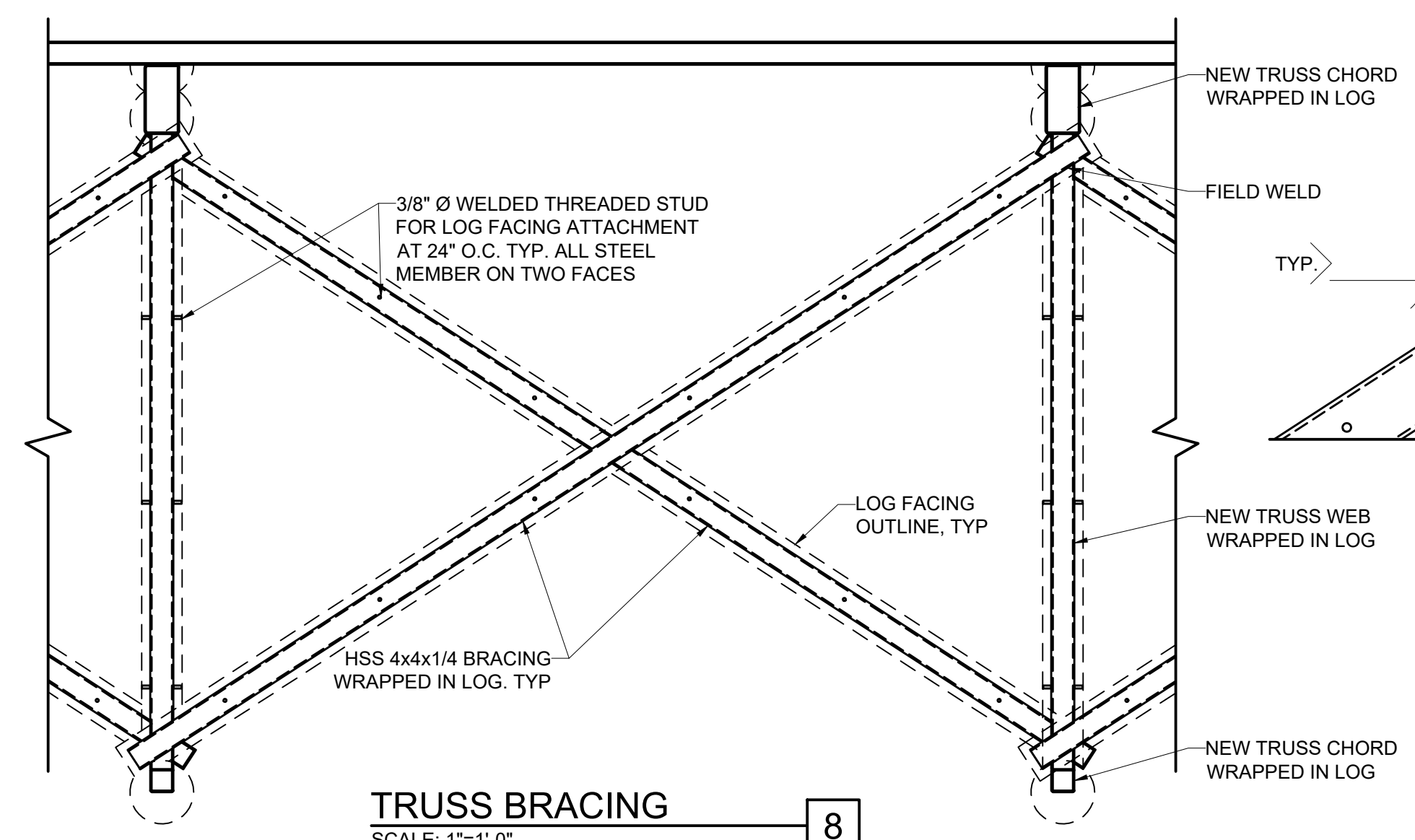
SECTION E SCALE: 1"=1'-0"
SECTION D SCALE: 1"=1'-0"



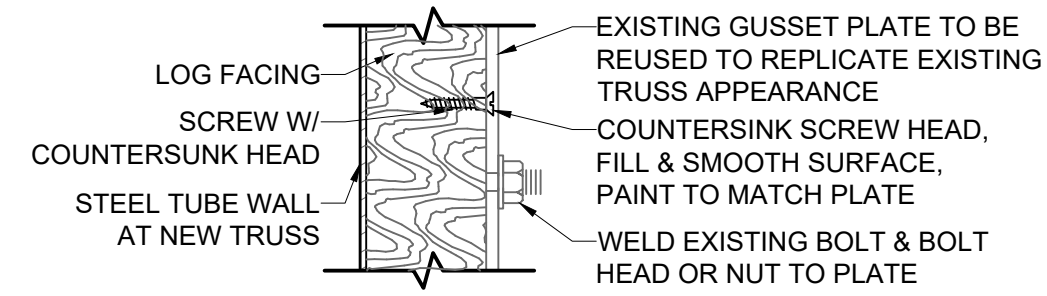
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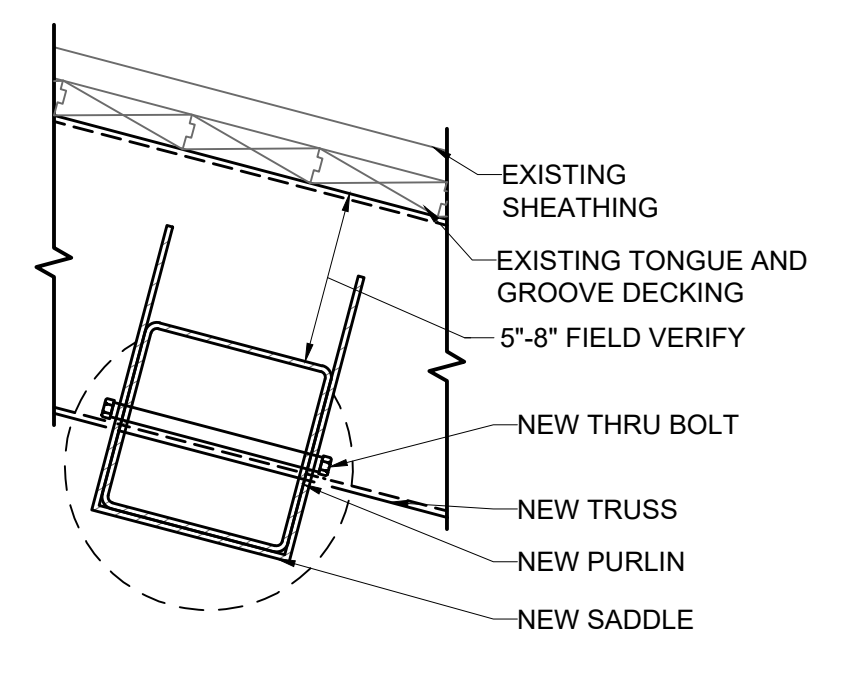
PURLIN CONNECTION
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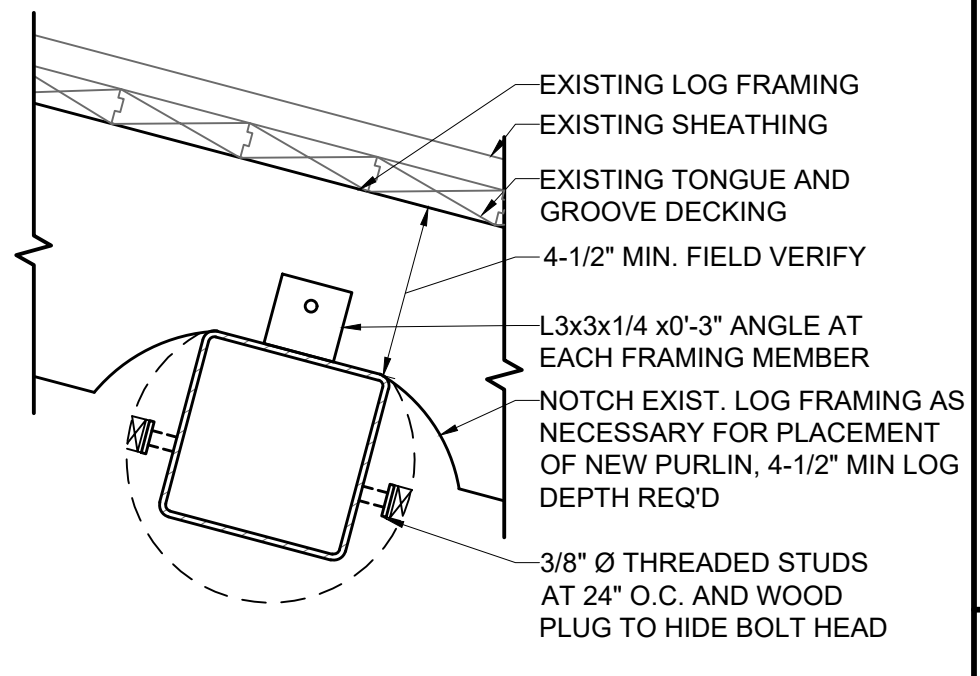
TRUSS BRACING
SCALE: 1"=1'-0"



FAUX GUSSET PLATE
SCALE: 1"=1'-0"



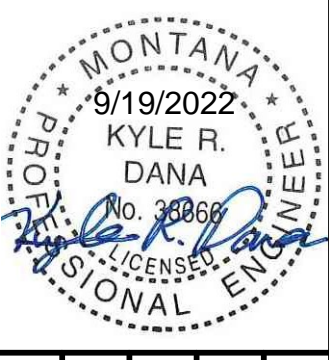
PURLIN CONNECTION
SCALE: 1"=1'-0"



BEAM BRACING
SCALE: 1"=1'-0"

NO.	REVISIONS	BY	DATE

FORSGREN Associates Inc.
1137 SUMMERS DRIVE, REXBURG, ID 83440
PH: 208-356-9201 FAX: 208-356-0206



PROJECT NO.	122-0046
DRAWN	BM
DESIGNED	BM
APPROVED	KD
DATE	KD

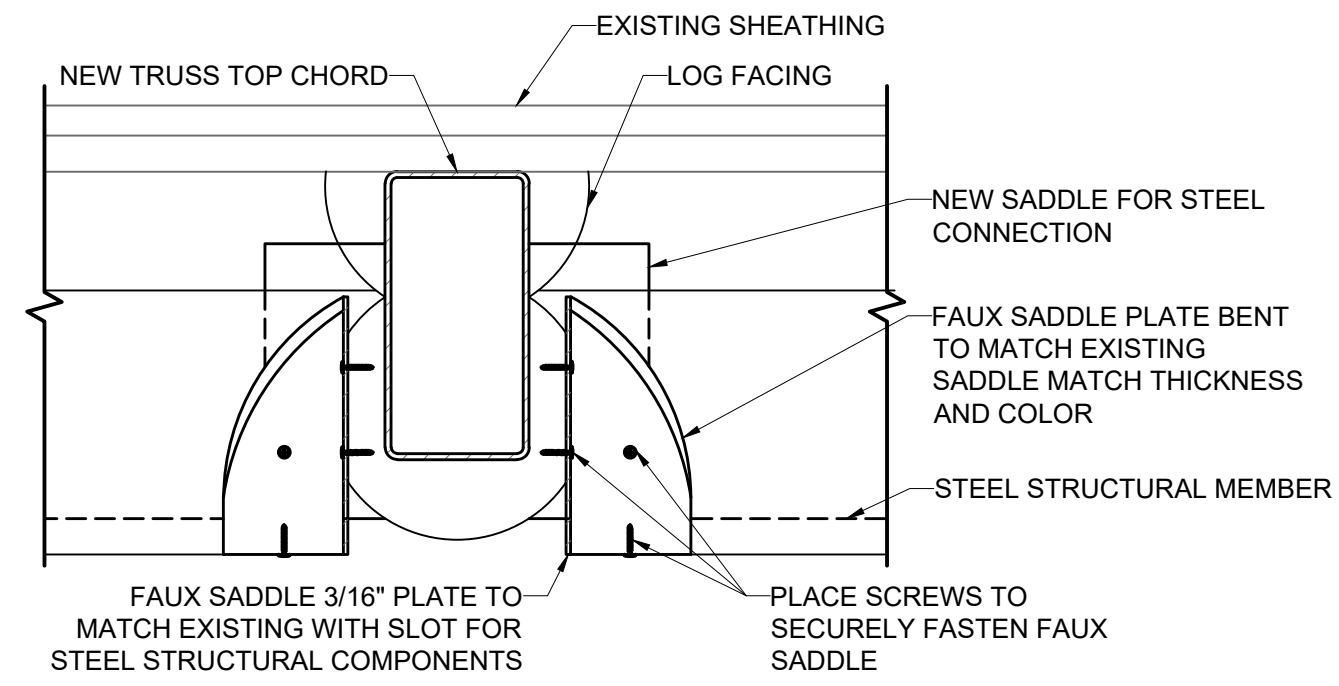
THE TOWN OF WEST YELLOWSTONE

UNION PACIFIC MAMMOTH DINING HALL
DETAILS

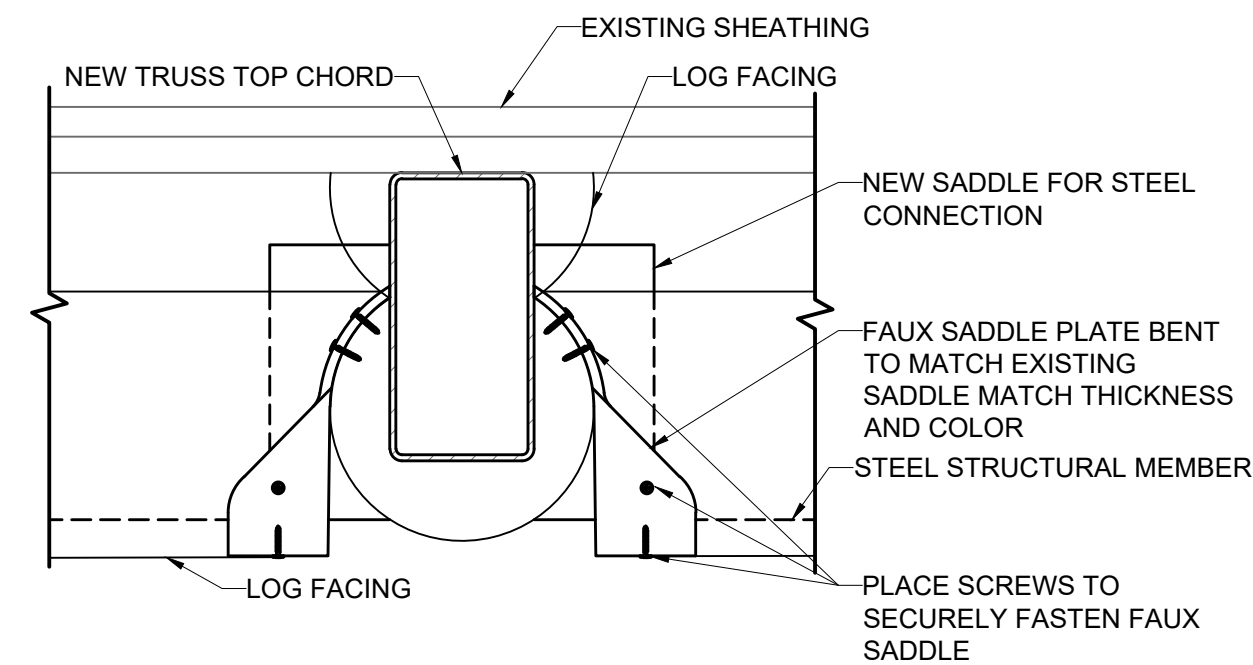
SHEET NO: **S501**
DATE: **JUNE 2022**
PAGE NO: **7 OF 8**

CONSTRUCTION DRAWING

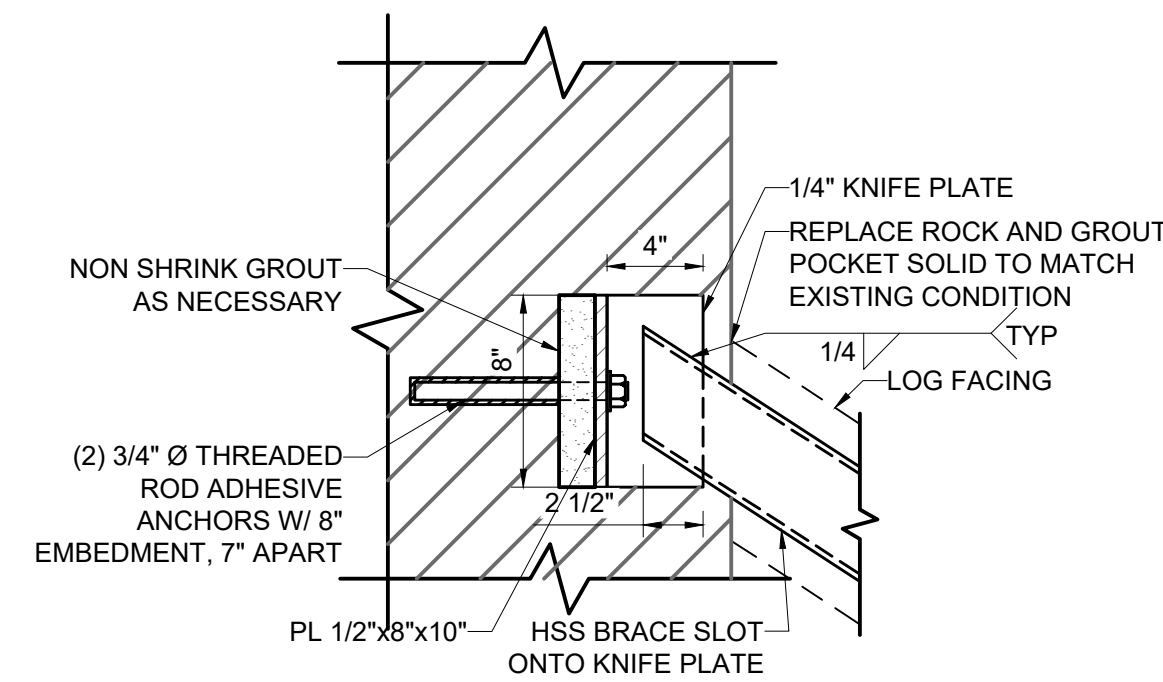
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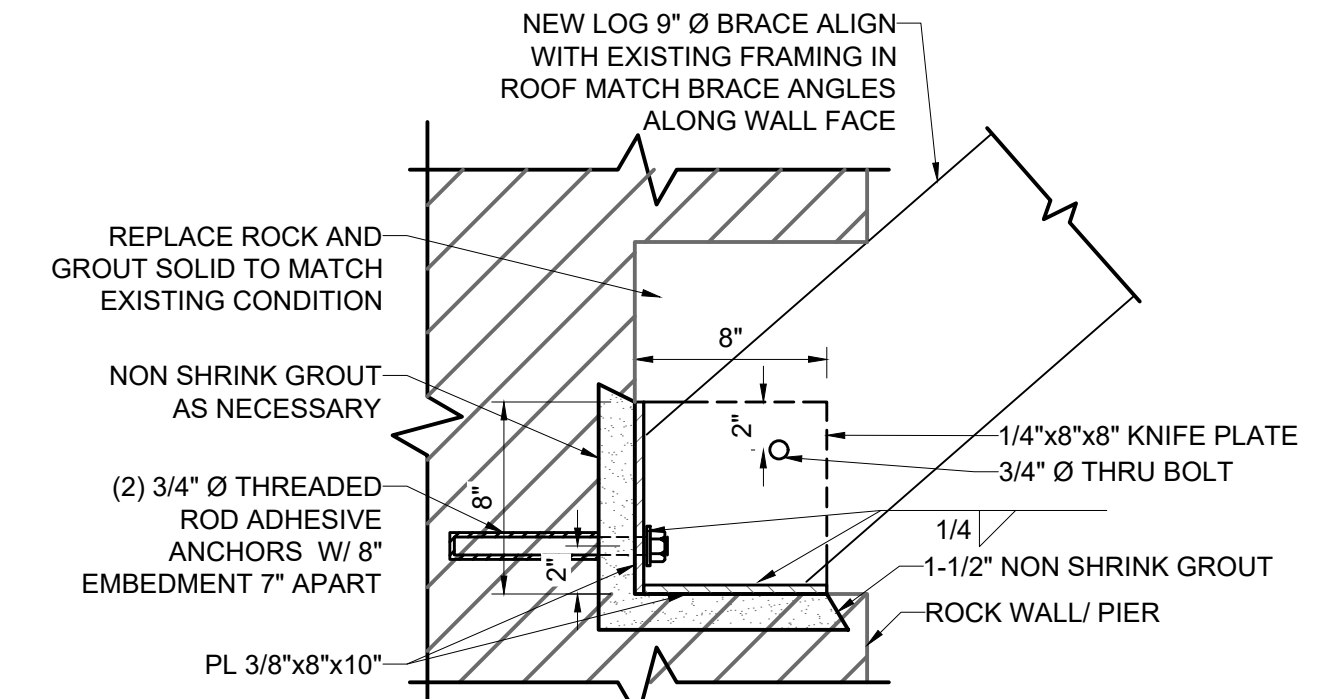
PEAK FAUX SADDLE
SCALE: 1-1/2"=1'-0" 1



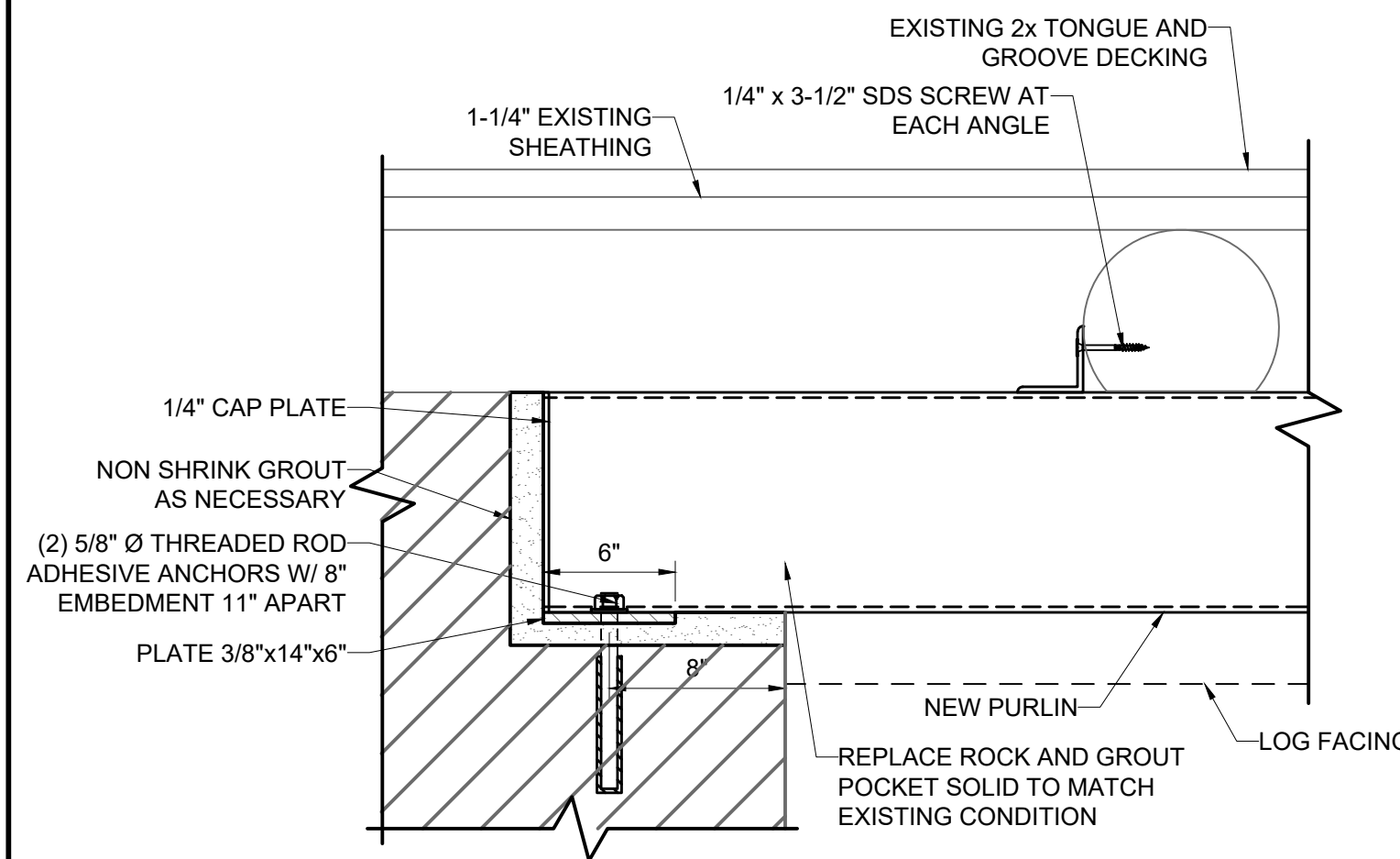
TYPICAL FAUX SADDLE
SCALE: 1-1/2"=1'-0" 2



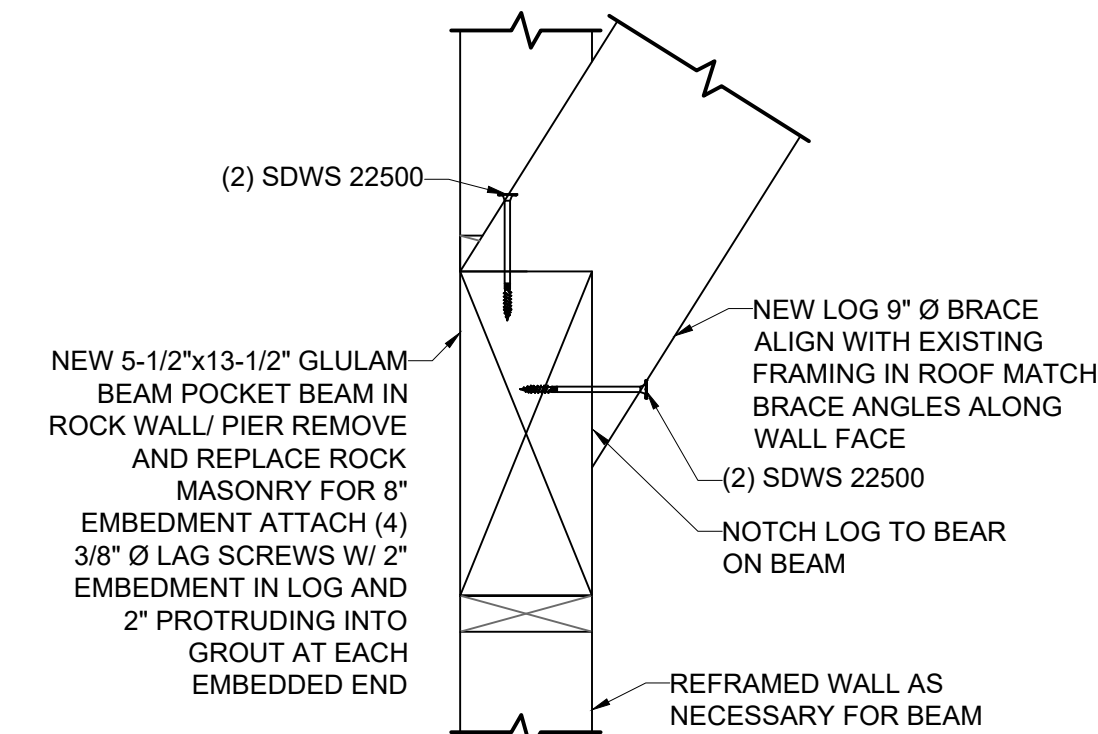
TRUSS BRACING
SCALE: 1-1/2"=1'-0" 3



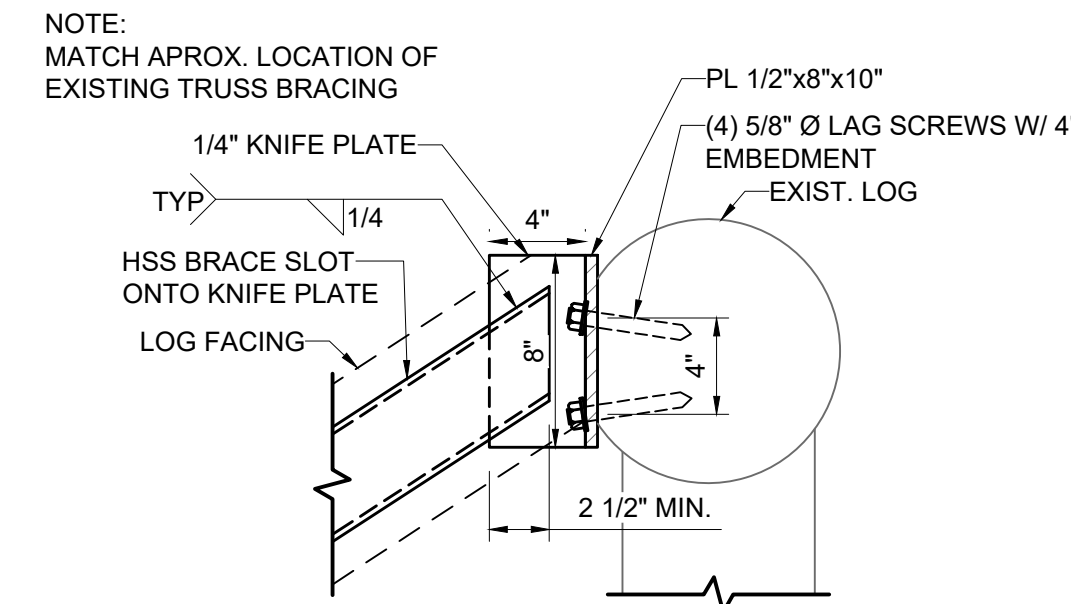
BRACE CONNECTION
SCALE: 1-1/2"=1'-0" 4



PURLIN CONNECTION
SCALE: 1-1/2"=1'-0" 5



BRACE CONNECTION
SCALE: 1-1/2"=1'-0" 6

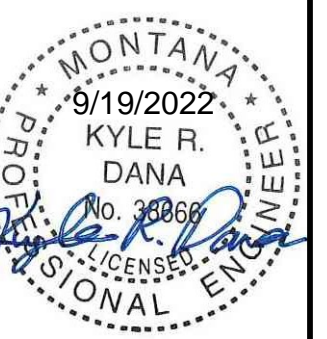


TRUSS BRACING
SCALE: 1-1/2"=1'-0" 7

NO.	REVISIONS	BY	DATE

This document or any part thereof in detail or design shall be void without the signature, seal, and stamp of the professional engineer and architect in charge of the project. This document is the property of Forsgren Associates Inc. and shall not be reproduced without the written authorization of Forsgren Associates Inc.

FORSGREN Associates Inc.
1137 SUMMERS DRIVE, REXBURG, ID 83440
PH: 208.356.9201 FAX: 208.356.0206



PROJECT NO: 1-22-0046	BM	BM	BM	BM
DRAWN	DESIGNED	APPROVED	DATE	DATE

THE TOWN OF
WEST YELLOWSTONE

UNION PACIFIC
MAMMOTH DINING HALL
DETAILS

SHEET NO:
S502
DATE:
JUNE 2022
PAGE NO:
8 OF 8

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795
FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER 1000-430200-357

Date 3-30-23

Ship Via

Order No. 006483

Department PUBLIC WORKS

TO: TRI-STATE EXCAVATING

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	contracted snow removal: January

Estimated Cost \$ 14,646.⁹²

Authorized By

Requested By:

VENDOR COPY - White OFFICE COPY - Canary



P.O. Box 853
West Yellowstone, MT
59758

Invoice

Date	Invoice #
3/13/2023	12344SNOW

Bill To
Town Of West Yellowstone P.O. Box 1570 West Yellowstone, MT 59758

RECEIVED
MAR 27 2023

Terms

Qty	Description	Rate	Amount
	January snow removal		
7.5	Use of Semi for hauling snow 1/10/2023	165.00	1,237.50
10	Use of Semi for hauling snow 1/12/2023	165.00	1,650.00
5.75	Use of Front End Loader for pushing, stacking, and hauling of snow. 1/13/2023	165.00	948.75
2.668	Use of Front End Loader for pushing, stacking, and hauling of snow. 1/17/2023	165.00	440.22
17.25	Use of Semi for hauling snow 1/17/2023 1/17/2023	165.00	2,846.25
2.5	Use of Front End Loader for pushing, stacking, and hauling of snow. 1/18/2023	165.00	412.50
8.066	Use of Semi for hauling snow 1/18/2023	165.00	1,330.89
12.217	Use of Semi for hauling 1/19/2023	165.00	2,015.81
7	Use of Dump truck for hauling snow 1/25/2023	140.00	980.00
3	Use of Front End Loader for pushing, stacking, and hauling of snow. 1/26/2023	165.00	495.00
12.5	Use of Dump truck for hauling snow 1/26/2023	140.00	1,750.00
1.5	Use of Dump truck for hauling snow 1/30/2023	140.00	210.00
2	Use of Front End Loader for pushing, stacking, and hauling of snow. 1/31/2023 (WY CHAMBER PARKING LOT)	165.00	330.00

Thank you for your business. If you have any questions about this invoice, please call our office at 406-640-0216.

If you choose to pay with credit card, a 3% processing fee will be added to the total.	Total	\$14,646.92
<i>All invoices are due and payable upon receipt. Statements will be issued on past due accounts only. Past due accounts will be subject to a re-billing fee and finance charges will be added to all past due balances.</i>	Payments/Credits	\$0.00
	Balance Due	\$14,646.92

Phone #	E-mail
406-640-0216	chris.kachur@gmail.com

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
49938		2264 MORNING GLORY COFFEE & TEA	33.75					
	353840	03/16/23 Dispatch coffee	33.75		DISP	1000 420160	220	101000
49947		2852 Blackfoot Communications	2,284.20					
	04/01/23	646-5106, fax soc svc	40.53		SOCSR	1000 450135	345	101000
	04/01/23	646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	04/01/23	646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	04/01/23	646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	04/01/23	646-7311, social services	21.30		SOCSR	1000 450135	345	101000
	04/01/23	646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	04/01/23	646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	04/01/23	646-7609, public works	199.99		PUBSVC	1000 430200	345	101000
	04/01/23	646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	04/01/23	646-7715, povah center	24.44		POVAH	1000 411255	345	101000
	04/01/23	646-7795, town hall	250.97		TWNHAL	1000 411250	345	101000
	04/01/23	646-7845, court clerk	100.56		COURT	1000 410360	345	101000
	04/01/23	646-9017, library	43.44		LIBRAR	2220 460100	345	101000
	04/01/23	646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	04/01/23	ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	04/01/23	ethernet, povah center	187.26		POVAH	1000 411255	345	101000
	04/01/23	ethernet, police station	350.00		POLICE	1000 411258	345	101000
	04/01/23	ethernet, town hall	272.00		TWNHAL	1000 411250	345	101000
	04/01/23	ethernet, public works shop	125.00		STREET	1000 430200	345	101000
	04/01/23	602-4909, town hall judge	14.77		COURT	1000 410360	345	101000
	04/01/23	602-4894 Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	04/01/23	602-4897 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4898 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4900 town hall	5.25		TWNHAL	1000 411250	345	101000
	04/01/23	602-4901 town hall	5.25		TWNHAL	1000 411250	345	101000
	04/01/23	602-4902 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4903 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4904 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4905 town hall	1.10		TWNHAL	1000 411250	345	101000
	04/01/23	602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	04/01/23	602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000
	04/01/23	602-4908 Povah Ctr	11.10		POVAH	1000 411255	345	101000
	04/01/23	602-4949 Town Hall	11.10		TWNHAL	1000 411250	345	101000
	04/01/23	6024044 Soc Ser Pantry	10.00		SOCSER	1000 450135	345	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
49951		1514 Verizon Wireless	1,034.45					
		21 Smartphones						
		5 laptops						
	03/20/23	640-0108, Police	39.73		POLICE	1000 420100	345	101000
	03/20/23	640-0121 Laptop	40.01		POLICE	1000 420100	345	101000
	03/20/23	640-0141 Street SP	39.73		STREET	1000 430200	345	101000
	03/20/23	640-0159 Street SP	39.73		STREET	1000 430200	345	101000
	03/20/23	640-0606 911 Dispatch	39.73		911	1000 420160	345	101000
	03/20/23	640-1103, Operator SP	39.73		STREET	1000 430200	345	101000
	03/20/23	640-1460, Library Dir, SP	39.73		LIBRAR	2220 460100	345	101000
	03/20/23	640-1461, S & W operator, SP	39.73		SEWER	5310 430600	345	101000
	03/20/23	640-1462, S & W Super, SP	39.73		WATER	5210 430500	345	101000
	03/20/23	640-1463, Deputy PSS, SP Sspnd	39.73		PARKS	1000 460430	345	101000
	03/20/23	640-1472, Ops Mgr, SP	39.73		ADMIN	1000 410210	345	101000
	03/20/23	640-1676, Rec Coord, SP	39.73		REC	1000 460440	345	101000
	03/20/23	640-1754, COP, SP	39.73		POLICE	1000 420100	345	101000
	03/20/23	640-1755, Police	39.73		POLICE	1000 420100	345	101000
	03/20/23	640-1756, Police	39.73		POLICE	1000 420100	345	101000
	03/20/23	640-1757, Police	39.74		POLICE	1000 420100	345	101000
	03/20/23	640-1758, Head Dispatcher	39.74		DSPTCH	1000 420160	345	101000
	03/20/23	640-1759, Police	39.74		POLICE	1000 420100	345	101000
	03/20/23	640-7547, Street SP	39.74		PARKS	1000 460430	345	101000
	03/20/23	640-9074, PSS, SP	39.74		STREET	1000 430200	345	101000
	03/20/23	640-2195 683 laptop	40.01		POLICE	1000 420100	345	101000
	03/20/23	640-2551 COP laptop	40.01		POLICE	1000 420100	345	101000
	03/20/23	641-0184 686 laptop	40.01		POLICE	1000 420100	345	101000
	03/20/23	641.0207 681 laptop	40.01		POLICE	1000 420100	345	101000
	03/20/23	640-2354 Social Services	39.74		SOCSER	1000 450135	345	101000
	03/20/23	640-2629 City Judge	39.74		COURT	1000 410360	345	101000
49953		3242 Fisher's Technology	16.56					
	1149454	03/27/23 copy fee	16.56		FINADM	1000 410510	356	101000
49955		42 Fall River Electric	8,052.92					
	03/20/23	PARK, old firehouse 2901001	364.87		PARK	1000 411253	341	101000
	03/20/23	povah comm ctr 4212001	203.08		POVAH	1000 411255	341	101000
	03/20/23	unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	03/20/23	RR Well 4212005	89.98		WATER	5210 430500	341	101000
	03/20/23	SEWER LIFT STATION 4212006	369.34		SEWER	5310 430600	341	101000
	03/20/23	SEWER PLANT 4212007	1,367.37		SEWER	5310 430600	341	101000
	03/20/23	POLICE 4212008	444.84		POLICE	1000 411258	341	101000
	03/20/23	TOWN HALL 4212009	355.73		TWNHLA	1000 411250	341	101000
	03/20/23	ICE RINK 421010	68.42		PARKS	1000 411253	341	101000
	03/20/23	S Canyon XmasTree Light 421011	0.00		STLITE	1000 430263	341	101000

03/31/23
14:22:44

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 4/23

Page: 3 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	03/20/23	South Iris Street Well 4212013	133.81		WATER	5210 430500	341	101000
	03/20/23	MAD SEWER LIFT 4212014	248.64		SEWER	5310 430600	341	101000
	03/20/23	Hayden/Grouse Well 4212015	39.00		WATER	5210 430500	341	101000
	03/20/23	911 Tower 4212016	142.23		911	2850 420750	341	101000
	03/20/23	MADADD H2O Tower 4212017	52.43		WATER	5210 430500	341	101000
	03/20/23	SHOP 4212018	386.49		STREET	1000 430200	341	101000
	03/20/23	ANIMAL 4212029	168.94		ANIML	1000 440600	341	101000
	03/20/23	CLORINATOR 4212030	78.19		WATER	5210 430500	341	101000
	03/20/23	Electric Well 4212031	43.67		WATER	5210 430500	341	101000
	03/20/23	PARK 4212032	236.06		PARKS	1000 411253	341	101000
	03/20/23	UPDH 4212041	661.17		UPDH	1000 411252	341	101000
	03/20/23	SEWER TREAT SERV 4212046	1,040.44		SEWER	5310 430600	341	101000
	03/20/23	LIBRARY 23 dunraven 4212054	106.97		LIBR	1000 411259	341	101000
49959		95 Energy West-Montana	6,213.86					
	03/27/23	nat gas 210361788 updl	116.17		UPDH	1000 411252	344	101000
	03/27/23	nat gas 210360293 Police	34.14		POLBLD	1000 411258	344	101000
	03/27/23	nat gas 210361746 Pub Services	1,933.76*		STREET	1000 430200	344	101000
	03/27/23	nat gas 210361811 old firehall	406.27*		PARK	1000 460430	344	101000
	03/27/23	nat gas 210363966 old bld ins	231.35*		STREET	1000 430200	344	101000
	03/27/23	nat gas 210360540 library	759.61		LIBBLD	1000 411259	344	101000
	03/27/23	nat gas 210364599 Povah	1,354.95		POVAH	1000 411255	344	101000
	03/27/23	nat gas 210361697 Iris Lift St	47.54		SEWER	5310 430600	344	101000
	03/27/23	nat gas 210365425 TwN Hall	1,295.02		TWNHAL	1000 411250	344	101000
	03/27/23	nat gas 210361655 Mad Add Sewe	35.05		SEWER	5310 430600	344	101000
49962		3205 Peak Software Systems, Inc.	3,715.10					
	025632 03/20/23	SportsMan SoftwareSumRec	3,715.10		SUMREC	1000 460449	355	101000
49963		1928 Michele DesRochers	317.00					
	03/16/23	Library conference	317.00		LIBRY	2220 460100	370	101000
49964		2977 Staples Credit Plan	132.74					
	02/16/23	Liibrary Supplies	132.74		LIBRY	2220 460100	220	101000
49965		1454 Bozeman Daily Chronicle/Big Sky	60.00					
	351618 03/24/23	PublicHearingMFVOrdinance	60.00		ADMIN	1000 410210	327	101000
49966		1622 CNA Surety	1,000.00					
	03/20/23	Surety Bond - Thompson	1,000.00		FINADM	1000 410510	520	101000

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14:22:44

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 4/23

Page: 4 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account	
49967		3339 iWorQ	2,500.00						
	197660	05/26/22 BuildingCodeEnforcementSoftwre	2,500.00		BULDNG	1000 420531	216	101000	
49968		3020 COLJ Conference Registration -	300.00						
	03/21/23	Spring Judges Training	300.00		COURT	1000 410360	380	101000	
49969		3402 COLJ Conference	225.00						
	03/21/23	Spring Court Clerk Training	225.00		COURT	1000 410360	380	101000	
49970		3327 Larry Jent	356.75						
	03/28/23	Judges Training 4/24-427/23	356.75		COURT	1000 410360	370	101000	
49971		3356 Platinum Chemicals Inc.	1,720.00						
	412023	04/01/23 Cleaning supplies	1,720.00*		PARKS	1000 460430	220	101000	
49972		65 T & E	502.46						
	0805204	03/17/23 Tube A Repair supplies	502.46*		STREET	1000 430200	369	101000	
49973		3391 TSC Corner Station, INC.	123.18						
	03/21/23	Fuel	123.18*		STREET	1000 430200	231	101000	
49974		309 PJ's Plumbing & Heating	1,553.00						
	99010444	03/20/23 City Shop-expansiontank/the	438.00*		STREET	1000 430200	357	101000	
	99010409	03/14/23 City Shop-Circ Pump	1,115.00*		STREET	1000 430200	357	101000	
49975		2800 RDO Equipment Co.	11,308.00						
	W1441716	03/28/23 PO#6476ReplacementParts	11,308.00*		STREET	1000 430200	369	101000	
49976		3309 AQUAPRO	1,772.71						
	A23-222	03/17/23 Enviro Solve 5Gal	653.50		SEWER	5310 430630	220	101000	
	A23-223	03/20/23 different sized hose protecto	93.40*		STREET	1000 430200	369	101000	
	A23-208	03/17/23 Peak AmpJumpStarter	427.00*		STREET	1000 430200	361	101000	
	A23-218	03/03/23 Repair Supplies	61.50		STREET	1000 430200	220	101000	
	E23-213	03/17/23 Bead SealerRepair supplies	537.31*		STREET	1000 430200	361	101000	
49977		2455 Tri State Excavating, LLC	14,646.92						
	12344SNOW	03/13/23 JanuarySnowRemoval-Contract	14,646.92*		STREET	1000 430200	357	101000	
		# of Claims	22	Total:					57,868.60

03/31/23
14:22:44

TOWN OF WEST YELLOWSTONE
Fund Summary for Claims
For the Accounting Period: 4/23

Page: 5 of 5
Report ID: AP110

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$52,450.72
2220 Library	
101000 CASH	\$835.11
2850 911 Emergency	
101000 CASH	\$223.29
5210 Water Operating Fund	
101000 CASH	\$476.81
5310 Sewer Operating Fund	
101000 CASH	\$3,882.67
Total:	\$57,868.60



Town of West Yellowstone Business License Application

Business Name: Yellowstone Park Village
 Applicant: Lyn & Lockwood, LLC
 Contact Person: Glenn Hales
 Mailing Address: PO Box 1038 W. Yellowstone, MT 59758
 Physical Address of Business: 10-12 Canyon Street W. Yellowstone, MT 59758
 Phone Number: 801-360-7473 Fax Number: _____
 Email Address: ghales@yellowstoneimax.com Website: _____

Signature of Property Owner of Record: _____

Subdivision: Old Town Townsite of West Yellowstone
 Block: 27 Lot: 13 & 14

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate Town/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Retail Sales

*Based on my past payment history and ownership of the Buffalo Crossing RV Park I'm requesting a waiver on the resort tax bond for this business, Yellowstone Park Village.

Business License Fee: \$ 50.00
 Resort Tax Bond: \$ _____
 Total Amount Due: \$ _____

Glenn Hales
 Signature of Applicant
Carie Hales
 Signature of Applicant
3/10/23
 Date

FOR OFFICE USE ONLY

Date Approved: _____ Town Council Administration ER
 Date 3/22/23 Check # 1 Amount \$ 50.00 License # _____
 SCN _____ BLP _____ STX _____ RDX _____

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
March 21, 2023

COUNCIL MEMBERS PRESENT: Travis Watt, Brian Benike, Lisa Griffith, Jeff McBirnie, and Jeff Mathews

OTHERS PRESENT: Town Manager Dan Walker, Town Clerk Liz Roos. Town Attorney Jane Mersen, Finance Director Katie Thompson, Public Services Superintendent Jon Simms, and Assistant Public Services-Water & Wastewater Jon Brown are all in attendance by Zoom

The meeting is called to order by Mayor Travis Watt at 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded. Due to the worldwide pandemic caused by COVID-19, the meeting is being broadcast over the internet using a program called Zoom.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

Public Comment Period

No public comments are received.

Council Comments

Lisa Griffith says that different standards are being applied to business license reviews. Jeff McBirnie says that he has taken a couple calls from people that are upset about plowing, how much snow is packed on the streets, and the 2' berms that are out today. Mayor Watt says that there have been several roof problems in town this year because of the snow. Watt also reads a statement that encourages the other council members to be patient and considerate of each other during the meetings, no arguing. He reminds them to be mindful of their priorities, there is no need to hash out previous grievances, they should make fair and equitable decisions and move forward.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6482 to Yellowstone Log Chinking for snow removal for \$5640.00. (McBirnie, Benike)
- 2) Motion carried to approve the claims, which total \$143,803.58. (Mathews, McBirnie) Benike abstains from claim #49928 to himself for travel reimbursement of \$66.00.
- 3) Motion carried to approve the minutes from the March 7, 2023 Town Council meeting with the following corrections: Jeff McBirnie was in attendance by Zoom, Town Attorney Jane Mersen was physically present, change the word "irrelevant" to "discriminatory" in the second paragraph of the work session. (McBirnie, Benike)
- 4) Motion carried to approve the first reading of the mobile food vendor ordinance. (Benike, Mathews) See next two motions.
- 5) Secondary motion to direct staff and the Town Attorney to take into consideration the comments brought forward tonight and incorporate them into the ordinance. (Griffith, McBirnie) Griffith is in favor, Benike, Mathews, McBirnie, Watt are opposed. Motion fails.
- 6) Substitute motion to approve the first reading with the following changes: strike the word "only" in the definitions, combine Sections I and E, strike the term "and any other" from paragraph 2, change the word "food truck" to "MFV" in Section E, and add "all town ordinances" in paragraph 2. (Benike, McBirnie) Benike, McBirnie and Mathews are in favor, Watt and Griffith are opposed. Motion passes.

- 7) Motion carried to approve the Application to Maintain an Encroachment from Westmart Building Center to erect a greenhouse that extends onto Town property by 15' for the months of May, June, and July 2023. (Mathews, Benike)
- 8) Motion carried to approve the recommended changes to Page 63 of the Employee Personnel Policy Manual by adding the word "unauthorized" in two places, as recommended by MMIA. (McBirnle, Benike)
- 4-6) Mayor Watt reads the proposed mobile food vendor ordinance out loud. McBirnle asks about the fees they discussed assessing for mobile food vendors. Walker responds that a resolution will be presented to address those fees at the same meeting they present the second reading. Griffith asks what "licensed" means in the ordinance. Mersen responds that the term refers to being a licensed and registered vehicle. The Council discusses the sentence that only allows MFVs in the B-3 zone. Griffith questions the language about parking, self-contained, what it means to keep the area clean within five feet of the vehicle, she questions prohibiting the sale of alcoholic beverages, and other language issues. Benike, McBirnle and Mathews express support for the original version of the ordinance. Walker says that if they are going to make changes, they need to outline which specific changes that will be made. Town Attorney Jane Mersen says she does not think they can restrict vehicle registrations to Gallatin County. She agrees with other suggestions and makes a couple other suggestions. The council discusses multiple changes to the ordinance.
- A) **Town Manager & Staff Reports:** Town Manager Dan Walker reports on the recent trip her took with Jon Simms, Jon Brown, and Council Member Brian Benike to Kansas to visit several wastewater treatment plants. He says the trip was a good opportunity to talk to operators at functional plants. He says the Aero-Mod system is simple and low maintenance. The Council asks various questions about the trip. Walker reports that they are close to reaching an agreement on the lease with Montana Aeronautics for the new wastewater treatment plant. Finance Director Katie Thompson is working on financing options for the plant and they are working on submitting the plans for the plant to Montana DEQ in the near future. They released a Request for Proposal for legal services. He announces an open house for the FLAP Grant process on May 8, 2023. Finance Director Katie Thompson explains to the Council that she will be releasing a budget request form to entities that have asked for special funding from the Town in the past.
- B) **Advisory Board Reports:** Council Member Brian Benike reports that the **Parks & Recreation Advisory Board** met last week and is working on putting together a new master plan. Council Member Jeff Mathews also met and discussed lighting improvements to the Welcome Signs and parking close to the signs, sanitary issues at the truck stop on the north side of Town, maintenance of the alleys, parking signs, possible need for a trolley in the future, using revolving loan funds for business improvement, recognizing businesses that have made upgrades.
- C) Town Manager Dan Walker explains that they have been dealing with multiple leaks on the north wall and the roof of the Town Hall. Jon Simms explains that brought in an inspector from Spartan Inspections to assess the issues. He said they discovered moisture in the walls, puncture holes in the roof, and water intrusion. Walker explains that they will pursue insurance coverage and re-roofing the building.

The meeting is adjourned at 9:00 PM. (McBirnle, Benike)

Mayor

ATTEST:

Town Clerk

DRAFT

Department Head Report March 24 – 30, 2023

Calls for Service: 57 calls. Things are slowing way down, kind of. The volume of calls may be slowing down, but severity of the calls are still significant. We are currently investigating a felony fraud case, in addition to a couple misdemeanor fraud scams.

A senior Canadian diplomat will be vacationing with his family in Big Sky within the next couple of weeks. I will be attending a Secret Service briefing in Bozeman on Friday afternoon. This is a ski vacation and may not involve a trip to West, but they have asked to loop in all surrounding communities. With the park being closed (maybe not for him ☺), he likely will not make it this far south, but who knows.

We had our officers participate in the Rescue Task Force training last Friday as I reported last week. The training went well and it was only step one. HBFD and the PD will be organizing a “crawl” phase of this training very soon. We hope to involve all our partner agencies in the West Yellowstone area. Our response to an active killer will look a lot different than it would in the valley, simply due to available resources. Over the next several months, we hope to crawl, walk, and run as we progress in that training discipline.

Schedules within the PD have been all over the place due to spring break, vacations, trainings, sick days, lots of court time, etc. Upcoming trainings in April, firearms (shotgun specific), Firearms Instructor training at the academy for Dallen, some street interview training, and hopefully a Domestic investigation refresher.

I have assigned Officer Stoneburner to run the PD’s social media presence on Facebook and Instagram. You may have noticed a lot more activity over the last month on these platforms. We have had a significant jump in views, likes, shares, and all that other stuff that people like. Hopefully you all have enjoyed the changes.

Until next week,

Mike



Week of 03.27.2023

- ❖ Continued working on the FLAP Grant application.
- ❖ Prepared and sent out March 2023 Budget vs. Actual Reports to each department
- ❖ Worked on MFV Resolution
- ❖ Completed March 2023 utility billing
- ❖ Released Budget Request Form



MARCH 24 & 31, 2023

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerk Report

- Posted Legal Services RFP on Montana State Bar
- Met with Abril Garcia about the Town's new webpage, it is looking great and we're making a lot of progress.
- Covered the office while Peggy & Katie attended the Montana Rural Water Conference in Great Falls
- Attended Town Council meeting, payroll, prepared agenda & packet for April 4, 2023 Town Council meeting, the usual stuff!
- Three MAP Fund Applications and one event permit for summer events were submitted this week
- Spring Break!



Water/Wastewater

Bi-Weekly Report

03/20/23 thru 03/29/23

03/20/23: Performed water /wastewater rounds. Helped public works repair a fuel line on 938 CAT loader. Worked on lead and copper inventory paperwork.

03/21/23: Performed water /wastewater rounds. Left West Yellowstone to attend the Montana Rural Water conference in Great Falls, MT. Attended the conference with Jon Simms, Peggy Russell, and Katie Thompson. Attended the Town council meeting via Zoom from the hotel room.

03/22/23 thru 03/24/23: The Montana Rural Water conference provides classes in water and wastewater for continuing education credits so I can maintain my certificate licenses. The classes I attended this year were focused on the lead and copper inventory and funding options for the Town of West Yellowstone. The funding options included possibilities for needed equipment like a VACTOR truck.

I will be working closely with Jon Simms and Katie Thompson on obtaining the special funding provided by the funding agencies.

The knowledge I gained from the classes helped my understanding needed to complete the lead and copper inventory.

There were numerous water/wastewater vendors that were able to give us an understanding of new products that are on the market today. For example, new main water valves that can be installed without shutting any service off. This is a new technology that would greatly help in the replacement of some of the old valves that do not function any longer.

We also entered the Best Tasting Water in Montana competition, and we took 4th place two years in a row.

03/26/23: There were several pieces of equipment for the public works that were down and needed repair. I came in on Sunday to work on the downed equipment so it would be ready for the crews on Monday morning.

03/27/23: Performed water /wastewater rounds. Continued repairs on equipment that was still down. Worked on lead and copper inventory. I now have a better understanding by attending the conference of what is needed and required by the EPA/DEQ to complete the inventory.

03/28/23: Performed water /wastewater rounds. Worked on lead and copper inventory paperwork. Had a call from a customer that the water line was frozen. I was able to thaw the water line with the help of Jon Simms. The customer was very pleased with our work. Assisted the CAT dealer repairman on the issue with the 938 loader. Had a sewer line cleaned behind the medical clinic and police station that had a blockage issue.

03/29/23: Performed water /wastewater rounds. Worked on lead and copper paperwork. Worked on #1 blower building at the lagoons with a blower that has lost the electric motor. I am now in the process of replacing the motor and replacing the pressure relief valves on 2 other blowers. Worked at the Iris lift pump station removing grease buildup on the side walls in the wet well and general service work. Worked on John Deere 310SJ repairing damaged hydraulic lines.

If you have any questions, please feel free to contact me.

Thank you,

Jon Brown

JOB AND SOCIAL SERVICE

WEEKLY HIGHLIGHTS

MARCH 23-30 2023

- Additional lights have been installed in the basement and stairwell by Barta Electric
- Coordinating with Patty Peterson about Recycling Day April 21
- Renewal for SNAP programs are starting and we have assisted several clients with this process
- Assisting a client with applying for assistance with medical bills
- Two emergency food boxes handed out
- Watch a webinar about nutrition
- Vouchers for homeless couple
- Dianna picked up our food for the food bank on Thursday 3/30/2023
- Debbi is preparing for the Budgeting 101 class being held in April
- Many individuals are checking out the job board and lobby food
- Two volunteers are helping in the Clothing Bank on a regular basis

TOWN OF WEST YELLOWSTONE

PUBLIC HEARING

Ordinance No. 274 Mobile Food Vendors

NOTICE IS HEREBY GIVEN that the Town Council of the Town of West Yellowstone will conduct a Public Hearing on April 4, 2023 regarding Ordinance 274. Ordinance No. 274 amends Chapters 5.30 of the West Yellowstone Municipal Code by establishing regulations for mobile food vendors in the Town of West Yellowstone.

Complete copies of the ordinance is available at the Town Hall, 440 Yellowstone Avenue, West Yellowstone, MT or by email at eroos@townofwestyellowstone.com. The proposed ordinance is also posted on the Town's website: www.townofwestyellowstone.com. The public meeting will be held during the regular Town Council Meeting which begins at 7:00 PM on April 4, 2023. The meeting will take place in the Town Hall, 440 Yellowstone Avenue in West Yellowstone, MT, at which time oral testimony will be taken from the public. The meeting will also be broadcast on the internet through zoom.us, meeting ID: 893 834 1297. Written testimony may be submitted until 5:00 PM on the date of the hearing to the Town Clerk at the Town Hall, by mail to P.O. Box 1570, West Yellowstone, MT 59758, or by email to eroos@townofwestyellowstone.com. For further information contact the Town Offices, 646-7795.

Elizabeth Roos
Town Clerk





IP News Jan Neish

To: Elizabeth Roos >

Yesterday

public comment on MFV ordinance

Liz,

My public comments are:

1. Include the requirement "The MFV can only sell food items and non-alcoholic beverages." under 5.30.020, #1, and make it Point B since it is a key requirement.
2. Combine existing point B with point G to read "All facilities and equipment used by the vendor shall be portable and shall not be located permanently on the site. The MFV must be able to vacate its parking space within 24 hours."
3. Add "No generators are allowed." under point D.

Thanks,
Jan Neish



5.30.010 Definitions.

"Mobile food vendor (MFV)" is a licensed, motorized vehicle or mobile food unit, including any readily movable wheeled cart, van/ bus or trailer, which is temporarily stored on privately owned property where ~~only~~ food items and nonalcoholic beverages are sold to the general public. MFVs are permitted only in the B-3 zoning district.

5.30.020 Requirements.

1. All MFV's must meet the following requirements before a business license will be issued:

A. The MFVs must be located on privately owned property and must have written permission from the property owner to occupy the property.

B. All facilities and equipment used by the vendor shall be portable and shall not be located permanently on the site.

C. Seating: Each MFV may have up to 10 seats before parking spaces are required. ~~Seating shall not encroach upon any public right of way.~~ Each additional five seats will require proof of one designated parking space on the property. Seating shall not encroach upon any public right of way.

D. Each MFVs must be fully self-contained. No permanent water or sanitary sewer hookup will be allowed. ~~Electrical~~ Connections to the electrical service on the property on which the MFV is located may be allowed by the property owner. - The MFV must have written permission from an owner of restroom facilities for customers and employees to use such facilities.

E. All areas within five feet of the ~~food truck~~ MFV must be kept clean. Grease and liquid waste must be disposed of as set out in the approved business plan and nowhere else. ~~Grease must be disposed of properly and shall not be dumped onto the ground surface or into the sanitary sewer system. Final disposal- facilities for garbage, grease, and other waste material must be identified by the MFV and approved by the Town and used.~~

F. At the end of each day of operation, the MFV will be cleaned and secured and no trash receptacles shall be left outside. There shall be no outdoor amplification pursuant to Section 8.16.010 WYMC. For seasonal operation, the MFV must vacate property

when sales cease, unless the property owner is also the owner of the facilities and equipment.

G. The MFV must be able to vacate its parking space within 24 hours.

H. MFVs shall not operate on public property or in public rights-of-way, public parking spaces, or driveways without first obtaining a special permit from the Town. Further, MFVs shall not operate in fire lanes or within fifteen feet of a fire hydrant, fire escape, bus stop, loading zone, handicapped parking space or access ramp. With Town approval, MFVs may be incorporated into community wide events, special events, or private catering contracts. MFVs will comply with all ventilation and fire protection requirements ~~and~~ inspections.

~~I. Grease must be disposed of properly and shall not be dumped onto the ground surface or into the sanitary sewer system. Final disposal facilities for garbage, grease, and other waste material must be identified and approved by the Town and used.~~

2. All MFVs must obtain a Town Business License. The application for a license shall include a business plan which shall address how the MFV will meet the requirements set out in Section 1 above, including but not limited to: garbage disposal, signage, water sources, wastewater dumping; grease disposal, utility plan, and restrooms for customers. The application must include proof of current certifications or inspections required by County and State authorities and any other. ~~and~~ and the MFV must comply with all regulations in Title 50, Chapter 50, MCA and all Town ordinances. All required licenses and permits must be displayed on the MFV.

3. Each MFV must post a resort tax bond and shall be responsible for collecting such taxes on goods sold.

4. Each MFV shall pay all- fees required by the Town. The fees for MFV shall be set by Resolution of the Town Council.

5. MFVs that are part of a community event/special event shall meet the town of West Yellowstone's insurance requirements for special events.

6. Penalties: In addition to the penalties provided in this Code, notice of a violation shall be given to the MFV, with 5 days to cure the violation. If the MFV fails to cure the violation within the five days, the MFV must stop operating until the matter of the violation is resolved.

5.30.010 Definitions.

"Mobile food vendor (MFV)" is a licensed, motorized vehicle or mobile food unit, including any readily movable wheeled cart, van/ bus or trailer, which is temporarily stored on privately owned property where food items and nonalcoholic beverages are sold to the general public. MFVs are permitted only in the B-3 zoning district.

5.30.020 Requirements.

1. All MFV's must meet the following requirements before a business license will be issued:
 - A. The MFVs must be located on privately owned property and must have written permission from the property owner to occupy the property.
 - B. All facilities and equipment used by the vendor shall be portable and shall not be located permanently on the site.
 - C. Seating: Each MFV may have up to 10 seats before parking spaces are required. Each additional five seats will require proof of one designated parking space on the property. Seating shall not encroach upon any public right of way.
 - D. Each MFVs must be fully self-contained. No permanent water or sanitary sewer hookup will be allowed. Connections to the electrical service on the property on which the MFV is located may be allowed by the property owner. The MFV must have written permission from an owner of restroom facilities for customers and employees to use such facilities.
 - E. All areas within five feet of the MVF must be kept clean. Grease and liquid waste must be disposed of as set out in the approved business plan and nowhere else. Grease shall not be dumped onto the ground surface or into the sanitary sewer system. Final disposal facilities for garbage, grease, and other waste material must be identified by the MVF and approved by the Town and used.
 - F. At the end of each day of operation, the MFV will be cleaned and secured, and no trash receptacles shall be left outside. There shall be no outdoor amplification pursuant to Section 8.16.010 WYMC. For seasonal operation, the MFV must vacate property when sales cease, unless the property owner is also the owner of the facilities and equipment.
 - G. The MFV must be able to vacate its parking space within 24 hours.

H. MFVs shall not operate on public property or in public rights-of-way, public parking spaces, or driveways without first obtaining a special permit from the Town. Further, MFVs shall not operate in fire lanes or within fifteen feet of a fire hydrant, fire escape, bus stop, loading zone, handicapped parking space or access ramp. With Town approval, MFVs may be incorporated into community wide events, special events, or private catering contracts. MFVs will comply with all ventilation and fire protection requirements and inspections.

2. All MFVs must obtain a Town Business License. The application for a license shall include a business plan which shall address how the MFV will meet the requirements set out in Section 1 above, including but not limited to: garbage disposal, signage, water sources, wastewater dumping; grease disposal, utility plan, and restrooms for customers. The application must include proof of current certifications or inspections required by County and State authorities, and the MFV must comply with all regulations in Title 50, Chapter 50, MCA and all Town ordinances. All required licenses and permits must be displayed on the MFV.

3. Each MFV must post a resort tax bond and shall be responsible for collecting such taxes on goods sold.

4. Each MFV shall pay all fees required by the Town. The fees for MFV shall be set by Resolution of the Town Council.

5. MFVs that are part of a community event/special event shall meet the town of West Yellowstone's insurance requirements for special events.

6. Penalties: In addition to the penalties provided in this Code, notice of a violation shall be given to the MFV, with 5 days to cure the violation. If the MFV fails to cure the violation within the five days, the MFV must stop operating until the matter of the violation is resolved.

RESOLUTION NO. 786

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, TO SET A FEE FOR PROCESSING A PERMIT APPLICATION FOR MOBILE FOOD VENDORS

WHEREAS: On April 4, 2023, the Town Council of the Town of West Yellowstone adopted Ordinance # _____, amending WYMC 5.30, related to Mobile Food Vendors and charging Mobile Food Vendors a fee, to be set by resolution of the Council; and

WHEREAS: The Town Council of the Town of West Yellowstone agrees that a fee for processing the permit application will be paid in addition to the business license fee on a yearly basis.

NOW THEREFORE, BE IT RESOLVED:

The Town Council of the Town of West Yellowstone, Montana hereby sets the annual permit application fee for Mobile Food Vendors in the amount of \$200.00. This fee shall be reviewed by the Town every three years.

DATED this _____ day of _____, 2023.

Travis Watt, Mayor

Jeff McBirnie, Deputy Mayor

Brian Benike, Council Member

Lisa Griffith, Council Member

Jeff Mathews, Council Member

Attest: Elizabeth Roos, Town Clerk

EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: Wretched Mess Arts Fest
 Sponsor Organization: West Yellowstone Foundation
 Sponsor Address: PO Box 255 420 Yellowstone Ave West Yellowstone, MT 59758
 Contact Person: Carrie Coan
 Contact Phone: 406-646-1152 Fax: _____
 E-mail Address: ed@wyfmt.org
 Date(s) of Event: 08/26/2023 Saturday (before Music in the Park)
 Location of Event: Heritage Park

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code (www.codepublishing/MT/WestYellowstone.html). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20th of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$25 *pd 3/17/23*
 Resort Tax Bond: \$1,500 *pd 3/17/23*
 Vendor(s) Fee:
 Total Due: \$1,525

Carrie Coan
 Digitally signed by Carrie Coan
 Date: 2023.03.24 08:48:46 -0600

 Signature of Applicant
 03/17/2023
 2/23/23

Date

US Highway 191
Mitigation Sites for Bison Vehicle Collisions



Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

The Wretched Mess Arts Fest will include artisan vendor booths, free art gallery, chalk art and free interactive art activities.

The artisan booths will likely all have canopies but that will be determined by the individual artists, they will have art for sale.

All sales will be done with each individual artist. Temporary "fencing" will be used around the chalk artists on Gibbon Ave. We will not be providing

additional restrooms beyond what already exists in the park. Music in the Park will take place that night, it is possible we

might use their stage during the day but that is yet to be determined. We do not anticipate issues with parking, the nearby snow park areas,

parking lot and on street parking should be adequate. We do not anticipate a need for additional security other than notifying

police and fire of our event. Vendors will be responsible for their own trash but we will have some extra trash cans available for attendees.

We are not anticipating more than 2-3 bags of trash during the event. After the event, we would like to bring no more than 3 bags to the Town dumpster

if granted permission to do so. We have submitted an outside amplification permit as we think we will have either live music or recorded music

playing at a volume that could be heard throughout the park. We also submitted an encroachment application in order to use the parking

spaces bordering the park along the south side of Gibbon Ave for chalk artists and vendor pick up/drop off area.

Thank you for your consideration.

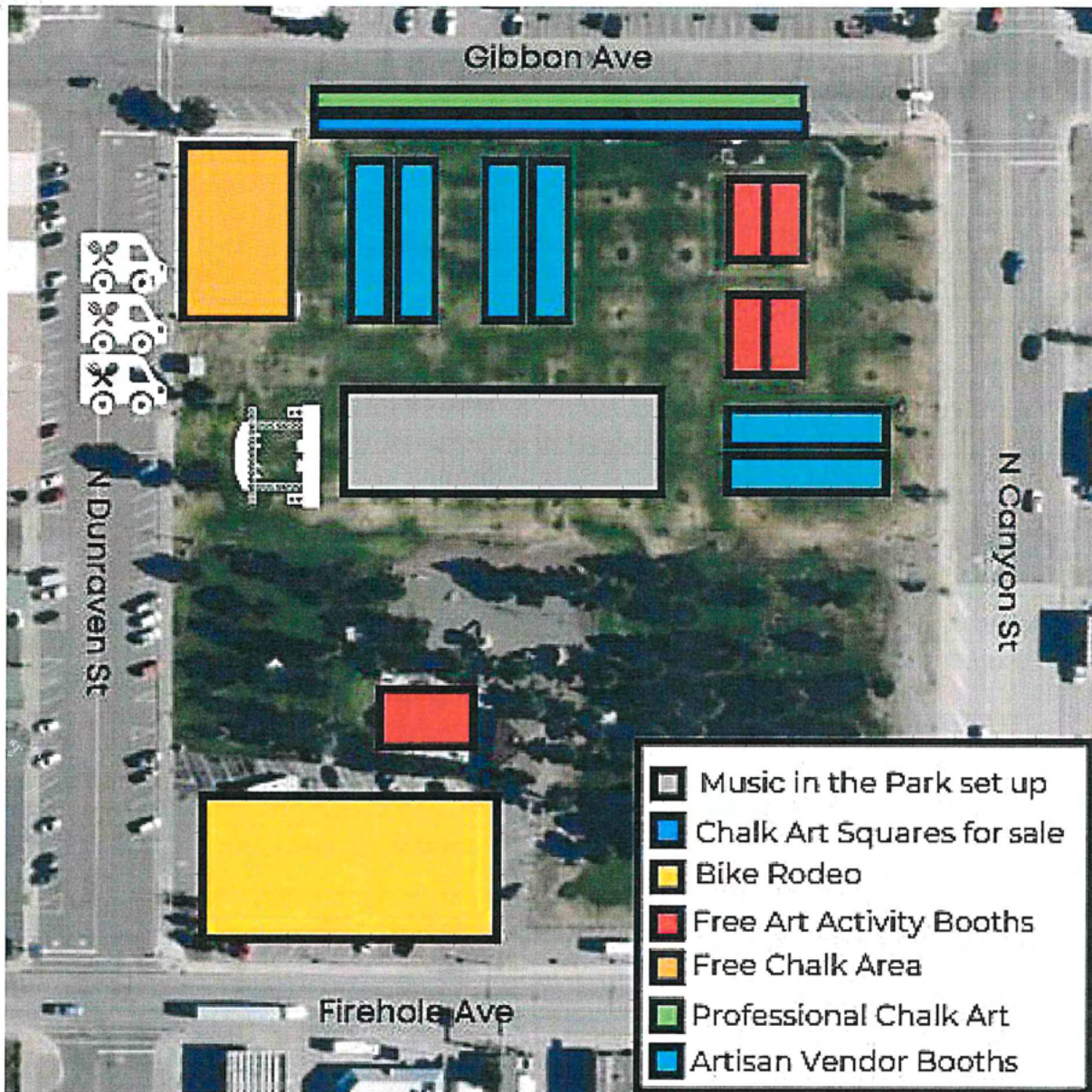
Addition: The West Yellowstone Early Childhood Coalition will be joining us with their Bike Rodeo & Safety Fair. We would like to let them use the parking lot

for the bike rodeo and they will set up community education booths that will be doing art activities in the pavillion area. These booths will also have

educational/outreach components like mental health info, etc. This was a popular event last year and we are excited to help bring it back.

SITE PLAN

Event: Wretched Mess Arts Fest



Please indicate direction

VENDING AND SALES

Complete this section if the event includes sales of any kind.

Event: Wretched Mess Arts Fest

Date(s) 08/26/2023

Attach additional sheets as necessary.

Primary Sponsor: see note at bottom of page

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

Vendor Name: _____

Contact Person: _____

Address: _____

Phone: _____

Type of sales: _____

Resort Tax applicable: YES NO

We do not have a vendor list at this time. We anticipate 20-30 artisan vendors and will give the vendor list to the town about 2 weeks before the event. We are aware of resort tax requirements and vendor fees.

FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services			
H20/Sewer			
Fire			
Police			
Finance			
Administration			

Notes/Conditions: _____

Approved

Denied

Town Clerk

Date

ATTACHMENTS

	See note		
Liability Insurance	below	Yes	_____ No _____ Waived
Outside Amplification Permit	<u>X</u>	Yes	_____ No _____ NA
Encroachment Application	<u>X</u>	Yes	_____ No _____ NA
Open Container Resolution	_____	Yes	_____ No <u>X</u> _____ NA
Resort Tax Bond	<u>X</u>	Paid	_____ Surety _____ NA

We will provide proof of Liability
Insurance by the end of March.

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 08/26/2023 (event date)

APPLICANT: Carrie Coan - West Yellowstone Foundation

ADDRESS: PO Box 255, West Yellowstone, MT 59758

PHONE: 406-646-1152

INTEREST IN PROPERTY: Wretched Mess Arts Fest

OWNER OF RECORD'S SIGNATURE: _____

1. LEGAL DESCRIPTION:

Subdivision: See below

Block: _____ Lot: _____

Zoning District Number: _____

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment. We would like to block the parking on the south side of Gibbon Ave between N Canyon St and N Dunraven St on Saturday 08/26/2023 during our Wretched Mess Arts Fest. Part of this area would be used by our artisan vendors for drop off and pick up of their vendor booths and part of this would be used by professional chalk artists to create temporary chalk art.

Addition: We are also asking to close the park parking lot for the annual Bike Rodeo and Safety Fair that will take place during our event.

Carrie Coan

Digitally signed by Carrie Coan
Date: 2023.03.24 10:07:06 -06'00'

Signature of Applicant

03/17/2023

DATE

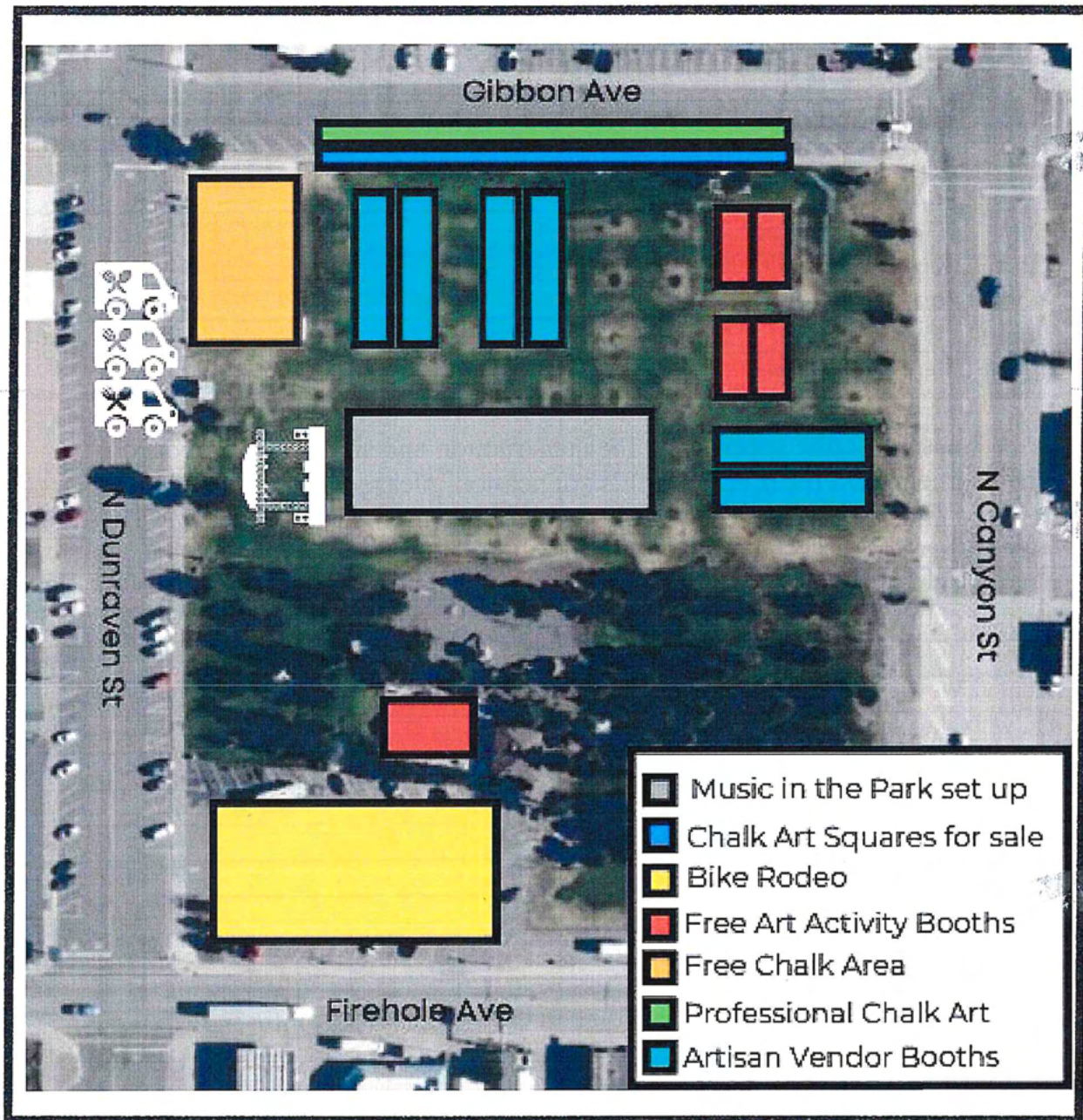
For Office Use Only:

DECISION BY TOWN COUNCIL

Approved Disapproved

Mayor/Operations Manager

DATE



PLEASE INDICATE DIRECTION