

# Town of West Yellowstone

Tuesday, November 3, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 4:55 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function. If the Town Council adjourns into executive session, the Zoom connection will be turned off.

## WORK SESSION

5:00 PM

Personnel Issues (Potential Executive Session-closed to the public)

Discussion

## TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period,

- Public Comment
- Council Comments

Purchase Orders

Treasurer’s & Securities Report ∞

Claims ∞

Consent Agenda: **Minutes of the October 20, 2020 Town Council Meeting** ∞

Town Manager & Department Head Reports

**Public Hearing: Resolution No. 749, Budget Amendment, Revolving Loan Fund Increase**

### NEW BUSINESS

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Resolution No. 749, Budget Amendment, Revolving Loan Fund

Discussion/Action ∞

NRMEDD Request/Claim, \$7500 to Capitalize the Revolving Loan Fund

Discussion/Action ∞

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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*Treasurer's Report  
September 2020*

10/08/20  
17:35:08

TOWN OF WEST YELLOWSTONE  
Cash Report  
For the Accounting Period: 9/20

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Report ID: L160

*DAM*

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General Fund</b>						
101000 CASH	429,700.00	360,093.72	193.20	12,000.00	282,649.89	495,337.03
101100 Investments - CD's	732,228.66	0.00	0.00	0.00	0.00	732,228.66
101300 Investments - Money Market	14,486.43	0.83	0.00	0.00	0.00	14,487.26
101500 Investment-STIP	1,523,526.96	403.03	0.00	0.00	0.00	1,523,929.99
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
<b>Total Fund</b>	<b>2,700,092.05</b>	<b>360,497.58</b>	<b>193.20</b>	<b>12,000.00</b>	<b>282,649.89</b>	<b>2,766,132.94</b>
<b>2100 Local Option Taxation-Resort Tax</b>						
101000 CASH	354,056.18	906,400.85	0.00	468,236.35	1,500.00	790,720.68
101500 Investment-STIP	200,000.00	0.00	0.00	19,000.00	0.00	181,000.00
102215 STIP Investment-Rev Bond	124,660.71	19,029.15	0.00	0.00	0.00	143,689.86
102225 STIP Reserve Acct Town Hall 10%	133,822.95	31.29	0.00	0.00	0.00	133,854.24
<b>Total Fund</b>	<b>812,539.84</b>	<b>925,461.29</b>		<b>487,236.35</b>	<b>1,500.00</b>	<b>1,249,264.78</b>
<b>2101 Marketing &amp; Promotions (MAP)</b>						
101000 CASH	30,449.00	16,836.87	0.00	0.00	7,280.00	40,005.87
101300 Investments - Money Market	13,997.24	0.80	0.00	0.00	0.00	13,998.04
101500 Investment-STIP	152,258.74	35.61	0.00	0.00	0.00	152,294.35
<b>Total Fund</b>	<b>196,704.98</b>	<b>16,873.28</b>			<b>7,280.00</b>	<b>206,298.26</b>
<b>2104 Additional 1%</b>						
101000 CASH	563,129.80	222,978.86	0.00	25.62	0.00	786,083.04
<b>2111 Off Street Parking</b>						
101000 CASH	23,863.85	2.31	0.00	0.00	0.00	23,866.16
101500 Investment-STIP	115,317.01	26.96	0.00	0.00	0.00	115,343.97
<b>Total Fund</b>	<b>139,180.86</b>	<b>29.27</b>				<b>139,210.13</b>
<b>2210 Parks &amp; Recreation</b>						
101000 CASH	950.00	350.00	0.00	0.00	0.00	1,300.00
<b>2211 Parks/Rec Donations - Teen Center</b>						
101000 CASH	1,589.22	750.23	0.00	0.00	0.00	2,339.45
<b>2212 Parks - Volleyball Court</b>						
101000 CASH	5,151.87	0.50	0.00	0.00	0.00	5,152.37
<b>2214 Rec. Program Scholarships</b>						
101000 CASH	10,982.96	1.06	0.00	0.00	0.00	10,984.02
<b>2220 Library</b>						
101000 CASH	4,684.93	16,851.90	0.00	0.00	20,951.43	585.40
<b>2240 Cemetery</b>						
101000 CASH	1,874.59	0.18	0.00	0.00	0.00	1,874.77
101500 Investment-STIP	10,674.35	2.50	0.00	0.00	0.00	10,676.85
<b>Total Fund</b>	<b>12,548.94</b>	<b>2.68</b>				<b>12,551.62</b>
<b>2392 CDBG-Local Source</b>						
101000 CASH	10,213.79	0.99	0.00	0.00	0.00	10,214.78
101300 Investments - Money Market	40,369.69	2.32	0.00	0.00	0.00	40,372.01
101500 Investment-STIP	41,182.36	9.63	0.00	0.00	0.00	41,191.99
<b>Total Fund</b>	<b>91,765.84</b>	<b>12.94</b>				<b>91,778.78</b>
<b>2701 Cemetery Perpetual Care (7050)</b>						

TOWN OF WEST YELLOWSTONE  
Cash Report  
For the Accounting Period: 9/20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5220 Water Replacement Depreciation Fund						
101000 CASH	125,872.65	12.17	0.00	0.00	0.00	125,884.82
101500 Investment-STIP	8,452.57	1.98	0.00	0.00	0.00	8,454.55
<b>Total Fund</b>	<b>134,325.22</b>	<b>14.15</b>				<b>134,339.37</b>
5310 Sewer Operating Fund						
101000 CASH	143,274.79	53,036.74	1,291.22	0.00	18,295.05	179,307.70
101300 Investments - Money Market	23,264.08	1.33	0.00	0.00	0.00	23,265.41
101500 Investment-STIP	409,532.76	95.76	0.00	0.00	0.00	409,628.52
101510 Mad Add Construction-STIP	64,735.41	15.14	0.00	0.00	0.00	64,750.55
102245 Replacement & Depreciation Ent.	139,046.05	32.51	0.00	0.00	0.00	139,078.56
<b>Total Fund</b>	<b>779,853.09</b>	<b>53,181.48</b>	<b>1,291.22</b>		<b>18,295.05</b>	<b>816,030.74</b>
5320 Sewer Replacement Depreciation Fund						
101000 CASH	200,838.15	45.04	0.00	0.00	0.00	200,883.19
101300 Investments - Money Market	31,526.37	1.81	0.00	0.00	0.00	31,528.18
101500 Investment-STIP	868,303.61	203.04	0.00	0.00	0.00	868,506.65
<b>Total Fund</b>	<b>1,100,668.13</b>	<b>249.89</b>				<b>1,100,918.02</b>
7010 Social Services/Help Fund						
101000 CASH	65,486.90	28,008.28	41.65	0.00	811.74	92,725.09
101300 Investments - Money Market	10,279.85	0.59	0.00	0.00	0.00	10,280.44
101500 Investment-STIP	21,287.89	4.98	0.00	0.00	0.00	21,292.87
102130 Donations	208.47	0.02	0.00	0.00	0.00	208.49
<b>Total Fund</b>	<b>97,263.11</b>	<b>28,013.87</b>	<b>41.65</b>		<b>811.74</b>	<b>124,506.89</b>
7195 Court Collections Trust Acct						
101000 CASH	8,296.49	0.00	0.00	0.00	0.00	8,296.49
7202 TBID Agency Fund						
101000 CASH	52,098.18	44,304.49	0.00	1,329.00	49,782.34	45,291.33
7458 Court Surcharge HBL76						
101000 CASH	245.00	200.00	0.00	0.00	245.00	200.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	290.00	210.00	0.00	0.00	290.00	210.00
7468 Public Defender Fee						
101000 CASH	112.00	0.00	0.00	0.00	112.00	0.00
7469 City Court - Judge Gibson						
101000 CASH	5,515.00	10,842.05	0.00	3,715.00	249.89	12,392.16
7699 Victims Assistance Program						
101000 CASH	245.00	63.00	0.00	0.00	245.00	63.00
7910 Payroll Fund						
101000 CASH	55,124.40	0.00	189,201.81	226,283.89	0.00	18,042.32
7930 Claims Fund						
101000 CASH	21,011.54	0.00	271,482.16	226,908.03	0.00	65,585.67
<b>Totals</b>	<b>8,216,815.72</b>	<b>1,747,697.08</b>	<b>462,210.04</b>	<b>957,497.89</b>	<b>462,210.04</b>	<b>9,007,014.91</b>

\*\*\* Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

Glacier Bancorp, Inc.  
49 Commons Loop  
Kalispell, MT 59901  
(406) 756-4200

**REPURCHASE AGREEMENT CONFIRMATION**

September 29, 2020

TOWN OF WEST YELLOWSTONE  
PO BOX 1570  
WEST YELLOWSTONE MT 59758

As principal, we confirm the following balance under your master repurchase agreement on file. This confirmation supersedes all prior dated confirmations. If this confirmation is not in accordance with your records, please contact your account officer immediately.

Customer Number	Trade Number	Settlement Date	Principal Balance	Maturity Date	Current Rate
xxxxxxxxxx2900	684	09/29/2020	3,135,535.70	09/30/2020	0.1500%

The following security is sold under agreement to repurchase:

Security Description	CUSIP Number	Coupon Rate	Maturity Date	Par Value	Market Value	% Of Security
WEST VIRGINIA ST H	95662M6K1	3.750%	11/01/2039	2,929,000	3,230,247.65	97.633%

*Funds held pursuant to the repurchase agreement are not deposits and are not insured by the FDIC*

**NOTICE TO MASTER REPURCHASE AGREEMENT CUSTOMERS**

*The Federal Deposit Insurance Corporation (FDIC) has issued a new rule that requires financial institutions to disclose to sweep customers whether swept funds are insured by the FDIC and the status of those funds if the financial institution were to fail.*

*In accordance with our Master repurchase Agreement (the "Agreement"); funds exceeding your target balance are swept from your checking account into Securities, as that term is defined in the Agreement. Amounts in your deposit account will be insured up to the applicable FDIC insurance limit until they are swept out of the bank into the Securities. THE SECURITIES: ARE NOT INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC) OR ANY OTHER INSURER; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY THE "BANK; AND, ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED. IN THE EVENT OF FAILURE OF THE BANK WHERE THE BANK IS NOT ACQUIRED BY ANOTHER FINANCIAL INSTITUTION AND AFTER THE TRANSFER OF FUNDS FROM YOUR DEPOSIT ACCOUNT TO THE UNDERLYING SECURITIES, YOU SHALL BECOME LEGAL OWNER OF THE UNDERLYING SECURITIES AND YOU SHALL HAVE A PERFECTED SECURITY INTEREST IN THE UNDERLYING SECURITIES.*

10/30/20  
12:57:35

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47491	42 Fall River Electric	9,856.34					
	10/20/20 PARK, old firehouse 2901001	402.83		PARK	1000 411253	341	101000
	10/20/20 povah comm ctr 4212001	228.86		POVAH	1000 411255	341	101000
	10/20/20 unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	10/20/20 RR Well 4212005	248.36		WATER	5210 430500	341	101000
	10/20/20 SEWER LIFT STATION 4212006	340.31		SEWER	5310 430600	341	101000
	10/20/20 SEWER PLANT 4212007	1,462.05		SEWER	5310 430600	341	101000
	10/20/20 POLICE 4212008	193.66		POLICE	1000 411258	341	101000
	10/20/20 TOWN HALL 4212009	378.01		TWNHLA	1000 411250	341	101000
	10/20/20 ICE RINK 421010	61.14		PARKS	1000 411253	341	101000
	10/20/20 South Iris Street Well 4212013	69.10		WATER	5210 430500	341	101000
	10/20/20 MAD SEWER LIFT 4212014	371.38		SEWER	5310 430600	341	101000
	10/20/20 Hayden/Grouse Well 4212015	40.56		WATER	5210 430500	341	101000
	10/20/20 MADADD H2O Tower 4212017	53.99		WATER	5210 430500	341	101000
	10/20/20 SHOP 4212018	68.00		STREET	1000 430200	341	101000
	10/20/20 ANIMAL 4212029	59.53		ANIML	1000 440600	341	101000
	10/20/20 CLORINATOR 4212030	58.09		WATER	5210 430500	341	101000
	10/20/20 Electric Well 4212031	40.73		WATER	5210 430500	341	101000
	10/20/20 PARK 4212032	89.39		PARKS	1000 411253	341	101000
	10/20/20 UPDH 4212041	358.60		UPDH	1000 411252	341	101000
	10/20/20 SEWER TREAT SERV 4212046	3,776.92		SEWER	5310 430600	341	101000
	10/20/20 LIBRARY 23 dunraven 4212054	103.58		LIBR	1000 411259	341	101000
47492	73 Westmart Building Center	749.68					
	10/27/20 Street Buildings	77.76		BULDNG	1000 430200	366	101000
	10/27/20 Street Supplies	35.18		STREET	1000 430200	220	101000
	10/27/20 Sewer Supplies	43.68		SEWER	5310 430600	220	101000
	10/27/20 Sewer Supplies Credit	-97.87		SEWER	5310 430600	220	101000
	10/27/20 Water Supplies	21.34		WATER	5210 430500	220	101000
	10/27/20 Water Supplies T&D	6.17		WATER	5210 430550	220	101000
	10/27/20 Water Improvements	146.29		WATER	5210 430530	937	101000
	10/27/20 Finance supplies	3.32		FINADM	1000 410510	220	101000
	10/27/20 Library Building	185.83		LIBES	1000 411259	366	101000
	10/27/20 Town Hall Bldng Supplies	7.08*		TWNHAL	1000 411250	366	101000
	10/27/20 Povah Ctr. bulding	18.98		POVAH	1000 411255	366	101000
	10/27/20 Parks Supplies	62.62		PARKS	1000 460430	220	101000
	10/27/20 Parks Buildings	161.49*		PARKS	1000 460430	366	101000
	10/27/20 COVID Supplies	60.75		COVID	1000 510301	220	101000
	10/27/20 COVID Buildings	17.06		COVID	1000 510301	366	101000

10/30/20  
12:57:35

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

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\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47498	2852 Blackfoot Communications	1,926.92					
	10/15/20 646-5106, fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	10/15/20 646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	10/15/20 646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	10/15/20 646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	10/15/20 646-7311, social services	54.47		SOCSRV	1000 450135	345	101000
	10/15/20 646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	10/15/20 646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	10/15/20 646-7609, public works	56.23		PUBSVC	1000 430200	345	101000
	10/15/20 646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	10/15/20 646-7715, povah center	23.96		POVAH	1000 411255	345	101000
	10/15/20 646-7795, town hall	235.63		TWNHAL	1000 411250	345	101000
	10/15/20 646-7845, court clerk	136.59		COURT	1000 410360	345	101000
	10/15/20 646-9017, library	42.96		LIBRAR	2220 460100	345	101000
	10/15/20 646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	10/15/20 ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	10/15/20 ethernet, povah center	187.26		POVAH	1000 411255	345	101000
	10/15/20 ethernet, police station	350.00		POLICE	1000 411258	345	101000
	10/15/20 ethernet, town hall	272.00		TWNHAL	1000 411250	345	101000
	10/15/20 602-4909, town hall judge	14.36		COURT	1000 410360	345	101000
	10/15/20 602-4894 Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	10/15/20 602-4897 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4898 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4900 town hall	5.25		TWNHAL	1000 411250	345	101000
	10/15/20 602-4901 town hall	5.25		TWNHAL	1000 411250	345	101000
	10/15/20 602-4902 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4903 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4904 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4905 town hall	1.10		TWNHAL	1000 411250	345	101000
	10/15/20 602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	10/15/20 602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000
	10/15/20 602-4908 Povah Ctr	11.10		POVAH	1000 411255	345	101000
	10/15/20 602-4949 Town Hall	11.10		TWNHAL	1000 411250	345	101000
	10/15/20 Late payment penalty credit	-131.01		TWNHAL	1000 411250	345	101000
47500	1514 Verizon Wireless	1,129.97					
	21 Smartphones						
	5 laptops						
	10/20/20 640-0108, Police	32.38		POLICE	1000 420100	345	101000
	10/20/20 640-0121 Laptop	40.01		POLICE	1000 420100	345	101000
	10/20/20 640-0141 Street SP	32.38		STREET	1000 430200	345	101000
	10/20/20 640-0159 Street SP	32.38		STREET	1000 430200	345	101000
	10/20/20 640-0606 911 Dispatch	32.37		911	2850 420750	345	101000
	10/20/20 640-1103, Operator SP	32.38		STREET	1000 430200	345	101000

10/30/20  
12:57:36

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

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\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	10/20/20	640-1460, Library Dir, SP	32.37		LIBRAR	2220 460100	345	101000
	10/20/20	640-1461, S & W operator, SP	32.38		SEWER	5310 430600	345	101000
	10/20/20	640-1462, S & W Super, SP	32.38		WATER	5210 430500	345	101000
	10/20/20	640-1463, Deputy PSS, SP Sspnd	32.38		PARKS	1000 460430	345	101000
	10/20/20	640-1472, Ops Mgr, SP	32.37		ADMIN	1000 410210	345	101000
	10/20/20	640-1676, Rec Coord, SP	32.38		REC	1000 460440	345	101000
	10/20/20	640-1754, COP, SP	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-1755, Police	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-1756, Police	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-1757, Police	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-1758, Police, SP	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-1759, Police	32.38		POLICE	1000 420100	345	101000
	10/20/20	640-7547, Street SP	32.38		PARKS	1000 460430	345	101000
	10/20/20	640-9074, PSS, SP	32.38		STREET	1000 430200	345	101000
	10/20/20	640-2195 683 laptop	40.01		POLICE	1000 420100	345	101000
	10/20/20	640-2551 COP laptop	40.01		POLICE	1000 420100	345	101000
	10/20/20	641-0184 686 laptop	40.01		POLICE	1000 420100	345	101000
	10/20/20	641.0207 681 laptop	40.01		POLICE	1000 420100	345	101000
	10/20/20	640-2354 Social Services	32.38		SOCSEK	1000 450135	345	101000
	10/20/20	640-2629 City Judge	32.38		COURT	1000 410360	345	101000
	10/20/20	Public works New Equip	249.97		ADMIN	1000 410210	212	101000
47503		547 WY Chamber of Commerce	14,500.00					
	TOWNVIC#1	10/21/20 VIC support 1/2 for FY20-21	14,500.00		LEGIS	1000 410100	870	101000
47504		2822 ClearBlu Cleaning Services	220.00					
	1081	10/17/20 Sewer Line Hydro Jetting	125.00		SEWER	5310 430600	357	101000
	1081	10/17/20 Emergency call	95.00		SEWER	5310 430600	357	101000
47505		471 Northwest Pipe Fittings, Inc.	823.28					
	3410713	10/15/20 1-1/2 meter Kit	823.28		WATER	5210 430500	251	101000
47506		309 PJ's Plumbing & Heating	321.00					
	99003450	10/19/20 Garbage Disposal Police bldg	321.00*		POLICE	1000 411258	366	101000
47507		2099 Quick Print of West Yellowstone	774.00					
	14003	10/09/20 2000 4% RT forms	387.00		RT	2100 410540	220	101000
	14029	10/16/20 2000 TBID Forms	387.00*		TBID	7202 411800	220	101000
47508		3176 Magda Nelson - Local Government	61.25					
	135	10/17/20 9/20 Consulting Serv GAAP	61.25		FINADM	1000 410510	356	101000



10/30/20  
12:57:36

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

Page: 4 of 6  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47509		1331 West Yellowstone Foundation		25,000.00					
	101920WYF	10/19/20 WYF Bus Funding FY21		25,000.00		LEGIS	1000 410100	870	101000
47510		65 T & E		11,089.00					
	0203519	10/07/20 ChngFuelpump938H LoaderPO6919		6,560.00		STREET	1000 430200	369	101000
	0203519	10/07/20 Chnginjctrs on938HLoaderPO692		4,529.00		STREET	1000 430200	369	101000
47511		2537 Balco Uniform Co., Inc.		221.22					
	59958	10/19/20 Namebar for S. Kearney		23.70		POLICE	1000 420100	226	101000
	59822	09/30/20 Wool Blend Shirt Trujillo		197.52		POLICE	1000 420100	226	101000
47512		29 Terrell's Office Machines Inc		265.00					
	402386	10/20/20 Toner for Dispatch Printer		265.00		DSPTCH	1000 420160	220	101000
47513		1576 Community Help Fund		22.99					
	10/27/20	UB Credit from R&S Hulett		22.99		REFUND	5210 214100		101000
47514		1576 Community Help Fund		10.39					
	10/27/20	UB Credit from Jerry Dolbow		10.39		REFUND	5210 214100		101000
47515		999999 CHERI DAVIS		33.75					
	10/27/20	UB Credit		33.75		REFUND	5210 214100		101000
47516		3261 Targhee Services		71.60					
	102220Inv	10/22/20 2018 Dodge Ram PD		71.60		POLICE	1000 420100	231	101000
47517		999999 SARAH HEAMES		310.00					
	10/28/20	2020 Credit for Sum Rec		310.00		SUMREC	1000 346051		101000
47518		3177 Richard L. Gibson		144.00					
	10/21/20	Reimbursement GoToMeetingPro		144.00		COURT	1000 410360	350	101000
47519		23 Greg Johnson		89.97					
	10/18/20	Reimbursement for Work boots		89.97		WATER	5210 430500	226	101000
47520		1864 Loomis Family Limited		13.73					
	10/23/20	Ice for water samples		13.73		WATER	5210 430500	357	101000
47521		3238 Northeast Controls Inc.		182.90					
	N50191-1	10/20/20 Filter Elements (2)		182.90		SEWER	5310 430640	212	101000

10/30/20  
12:57:36

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

Page: 5 of 6  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47522		3241 Bridger Analytical Lab		280.00					
	2010418	10/23/20 Total Coliform/E. coli testin		280.00		WATER	5210 430500	357	101000
47523		2719 Backpacker		27.94					
	10/22/20	Subscription		27.94		LIBRY	2220 460100	215	101000
47524		3037 White Buffalo		57.00					
	102020-01	10/20/20 Help Fund Voucher room		57.00		HELP	7010 450135	370	101000
47525		2544 Yellowstone Lodge		99.44					
	101320-01	10/16/20 Help Fund Lodging voucher		99.44		HELP	7010 450135	370	101000
47526		3285 Donald J Huntley		1,795.67					
	10/29/20	Moving Expenses		1,795.67		ADMIN	1000 410210	870	101000
47527		1031 Murdoch's Ranch & Home Supply		164.99					
	17102	10/21/20 Work boots		82.50		WATER	5210 430500	226	101000
	17102	10/21/20 Work boots		82.49		SEWER	5310 430600	226	101000
47528		3116 R & R Lock and Key, LLC		306.00					
	2319	10/25/20 RendezvousSki Trail Buldng Key		306.00*		BULDNG	1000 411256	366	101000
47529		3286 Yellowstone Winterization		1,165.00					
	2781	10/08/20 Little Rangers Sprnklr/Labor		80.00		BULDIN	1000 411253	366	101000
	2781	10/08/20 Povah Sprnklr/Labor		100.00*		POVAH	1000 411250	366	101000
	2781	10/08/20 Chamber Sprnklr/Labor		60.00		CHAMBE	1000 411257	366	101000
	2781	10/08/20 Parks Sprnklr/Labor		495.00*		PARKS	1000 460430	365	101000
	2781	10/08/20 UPDL Sprnklr/Labor		330.00*		UPDL	1000 411252	357	101000
	2781	10/08/20 Town Hall Sprnklr/Labor		100.00*		TWNHLL	1000 411250	366	101000
47530		3287 Schulteis Construction LLC		450.00					
	1161	10/13/20 Labor-Roof Library		450.00		LIBRY	2220 460100	398	101000
47531		2833 Cold Creek Cabinets, Inc.		3,800.00					
	226	10/01/20 Desk, Exec Assistant		3,800.00*		ADMIN	1000 410210	364	101000
		# of Claims	33	Total:	75,963.03				

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$65,494.77
2100 Local Option Taxation-Resort Tax	
101000 CASH	\$387.00
2220 Library	
101000 CASH	\$855.47
2850 911 Emergency	
101000 CASH	\$113.43
5210 Water Operating Fund	
101000 CASH	\$2,073.62
5310 Sewer Operating Fund	
101000 CASH	\$6,495.30
7010 Social Services/Help Fund	
101000 CASH	\$156.44
7202 TBID Agency Fund	
101000 CASH	\$387.00
Total:	\$75,963.03

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**October 20, 2020**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Water & Waste Water Superintendent Greg Johnson

Denice Sabolsky, Garrett Ostler, Jan Neish, Kaitlin Johnson, Lewis Robinson III, Tim Martindale, Maggie Anderson, Erica Kingston, Rob Yeakey, Kaitlin Johnson, Jan Neish, Dr. Jane Gillette, Tim Dunne, Kelsey Meitzel, numerous other community members that connected by Zoom.

The meeting is called to order by Mayor Jerry Johnson 5:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

**Public Comment Period**

No public comment is received.

**Council Comments**

Travis Watt says that he was able to listen in to the Montana League of Cities & Towns virtual conference and found it quite interesting and educational. He also mentions the discussion they had about putting flags at the intersections for crossing busy streets in town and thinks they should just go ahead and put them out. Schmier says he would like to publicly thank James Patterson and the rest of the employees of the Public Works department for their efforts and accomplishments the last couple years.

**WORK SESSION**

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Mayor Johnson calls the meeting to order. The purpose of the work session is to discuss the purchasing policy, Policy #8 in the West Yellowstone Policy Manual. Town Manager Dan Sabolsky explains that the revised policy was put out a few weeks ago and he has received some comments. He has also forwarded a copy to the Town Attorney for review. There is first brief discussion about billing and paying bills received within 30 days. Brad Schmier states that he thinks the language under "Purchasing Authority" should include clear direction as to when a purchase order is required and when it is not. The Council discusses when a purchase order should be required, even if it doesn't require Town Council approval. They debate at what point bids or quotes should be required and what point approval by the Town Manager should be required. They eventually agree that purchases up to \$2500 do not require a purchase order, but a purchase order may be submitted. Purchases from \$2500 up to \$10,000 do require a purchase order that can be approved by the Town Manager. Purchases over \$10,000 require a purchase order to be approved by the Town Manager and then the Town Council. The Council discusses other payment procedures including signing and approval of invoices and coding. The Council also discusses credit card purchases and sole source situations. Sabolsky indicates that he will prepare a new draft of the policy and distribute it in the near future.

**ACTION TAKEN**

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- 1) Motion carried to approve Purchase Order #6935 to Anderson Zurmuehlen & Co., P.C. for FY 2019 additional audit costs for \$12,500. (Forsythe, Schmier) Watt and Johnson are opposed, motion passes.

- 2) Motion carried to approve the claims, which total \$153343.89 and includes the claim to AZ for \$12,500.00. (Watt, Schmier) Schmier abstains from claim #47442 to Jerry's Enterprises for \$47.47.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the October 6, 2020 Town Council Meeting. (Watt, Forsythe)
- 4) Motion carried to approve the new business license application for Rustic Momma WY made by Kelsey Meitzel to sell wholesale jewelry locally and online. (Watt, Forsythe)
- 5) Motion carried to approve the new business license application for Sassy Pants Cleaning Service made by Melissa Wood to operate a cleaning service. (Forsythe, Watt)
- 6) Motion carried to approve so they can discuss the 911 Communications Tower. (Forsythe, Watt) See next motion.
- 7) Secondary motion carried to approve the 911 Communications Tower to be placed southeast of the Town Hall, north of Obsidian Avenue and west of Faithful Street, in a location to be determined within the next week and dedicate the necessary resources to complete the project. (Watt, Schmier)
- 8) Motion carried to approve the Marketing and Promotions Fund Award Recommendation for the 2021 Yellowstone Rod Run for \$15,000. (Schmier, Mathews)
- 9) Motion carried to appoint Maggie Anderson, Erica Kingston and Rob Klatt to the West Yellowstone Revolving Loan Fund Committee for terms of four years, contingent upon approval by legal counsel. (Watt, Mathews)
- 10) Motion carried to appoint Travis Watt as the Town Council Representative on the Revolving Loan Committee. (Schmier, Mathews)
- 11) Motion carried to accept the bid from R & R Taylor for the Union Pacific Dining Lodge Firehole Room/Lobby Improvements project for \$264,000. (Watt, Forsythe) Mathews is opposed.

## **DISCUSSION**

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- 1) Greg Forsythe says that it was his understanding that the auditor was willing to compromise for \$6900 rather than the \$12,500. Sabolsky explains that the AZ auditor incurred \$26,000 in additional costs and proposed splitting the cost in half. He sent the Council an email last night explaining what he determined after researching the issue. The Council asks Finance Director Lanie Gospodarek if she has any comments. Gospodarek says that first of all, she and Town Manager Dan Sabolsky have never had a conversation about this issue. She says that she has been unable to substantiate the claim that the invoices from AZ were sent in May. She has searched her email, both sent and received, as well as asked AZ for evidence that the bills were sent, which they were unable to do. She explains that in the discussion she had with Brea Bauer on June 15, they did not agree on all points, but it was a professional conversation. It was in that conversation that Bauer stated that they would not be able to upload the audit report until the outstanding bill was paid. Gospodarek says that she responded by saying that she would be verifying that statement and within an hour, Bauer emailed and indicated that the report would be uploaded shortly. Gospodarek also explains that there were no conversations during the course of the audit that would be additional charges, which is requirement outlined in the initial engagement letter. She also points out that AZ did not submit a fee change order to the state, as they should have, which Bauer admits they did not do. Gospodarek explains that when Amatics performed the audit for FY 2017, it took 125 hours, as reported in the audit report. AZ was a new auditor and reported spending 305 hours to complete the FY 2018 audit, but still budgeted 129 hours for the FY 2019

audit. Bauer claims that the FY 2019 audit took 435 hours. Gospodarek also points out that AZ had new staff both years to conduct the audit, which easily contributed to it taking longer than expected. Gospodarek reiterates that she never received the invoice for additional charges and was never notified that they were concerned about how long it was taking to complete. She also notes that she did not learn of this issue until the exit conference and this is the first conversation she has participated in about it. She did not see the invoice for these additional charges until it was put into the packet for this meeting. Gospodarek says that they also need to address auditing services for next year as impartiality has likely been lost at this point. Sabolsky says that ultimately there has to be accountability and ownership from both sides of the equation. He says that AZ has acknowledged that communication could have been better and issues could have been handled differently. Sabolsky says that he thinks they are obligated to pay the bill as it has been negotiated. He also says that he thinks the Town owes AZ an apology based on the statement that AZ was attempting to extort money from the Town. He says that is a very serious allegation in the financial world. He says he thinks they need to take ownership of their own mistakes and are obligated to pay the bill. Johnson says he agrees with Forsythe that they need to address this and move on, but he's not sold on paying the entire bill. Sabolsky says that AZ is a large firm and audits many public entities. Watt says that he struggles with the fact that this was the second audit conducted by the firm and they should have known the proper ways to conduct the audit. He agrees that mistakes were likely made on both sides, but it should have been handled much better. He says that he feels like a lot of the problems were on AZ's side and the communication was lacking. Forsythe agrees with Watt and says he doesn't think they owe them an apology, it was their responsibility to submit the change orders. Schmier says this is a frustrating issue. He firmly believes communication failed in this matter.

- 3) Schmier notes that he was not physically present at the meeting but participated by Zoom.
- 6) Watt notes that the current plans have increased the height of the tower from 60' to 70' and it will be located next to the police station rather than on the south side of the property. He says that he has talked to several people about the project and there is a strong sentiment to protect the historic district. They have plans to improve that area with a casting pond and a trail through that area. He says that they asked for plans to put it in another location and they did not get that information. Mathews agrees and says that he is disappointed that they didn't get what they asked for. Shane Grube clarifies that they determined that to be able to remove the three existing towers and put everything on the new tower, they would need to increase the height by ten feet. He also explains that the proposal did include information as to how to move the tower to the southside location using conduit, but noted some additional risks. Schmier says that he is disappointed that Gallatin County did not take their request seriously to explore other locations. He says the estimate of \$250,000 to move the tower to another location was thrown out at the last meeting and clearly wasn't researched. Grube says that it is his responsibility to advocate for improved radio communications. He explains that their current system has significant problems and notes that an officer conducting a traffic stop on Highway 191 can't even communicate with dispatch. Schmier says that he feels like the town has been brought in at the 11<sup>th</sup> hour to weigh in on a project that has been under consideration for several years. Grube explains the timeline that surrounds the tower and explains a vendor has been selected to construct the tower and they are hoping to build the tower in the spring. Forsyth points out that emergency services are vital to their community and hesitates to spend the kind of money to move the tower somewhere that they "might" build a police station in the next 40 years. He says that nobody was complaining about those poles until they started talking about them. He says he respects the historical community but they need to do what is best for the community as a whole. Johnson says no one disputes that 911 is important, but he just doesn't think they can vote to put anything else on historic property. He says that their revenues are much better than expected and he thinks they will have the money to do this the right way. Tim Martindale of Gallatin County Emergency Services explains that the reason this project is just coming up now is that

West Yellowstone was not originally part of the plan because West has their own dispatch center. However, based on discussions earlier this year, they were able to reconfigure the plans to include an additional site in the county and West Yellowstone was the best location. He says that he realizes that it seems like the Town was brought into the discussion at the last minute, but they are trying to find a way to make it work in West Yellowstone. Tom Dunne of Dunne Communications explains that it is possible to move the tower to another location, but they just need to make a decision so they can move forward. Ken Davis addresses the Council and adds that he thinks it is very important to preserve the historic district. He says that he thinks the assumption was made that since there are already 3 cedar poles in that location, that it would be an improvement to replace them with one steel tower. He expresses appreciation to the Town to carefully considering this but encourages them to protect the historic district. He says they have no idea what this tower may look like in ten years as other things tend to get attached to towers as the years go by. The Council asks what will happen if they do not put in the tower. Martindale explains that West Yellowstone will continue to operate as it is now. He understands that there are coverage issues and there would continue to be a lack of direct communication between West Yellowstone and Gallatin County. Grube explains that this tower would allow them to connect by radio with the rest of the County, something they are unable to do at this time. Ken Davis explains that they are getting down in the details and there are other options to make this project work. The Council considers alternate ideas, such as borrowing money to move the tower or accepting the build but not hooking it up for another year. Grube responds that they probably could not delay by just sitting on the equipment for a whole year. Schmier suggests the possibility of putting the equipment for the tower in the basement of the Town Hall. Martindale comments that it is possible as long as they could put in the HVAC and generator.

- 9) Johnson points out that he believes Rob Klatt is on the Board of Directors for Madison Valley Bank and questions whether that is a conflict. Sabolsky recommends approving contingent upon checking with legal counsel to determine whether there is a conflict.
  
- 11) Town Engineer Dave Noel reports that the Town had six interested contractors for the Union Pacific Dining Lodge Firehole Room/Lobby Improvements but only received one bid. He says they did solicit the other bidders as to why they didn't bid and determined that they were just busy with other projects and location was a difficulty. He says that the bid they did receive came in substantially higher than expected. He said the bidder indicated that labor costs and materials drove the bid up. Noel recommends accepting the bid, but they could also reject the bid and try to bid the project again. He cautions about waiting too long to complete the project and risk damage to the building this winter. Mathews asks if they are in a unique construction environment that is driving construction costs. Noel answers that may be true and waiting a few months could be worth it but there is no way to know. Forsythe asks if the building will open next year if they don't do this project. Sabolsky says they don't know that, but says the bigger concern is a structural failure. Noel says that they are mostly concerned about the effects of a heavy snow year or a seismic event that could cause significant damage. Johnson notes that the past two years they have hired out the shoveling of the roofs. The group discusses what could be done to reduce the cost of the project and whether re-bidding the project is logical. Sabolsky asks if they can cut out any portions of the project to reduce the cost. Forsythe points out that they just approved spending as much as \$250,000 to move a tower out of the historic district, but they're struggling to spend \$264,000 to save a multi million dollar historic building. Johnson asks how do they ensure that R & R Taylor is a responsible bidder? Noel explains that once they award the bid, they will be given a certain number of days to provide insurance and bonding requirements. Noel will also check references and other projects. Garrett Ostler comments that the Town needs to ensure there is a cap and process in place to ensure the cost is managed. He says more importantly they need to make sure they preserve that building for the people that live here and those that visit.

- A) **Town Manager & Department Head Reports:** Town Manager Dan Sabolsky reports that they received 30 applications for the police chief position. The pool has been narrowed down to 8 applicants that will be interviewed virtually later this week. They hope to narrow it down to 3 or so applicants after the virtual interviews to conduct second interviews. The Yellowstone Shortline Trail project is making progress. He is meeting with the proponents of the project to outline the Town's participation in the project and work on the project can start next spring. He says they need to work out a plan for connecting the trail from the Chamber building to the west edge of Town. He reports that they have put together a list of appraisers for the airport appraisal and are working on ordering that. He says that Forsgren Associates has met with the engineers from the airport and discussed infrastructure needs to connect to the Town's system. He reports that the last submittal for funding through the CARES act has not yet been approved, but has been submitted. He says that he has started to make a list of capital projects that should be funded or re-funded if it turns out that the Town has more money available than they originally anticipated. He says that regarding the truck pullouts on the edges of Town, he is going to meet with Jason Brey of the US Forest Service and Montana DOT to discuss the overcrowding at the pullouts this year and the public health effects. He reports that they have been a little short staffed in Social Services but used Vely Vazquez from Recreation to cover. He mentions that they have a large stock of winter clothing and the Fire Department has new coats that can be distributed to anyone that needs them. He says they did have a sewer backup at Yellowstone Lodge last weekend which they addressed as quickly as possible. He reports that the Custer Gallatin Forest is going to start burning their slash piles on the Lonesomehurst Road next week. Mathews asks for clarification about the project on Electric Street. Sabolsky explains that the owner of the property poured the foundation and paid connection fees in 2006, but never completed the project and the building permits have expired. The owner wants the permission to connect to the system now and the attorneys are working on the issue. Schmier asks why is the Land Solutions project taking so long? Sabolsky says that they are working on it, but Dave DeGrandpre of Land Solutions has been working on some other projects, but they are still under contract. Watt reminds Sabolsky that he has a lot of vacation time that needs to be used by the end of the year. He reports that they're preparing to put the boards up at the ice rink for the winter. Johnson says that he changed out one of the city trash cans this weekend by his property and brought it over to the Town trailer, which was full of personal debris. Sabolsky says he will look into that but mentions that employees that pay are allowed to dump personal trash in those trailers. Johnson asks how many applications did they received for the Public Services Superintendent position? Sabolsky says they received six applications and he will start reviewing them this week. Johnson says that would like to be involved in the interview and selection process.
- B) Town Engineer Dave Noel updates the Council on the wastewater treatment plant project. He says that they are continuing to sample regularly and evaluate the results. He says they are working on determining the size of the system based on the biologic test results. He says that in general, it appears the structure will be 100 feet wide and 200 feet long. The plan is to put a steel building over the processes that will function during the winter months.

The meeting is adjourned. (10:30 PM)

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Mayor

ATTEST:

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Town Clerk





## NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget hearing for the fiscal year 2020-2021 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, November 3rd, 2020, which begins at 7:00 PM, The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will address amending the Community Block Development Grant (CDBG) Fund expenditure budget to increase the Town's expenditure authority. Funds will be used as a one for one match and be administered through the revolving loan fund program of the Northern Rocky Mountain Economic Development District (NRMEDD). The Public is invited to attend, and any taxpayer or resident may be heard, for or against, any portion of the proposed budget amendment.

The proposed budget amendment Resolution #749 is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the budget amendment resolution during a regular meeting of the Town Council on Tuesday November 3rd, 2020 held at 7:00 PM at the Town Hall Council Chambers, located at 440 Yellowstone Avenue, West Yellowstone, Montana. The Public is invited to attend.

# RESOLUTION NO. 749

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO AMEND THE BUDGET FOR THE FISCAL YEAR 2020-2021**

**WHEREAS**, the Town is required to reflect changes to the budget by resolution and,

**WHEREAS**, the Town has contracted with the Northern Rocky Mountain Economic Development District (NRMEDD) to administer the Community Block Development Grant (CDBG) funds for the Town of West Yellowstone and,

**WHEREAS**, NRMEDD will provide a dollar-for-dollar match to the funds provided by the Town thereby doubling the Town's capacity to lend and,

**WHEREAS**, the expenditure authorization of the CDBG Fund (2392) is \$75,000 and it is the Town's intention to submit all available funds for match in the amount of \$91,732.04.

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That the Fiscal Year 2020-2021 CDBG fund expenditure budget be amended to reflect an authorization of the total cash available of \$91,732.04.

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, THIS 3rd DAY OF NOVEMBER 2020 AND APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.**

\_\_\_\_\_  
Mayor Jerry Johnson

\_\_\_\_\_  
Council Member Greg Forsythe

\_\_\_\_\_  
Council Member Brad Schmier

\_\_\_\_\_  
Council Member Travis Watt

\_\_\_\_\_  
Council Member Jeff Matthews

ATTEST:



\_\_\_\_\_  
Town Clerk Elizabeth Roos

# INVOICE

Pay To:  
**NORTHERN ROCKY MOUNTAIN  
ECONOMIC DEVELOPMENT DISTRICT NRMEDD  
311 W. MAIN STREET, STE 311  
BOZEMAN, MT 59718**

INVOICE #1212  
DATE: OCTOBER 30, 2020

4  
**TO:**  
**Town of West Yellowstone**  
**Attn: Dan Sabolsky, Town Manager**  
**West Yellowstone, MT**

**FOR:**  
RLF Loan for Blu Kropp, Clear Blu

DESCRIPTION	AMOUNT
NRMEDD requests \$7500 to capitalize the loan fund. The monies will go into a joint Town/NRMEDD account and will be applied to the EDA match. The monies will fund the Blu Kropp loan request. See attached RLF minutes.	\$7,500.00
Total	<b>\$7,500.00</b>

Make all checks payable to the Northern Rocky Mountain Economic Development District (NRMEDD).

**Thank you for your support!!**

10/30/20  
15:36:51

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/20

Page: 1 of 2  
Report ID: AP100

For Doc # = 47532

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
47532		1212 10/30/20	2914 NRMEDD capitalize loan to ClearBlu	7,500.00 7,500.00		CDBG	2392		470320	851		101000
			# of Claims	1	Total:							7,500.00

10/30/20  
15:36:51

TOWN OF WEST YELLOWSTONE  
Fund Summary for Claims  
For the Accounting Period: 11/20

Page: 2 of 2  
Report ID: AP110

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Fund/Account	Amount
2392 CDBG-Local Source	
101000 CASH	\$7,500.00
Total :	\$7,500.00

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