

# Town of West Yellowstone

Tuesday, November 17, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 4:55 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function. If the Town Council adjourns into executive session, the Zoom connection will be turned off.

## WORK SESSION

5:00 PM

Personnel Issues (Potential Executive Session-closed to the public)

Discussion

## TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

### Comment Period

- Public Comment
- Council Comments

Purchase Orders

Treasurer’s & Securities Report

Claims ∞

Consent Agenda: **Minutes of the November 3, 2020 Town Council Meeting** ∞

Town Manager & Department Head Reports

### NEW BUSINESS

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None

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47479		1089 Gallatin County Treasurer		589.00					
	July 2015	10/31/20 Tech surcharge		260.00		COURT	7458 212200		101000
	July 2015	10/31/20 MLEA		280.00		COURT	7467 212200		101000
	July 2015	11/29/20 Public Defender		0.00		COURT	7468 212200		101000
	July 2015	10/31/20 Victims Assistance		49.00		COURT	7699 212200		101000
47480		2088 Town West Yellowstone		690.31					
	11/01/20	utility chrgs, Chamber, 895		85.92		BLDGS	1000 411257	340	101000
	11/01/20	utility chrgs, UPDL, 892		84.39		BLDGS	1000 411252	340	101000
	11/01/20	utility chrgs, PS Shops, 884		38.82		BLDGS	1000 411253	340	101000
	11/01/20	utility chrgs. Povah Ctr, 887		95.10		BLDGS	1000 411255	340	101000
	11/01/20	utility chrgs, Police Dept, 886		49.73		BLDGS	1000 411258	340	101000
	11/01/20	utility chrgs, City Park, 885		125.97		BLDGS	1000 411253	340	101000
	11/01/20	utility chrgs, Library, 891		39.35		LIBBLD	1000 411259	340	101000
	11/01/20	utility chrgs, Lift #1, 903		16.81		SEWER	5310 430600	340	101000
	11/01/20	utility chrgs, Twn Hall, 921		154.22		TWNHAL	1000 411250	340	101000
47481		95 Energy West-Montana		1,533.72					
	2013565059	10/29/20 nat gas 210361788 updl		198.91		UPDH	1000 411252	344	101000
	2012676119	10/29/20 nat gas 210360293 Police		29.30		POLBLD	1000 411258	344	101000
	2013565059	10/29/20 nat gas 210361746 Pub Serv		256.74		STREET	1000 430200	344	101000
	2013565059	10/29/20 nat gas 210361811 old fire		22.21		PARK	1000 460430	344	101000
	2014451558	10/29/20 nat gas 210363966 old bld		59.15		STREET	1000 430200	344	101000
	2012676120	10/29/20 nat gas 210360540 library		108.91		LIBBLD	1000 411259	344	101000
	2000001541	10/29/20 nat gas 210364599 Povah		458.79		POVAH	1000 411255	344	101000
	2013565059	10/29/20 nat gas 210361697 Iris Lif		32.13		PUBSVC	1000 430200	344	101000
	2014451559	10/29/20 nat gas 210365425 Twn Hall		336.85		TWNHAL	1000 411250	344	101000
	2013565059	10/29/20 nat gas 210361655 Mad Add		30.73		SEWER	5310 430600	344	101000
47482		2853 Two Seasons Recycling		500.00					
	2021113	10/31/20 monthly recycling		500.00		PARKS	1000 460430	534	101000
47483		266 Utilities Underground Location		21.98					
	0105361	10/31/20 excavation notifications		21.98		WATER	5210 430500	357	101000
	8105329	11/30/20 excavation notifications		0.00		SEWER	5310 430600	357	101000
47484		2421 NAPA Auto Parts		1,938.40					
	11/30/20	Napa Supplies		826.18		STREET	1000 430200	220	101000
	293591	10/17/20 Napa Supplies - police car		10.79		STREET	1000 430200	361	101000
	11/30/20	Napa Supplies sewer		7.99		SEWER	5310 430600	220	101000
	10/27/20	Napa motor/hydr. oil		1,093.44		STREET	1000 430200	231	101000

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47485		2813 Century Link		62.00					
	10/28/20	DSL Pub Serv Office 646-7949		62.00		ROAD	1000 430200	345	101000
47486		2558 Hebgen Basin Fire District		54,210.00					
	11/01/20	December 2019		46,877.00		FIRE	1000 420400	357	101000
	11/01/20	employee grant December 2019		7,333.00		FIRE	1000 420471	140	101000
47487		2264 MORNING GLORY COFFEE & TEA		32.50					
	068017 11/02/20	Dispatch coffee		32.50		DISP	1000 420160	220	101000
47488		2575 WY Tourism Business Improvement		46,767.58					
	11/01/20	Collections for October 2020		46,767.58*		TBID	7202 411800	540	101000
47489		2789 WEX Bank		1,741.72					
	68406903 10/31/20	07 Ford Expedition 6-54563A		36.54		WATER	5210 430500	231	101000
	11/01/20	07 Ford Expedition 6-54563A		0.00		SEWER	5310 430600	231	101000
	11/01/20	06 Dodge Durango 6-1374		0.00		PUBSER	1000 430200	231	101000
	11/01/20	17 Dodge Ram #1		234.27		POLICE	1000 420100	231	101000
	11/01/20	17 Dodge Ram #2		320.42		POLICE	1000 420100	231	101000
	11/01/20	10 Ford Expedition 6-000046		24.56*		SOCSE	1000 450135	231	101000
	11/01/20	11 Ford Expedition 6-21425A		0.00		POLICE	1000 420100	231	101000
	11/01/20	10 JD Backhoe 310SJ		0.00		STREET	1000 430200	231	101000
	11/01/20	77 Int'l Dumptruck		0.00		STREET	1000 430200	231	101000
	11/01/20	Snow Blower		0.00		STREET	1000 430200	231	101000
	11/01/20	02 Freightliner		0.00		STREET	1000 430200	231	101000
	11/01/20	140 G Grader		0.00		STREET	1000 430200	231	101000
	11/01/20	CAT 936 Loader		110.53		STREET	1000 430200	231	101000
	11/01/20	91 Ford 6-582		0.00		STREET	1000 430200	231	101000
	11/01/20	15 Sweeper		0.00		STREET	1000 430200	231	101000
	11/01/20	SS Snow Blower Green		0.00		STREET	1000 430200	231	101000
	11/01/20	14 Water Truck		0.00		STREET	1000 430200	231	101000
	11/01/20	00 Freightliner Dump 6-60700A		0.00		STREET	1000 430200	231	101000
	11/01/20	2010 JD 772 Grader		0.00		POLICE	1000 420100	231	101000
	11/01/20	02 Freightliner Dump 6-54564A		0.00		STREET	1000 430200	231	101000
	11/01/20	08 Ford Pickup 6-1450		43.94		WATER	5210 430500	231	101000
	11/01/20	08 Ford Pickup 6-1450		0.00		SEWER	5310 430600	231	101000
	11/01/20	08 GMC Pickup 6-1484		225.49		STREET	1000 430200	231	101000
	11/01/20	08 CAT 938H Loader		81.05		STREET	1000 430200	231	101000
	11/01/20	08 904B MiniLoader		9.78		WATER	5210 430500	231	101000
	11/01/20	08 904B MiniLoader		9.78		SEWER	5310 430600	231	101000
	11/01/20	01 Freightliner truck 1		0.00		STREET	1000 430200	231	101000
	11/01/20	01 Freightliner truck 2		0.00		STREET	1000 430200	231	101000
	11/01/20	08 Ford Escape (multi-use)		25.04		DISPAT	1000 420160	370	101000
	11/01/20	14 Police Interceptor		86.40		POLICE	1000 420100	231	101000

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	11/01/20	15 Ford F-250		29.04		STREET	1000 430200	231	101000
	11/01/20	18 2018 Dodge Ram-PW		120.15		STREET	1000 430200	231	101000
	11/01/20	18 Dodge Ram-Police		277.32		POLICE	1000 420100	231	101000
	11/01/20	19 Dodge Durango		50.68		POLICE	1000 420100	231	101000
	11/01/20	Tractor		0.00		STREET	1000 430200	231	101000
	11/01/20	19 Dodge 5500		56.73		STREET	1000 430200	231	101000
47490		2845 Kastig, Kauffman & Mersen, PC		9,500.20					
	11/03/20	legal services 10/1 - 10/31/20		3,200.00		LEGAL	1000 411100	352	101000
	11/03/20	contracted services		6,300.20*		LEGAL	1000 411100	870	101000
	11/19/20	phone/fax		0.00		LEGAL	1000 411100	345	101000
	11/19/20	travel		0.00		LEGAL	1000 411100	373	101000
	11/19/20	Misc Adjustment credit		0.00		LEGAL	1000 411100	352	101000
47493		3242 Fisher's Technology		16.22					
	849671 10/29/20	copier maintenance fee		16.22		FINADM	1000 410510	356	101000
47494		2952 DIS Technologies		752.00					
	6601 11/05/20	Monthly Managed IT		752.00		IT	1000 410580	355	101000
47495	E	2673 First Bankcard		232.71					
	10/13/20	Amazon - hot water kettle		17.39		DISPCH	1000 420160	220	101000
	10/18/20	Staples - Labels		46.37		DISPCH	1000 420160	220	101000
	10/01/20	TransUnion		100.00		POLICE	1000 420100	398	101000
	10/24/20	Costco - Halloween promotion		60.96		POLICE	1000 420100	327	101000
	10/24/20	Costco - Dispatch supplies		7.99		DISPCH	1000 420160	220	101000
47496	E	2964 CITI CARDS		1,379.78					
	3139431 10/07/20	Amazon - touchscreen laptop		509.00		ADMIN	1000 510301	212	101000
	5542018863 11/09/20	Walmart		47.52		HELP	7010 450135	220	101000
	6856820 10/19/20	Nat'l Notary Assoc. L. Johnso		59.00		ADMIN	1000 410210	870	101000
	10/22/20	Running Bear		138.40		LEGIS	1000 420100	220	101000
	3717836 10/27/20	Amazon- toner		39.99		SOCSVC	1000 450135	220	101000
	8334627 10/22/20	Amazon - Office Chair Mat		36.95*		ADMIN	1000 410210	364	101000
	W010057129 10/27/20	1-800 Flowers		69.98		ADMIN	1000 410210	870	101000
	SAF352028 11/09/20	Amazon - Donatiln box w/loc		29.98		SOCSVC	1000 450135	212	101000
	8566632 10/29/20	Amazon - erasable gel pens		9.98		ADMIN	1000 410210	220	101000
	8566632 10/30/20	Amazon - iPad case		18.99		SOCSVC	1000 450135	220	101000
	49650692 10/31/20	Zoom		14.99		LEGIS	1000 410100	335	101000
	9625867 11/20/20	Amazon office suppl. BW & GJ		107.47		WATER	5210 430500	220	101000
	11/06/20	Greyhound Bus ticket for JF		251.99		HELP	7010 450135	370	101000
	7353856 11/02/20	Amazon - thermometer		29.99		ADMIN	1000 510301	220	101000
	50295266 11/04/20	Zoom		15.55*		LIBRY	2220 460100	335	101000

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47497			2546 Century Link QCC	32.32					
	161646789	10/24/20 long dist chg 406-646-7600		32.32		DISPAT	2850 420750	345	101000
47499			2813 Century Link	1,541.18					
	10/19/20	E911 Viper 255-9710		1,001.18		E911	2850 420750	345	101000
	11/19/20	E911 Viper 255-9712		24.51		E911	2850 420750	345	101000
	11/19/20	E911 Viper 646-5170		108.90		E911	2850 420750	345	101000
	11/19/20	Alarm Lines 646-5185		88.16		TWNHLL	1000 411250	345	101000
	11/19/20	Police - 646-7600		318.43		POLICE	2850 420750	345	101000
47501			2822 ClearBlu Cleaning Services	3,450.00					
	11/30/20	Town Hall		1,000.00		TWNHLL	1000 411250	357	101000
	11/30/20	Library		400.00		LIBES	1000 411259	357	101000
	11/30/20	Trailhead Bldng.		0.00		TRLHED	1000 411256	350	101000
	11/30/20	Povah		450.00		POVAH	1000 411255	350	101000
	11/30/20	Povah addendum		0.00		POVAH	1000 411255	350	101000
	11/30/20	Chamber Bldng.		1,100.00		CHAMB	1000 411257	357	101000
	11/30/20	Park Bathrooms		500.00		PARKS	1000 411253	357	101000
47502			2952 DIS Technologies	625.00					
	6602	11/05/20 Monthly managed IT services	911	625.00*		911	2850 420750	398	101000
47534			54 Bozeman Daily Chronicle	676.00					
	11/02/20	newspaper subscription		338.00		POLICE	1000 420100	331	101000
	11/02/20	newspaper subscription		338.00*		ADMIN	1000 410210	333	101000
47536			471 Northwest Pipe Fittings, Inc.	112.55					
	3419381	10/30/20 Parts for pipes		90.89		WATER	5210 430500	251	101000
	3419305	10/30/20 PVC coupling		21.66		WATER	5310 430600	220	101000
47537			2494 Liquid Engineering Corp	2,950.00					
	17387	11/04/20 Cleaning and inspection		2,950.00		WATER	5210 430550	357	101000
47538			3243 Susan Swimley	175.75					
	10703	11/06/20 Phone call re: land use issues		175.75		TOWN	1000 411100	352	101000
47539			3241 Bridger Analytical Lab	280.00					
	2011031	11/04/20 PWS project coliform/e-coli		280.00		WATER	5210 430500	357	101000

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47540	11/02/20	151 Gallatin County WY TS/Compost Household waste		540.55 540.55			1000 460430	534	101000
47541	10/27/20	40 Jerry's Enterprises Community help fund		60.00 60.00		TOWN	7010 450135	231	101000
47542	00930055 10/31/20	764 General Distributing Co. Chemicals		55.18 55.18		WATER	1000 430200	220	101000
47543	354163 10/30/20	379 Energy Laboratories, Inc Chemical analysis		237.00 237.00		WATER	5310 430600	357	101000
47544	10/31/20	2744 Montana Tax Foundation, Inc. Contribution dues		60.00 60.00		LIBRY	2220 460100	215	101000
47545	427673 10/21/20	2660 Pro Force Law Enforcement TSR Tact performance power mag		136.00 136.00		POLICE	1000 420100	220	101000
47546	120450 10/25/20	2 Forsgren Associates P.A. Prelim. and final design		22,172.00 22,172.00		WWTP	5320 430640	951	101001
47547	120447 10/25/20	2 Forsgren Associates P.A. Misc engineering support		310.00 310.00		ENGIN	1000 411000	354	101000
47548	11/03/20	54 Bozeman Daily Chronicle Notice of public hearing ad		60.00 60.00		ADMIN	1000 410210	327	101000
47549	11/04/20	999999 BEAVERHEAD COUNTY JUSTICE COURT Bond for defendent		500.00 500.00		COURT	7469 213000		101000
47550	11/09/20	3236 Nubia Allen Court Interpreter		30.00 30.00		COURT	1000 410360	394	101000
47551	11/10/20	999999 DJ HUNTLEY Work boots		179.99 179.99		PUBSVC	1000 430200	226	101000
47552	10/01/20	533 Market Place Groceries		37.60 37.60		JAIL	1000 420230	220	101000

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47553	E	2673 First Bankcard		338.30					
	10/09/20	Resort tax audit letters		76.80		FINADM	1000 410510	311	101000
	10/16/20	Postage for mail		16.50		ADMIN	1000 410210	311	101000
	10/02/20	stamps		110.00		FINANC	1000 410510	311	101000
	10/02/20	stamps		55.00		POLICE	1000 420100	311	101000
	10/02/20	stamps		55.00		COURT	1000 410360	311	101000
	11/12/20	Notary training		25.00		FINADM	1000 410510	380	101000
47554		40 Jerry's Enterprises		5.72					
	10/08/20	Ice for samples - COVID test		2.86		COVID	5310 430600	357	101000
	10/15/20	Ice for samples - COVID test		2.86		COVID	5310 430600	357	101000
47555		2099 Quick Print of West Yellowstone		78.15					
	13983 09/29/20	Petition to revoke Hearing		45.00		COURT	1000 410360	321	101000
	13586 10/16/20	fed ex charges- JJ's tech svcs		33.15		WATER	5210 430500	357	101000
		# of Claims	41	Total:	154,611.41				
		Total Electronic Claims		1,950.79		Total Non-Electronic Claims		152660.62	



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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$77,546.29
2220 Library	
101000 CASH	\$75.55
2850 911 Emergency	
101000 CASH	\$2,110.34
5210 Water Operating Fund	
101000 CASH	\$3,573.75
5310 Sewer Operating Fund	
101000 CASH	\$111.22
5320 Sewer Replacement Depreciation Fund	
101001 Cash of Line of Credit - MVB	\$22,172.00
7010 Social Services/Help Fund	
101000 CASH	\$359.51
7202 TBID Agency Fund	
101000 CASH	\$46,767.58
7458 Court Surcharge HB176	
101000 CASH	\$260.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$280.00
7468 Public Defender Fee	
101000 CASH	\$0.00
7469 City Court - Judge Gibson	
101000 CASH	\$378.80
7699 Victims Assistance Program	
101000 CASH	\$49.00
Total:	\$153,684.04

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**November 17, 2020**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Finance Director Lanie Gospodarek

Jan Neish-Island Park News, Lewis Robinson III, David Phillips, Pierre Martineau, Shelley Johnson,

The meeting is called to order by Mayor Jerry Johnson 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

**Public Comment Period**

No public comments are received.

**Council Comments**

Council Member Travis Watt announces that the annual community Thanksgiving dinner will be on November 19, 2020 at the LDS Church, COVID-style! He says the format will be carry-out or drive-through, masks and social distancing will be required. Greg Forsythe says that he talked to Drew Barney today about the ski festival during Thanksgiving week and says they are still trying to work out the details of that event this year due to the effects of the pandemic. Forsythe says that they have had a lot of changes in the Town recently and they need to put out the message that there is no way the snow removal this year is going to be as smooth as it has been in the past and ask people to be patient. He suggests Facebook or on the Town's website. Forsythe also suggests that following Town Council Meetings, they should put out a synopsis of what was decided at the meeting. He says maybe on Facebook or the Town's website, too. Johnson says that he agrees that snow removal is going to be difficult at first until they get enough staff hired on and they need to communicate with the public. Johnson also congratulates the Watt family, a pacemaker was successfully put in their 6-year daughter last week and so far she is doing great. Council Member Schmier says that in light of the recent increase in COVID-19 cases in the area, perhaps they should put out a notice to remind everyone to take precautions. Johnson says they should remind everyone that they follow the recommendations put out by Gallatin County.

**ACTION TAKEN**

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- 1) Motion carried to approve the Treasurer's and Securities Report for September 2020, dated October 8, 2020. (Watt, Forsythe)
- 2) Motion carried to approve the claims, which total \$78,463.03. (Forsythe, Watt)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the October 20, 2020 Town Council Meeting & Work Session. (Schmier, Forsythe)
- 4) Motion carried to approve Resolution No. 749 to amend the FY 2021 budget. (Forsythe, Watt)
- 5) Motion carried to approve the request and claim for \$7500.00 to capitalize the revolving loan fund with the Northern Rocky Mountain Economic Development District. (Watt, Schmier)

**Public Hearing: Resolution No. 749, Budget Amendment, Revolving Loan Fund Increase**

Mayor Johnson reads the hearing notice. The hearing was advertised in the Bozeman Daily Chronicle on October 28, 2020 and November 3, 2020. The budget amendment allows the full expenditure of the CDBG fund balance. No public comments are received.

- 1) Johnson asks Finance Director Lanie Gospodarek about the Securities Report, which indicates that 97% of the Town's funds are invested in the same security. Gospodarek explains that is actually a group of securities held by Glacier Bank, but she will confirm that with the bank and get back to the Council with a better explanation.
- 2) Schmier asks about the claim to R & R Lock & Key to re-key the Trailhead Building. He also asks about the claim to Targhee Services and whether they have obtained a business license. He also asks about the claim to T & E Equipment for over \$11,089 and whether there were purchase orders approved ahead of time. Watt says that he has noticed that they are running over budget in several parts of the budget and they did discuss revisiting the budget halfway through the year to address that.
- 4) Mayor Johnson explains that Resolution No. 749 is a budget amendment. He says that the Town, through the Northern Rocky Mountain Economic Development District (NRMEDD), has obtained a grant to match the money the Town could put into a revolving loan fund for economic development that will be managed by NRMEDD.
- 5) Watt explains that he is on the committee that approved the request. He explains that the interest rate is 5% for this loan and it is a 5-year term. Watt says that they have representatives from both banks on the committee and they participated in the recommendation.
- A) The Department Head reports were sent out prior to the meeting and Town Manager Dan Sabolsky was not able to put one together because he is not feeling well. Forsythe asks Finance Director Lane Gospodarek if she believes all the major tax payments for September have been made. Gospodarek indicates that they do think they have paid.

**CORRESPONDENCE**

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Mayor Johnson reports that he did receive a political book by mail this week. It came from Amazon.com but he doesn't know who sent it.

The meeting is adjourned. (7:55 PM)

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Mayor

ATTEST:

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Town Clerk