

# Town of West Yellowstone

Tuesday, March 2, 2021

West Yellowstone Town Hall, 440 Yellowstone Avenue

**The Town Council work session/meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. Members of the public are requested to identify themselves, ensure their audio is muted. The public may comment verbally when appropriate or by using the “Chat” function.**

## WORK SESSION

5:30 PM

Engineering Projects Update, Dave Noel (5:30 PM – 6:30 PM)

Discussion

FY 2021 Budget Update (6:30 PM – 7 PM)

Discussion ∞

## TOWN COUNCIL MEETING

7:00 PM (may be slightly delayed due to work session)

### Comment Period,

- Public Comment
- Council Comments

Claims ∞

Business License Applications: Forest View Lodging-Nightly Rental  
Forest View Lodging-Residential RV

Consent Agenda: **Minutes of February 16, 2021 Town Council Meeting** ∞

Town Manager & Staff Reports

### NEW BUSINESS

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West Yellowstone Ski Education Foundation (WYSEF)  
Application for water and sewer capacity outside the city limits

Discussion/Action ∞

Town Manager Evaluation (Potential Executive Session)

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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**Town of West Yellowstone**  
**Revenue Comparison by Fund as of 1/31/21**

	FY 21 Actual Revenues YTD 1/31/21	FY 20 Actual Revenues YTD 1/31/2020	FY 19 Actual Revenues YTD 1/31/2019	FY 18 Actual Revenues YTD 1/31/2018
<b>General Fund</b>	923,232	540,389	533,365	532,890
<b>Special Revenue Funds</b>				
Resort Tax	2,972,440	3,246,686	3,147,997	3,116,270
MAP Fund	76,424	85,153	75,946	80,771
Additional 1%	1,004,736	0	0	0
Off-Street Parking	210	2,941	15,734	3,688
Youth Programs	2,252	7	10	7
Volleyball Court	4	22	33	23
Summer Rec. Scholar.	32	42	17	12
Library	69,654	97,758	59,067	57,791
Cemetery	289	646	2,215	1,312
CDBG	145	590	659	432
Cemetery Perp. Care	-32	728	1,560	939
Gas Tax Apportionment	17,051	17,351	17,328	17,470
BaRSAA	33,606	8	11,005	0
911 Emergency	70,320	71,076	5,449	62,466
<b>Debt Service Funds</b>				
GO Bond	126,255	135,740	105,432	114,387
<b>Capital Funds</b>				
Capital Projects	736	350,550	3,168	356,074
Public Works Capital	1	5	6	2
Parkway Maintenance	12	86	94	52
Street Maintenance	1,070	12,908	12,238	5,815
<b>Enterprise Funds</b>				
Water Operating	246,578	245,826	195,393	170,408
Water Capital	108	1,266	2,658	3,069
Sewer Operating	412,540	428,813	347,712	312,087
Sewer Capital	248,712	9,644	7,958	3,343
<b>Agency Funds</b>				
Community Help Fund	52,811	14,438	22,049	22,142
TBID	203,463	242,880	252,182	245,997

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TOWN OF WEST YELLOWSTONE  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 1 / 21

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1000 General Fund

Account	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
<b>310000 Property Taxes</b>					
311010 REAL PROPERTY TAX	124,233.96	194,385.64	297,920.00	103,534.36	65 %
311020 Personal Property Tax	34.11	168.87	5,000.00	4,831.13	3 %
312000 Penalties and Interest on Delinquent Taxes	69.65	327.61	800.00	472.39	41 %
314140 Local Option Tax-.4% motor vehicle tax	4,196.61	14,057.01	60,000.00	45,942.99	23 %
<b>Account Group Total:</b>	<b>128,534.33</b>	<b>208,939.13</b>	<b>363,720.00</b>	<b>154,780.87</b>	<b>57 %</b>
<b>320000 Licenses and Permits</b>					
321010 Motor Vehicle Plate Fees/License fees	10,711.80	16,218.26	8,000.00	-8,218.26	203 %
322020 Business Licenses	554.20	3,561.70	30,000.00	26,438.30	12 %
322051 Special Event & Expo Permit Fees	0.00	375.00	300.00	-75.00	125 %
323011 Building Permits	0.00	3,847.45	7,000.00	3,152.55	55 %
323030 Animal License	0.00	85.00	150.00	65.00	57 %
<b>Account Group Total:</b>	<b>11,266.00</b>	<b>24,087.41</b>	<b>45,450.00</b>	<b>21,362.59</b>	<b>53 %</b>
<b>330000 Intergovernmental Revenues</b>					
331900 CARES Act reimbursements	3,599.00	444,331.75	318,077.00	-126,254.75	140 %
334010 Crime Control Grant	0.00	0.00	2,119.00	2,119.00	0 %
335110 Live Card Game Table Permit	150.00	150.00	150.00	0.00	100 %
335120 Gambling Machine Permits (Poker Machines)	6,000.00	6,150.00	7,000.00	850.00	88 %
335230 HB124 Entitlement Share	0.00	154,075.22	308,150.00	154,074.78	50 %
<b>Account Group Total:</b>	<b>9,749.00</b>	<b>604,706.97</b>	<b>635,496.00</b>	<b>30,789.03</b>	<b>95 %</b>
<b>340000 Charges for Services</b>					
341070 Planning & Zoning Fees	200.00	975.00	1,500.00	525.00	65 %
342013 Fees for Dispatch Services-USFS	0.00	0.00	1,200.00	1,200.00	0 %
342016 Reimb Dispatch-Law Enforcement	0.00	0.00	1,500.00	1,500.00	0 %
342017 Catering Fee	0.00	0.00	150.00	150.00	0 %
343111 Hwy Street Light-MDOH Electric	0.00	-0.12	5,926.00	5,926.12	0 %
343321 Burial Fees	100.00	100.00	0.00	-100.00	** %
346050 Recreation Fees	0.00	980.00	1,100.00	120.00	89 %
346051 Summer Recreation Fees	8,525.00	17,830.00	35,000.00	17,170.00	51 %
<b>Account Group Total:</b>	<b>8,825.00</b>	<b>19,884.88</b>	<b>46,376.00</b>	<b>26,491.12</b>	<b>43 %</b>
<b>350000 Fines and Forfeitures</b>					
351030 City Court	3,425.00	22,269.20	50,000.00	27,730.80	45 %
351032 Misdemeanor Fees	270.00	2,445.00	4,000.00	1,555.00	61 %
351035 Court Costs	0.00	35.00	50.00	15.00	70 %
<b>Account Group Total:</b>	<b>3,695.00</b>	<b>24,749.20</b>	<b>54,050.00</b>	<b>29,300.80</b>	<b>46 %</b>
<b>360000 Miscellaneous Revenues</b>					
361000 Rents/Leases	270.00	2,627.00	1,700.00	-927.00	155 %
361001 Electric fee on Rent UPDH	0.00	0.00	500.00	500.00	0 %
361200 Povah Center Rent	0.00	655.00	3,000.00	2,345.00	22 %
362000 Refunds & Reimbursement	3.00	7,064.90	10,000.00	2,935.10	71 %
363000 Special Assessments	256.50	6,091.25	2,500.00	-3,591.25	244 %
365000 Contributions & Donations	0.00	11,249.00	0.00	-11,249.00	** %
<b>Account Group Total:</b>	<b>529.50</b>	<b>27,687.15</b>	<b>17,700.00</b>	<b>-9,987.15</b>	<b>156 %</b>
<b>370000 Interest</b>					
371000 Investment Earnings	0.00	9,524.49	8,000.00	-1,524.49	119 %



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TOWN OF WEST YELLOWSTONE  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 1 / 21

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1000 General Fund

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
371010 Interest-Money Market Account	0.86	19.64	0.00	-19.64	** %
371020 Interest Earned - Operating Acct.	126.11	1,210.20	4,000.00	2,789.80	30 %
371050 STIP Program	438.86	2,422.88	7,500.00	5,077.12	32 %
<b>Account Group Total:</b>	<b>565.83</b>	<b>13,177.21</b>	<b>19,500.00</b>	<b>6,322.79</b>	<b>68 %</b>
380000 OTHER FINANCING SOURCES					
383000 Interfund Operating Transfer In	17,329.00	121,303.00	207,948.00	86,645.00	58 %
383001 Transfer In Special Revenue-Resort tax	20,000.00	810,000.00	1,097,706.00	287,706.00	74 %
383100 Transfer In	0.00	0.00	695,984.00	695,984.00	0 %
383200 Transfer In	0.00	0.00	669,237.00	669,237.00	0 %
<b>Account Group Total:</b>	<b>37,329.00</b>	<b>931,303.00</b>	<b>2,670,875.00</b>	<b>1,739,572.00</b>	<b>35 %</b>
<b>Fund Total:</b>	<b>200,493.66</b>	<b>1,854,534.95</b>	<b>3,853,167.00</b>	<b>1,998,632.05</b>	<b>48 %</b>
<b>Grand Total:</b>	<b>200,493.66</b>	<b>1,854,534.95</b>	<b>3,853,167.00</b>	<b>1,998,632.05</b>	<b>48 %</b>

TOWN OF WEST YELLOWSTONE  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

1000 General Fund

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000 General Government						
410100 Legislative Services	7,916.66	77,321.23	136,996.00	136,996.00	59,674.77	56 %
410210 Administration	24,571.87	188,025.89	307,855.00	307,855.00	119,829.11	61 %
410360 City/Municipal Court	8,626.33	66,673.94	118,321.00	118,321.00	51,647.06	56 %
410510 Finance Administration	12,388.18	108,159.49	171,754.00	171,754.00	63,594.51	63 %
410530 Auditing	1,340.00	19,801.25	16,200.00	28,700.00	8,898.75	69 %
410580 IT services	758.07	6,031.35	15,000.00	15,000.00	8,968.65	40 %
410800 Personnel/Safety Services	0.00	0.00	1,400.00	1,400.00	1,400.00	0 %
411000 Planning and Research Services	60.00	6,045.00	52,500.00	52,500.00	46,455.00	12 %
411040 Research & Engineering Fees	0.00	21,031.25	25,175.00	25,175.00	4,143.75	84 %
411100 Legal Services (City Attorney)	6,473.70	45,008.60	91,900.00	91,900.00	46,891.40	49 %
411250 Town Hall	4,168.70	20,699.54	30,750.00	30,750.00	10,050.46	67 %
411251 Clinic	0.00	1,203.07	1,000.00	1,000.00	-203.07	120 %
411252 UPDL / Museum	909.08	8,494.86	19,050.00	19,050.00	10,555.14	45 %
411253 Pks Bldgs - Old Firehall.Prk	1,426.50	7,093.56	18,700.00	18,700.00	11,606.44	38 %
411254 Siegel Learning Center	94.83	94.83	1,000.00	1,000.00	905.17	9 %
411255 Povah Community Center	2,743.01	13,865.76	25,315.00	25,315.00	11,449.24	55 %
411256 Trailhead Facility	260.00	696.00	1,560.00	1,560.00	864.00	45 %
411257 Chamber Building	1,373.08	7,807.46	15,875.00	15,875.00	8,067.54	49 %
411258 Police/Dispatch Center	849.59	5,462.85	9,950.00	9,950.00	4,487.15	55 %
411259 Library Building	1,101.21	5,030.89	10,425.00	10,425.00	5,394.11	48 %
411260 National Smokejumper Center/YNC	0.00	0.00	250.00	250.00	250.00	0 %
Account Group Total:	75,060.81	608,546.82	1,070,976.00	1,083,476.00	474,929.18	56 %
420000 Public Safety						
420100 Law Enforcement Services	55,854.06	328,763.33	628,521.00	628,521.00	299,757.67	52 %
420160 Communications-Dispatch	32,804.68	265,940.66	459,450.00	459,450.00	193,509.34	58 %
420230 Care and Custody of Prisoners	0.00	289.95	1,850.00	1,850.00	1,560.05	16 %
420400 Fire Protection and Control	46,877.00	328,139.00	562,522.00	562,522.00	234,383.00	58 %
420471 Rescue-EMS	7,333.00	51,331.00	88,000.00	88,000.00	36,669.00	58 %
420531 Building Inspections	0.00	3,497.34	11,503.00	11,503.00	8,005.66	30 %
Account Group Total:	142,868.74	977,961.28	1,751,846.00	1,751,846.00	773,884.72	56 %
430000 Public Works						
430200 Road & Street Services	19,417.67	199,631.57	564,450.00	564,450.00	364,818.43	35 %
430235 Storm Drainage	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
430263 Street Lighting	1,451.25	12,531.59	23,000.00	23,000.00	10,468.41	54 %
Account Group Total:	20,868.92	212,163.16	592,450.00	592,450.00	380,286.84	36 %
440000 Public Health						
440600 Animal Control Services	176.69	623.17	2,850.00	2,850.00	2,226.83	22 %
Account Group Total:	176.69	623.17	2,850.00	2,850.00	2,226.83	22 %
450000 Social and Economic Services						
450135 Social & Economic General Assistance	7,666.18	55,755.68	91,888.00	91,888.00	36,132.32	61 %
Account Group Total:	7,666.18	55,755.68	91,888.00	91,888.00	36,132.32	61 %
460000 Culture and Recreation						
460430 Parks	10,318.54	100,419.12	220,801.00	220,801.00	120,381.88	45 %
460440 Participant Recreation	7,109.39	49,978.62	93,569.00	93,569.00	43,590.38	53 %
460449 Smoking Waters Day Camp	73.17	34,680.97	45,597.00	45,597.00	10,916.03	76 %
Account Group Total:	17,501.10	185,078.71	359,967.00	359,967.00	174,888.29	51 %

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TOWN OF WEST YELLOWSTONE  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

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1000 General Fund

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
490000 Debt Service						
490500 Other Debt service Payments-note	0.00	38,835.69	77,672.00	77,672.00	38,836.31	50 %
490520 Debt Service-Public Works	0.00	14,639.94	29,280.00	29,280.00	14,640.06	50 %
Account Group Total:	0.00	53,475.63	106,952.00	106,952.00	53,476.37	50 %
500000 Internal Services						
500601 Fund Reserve	0.00	0.00	735,972.00	735,972.00	735,972.00	0 %
Account Group Total:	0.00	0.00	735,972.00	735,972.00	735,972.00	0 %
510000 Miscellaneous						
510300 Other Unallocated Costs	0.00	61,943.46	86,250.00	86,250.00	24,306.54	72 %
510301 Other Unallocated Costs-COVID	21,775.00	38,379.85	160,000.00	318,077.00	279,697.15	12 %
510330 Comprehensive Liability Insurance	1,500.00	70,356.00	81,352.00	81,352.00	10,996.00	86 %
510370 Risk Share - CHP	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
Account Group Total:	23,275.00	170,679.31	427,602.00	585,679.00	414,999.69	29 %
520000 Contingency						
521000 Interfund Operating Transfers Out -	0.00	80,000.00	107,000.00	107,000.00	27,000.00	75 %
Account Group Total:	0.00	80,000.00	107,000.00	107,000.00	27,000.00	75 %
Fund Total:	287,417.44	2,344,283.76	5,247,503.00	5,418,080.00	3,073,796.24	43 %
Grand Total:	287,417.44	2,344,283.76	5,247,503.00	5,418,080.00	3,073,796.24	43 %

TOWN OF WEST YELLOWSTONE  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 1 / 21

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2100 Local Option Taxation-Resort Tax	260,592.28	3,976,283.14	2,667,666.00	-1,308,617.14	149 %
2101 Marketing & Promotions (MAP)	5,015.73	76,424.40	50,350.00	-26,074.40	152 %
2104 Additional 1%	66,397.07	1,004,735.84	667,166.00	-337,569.84	151 %
2111 Off Street Parking	21.67	209.54	150.00	-59.54	140 %
2211 Youth Program Donations	0.48	2,252.12	0.00	-2,252.12	** %
2212 Parks - Volleyball Court	0.64	3.85	0.00	-3.85	** %
2214 Rec. Program Scholarships	0.36	32.21	5,000.00	4,967.79	1 %
2220 Library	54,631.34	149,653.75	219,019.00	69,365.25	68 %
2240 Cemetery	101.97	289.10	675.00	385.90	43 %
2392 CDBG-Local Source	12.02	145.48	100.00	-45.48	145 %
2701 Cemetery Perpetual Care (7050)	56.94	-31.89	250.00	281.89	-13 %
2820 Gas Tax Apportionment	2,437.16	17,050.72	29,418.00	12,367.28	58 %
2821 Gas Tax BARSAA Funds	0.22	35,606.38	35,000.00	-606.38	102 %
2850 911 Emergency	23.45	70,319.65	141,303.00	70,983.35	50 %
3050 GO Bond	80,431.77	126,255.48	152,500.00	26,244.52	83 %
4000 Capital Projects/Equipment	46.86	735.67	0.00	-735.67	** %
4060 Public Works Equipment Replacement	0.09	0.70	0.00	-0.70	** %
4070 Parkway Construction/Mtn	1.18	12.10	0.00	-12.10	** %
4075 Street Construction /Maintenance	85.85	1,070.49	1,000.00	-70.49	107 %
5210 Water Operating Fund	28,936.82	246,578.46	322,100.00	75,521.54	77 %
5220 Water Replacement Depreciation Fund	16.96	108.17	130,000.00	129,891.83	0 %
5310 Sewer Operating Fund	58,531.95	412,539.52	569,500.00	156,960.48	72 %
5320 Sewer Replacement Depreciation Fund	124,087.16	249,361.45	2,169,800.00	1,920,438.55	11 %
7010 Social Services/Help Fund	3,980.83	52,811.00	27,500.00	-25,311.00	192 %
7202 TBID Agency Fund	8,551.27	203,462.92	100,600.00	-102,862.92	202 %



TOWN OF WEST YELLOWSTONE  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2100 Local Option Taxation-Resort Tax	103,540.63	2,044,356.72	2,624,542.00	2,624,542.00	580,185.28	78 %
2101 Marketing & Promotions (MAP)	10,000.00	22,645.29	125,000.00	125,000.00	102,354.71	18 %
2104 Additional 1%	0.00	649.57	63,800.00	63,800.00	63,150.43	1 %
2111 Off Street Parking	0.00	0.00	74,000.00	74,000.00	74,000.00	0 %
2211 Youth Program Donations	0.00	0.00	1,576.00	1,576.00	1,576.00	0 %
2212 Parks - Volleyball Court	0.00	0.00	5,111.00	5,111.00	5,111.00	0 %
2214 Rec. Program Scholarships	8,100.00	8,100.00	10,500.00	10,500.00	2,400.00	77 %
2220 Library	16,456.34	134,536.91	225,239.00	225,239.00	90,702.09	60 %
2240 Cemetery	0.00	1,356.00	7,150.00	7,150.00	5,794.00	19 %
2392 CDBG-Local Source	0.00	7,500.00	75,000.00	91,765.84	84,265.84	8 %
2820 Gas Tax Apportionment	0.00	11,400.00	72,000.00	72,000.00	60,600.00	16 %
2821 Gas Tax BARSAA Funds	0.00	37,575.00	37,800.00	37,800.00	225.00	99 %
2850 911 Emergency	3,697.58	39,910.69	128,000.00	128,000.00	88,089.31	31 %
2917 Crime Victims Assistance	0.00	0.00	6,454.00	6,454.00	6,454.00	0 %
3050 GO Bond	0.00	55,629.55	111,259.00	111,259.00	55,629.45	50 %
4000 Capital Projects/Equipment	0.00	30,237.00	1,046,603.00	1,046,603.00	1,016,366.00	3 %
4075 Street Construction /Maintenance	0.00	0.00	669,237.00	669,237.00	669,237.00	0 %
5210 Water Operating Fund	12,918.41	150,322.86	463,980.00	463,980.00	313,657.14	32 %
5220 Water Replacement Depreciation Fund	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
5310 Sewer Operating Fund	17,087.05	167,568.08	963,702.00	963,702.00	796,133.92	17 %
5320 Sewer Replacement Depreciation Fund	124,222.39	247,643.76	2,947,263.00	2,947,263.00	2,699,619.24	8 %
7010 Social Services/Help Fund	10,974.24	17,433.65	11,775.00	34,975.00	17,541.35	50 %
7202 TBID Agency Fund	3,305.21	198,041.59	100,600.00	100,600.00	-97,441.59	197 %
<b>Grand Total:</b>	<b>310,301.85</b>	<b>3,174,906.67</b>	<b>9,790,591.00</b>	<b>9,830,556.84</b>	<b>6,655,650.17</b>	<b>32 %</b>

02/26/21  
14:35:50

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 3/21

Page: 1 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47788		2264 MORNING GLORY COFFEE & TEA		32.50					
	203970	02/16/21 Dispatch coffee		32.50		DISP	1000 420160	220	101000
47799		2852 Blackfoot Communications		2,045.50					
	02/15/21	646-5106, fax soc svc		40.53		SOCSRV	1000 450135	345	101000
	02/15/21	646-5119, police station Dispa		40.53		DISPCH	2850 420750	345	101000
	02/15/21	646-5141, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	02/15/21	646-5185, town hall alarm		40.53		TWNHAL	1000 411250	345	101000
	02/15/21	646-7311, social services		20.16		SOCSRV	1000 450135	345	101000
	02/15/21	646-7481, povah elevator		58.16		POVAH	1000 411255	345	101000
	02/15/21	646-7511, town hall fax		40.53		TWNHAL	1000 411250	345	101000
	02/15/21	646-7609, public works		90.71		PUBSVC	1000 430200	345	101000
	02/15/21	646-7650, police station fax		40.53		DISPCH	2850 420750	345	101000
	02/15/21	646-7715, povah center		24.63		POVAH	1000 411255	345	101000
	02/15/21	646-7795, town hall		248.59		TWNHAL	1000 411250	345	101000
	02/15/21	646-7845, court clerk		98.94*		COURT	1000 410360	345	101000
	02/15/21	646-9017, library		43.63		LIBRAR	2220 460100	345	101000
	02/15/21	646-9027, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	02/15/21	ethernet, library		300.00		LIBRAR	2220 460100	345	101000
	02/15/21	ethernet, povah center		187.26		POVAH	1000 411255	345	101000
	02/15/21	ethernet, police station		350.00		POLICE	1000 411258	345	101000
	02/15/21	ethernet, town hall		272.00		TWNHAL	1000 411250	345	101000
	02/15/21	602-4909, town hall judge		15.11*		COURT	1000 410360	345	101000
	02/15/21	602-4894 Town hall Court Clerk		1.10*		COURT	1000 410360	345	101000
	02/15/21	602-4897 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4898 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4900 town hall		5.25		TWNHAL	1000 411250	345	101000
	02/15/21	602-4901 town hall		5.25		TWNHAL	1000 411250	345	101000
	02/15/21	602-4902 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4903 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4904 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4905 town hall		1.10		TWNHAL	1000 411250	345	101000
	02/15/21	602-4906 Library Main desk		1.10		LIBRY	2220 460100	345	101000
	02/15/21	602-4907 Library Director		1.10		LIBRY	2220 460100	345	101000
	02/15/21	602-4908 Povah Ctr		11.10		POVAH	1000 411255	345	101000
	02/15/21	602-4949 Town Hall		11.10		TWNHAL	1000 411250	345	101000
	02/15/21	6024044 Soc Ser Pantry		10.00		SOCSER	1000 450135	345	101000
47803		2952 DIS Technologies		735.00					
	6961	02/05/21 Monthly managed IT services911		735.00*		911	2850 420750	398	101000

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TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 3/21

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47804	2977 Staples Credit Plan	614.55					
	01/20/21 Supp Finance scis, tape, cale	33.35		FINANC	1000 410510	220	101000
	01/20/21 Supp Court-files, toner	246.47		COURT	1000 410360	220	101000
	01/21/21 Supplies -postits, bank box, p	65.82		ADMIN	1000 410210	220	101000
	01/27/21 Libry-Paper supplies	55.99		LIBRY	2220 460100	220	101000
	02/06/21 Disptch-supp-paper & file fold	132.96		DSPTCH	1000 420230	220	101000
	02/06/21 Finance-supp-Paper, clips	79.96		FINANC	1000 410510	220	101000
47805	2654 Community Health Partners	34.00					
	310419843 01/22/21 Druc screening (1)	34.00		STREET	1000 430200	351	101000
47806	2537 Balco Uniform Co., Inc.	25.30					
	56310 02/17/20 Police Cap	25.30		POLICE	1000 420100	226	101000
47807	2937 CINTAS First Aid & Safety	59.21					
	9115992957 01/02/21 First aid supplies	59.21		POLICE	1000 420230	351	101000
47808	3226 Peggy Russell	34.48					
	02/18/21 Clorox wipes & Kleenix	34.48		TWNHLL	1000 411250	220	101000
47809	999999 THE PAMPERED CHEF, ATTN: SHERYL	19.41					
	02/18/21 RT 2019 Audit Credit	19.41		AUDITS	2100 410532	359	101000
47810	2099 Quick Print of West Yellowstone	24.00					
	14411 02/12/21 Local Photographer signs	13.00		LIBRY	2220 460100	220	101000
	14429 02/18/21 Local Photographer signs	11.00		LIBRY	2220 460100	220	101000
47811	171 Montana Food Bank Network	497.94					
	AOR-22399 02/18/21 Food Bank Supply	497.94*		HELP	7010 450135	220	101000
47812	2198 Westgate Auto Body	3,284.60					
	4337 02/18/21 '18 Ram 1500 PD Repairs	2,888.23		ROAD	1000 430200	361	101000
	4337 02/18/21 '18 Ram 1500 PD Repairs Hood	396.37		ROAD	1000 430200	361	101000
47813	3134 Coppermine Fire Suppression	69.86					
	8032191 02/15/21 Annual Hood Inspection-Povah	69.86		POVAH	1000 411255	212	101000
47814	1061 Lane and Associates	143.53					
	8416 02/15/21 Drug Test Non-DOT (1)	67.30		ADMIN	1000 410210	356	101000
	8416 02/15/21 Drug Test DOT (1)	76.23		ADMIN	1000 410210	356	101000

02/26/21  
14:35:50

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 3/21

Page: 3 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47815	29 Terrell's Office Machines Inc 408578 02/16/21 Toner - Dispatch	490.00 490.00		DSPTCH	1000 420160	220	101000
47816	2268 Myslik, Inc. 122820ToWY 12/28/20 Skid Adjusting Spindle/ret 123121B 12/31/20 Skid Adjusting Spindle/retain 123121C 12/31/20 Brake Assembly, Cutterhead 020121ToWY 02/01/21 Skid Adjusting Spindle	1,224.78 248.51 247.92 657.93 70.42		STREET	1000 430200	369	101000
47817	3300 R&R Taylor Construction, Inc. 2020-083 02/24/21 UPDL Structural Improvement 02/24/21 1% Tax to State UPDL	53,155.47 53,692.40 -536.93		UPDL	4000 460460	920	101000
47818	277 DEPARTMENT OF REVENUE 02/24/21 UPDL-1% Contractors Tax Gross	536.93 536.93		UPDL	4000 460460	920	101000
47819	2470 Island Park News 2616 02/24/21 Employment Display Ad 3 weeks	105.00 105.00		ADMIN	1000 410210	327	101000
47820	65 T & E 42CS044976 02/26/21 4z-9020 blades (4)	636.88 636.88		STREET	1000 430200	220	101000
47821	3302 Johnson's Trucking & Excavation, 442 02/25/21 Markov Inspection 44. 02/25/21 Benike Inspection	1,500.00 750.00* 750.00*		BLDINS	1000 420531	357	101000
47822	3242 Fisher's Technology 833766 02/25/21 monthly copier charges	15.34 15.34		FINADM	1000 410510	356	101000
	# of Claims 22	Total: 65,284.28					







Town of West Yellowstone
Business License Application

Business Name: Forest View Lodging
Applicant: Jeff L Heaney
Contact Person: Jeffrey L Heaney
Mailing Address: Po Box 164 West Yellowstone, MT 59758
Physical Address of Business: 222 Parkway D
Phone Number: 406-646-9321 Fax Number:
Email Address: Jeffreyheaney@yahoo.com Website:

Signature of Property Owner of Record: Jeff L Heaney

Subdivision: Old Town
Block: #3 Lot: #5

Zoning District, please mark one:

- B-3 Central Business District (Old Town) [checked]
B-4 Expanded Business District (Grizzly Park)
E-2 Entertainment District (Grizzly Park)
PUD Planned Unit Development (Grizzly Park)
Residential Districts, Home Occupations Only (Mad Add)
New Business [checked]
Transfer of Ownership
Change of Location
Name Change

- Is this business licensed by the State of Montana? Yes No [checked]
Appropriate Town/County/Health Dept approvals (if applicable) Yes [checked] No
If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No [checked]

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Lodging Facility one cabin 22' x 24'
Capacity 5 people

Business License Fee: \$53.00
Resort Tax Bond: \$500.00
Total Amount Due: \$553.00

Signature of Applicant: Jeff L Heaney
Signature of Applicant
Date: 01/25/2021

FOR OFFICE USE ONLY
Date Approved:
Town Council Administration
Date Check # Amount \$ License #
SCN BLP STX RDX



# Town of West Yellowstone Business License Application

Business Name: Forest View Lodging - Residential  
 Applicant: Jeff Heaney  
 Contact Person: Jeffrey Heaney  
 Mailing Address: PO Box 164, West Yellowstone, MT 59758  
 Physical Address of Business: 222 Parkway D  
 Phone Number: 406-646-9321 Fax Number: \_\_\_\_\_  
 Email Address: Jeffreyheaney@yahoo.com Website: \_\_\_\_\_

Signature of Property Owner of Record: Jeffrey Heaney

Subdivision: Old Town  
 Block: 3 Lot: 5

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate Town/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

one overnight full hook up for residential use  
35 X 116' space for an RV or travel trailers.

Business License Fee: \$ 53.00  
 Resort Tax Bond: \$ N/A

Jeffrey Heaney  
 Signature of Applicant

Total Amount Due: \$ 53.00

Signature of Applicant  
01/25/2021  
 Date

FOR OFFICE USE ONLY				
Date Approved: _____	<input type="checkbox"/> Town Council	<input type="checkbox"/> Administration	_____	
Date _____	Check # _____	Amount \$ _____	License # _____	
SCN _____	BLP _____	STX _____	RDX _____	



# Site Plan

Business Name: Forest View Lodging

Business Owner: Jeffrey L Heaney

Business Street Address: 222 Parkway D / 219 Gibbon Ave

Block: #3 Lot: #5 Subdivision: City Park

N

Lot size  
75' x 150'

Parkway D

W

E



Scale: 1 <sup>S</sup> inch = 20 feet

Note: This grid represents a standard Town lot, 100 feet by 150 feet.

Gibbon Ave  
→

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**February 16, 2021**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Travis Watt and Jeff Mathews, Greg Forsythe is attending virtually by Zoom

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek,, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

**Public Comment Period**

No public comment is received.

**Council Comments**

Council Member Watt mentions that the high school basketball teams have started the district tournament this week. There was a short memorial service at the Horse Butte tower last evening for long-time resident Bill Arnado. Mayor Johnson reports that Bill Howell is making progress, recovering from his heart valve replacement, and has been moved from Salt Lake back to Idaho Falls.

**ACTION TAKEN**

---

- 1) Motion carried to approve Purchase Order #6695 to Falcon Electric, Inc. to replace the power supply backup for dispatch for \$19,759.68. (Watt, Mathews)
- 2) Motion carried to approve the claims, which total \$136,100.53. (Watt, Mathews) Schmier abstains from claim #47768 to Jerry's Enterprises for \$25.00.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the February 2, 2021 Town Council Meeting. (Watt, Mathews)
- 4) Motion carried to approve the Marketing and Promotions Fund Award Recommendation for \$7000 for SnowShoot 2022 (held in 2021). (Schmier, Mathews) Watt abstains.
- 5) Motion carried to appoint Kenny Jones to serve on the Health Care Services Advisory Board for a term of three years. (Watt, Forsythe)
- 6) Motion carried to offer the position of Police Chief to Todd Richardson. (Schmier, Mathews)
- 7) Motion carried to offer the position of Public Services Superintendent to Jon Simms. (Watt, Schmier)

**DISCUSSION**

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- 2) Watt inquires about the bill to the auditors, Anderson & Zurmuehlen and how that project is progressing. Finance Director Lanie Gospodarek reports that things are moving along pretty well, they still have some things to complete but the bulk of the work appears to be done. Sabolsky recommends that Gospodarek request a copy of the engagement letter from the firm for this year and also ask them to report how much of the project is complete. The Council asks Gospodarek if she is comfortable paying \$7000 to AZ at this time and she responds that she is, she also notes that they are still retaining 10% of the

contract until completion. Mayor Johnson inquires about the claims to Targhee Repair and George Watson.

- 3) Watt notes that on action item #4, the site plan for Lot 11, Block 9, he abstained from the vote. The correction is made.
- 6) Mathews thanks Chad Horst for his time and efforts to apply for this position.
- 7) Johnson thanks everyone that took the time to apply for this position.
- A) **Town Manager & Staff Reports:** Town Manager Daniel Sabolsky reports that they are going to apply for funding through the NRMEDD to pay for the assistance of a professional consultant on the connection of the Yellowstone Shortline Trail to the Frontier Trail. Sabolsky says that he did talk to Forsgren Associates and requested appearance at an upcoming meeting to discuss the progress on all the different projects they have underway. Fire Chief Shane Grube reports that they have 18 active cases of COVID-19 in West Yellowstone right now, which is the most they have had since the pandemic began. He also reports that they had their second vaccine clinic today and were able to administer 108 vaccines today. He says they are concentrating on the 70 years and older age bracket, but anyone over the age of 60 can sign up. He says they expect to administer vaccines every two weeks. Forsythe refers to a letter the Town received from Montana Aeronautics last week and the statement that they couldn't agree with the Town on issues, he asks if they listed their reasons. Sabolsky responds that they did not but they will be scheduling a meeting in the near future to discuss those issues.

The Council adjourns into executive session at 6:45 PM. The Council reconvenes at 7:15 PM.

#### **CORRESPONDENCE**

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Mayor Johnson mentions the request from the Montana Aeronautics/Yellowstone Airport to schedule a work session. Sabolsky reports that the West Yellowstone Foundation is assembling a committee to work on establishing a housing trust, similar to what has been done in Big Sky. The Council briefly discusses email correspondence from realtor Sandi Pepler regarding a property for sale in town. Watt mentions that Jackie Haynes is taking over as the executive director for the Northern Rocky Mountain Economic Development District.

The meeting is adjourned. (7:35 PM)

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Mayor

ATTEST:

---

Town Clerk



emailed to DN  
2-22-21 ER



## Application for Water & Sewer Capacity

Town of West Yellowstone 440 Yellowstone Avenue PO Box 1570 West Yellowstone, MT 59758	406-646-7795	<b>Administrative Use Only</b> Date: <u>2/21/22</u> Accepted by: <u>ER</u> Fee: \$ <u>60<sup>00</sup></u> Cash/Check#: <u>2896</u>
---	--------------	--

Submit this application and all required information to the Town's Administration Office.

1. **APPLICANT(S)/OWNER(S) OF RECORD** [owner of land or building, or person(s) authorized to represent the entity that is the owner of record, and to whom copies of all correspondence are to be sent]:

Name: WEST YELLOWSTONE SKI EDUCATION FOUNDATION  
 Mailing Address: P.O. Box 956  
 City/State/Zip: WEST YELLOWSTONE, MT 59758 Phone: 406.539.6068  
 Email: hannibal8630@gmail.com

2. **AGENT/REPRESENTATIVE** [list all agents to whom copies of all correspondence are to be sent]:

Name: ROBERT HAYES DREW BARNEY  
 Mailing Address: P.O. Box 2232 P.O. Box 164 WEST YELLOWSTONE, MT 59758  
 City/State/Zip: WEST YELLOWSTONE, MT 59758 Phone: 406-539-6068 406-640-1367  
 Email: hannibal8630@gmail.com drewbarney@gmail.com

3. **LEGAL DESCRIPTION OF PROPERTY:** [the land or building that the petition is applicable to for this property owner/applicant]:

Street Address: MONTANA DRIVE Subdivision: LOCATED ON FOREST SERVICE LAND  
 Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Lot Size and Dimensions: \_\_\_\_\_ Acres or Square Feet (circle)  
S34, T13, R05E

4. **USE AND OCCUPANCY:**

What is the use of the building or property? (list all) GARAGE SPACE FOR GROOMING EQUIPMENT  
 Is this building or property mixed use? YES NO LOCKER ROOM, WAX ROOM, WARM-UP AREA  
 If more than one use, please describe: FOR SKI TEAM. RESTROOM FOR GROOMER  
AND SKI TEAM.

What is the occupant load? 0 Number of buildings (Dwelling Units): 1

Describe bathrooms, including number of toilets and sinks; also indicate number of clothes washers:

2 TOILETS, 2 WASH BASINS, NO CLOTHES WASHERS, NO DISHWASHERS.  
1-2 HOSE BIBS IN GARAGE SPACE.





Proposed  
CONSTRUCTION  
SITE







# Town of West Yellowstone

Water & Wastewater Department  
PO Box 1570, 440 Yellowstone Avenue  
West Yellowstone, MT 59758

(406) 640-1462 or [gjohnson@townofwestyellowstone.com](mailto:gjohnson@townofwestyellowstone.com)

## Plumbing Connection Permit Application

DATE: 1/20/21 PERMIT NO. \_\_\_\_\_

APPLICANT Robert Hayes

BUSINESS NAME: West Yellowstone Ski Education Foundation

MAILING ADDRESS P.O. Box 956 West Yellowstone, MT 59758

PHONE: (406) 539-6068 EMAIL: hannibal8630@gmail.com

PROJECT LOCATION ADDRESS: Montana Drive, West Yellowstone, please see attached map

BLOCK: S34, T13 S, R05 E, USFS land LOT: \_\_\_\_\_ SINGLE FAMILY EQUIVALENCIES (SFEs): \_\_\_\_\_

MASTER PLUMBER: TBD LICENSE#: \_\_\_\_\_

EXCAVATION CONTRACTOR (if applicable): TBD

DESCRIPTION OF PROJECT: Groomer Barn and WYSEF office / ski team room:

Garage for grooming Cat, snowmobile, and grooming implements, work bench. Ski & event storage, and wax room.

Project plumbing: 1 eye wash station, 2 hose bibs, two bathrooms (each with 1 sink and 1 toilet), floor drains.

FEE: \$ \_\_\_\_\_ PAID DATE: \_\_\_\_\_ PAYMENT METHOD: \_\_\_\_\_

PROJECT APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

All work completed under this permit shall be in accordance with Montana State Plumbing Codes, International Building Code, and applicable State statues. Including but not limited to the Montana Underground Locate Law. The permittee accepts full responsibility for compliance.

SIGNATURE OF APPLICANT: *Robert D. Hayes*

Please refer to additional information on the reverse of this application.



The water superintendent and the town representative assigned to read the water meters shall have the right to enter upon any premises connected with the public water system at all reasonable hours to determine that there is compliance with the provisions of this chapter. If conflict is noted, the owner of the premises or his agent shall be directed to alter, repair or reconstruct said water facilities to conform to the requirements of this chapter within fifteen days. (Ord. 138 §16, 1989)

#### **13.04.180 Extension of water mains.**

A. The water superintendent shall be authorized to construct, or cause to be constructed, extensions to the water system if one of the following conditions exist:

1. The annual anticipated revenue made available to the town from the customers to be immediately served by such extension is not less than one-tenth of the actual cost to the town for the construction of said extension;
2. The water superintendent declares that the water main extension is needed for the overall benefit and improvement of the entire water distribution system;
3. The town approves a contract for the construction of the extension with a party or parties desiring water service; provided, however, that subdividers or developers within or adjacent to the town shall construct at their own expense all water mains within their subdivisions or developments except that the town will be responsible for those water line costs set forth in Section 13.04.560. (Ord. 138 §17, 1989)

#### **13.04.190 Extension of water mains in contiguous areas.**

In areas contiguous to the town that may be annexed to the town, the town may require such areas to be annexed before water service is provided. Prior to annexation the town shall require the execution and approval of an annexation agreement which shall detail the conditions for water service. (Ord. 138 §18, 1989)

#### **13.04.200 Extension of water lines in outside areas.**

Water lines shall not, without the town's approval, be extended outside the corporate limits of the town; however, when in the opinion of the water superintendent, there will be special benefit and improvement to the town by reason of an extension outside the town, special arrangements may be made with the town to allow the extension; provided, however, that the areas to be serviced outside of the town shall not benefit to a greater extent than like areas provided with water service within the town, and provided, further, that no such arrangement shall be made unless adequate water line capacity and sewage treatment capacity is available for such outside-the-town water service. (Ord. 138 §19, 1989)

#### **13.04.210 Water service outside of town.**

The water superintendent shall not provide water service to any consumer whose residence or place of business is outside of the limits of the town until an outside-the-town water service contract has been executed between the consumer and the town. (Ord. 138 §20, 1989)

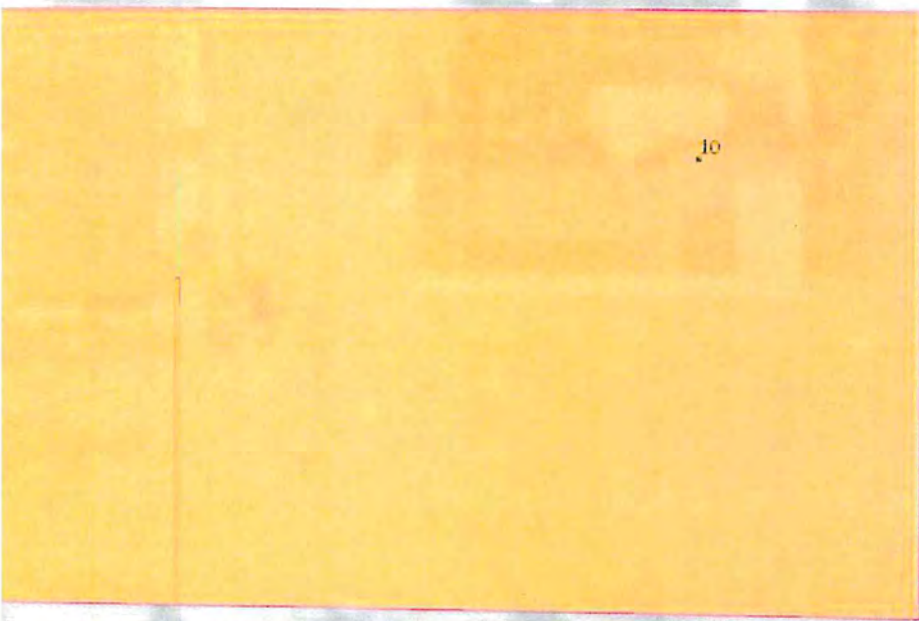
#### **13.04.220 System of charges.**

All systems of charges and fees to users, within and without the town, shall assure that each recipient of water services will pay its proportionate share of the costs of operation and maintenance (including equipment replacement) of any water supply and distribution services provided by the town. (Ord. 138 §21, 1989)

#### **13.04.225 Bulk water sales.**

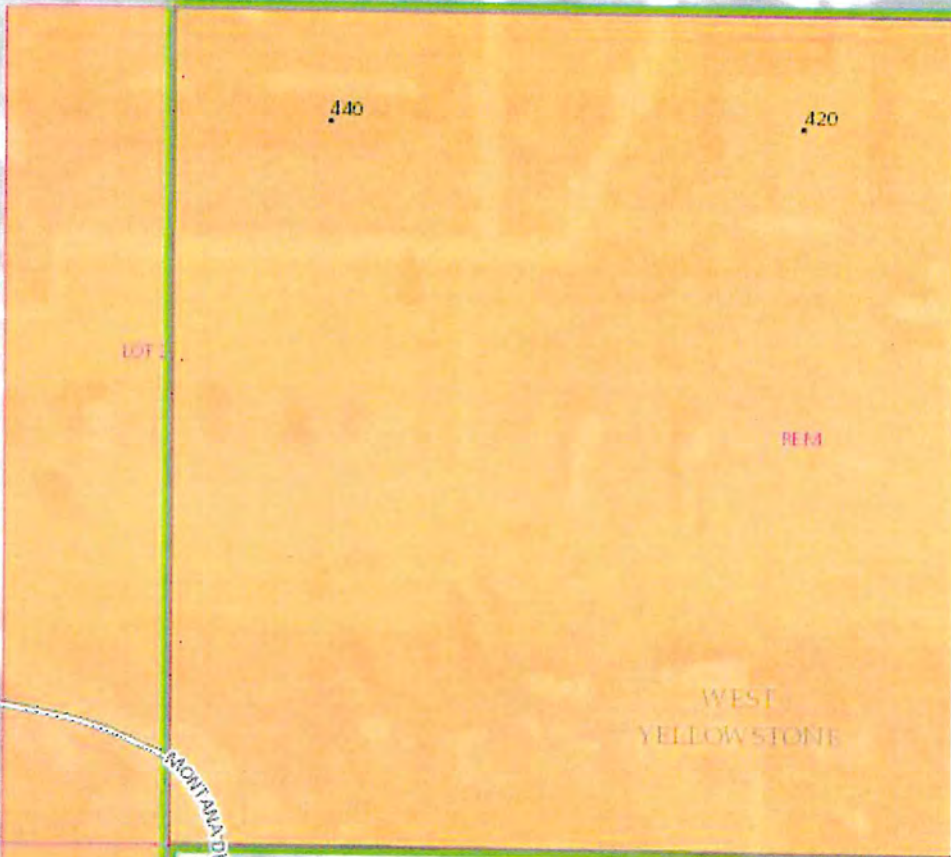


YELLOWSTONE AVE



10

S GEYSER ST



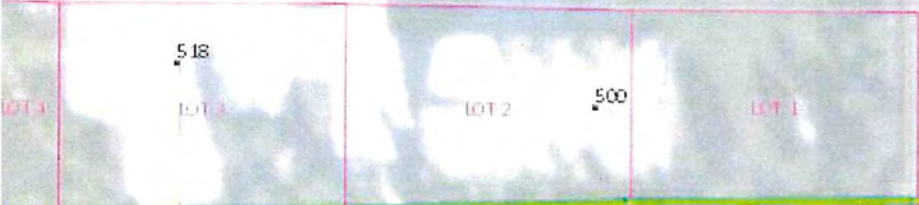
440

420

REM

WEST  
YELLOWSTONE

OBSIDIAN AVE



518

LOT 2

500

LOT 1

101  
Trailhead  
Building

LOT 1

MOUNTAIN DR



PROJECT  
SITE

Groomer  
Barn  
713385E

Westmart

LOT 1





YELLOWSTONE AVE

S GRAYSEN ST

OBSIDIAN AVE

MONTANA DR

S GRAYSEN ST

MONTANA DR.

MONTANA DR.

MONTANA DR

10

440

420

410

10

518

500

101

Westmart

100

PROJECT SITE

Groover Barn

GRIZZLY PARK ADD TO WEST YELLOWSTONE, PHASE 2



# TOWN OF WEST YELLOWSTONE

## Public Service Announcement Avoid Frozen Pipes!

Due to extreme sub-zero temperatures in our area combined with little to no snow cover last fall, the possibility of a frozen water line is extremely likely this year. Here are a few tips and procedures that may save a water line and help avoid costly repairs:

Pipes that freeze most frequently are:

- Pipes that are exposed to severe cold
- Water supply pipes in unheated interior areas like basements and crawl spaces, attics, garages, or kitchen cabinets
- Pipes that run against exterior walls that have little or no insulation

Protect pipes from freezing:

- Add insulation to attics, basements and crawl spaces. Insulation will maintain higher temperatures in these areas.
- Check around your home or business for other areas where water supply lines are exposed to the cold. Both hot and cold water pipes should be well insulated.
- Consider installing products made to insulate water pipes like a “pipe sleeve” or UL-listed “heat tape,” or “heat cable.”

Prevent frozen pipes:

- Keep the thermostat set to the same temperatures during the day and at night. By suspending the use of lower nighttime temperatures, you may incur a higher heating bill, but you can prevent a much more costly repair job if pipes freeze and bust.
- If you are going away during cold weather, leave the heat on in your home, set to a temperature no lower than 55° F.
- If you are away for an extended period of time, have someone run water at your home several times per day and let cold water drip from faucets served by exposed pipes. Open kitchen and bathroom cabinet doors to allow warmer air to circulate around the plumbing.
- Be sure all drain lines are in good operating condition.

Greg Johnson, Water & Wastewater Superintendent  
[gjohnson@townofwestyellowstone.com](mailto:gjohnson@townofwestyellowstone.com) or (406) 640-1462

