

# Town of West Yellowstone

Tuesday, June 1, 2021

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and broadcast virtually using ZOOM. The public may attend or connect to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function.

## WORK SESSION

6:00 PM

Staffing Plan

Discussion ∞

## TOWN COUNCIL MEETING

7:00 PM

### Comment Period

- Public Comment
- Council Comments

Claims ∞

Business License Applications:

Consent Agenda: **Minutes of May 18, 2021 Town Council Meeting** ∞

**Minutes of May 25, 2021 Town Council Work Session** ∞

Town Manager & Staff Reports

Advisory Board Reports

### Presentation: 2020 Covid-19 Economic Impacts in West Yellowstone

Jackie Haines, Executive Director for the Northern Rocky Mountain Development District

### NEW BUSINESS

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Summer 2021 Event Permits

Discussion/Action ∞

- Yellowstone Half Marathon and 5K, June 11-12, 2021, Outside Amplification Permit
- West Yellowstone Market, Thursdays June – September, Resort Tax Bond Waiver Request
- Fourth of July Parade & Fireworks, July 4, 2021
- Music in the Park Concert Series, July 4, Aug. 6, Sept. 4, 2021, Outside Amplification Permit, Resolution No. 753-Lift Open Container Ordinance during Music in the Park Events
- Buffalo Chip Chuck, July 4, 2021
- Yellowstone Rod Run 50<sup>th</sup> Anniversary, August 6-7, 2021, Outside Amplification Permit, Resolution No. 754-Lift Open Container Ordinance during Yellowstone Rod Run Events

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

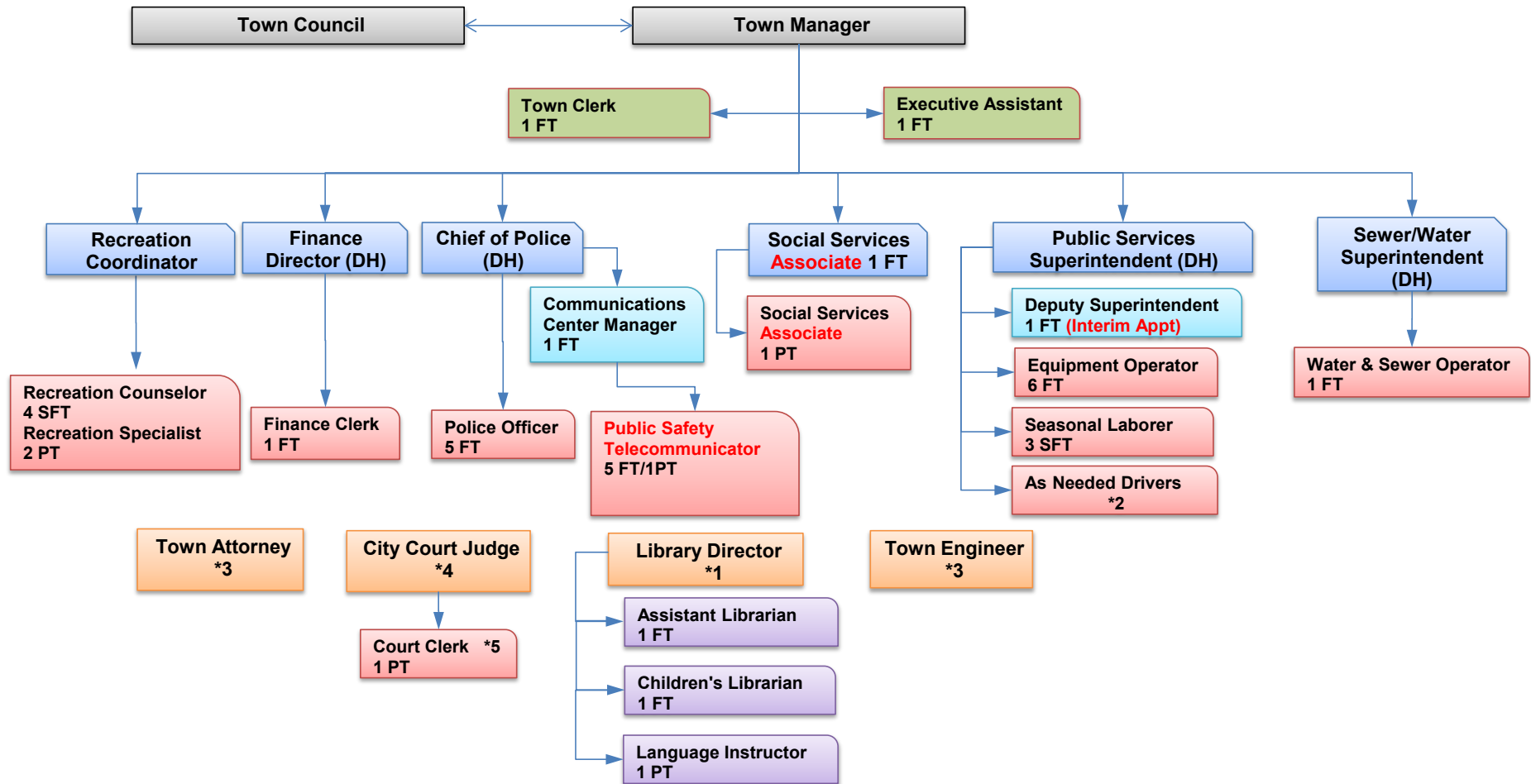
General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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# Town of West Yellowstone Staffing Plan



\*1: Library functions are governed by State Law and Agreements; Director is appointed by the Library Board and directs staff.

\*2: List of people with CDLs will be maintained to call as needed.

\*3: Employed under contract

\*4: Appointed by Town Council

\*5: Under supervision of the Town Manager

FT= Full-Time Status Permanent

PT= Part-Time Status Permanent

SFT= Full Time Status Limited Term

SPT= Part-Time Status Limited Term

STS= Short-Term Status

DH= Department Head

05/28/21  
15:22:22

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 6/21

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48010	2264 MORNING GLORY COFFEE & TEA 168958 05/11/21 Dispatch coffee	32.50 32.50*		DISP	1000 420160	220	101000
48014	42 Fall River Electric	9,136.50					
	05/20/21 PARK, old firehouse 2901001	419.50		PARK	1000 411253	341	101000
	05/20/21 povah comm ctr 4212001	243.89		POVAH	1000 411255	341	101000
	05/20/21 unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	05/20/21 RR Well 4212005	66.68		WATER	5210 430500	341	101000
	05/20/21 SEWER LIFT STATION 4212006	227.85		SEWER	5310 430600	341	101000
	05/20/21 SEWER PLANT 4212007	1,421.69		SEWER	5310 430600	341	101000
	05/20/21 POLICE 4212008	253.12		POLICE	1000 411258	341	101000
	05/20/21 TOWN HALL 4212009	292.53		TWNHLLA	1000 411250	341	101000
	05/20/21 ICE RINK 421010	39.00		PARKS	1000 411253	341	101000
	05/20/21 South Iris Street Well 4212013	107.10		WATER	5210 430500	341	101000
	05/20/21 MAD SEWER LIFT 4212014	135.64		SEWER	5310 430600	341	101000
	05/20/21 Hayden/Grouse Well 4212015	41.02		WATER	5210 430500	341	101000
	05/20/21 MADADD H2O Tower 4212017	53.53		WATER	5210 430500	341	101000
	05/20/21 SHOP 4212018	197.93		STREET	1000 430200	341	101000
	05/20/21 ANIMAL 4212029	143.88*		ANIML	1000 440600	341	101000
	05/20/21 CLORINATOR 4212030	67.02		WATER	5210 430500	341	101000
	05/20/21 Electric Well 4212031	41.19		WATER	5210 430500	341	101000
	05/20/21 PARK 4212032	188.11		PARKS	1000 411253	341	101000
	05/20/21 UPDH 4212041	429.14*		UPDH	1000 411252	341	101000
	05/20/21 SEWER TREAT SERV 4212046	3,208.24		SEWER	5310 430600	341	101000
	05/20/21 LIBRARY 23 dunraven 4212054	108.19		LIBR	1000 411259	341	101000
48021	2813 Century Link	1,556.91					
	05/19/21 E911 Viper 255-9710	1,002.74		E911	2850 420750	345	101000
	05/19/21 E911 Viper 255-9712	26.98		E911	2850 420750	345	101000
	05/19/21 E911 Viper 646-5170	114.62		E911	2850 420750	345	101000
	05/19/21 Alarm Lines 646-5185	93.86		TWNHLL	1000 411250	345	101000
	05/19/21 Police - 646-7600	318.71		POLICE	2850 420750	345	101000
48022	1514 Verizon Wireless	870.92					
	20 Smartphones						
	1 regular phonel						
	5 laptops						
	06/20/21 640-0108, Police	31.94		POLICE	1000 420100	345	101000
	06/20/21 640-0121 Laptop	40.02		POLICE	1000 420100	345	101000
	06/20/21 640-0141 Street SP	31.94		STREET	1000 430200	345	101000
	06/20/21 640-0159 Street SP	31.94		STREET	1000 430200	345	101000
	06/20/21 640-0606 911 Dispatch	31.94		911	2850 420750	345	101000
	06/20/21 640-1103, Operator SP	31.94		STREET	1000 430200	345	101000
	06/20/21 640-1460, Library Dir, SP	31.94*		LIBRAR	2220 460100	345	101000

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	06/20/21	640-1461,	S & W operator, SP	31.94		SEWER	5310 430600	345	101000
	06/20/21	640-1462,	S & W Super, SP	31.94		WATER	5210 430500	345	101000
	06/20/21	640-1463,	Deputy PSS, SP Sspnd	31.94*		PARKS	1000 460430	345	101000
	06/20/21	640-1472,	Ops Mgr, SP	31.94		ADMIN	1000 410210	345	101000
	06/20/21	640-1676,	Rec Coord, SP	31.94		REC	1000 460440	345	101000
	06/20/21	640-1754,	COP, SP	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-1755,	Police	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-1756,	Police	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-1757,	Police	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-1758,	Police, SP	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-1759,	Police	31.94		POLICE	1000 420100	345	101000
	06/20/21	640-7547,	Street SP	31.94*		PARKS	1000 460430	345	101000
	06/20/21	640-9074,	PSS, SP	31.94		STREET	1000 430200	345	101000
	06/20/21	640-2195	683 laptop	40.11		POLICE	1000 420100	345	101000
	06/20/21	640-2551	COP laptop	40.03		POLICE	1000 420100	345	101000
	06/20/21	641-0184	686 laptop	40.01		POLICE	1000 420100	345	101000
	06/20/21	641.0207	681 laptop	40.01		POLICE	1000 420100	345	101000
	06/20/21	640-2354	Social Services	31.94		SOCSER	1000 450135	345	101000
	06/20/21	640-2629	City Judge	31.94*		COURT	1000 410360	345	101000
48025		2852	Blackfoot Communications	2,116.42					
	05/15/21	646-5106,	fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	05/15/21	646-5119,	police station Dispa	40.53		DISPCH	2850 420750	345	101000
	05/15/21	646-5141,	sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	05/15/21	646-5185,	town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	05/15/21	646-7311,	social services	31.36		SOCSRV	1000 450135	345	101000
	05/15/21	646-7481,	povah elevator	58.16		POVAH	1000 411255	345	101000
	05/15/21	646-7511,	town hall fax	40.53		TWNHAL	1000 411250	345	101000
	05/15/21	646-7609,	public works	101.53		PUBSVC	1000 430200	345	101000
	05/15/21	646-7650,	police station fax	40.53		DISPCH	2850 420750	345	101000
	05/15/21	646-7715,	povah center	24.86		POVAH	1000 411255	345	101000
	05/15/21	646-7795,	town hall	252.45		TWNHAL	1000 411250	345	101000
	05/15/21	646-7845,	court clerk	143.28*		COURT	1000 410360	345	101000
	05/15/21	646-9017,	library	43.86*		LIBRAR	2220 460100	345	101000
	05/15/21	646-9027,	sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	05/15/21	ethernet,	library	300.00*		LIBRAR	2220 460100	345	101000
	05/15/21	ethernet,	povah center	187.26		POVAH	1000 411255	345	101000
	05/15/21	ethernet,	police station	350.00		POLICE	1000 411258	345	101000
	05/15/21	ethernet,	town hall	272.00		TWNHAL	1000 411250	345	101000
	05/15/21	602-4909,	town hall judge	15.35*		COURT	1000 410360	345	101000
	05/15/21	602-4894	Town hall Court Clerk	1.10*		COURT	1000 410360	345	101000
	05/15/21	602-4897	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4898	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4900	town hall	5.25		TWNHAL	1000 411250	345	101000
	05/15/21	602-4901	town hall	5.25		TWNHAL	1000 411250	345	101000

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	05/15/21	602-4902	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4903	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4904	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4905	town hall	1.10		TWNHAL	1000 411250	345	101000
	05/15/21	602-4906	Library Main desk	1.10*		LIBRY	2220 460100	345	101000
	05/15/21	602-4907	Library Director	1.10*		LIBRY	2220 460100	345	101000
	05/15/21	602-4908	Povah Ctr	11.10		POVAH	1000 411255	345	101000
	05/15/21	602-4949	Town Hall	11.10		TWNHAL	1000 411250	345	101000
	05/15/21	6024044	Soc Ser Pantry	10.00		SOCSEER	1000 450135	345	101000
48026		1061 Lane and Associates		403.80					
	8588 05/24/21	Drug-testing Non DOT (6)		403.80*			1000 410210	356	101000
admin									
48027		277 DEPARTMENT OF REVENUE		439.70					
	05/04/21	UPDL-1% Contractors Tax Gross		439.70		UPDL	4000 460460	920	101000
48028		3300 R&R Taylor Construction, Inc.		43,529.97					
	05/04/21	2020-083 UPDL Structural Impro		43,969.67		UPDL	4000 460460	920	101000
	05/04/21	1% Tax to State UPDL		-439.70		UPDL	4000 460460	920	101000
48029		2729 Consumer Reports		30.00					
	05/27/21	Subscription renewal		30.00		LIBRY	2220 460100	215	101000
48030		2977 Staples Credit Plan		582.87					
	05/12/21	Supplies dispatch/police		582.87*		POLICE	1000 420230	220	101000
48031		2182 Gallatin County		5,903.30					
	051021 05/10/21	GCSO Deputy Coverage Feb-May21		5,903.30		POLICE	1000 420100	110	101000
48032		3313 Tracy M. Slezak		2,500.00					
	05/17/21	Moving expenses		2,500.00*		ADMIN	1000 410210	870	101000
48033		29 Terrell's Office Machines Inc		280.00					
	414190 05/26/21	Toner Library		280.00		LIBRY	2220 460100	216	101000
48034		171 Montana Food Bank Network		428.65					
	23233-1 05/13/21	Food Bank Supplies		428.65*		HELP	7010 450135	220	101000
48035		3233 Safeguard Business Systems		495.96					
	34524834 04/29/21	Checks		495.96		FINADM	1000 410510	220	101000

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48036		2099 Quick Print of West Yellowstone		119.80					
	14719	05/07/21 ChiefofPolice Business cards		119.80		POLICE	1000 420100	321	101000
48037		2952 DIS Technologies		1,351.90					
	7577	05/12/21 AdvGatewaySecurity 2yr		1,076.90		DSPTCH	1000 420160	216	101000
	7589	05/14/21 Billable other Charges		275.00*		POLICE	1000 420100	212	101000
48038		3273 EnviroSupply Service Inc.		285.95					
	1-558256	05/05/21 Mini-monsoon/vinyltubing		285.95		SEWER	5310 430640	212	101000
48039		1454 Bozeman Chronicle/Big Sky		33.00					
	99004	05/14/21 Audit publication 5/14/21		33.00		ADMIN	1000 410210	327	101000
48040		65 T & E		720.17					
	0450918	05/07/21 Repair-Bolts, brushkits,edg		1,174.49		STREET	1000 430200	369	101000
	0450960	05/11/21 Harness		182.56		STREET	1000 430200	369	101000
	CR40001378	03/22/21 Credit for duplicate payme		-636.88		STREET	1000 430200	369	101000
48041		3314 Intrinsik Architecture		1,600.00					
	TWY 04/23/21	Prepayment		1,600.00		RESEAR	1000 411000	398	101000
48042		2907 Prothman Company		6,166.67					
	2021-7380	05/18/21 2nd of 3 Town Manager Searc		6,166.67*		ADMIN	1000 410210	356	101000
48043		1992 Big Sky Journal		30.00					
	05/19/21	Summer '21 yearly Subscription		30.00		LIBRY	2220 460100	215	101000
48044		309 PJ's Plumbing & Heating		180.00					
	99005105	05/14/21 UPDL-Toilet repair		180.00*		UPDL	1000 411252	357	101000
48045		3315 IAS EnviroChem		872.00					
	2102171	05/18/21 WW testing		872.00		SEWER	5310 430640	459	101000
48046		3261 Targhee Services		1,045.73					
	04/25/21	2011 Ford Expedition Repairs		1,045.73		STREET	1000 430200	361	101000
48047		2621 MDT		40,600.00					
	2077	05/14/21 SewageTreatmentLagoonLease2021		40,600.00		SEWER	5310 430600	532	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48048		999999 JANNA TURNER 05/17/21 Povah cleaning deposit refund		350.00 350.00		POVAH	2210 214001		101000
48049		3037 White Buffalo 050421-1 05/04/21 Help Fund Voucher Lodging		214.80 214.80		HELP	7010 450135	370	101000
48050		2762 Mission Communications, LLC 1051661 05/14/21 Battery for alarms sys.TownHa		35.00 35.00		WATER	5210 430500	398	101000
48051		3316 C & B Operations, LLC 885340 05/17/21 repair on JD 4045		1,022.99 1,022.99		STREET	1000 430200	369	101000
48052		3309 AQUAPRO 21017 05/24/21 Enviro Solve 21025 05/23/21 Oakton Kit for PH meter		752.37 670.78 81.59		SEWER WATER	5310 430640 5210 430550	459 212	101000 101000
48053		65 T & E 42C083333B 05/26/21 Switch A 42C083333A 05/26/21 Control GP		561.67 29.88 531.79		STREET STREET	1000 430200 1000 430200	369 369	101000 101000
48054		3179 Yellowstone Point S 14909 05/26/21 lawn mower tires-balancing		241.66 241.66		PARKS	1000 460430	369	101000
48055		3261 Targhee Services 05/14/21 Police Dodge Durango 2019		498.95 498.95		STREET	1000 430200	361	101000
48056		2099 Quick Print of West Yellowstone 14770 05/19/21 business cards Jon Simms		47.00 47.00		STREET	1000 430200	220	101000
48057		774 Edstrom Construction, Inc Deep clean both lift station wet wells and 800 lf of storm line on Gibbon Ave. 05/28/21 lift station & 800 LF of pipe		3,600.00 3,600.00		SEWER	5310 430600	357	101000
			# of Claims	37	Total:	128,637.16			



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TOWN OF WEST YELLOWSTONE  
Fund Summary for Claims  
For the Accounting Period: 6/21

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$29,719.77
2210 Parks & Recreation	
101000 CASH	\$350.00
2220 Library	
101000 CASH	\$718.00
2850 911 Emergency	
101000 CASH	\$1,576.05
4000 Capital Projects/Equipment	
101000 CASH	\$43,969.67
5210 Water Operating Fund	
101000 CASH	\$525.07
5310 Sewer Operating Fund	
101000 CASH	\$51,135.15
7010 Social Services/Help Fund	
101000 CASH	\$643.45
Total:	\$128,637.16

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting & Work Session**  
**May 18, 2021**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Travis Watt, Brian Benike and Jeff Mathews

OTHERS PRESENT: Finance Director Lanie Gospodarek, Town Engineer Dave Noel, Public Services Superintendent Jon Simms, Greg Johnson, Social Services Associates Dianna Hansen and Debbie Paisley, Fire Chief Shane Grube

MDT Director Malcom Long, Yellowstone Airport Manager Jeff Kadlec, House District Representative Jane Gillette, multiple representatives from the Montana Department of Transportation

The meeting is called to order by Mayor Jerry Johnson 5:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being recorded on the internet using Zoom.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Mayor Johnson call the meeting to order and explains that the first topic of discussion is an updated single-family equivalency (SFE) schedule and calculator. He explains that this is the process they use to determine connection fees for new development and to establish monthly billing. The proposed schedule is significantly more detailed than the current schedule. Town Engineer Dave Noel explains that the new schedule will allow them to calculate impact more accurately, illustrating that a gas stations are different sizes and therefore will have a different impact based on size. Noel describes the new schedule and explains that if they adopt this schedule, they will need to establish a phase-in plan and decide how to implement the new schedule on existing connections. The council asks various questions about the schedule and how each business would be calculated. Mathews says he would like to see the cost comparison between the current schedule and the new schedule. Schmeir asks multiple questions about factoring employees into the calculations. Noel explains that they can also use the number of employees for the business to calculate connections based on employees. Mayor Johnson asks the Council Members to think about any questions they may have and send them to Dave by early next week.

Mayor Johnson says the next topic of discussion is the design of the wastewater treatment plant. He explains that there is more than one option for the aeration system. He says that there is a difference of opinion regarding which aeration system to build into the new plant. Noel explains that the designer of the plant, Aero-Mod, has not included removable diffusers in the plant design and there are several other components that would have to be included in the design. Noel briefly describes the impact of adding the removable diffusers to the design, which includes manually removing and cleaning the diffuser twice a year. However, being able to pull the diffusers out to clean them rather than draining the basin is an operational advantage. It has been suggested that they add floor-mount diffusers that are easier to clean, but are more complicated to operate. The basins need to be drained every three to four years and the floor-mount diffusers cleaned at that time. The council asks multiple questions about operating both kinds of diffusers. Greg Johnson explains that when they visited a plant in Arizona, they learned that it is much simpler to maintain and repair the removable diffusers. He says there are definite advantages and disadvantages to both systems. He says the ones they observed worked very well, but they did have the advantage of more head space and operators in the future may not be as knowledgeable and therefore they should pick the option that is easiest to operate. Noel does explain that the floor-mounted diffusers are cheaper. Schmier asks about liability to the Town and Noel shares that he thinks the floor-mounted diffusers are easier to operate and therefore there will be fewer employee issues. Mayor Johnson indicates that they will provide direction to Noel on this issue soon.

Mayor Johnson says that the last item they want to discuss is the staffing plan. He says that they originally wanted to wait until a new Town Manager was hired, but at the same time this may be the best time to make changes without affecting existing employees. Public Services Superintendent Jon Simms says that he believes they need help with code enforcement/building inspections, which has been combined with the Deputy position in the past. He says they also need mechanic and building maintenance. Mayor Johnson says that he thinks the current plan is somewhat top heavy. He has been considering that they have one Public Works Superintendent and two deputies, one that is a licensed water and wastewater operator. The equipment operators would be beneath the deputies and work in both categories. The group discusses a position that focuses on building inspections, code enforcement, zoning permits, etc. They note that the most recent Executive Assistant was handling a lot of these items. Mayor Johnson addresses the Social Services and Recreation departments. He says that they have a recommendation that came from a consultant that recommended the two departments be combined into a Community Services Department. Social Services Associate Dianna Hansen says that she doesn't think that is a good idea and was not impressed with the consultant. She says that she thinks their department needs to function more like the other departments and they need a voice when it comes to the budget. Hansen and Paisley agree that they feel like the department is more functional and efficient than it was in the past. Recreation Coordinator Vely Vazquez says she also does not think combining the departments is a good idea and says that her priorities are the kids and separate from the Social Services responsibilities. They briefly discuss the fact that Recreation used to be under Public Services and they consider multiple deputies that oversee specific areas. Mayor Johnson asks Finance Director Lanie Gospodarek about the Finance Department. Gospodarek says that she does not think it has been efficient to separate Finance from the rest of administration. She says that she does think that they have a serious need for HR (human resources) support and the Executive Assistant position could assume those duties. She also says she doesn't think they need an Executive Assistant position and they had never had one before the last Town Manager.

The work session adjourns at 7:25 PM, the regular meeting convenes at 7:35 PM.

### **Public Comment Period**

Mayor Johnson introduces the Director of the Montana Department of Transportation, Malcom "Mack" Long. Long was appointed to the position by Governor Gianforte in January. Director Long describes his background as a heavy equipment contractor and the partnership between the department and private businesses and small governments. He explains that he is here tonight with several members from his department to improve the relationship between the Town and the Yellowstone Airport and all of West Yellowstone. Mayor Johnson comments that a lot of people do not realize how important the airport is to the West Yellowstone economy. He emphasizes that everything they do, they do with safety in mind. He says he frequently hears from constituents that do not like "roundabouts," but they're safe, they reduce the number of fatal crashes and that is what matters. He says that they are very excited about the growth at the airport and the growth in West Yellowstone. Schmier asks Long if they can help them with their pedestrian issues on Highway 20. He says it has been a topic in the past but nothing has been done. Long says he will take that back and look into it. Schmier says that they don't even have crosswalks on that highway, which runs right through town, and it needs to be addressed. House District Representative Jane Gillette also introduces herself and shares a listing of new legislation that was passed that affects the district. Other representatives from Montana DOT that are present include Tim Conway, Deputy Director Mike Bousliman, Marc McKee, Yellowstone Airport Manager Jeff Kadlec, and Brad Martin-Administrator for Motor Carrier Services.

Garrett Ostler comments that they also need the MDT to consider restrooms at the truck pullout/truck stop areas and cutting the trees back along Highway 20 to allow for more sun to shine on the roads in the winter.

Garrett Ostler announces that they are seeking a new Executive Director for the Yellowstone Historic Center and thanks Kaitlin Johnson for all of her efforts the last couple of years.

House District 32 Representative Jane Gillette says that June 1 is the deadline for ARPA applications and

### **Council Comments**

Council Member Brad Schmier announces that twelve years ago he ran for the Town Council and has served for three terms. He says it has been a great experience, but he has made the decision to not seek reelection this fall. He thanks everyone for their support and encourages anyone that is interested to consider running.

Council Member Watt mentions that long-time resident Frank Martin, a World War II veteran, passed away at the age of 96 this past weekend. His services will be this Friday at the LDS Church.

Mayor Johnson reminds everyone that the memorial service for Pierre Martineau, former mayor and member of the Town Council, senior center director and long-time community member will be on Saturday at the Povah Community Center. He also mentions Chase Huntsman, the son of Patty and Kerry Huntsman, former residents, passed away this past week as well. Bill Sjoberg, another long-time resident and graduate of West Yellowstone High School, also recently passed away. Cindy Smith Ostrowski, a long-time resident and very generous person, is battling cancer.

### **ACTION TAKEN**

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- 1) Motion carried to approve the claims, which total \$231,407.77. (Watt, Schmier) Schmier abstains from #47079.
- 2) Motion carried to approve the new business license application for Fox Hollow, a nightly rental business at 123 Faithful Street. (Watt, Benike)
- 3) Motion carried to approve the new business license application for Wild Serenity Wildlife Tours made by Carolyn, John and Tim Golba to operate as a step on guide service based at 505 Gallatin Avenue.. (Watt, Benike)
- 4) Motion carried to approve the new business license application for Huckleberry Hounds, a mobile pet grooming business made by Rosanne Bailey from 533 Firehole Avenue. (Watt, Benike)
- 5) Motion carried to approve the new business license application for Bridget Burns to produce and wholesale handsalves and honey products from 421 Yellowstone Avenue. (Mathews, Benike)
- 6) Motion carried to approve the new business license application for West Yellowstone Vacation Condo LLC to operate a nightly rental at 633 A Parkway #6. (Watt, Benike)
- 7) Motion carried to approve the new business license application for Hook and Antler, a nightly rental business at 235 Gibbon Avenue #14. (Watt, Benike)
- 8) Motion carried to approve the Consent Agenda, which includes the minutes of the May 4, 2021 Town Council Meeting and May 11, 2021 Town Council Work Session. (Watt, Benike)
- 9) Motion carried to approve Change Order #1 for the Union Pacific Dining Lodge Firehole Room Structural Improvements from R&R Taylor Construction for \$2186.75. (Schmier, Benike)
- 10) Motion carried to approve the Contract Planning Agreement with Intrinsic Architecture for zoning permit and subdivision exemption review services. (Schmier, Watt)

- 11) Motion carried to approve the Town Attorney Fee Agreement with Kasting, Kauffman & Mersen P.C. (Watt, Benike)
- 12) Motion carried to accept the recommendation from the Marketing and Promotions Fund Advisory Board to award an additional \$2300 to the Big Sky Roundup event. (Watt, Mathews)

#### **DISCUSSION**

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- 4) Mayor Johnson questions whether the applicant needs a local business license if she is licensed by the State. The staff indicates they will look into that.
- 12) Mayor Johnson explains that the original request did not meet the current requirements but those requirements have since been amended. The board met last week and agreed to recommend funding the rest of the request.

#### **CORRESPONDENCE**

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Mayor Johnson reports that he received a proposal from C.S. Construction to enclose the porch at the Povah Community Center, which is being partially funded by a grant and the Yellowstone Senior Social Center and must be completed by June 15. He also reports that he has been corresponding with Megan Casey of MFPE regarding union negotiations. Dated May 18, 2021, Rob Yeakey writes to state that the original PUD and CUP applications for Moonrise Meadows were withdrawn and a revised the zoning permit application has been submitted.

Mayor Johnson reads a letter of commendation from Chief Richardson for Officer Leonel Sosa Jimenez recognizing his efforts and participation in the apprehending of two homicide suspects.

Mayor Johnson reads a letter of commendation from Chief Richardson for Officer Leonel Sosa Jimenez, Officer Neil Courtis, and Dispatcher Pilar Collins for their efforts locating and treating and individual that had been mauled by a grizzly bear.

The meeting is adjourned. (9:15 PM)

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Mayor

ATTEST:

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Town Clerk

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Work Session**  
**May 25, 2021**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Travis Watt, Brian Benike and Jeff Mathews

OTHERS PRESENT: John Hodgson of the Prothman Company

The meeting is called to order by Mayor Jerry Johnson 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

**Public Comment/Council Comments**

Town Clerk Liz Roos announces that the filing period to run for Town Council is open now, the deadline is 5 PM on June 21, 2021. The filing fee is \$76 and there will be three seats on the ballot in November.

Council Member Schmier encourages the Town Council and administration to move forward with the annexation and development of the 80 acres as soon as possible. He also comments that they need a new flag in front of the Town Hall, the one that is up is getting fairly worn.

Mayor Johnson reports that the water rights issues have been completed and Well #4 has been approved and is ready to come online. He has encouraged Dave Noel to move forward with getting it operational and recommended using it as the first source after Whiskey Springs as it is the newest and needs to be exercised.

**WORK SESSION**

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Mayor Johnson explains that the purpose of the meeting is to discuss the candidates for the position of Town Manager. Mayor Johnson makes the finding that the right to privacy of the candidates for Town Manager outweighs the public's right to know and he closes the meeting to the public. The recording of the meeting is paused and only John Hodgson of the Prothman company remains in the meeting.

No action is taken.

The meeting is adjourned. (7:50 PM)

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Mayor

ATTEST:

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Town Clerk

## Finance Department Report

### May 14– May 31, 2021

- Worked with John Greve on some additional changes of ERR
- Met on the phone with Dan Semmens of Dorsey & Whitney re; bond counsel for WWTP
- Made changes to agenda for 5.18.21 meeting
- Discussed Zoning permit process with Wagon Wheel Hotel property owners
- Provided budget paperwork to Ken Davis for Cemetery Board.
- Continued to work on Uniform Application for grant/loan funding for WWTP
- Met with Rick Miller of The Development Co.
- Assembled a complete copy of the EDA application submitted by NRMEDD in 3/2020
- Provided previous years data for ClearGov.
- Provided feedback on proposed Staffing Plan to council
- Provided Budget preparation support to departments
- Attended the MRW funding webinar on May 19, 2021
- Attended the May 18<sup>th</sup> Town Council meeting and work session
- Met with Dave Noel on the proposed SFE table
- Attended the MMIA open enrollment webinar
- Reviewed 5 event permit applications
- Attended the Bio-Solids Tour & WWTP meeting in Rexburg 5.20.21
- Renewed the electronic banking security form for FSB
- Received the ok to put Public View on the town's Website. Please check it out! It is under Budget on the Town's website.
- Budget data entry and departmental budget prep support
- Provided monthly budget queries to departments
- Attended Town Hall Virtual meeting with LGC and NLC re: ARPA Funds]
- Requested feedback from MDOT and MLCT on eligibility of streetlights as a BaRSAA project
- Request into Jane Mersen on Personnel/timecard questions
- Attended a webinar on the ClearGov budget book application training
- Reviewed computer inventory with applicable departments for replacement budgeting and coordinated assistance on webcam/microphone for recreation PC
- Attended WWTP meeting 5/27/2021
- Attended an MMIA Board Meeting 5/27/21
- Worked with Sportsman Software to apply scholarships for Summer 2021

## **Finance Department Report (continued)**

- **Department Staff Efforts**
- Peggy has obtained her notary
- Processed claims
- Utility Billing went out for May 2021
- Business license reminder cards have been mailed and licenses printed
- Provided support on Water and Sewer Hook-up fees for Wagon Wheel Hotel
- Worked in Sportsman software to apply refund issued last fall
- Peggy completed Municipal Clerk's Institute Training for 2021



## **RECREATION DEPARTMENT**

**May 27, 2021**

- MAKING RESERVATIONS FOR PCC AND PAVILION
- HELP WITH SENIOR LUNCH
- TRANSLATING
- UNEMPLOYMENT
- MEDICAID AND SNAP
- HELP PEOPLE SIGN UP FOR SUMMER REC
- I HAD A TRAINING ON PAPERWORK FOR THE FREE BREAKFAST, LUNCH AND SNACK WE WILL BE SERVING AT THE DAY CAMP.
- HAVE BEEN CORDINATING WITH THE ART TEACHER SO THEY CAN FINISH UP THE MURALS.
- I AM CURRENTLY WORKING ON SOME NEW IDEAS FOR THE RECREATION DEPARTMENT.

*VELY VAZQUEZ*

**SOCIAL SERVICE OFFICE**  
**SUMMARY OF ACTIVITIES**  
**MAY 12-31, 2021**

- ✉ Assisted 2 client with Unemployment
- ✉ 15 Clients using the Office Computers
- ✉ 2 Clients needed assistance with Medicaid
- ✉ 3 Clients needed assistance with SNAP application
- ✉ 1 Client needed assistance with LEAP – furnace repair
- ✉ 13 Food Boxes given out to Clients
- ✉ 1 Community Help Voucher-Gas
- ✉ Attended a school IEP for client's child
- ✉ Compiling information for the 2021-22 budget
- ✉ 5 Families using the Diaper Depot,
- ✉ Kid Packs delivered to School on May 14<sup>th</sup>
- ✉ Traveled to Bozeman twice to pick up Food Bank orders
- ✉ Prepared Monthly reports for SNAP, Senior Food, Gallatin Valley Food Bank & Safety/Temperature logs
- ✉ Donations to the Senior Lunch Program
- ✉ Researching information for current client regarding relocating to another town
- ✉ Continual Restocking and Rotation of Food Bank items
- ✉ Daily updating Job Service Employment Board
- ✉ Many requests for assistance with Jobs with Housing
- ✉ Red Cross Babysitting Class completed with 11 students completing
- ✉ Interview for Summer Laborer
- ✉ Contacting prospective town employees
- ✉ Summer Rec Scholarship Committee

## **Public Services Dept. Bi-weekly Report: May 14th thru May 28<sup>th</sup>, 2021**

### Work performed

INTERMENTS: Leonard Hodo, Frank Martin. CREMATIONS: Elizabeth King. Cleanup cemetery for Memorial Day, remove more tree's (3" caliper or smaller), use line trimmer to clean up and edge monument markers, fill in concrete near flagpole. Equipment maintenance/scheduled PM services. Diagnose regen. emissions issues on Pelican Sweeper. Replace aux. switch on unit 904 and diagnose hydraulic issues. Pickup unit # 49 from Floyd's Freightliner and have 4 corners fabricating perform custom weld job on aluminum tailgate. Trash route and litter collection, service refuse/ recycling receptacles throughout central business district and city parks. Haul cardboard and recycling from town stations to Two Seasons recycling facility. Support community cleanup week (May 24<sup>th</sup>- 28<sup>th</sup>) haul bulk trash and yard debris to transfer station. Help w/ food deliveries at Povah Center. Replace street signs and u- channel posts. Run both city street sweeper and broom throughout town and cleanup, as necessary. Perform standard and emergency locates as they come in and respond to water service requests. Begin exposing and opening buried/ rusted shut manholes throughout town. Grade alleyways, locate valve boxes, SAS & STS manhole castings, mark accordingly. Begin cleaning out IP beds at wastewater lagoon. Deep cleaning of both Iris and Madison addition lift stations. Have 3H Construction televise SAS lines underneath new comms tower site, verify location of sanitary line north of the future casting pond preservation site, 300' of Alley A between Hayden and Iris St. Clean grease deposits out of SAS line in Alley A. Asphalt patch work throughout town. Begin fixing sprinkler system in Pioneer park and Police Department. Fix plow damage and bring in new topsoil, plant grass and re-grade. Adjust lighting in parks after power outage. Cleanup and pressure wash pavilion and picnic tables. Use broadcast spreader to fertilize pioneer park w/ weed and feed. Perform tillage of the infield on baseball field at Pioneer Park. Setup bike racks at the Povah Center, replace limit switch and thermostat in basement, respond to roof leak.

### Administrative

Submit 2022 budget recommendations to finance department and weekly invoices. Attend bi-weekly town council meeting, dept. head meeting. Coordinate w/ Greg Johnson and Jon Brown to review best management practices for wastewater collection/ treatment facility and water distribution system. Respond to sewer backups and utility locates. Oversee the ordering and invoicing for the sewer and water department. Give MDOT and Jeff Kadlec tour of sewage lagoon. Investigate applications for work in public way as well as sign and building permits, as they come through. Anticipate needs for upcoming events, coordinate with the event support contacts, order materials and supplies as necessary. Review city policies, procedures, and safety protocols. Familiarize myself w/ town budget, organizational structure, permit processes, codified ordinances and "as built" drawings. Look at FT and seasonal staffing plan for springtime. Interview for seasonal/ part time staff (Ben Mouldenour). Receive proposals for fall crack and seal from Yellowstone Paving Company and Apex Asphalt. Received quote for library roof Briggs Roofing. Receive bid from Edstrom Construction for cleaning 9,000 ' of SAS line in Alley's A & B as well as slipping for both.

# 2020

## Town of West Yellowstone

### AN ANALYSIS OF COVID RELATED ECONOMIC IMPACTS



Prepared by: Rob Gilmore, Program Manager  
The Northern Rocky Mountain EDD  
January 2021

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**Special Thanks To:**

❖ **Lainie Gospodarek**, West Yellowstone Finance Director

## General Project Description and Executive Summary

This study analyzes key industry sectors in the West Yellowstone and the impacts of COVID-19 for the period January 1, 2020 through December 31, 2020.

The Town of West Yellowstone provided the gross sales and the percent change in gross sales (first two columns) for the period Jan 1 through Dec 31, 2020 and as compared to 2019 sales. The sales revenue lost and the sales revenue gained columns were calculated using the gross sales and percent change (first two columns). Figures in red indicate a reduction in revenues and figures in black represent sales revenue gains.

TABLE 1 Calculation of Lost and Gained Revenues

Business Sector	Gross Sales	%change Gross Sales	Sales Revenue Lost	Sales revenue Gained
Campground RV	\$ 3,509,975	2.33%	\$81,782.42	
Entertainment Theatre	\$ 3,649,784	17.69%	\$645,646.79	
Food and Beverage	\$ 24,570,986	10.43%	\$2,562,753.84	
Gas Station	\$ 1,662,376	28.58%		\$475,107.06
Guiding and Services	\$ 9,372,385	20.31%		\$1,903,531.39
Lodging - not TBID	\$ 5,830,392	27.82%	\$1,622,015.05	
Lodging - TIBD applicable	\$ 42,903,541	35.30%	\$15,144,949.97	
Rental Equipment	\$ 2,176,686	47.65%	\$1,037,190.88	
Retail store	\$ 24,860,133	8.33%		\$2,070,849.08
Service Business	\$ 297,863	28.32%	\$84,354.80	
Supermarket	\$ 3,049,653	2.99%		\$91,184.62
<b>Total Revenue Lost/Gained</b>			<b>\$21,178,693.75</b>	<b>\$4,540,672.16</b>

Source of Gross Sales and % change in Gross Sales, Town of West Yellowstone Finance Director, Tax Revenue Report - Business Type Comparison from 01/01/2020 to 12/31/2020

Summary: Town of West Yellowstone 2020 (Red indicates losses and black indicates gains)

<b>Industry Sectors that Lost Revenues, 2020 compared to 2019</b>							
	<b>Comparison Sales 2020 and 2019</b>	<b>Total Impact</b>	<b>Local Impact</b>	<b>Total Local Labor</b>	<b>Total local Employment</b>	<b>Capital Income</b>	<b>Indirect Taxes</b>
Service Business	\$ 84,355	\$125,783	\$66,393	\$45,732	2	\$16,580	\$4,080
Food and Beverage	\$ 2,562,753	\$3,752,836	\$1,739,925	\$1,104,998	65	\$448,641	\$186,261
Lodging	\$ 16,766,966	\$24,093,391	\$14,176,744	\$7,981,621	338	\$4,364,743	\$1,830,534
Rental Equipment	\$ 1,037,191	\$1,559,968	\$644,572	\$315,371	10	\$287,977	\$41,223
Campground/RV	\$ 81,782	\$122,150	\$69,456	\$38,737	2	\$22,431	\$8,288
Entertainment, Theatre	\$ 645,646	\$964,342	\$548,339	\$305,818	12	\$177,086	\$65,435
<b>Subtotal Lost Revenues</b>	<b>\$ 21,178,693</b>	<b>\$30,618,470</b>	<b>\$17,245,429</b>	<b>\$9,792,277</b>	<b>429</b>	<b>\$5,317,458</b>	<b>\$2,135,823</b>
<b>Industry Sectors that Gained Revenues, 2020 compared to 2019</b>							
Guiding and other services	\$ 1,903,531	\$2,699,317	\$1,195,135	\$423,271	12	\$715,554	\$56,310
Grocery stores	\$ 91,184	\$135,787	\$79,487	\$50,909	2	\$16,468	\$12,111
Gasoline stations	\$ 475,107	\$658,250	\$416,394	\$200,503	9	\$141,239	\$74,653
Miscellaneous store retailers	\$ 2,070,849	\$3,099,368	\$2,075,757	\$1,373,168	68	\$360,170	\$342,419
<b>Subtotal Gained Revenues</b>	<b>\$ 4,540,671</b>	<b>\$6,592,722</b>	<b>\$3,766,772</b>	<b>\$2,047,851</b>	<b>91</b>	<b>\$1,233,430</b>	<b>\$485,492</b>
<b>Total Economic Impact</b>	<b>\$16,638,022</b>	<b>\$24,025,748</b>	<b>\$13,478,657</b>	<b>\$7,744,426</b>	<b>\$338</b>	<b>\$4,084,028</b>	<b>\$1,650,331</b>



- The table indicates there were six industry sectors that realized a net loss in revenue totaling \$21.1 million and four sectors that had a net gain in revenue totaling \$4.5 million.
- The value of adding lost revenues added to gained revenues is a net loss of \$16.6 million. When the multipliers in each sector are analyzed, the study shows that the net loss in economic opportunity exceeds \$24 million.
- Of the \$24 million in total economic losses, \$13.4 million directly impact the local market. The \$13.4 million is made up of \$7.7 million in lost wages which adversely affect 338 employees and \$4.0 million in lost capital income (non-employee wages) and \$1.6 million in lost indirect taxes.
- The town has a total workforce of approximately 878 workers. The report shows that 338 workers (38% of the West Yellowstone workforce) shared \$7.7 million in lost 2020 wages, or an average wage loss of \$22,781 per employee.

## Definitions and Methods

- The first step in the analysis was to gather the gross sales revenue and percent change inputs from the Town of West Yellowstone.
- The baseline workforce was established using an inflow/outflow model shown at page 7.
- Rob Gilmore, Program Manager for NRMEDD used a proprietary system to analyze each industry sector and to calculate economic multipliers related to lost sales revenue and gained sales revenue (pages 10 through 16).
- The sales revenue gained and sales revenue lost were combined and summarized in a single table (page 4) which reflects the revenue gains and losses of studied industry sectors.

The economic impact analysis that follows is divided into several report categories. The Gross Economic Output is the total economic benefit including all direct and indirect benefits. The Gross County Product represents the amount of benefit that is retained in the county. The remaining reports; Total Labor Income, Capital Income and Indirect Business Taxes are subsets of the Gross County Product. When added together, labor income, capital income and indirect taxes roughly equal the amount of Gross County Product. The Total Employment report is a stand-alone study and is not a numerical subset of the Gross County Product.

Specifically, the Project's analysis is defined by the following six report categories:

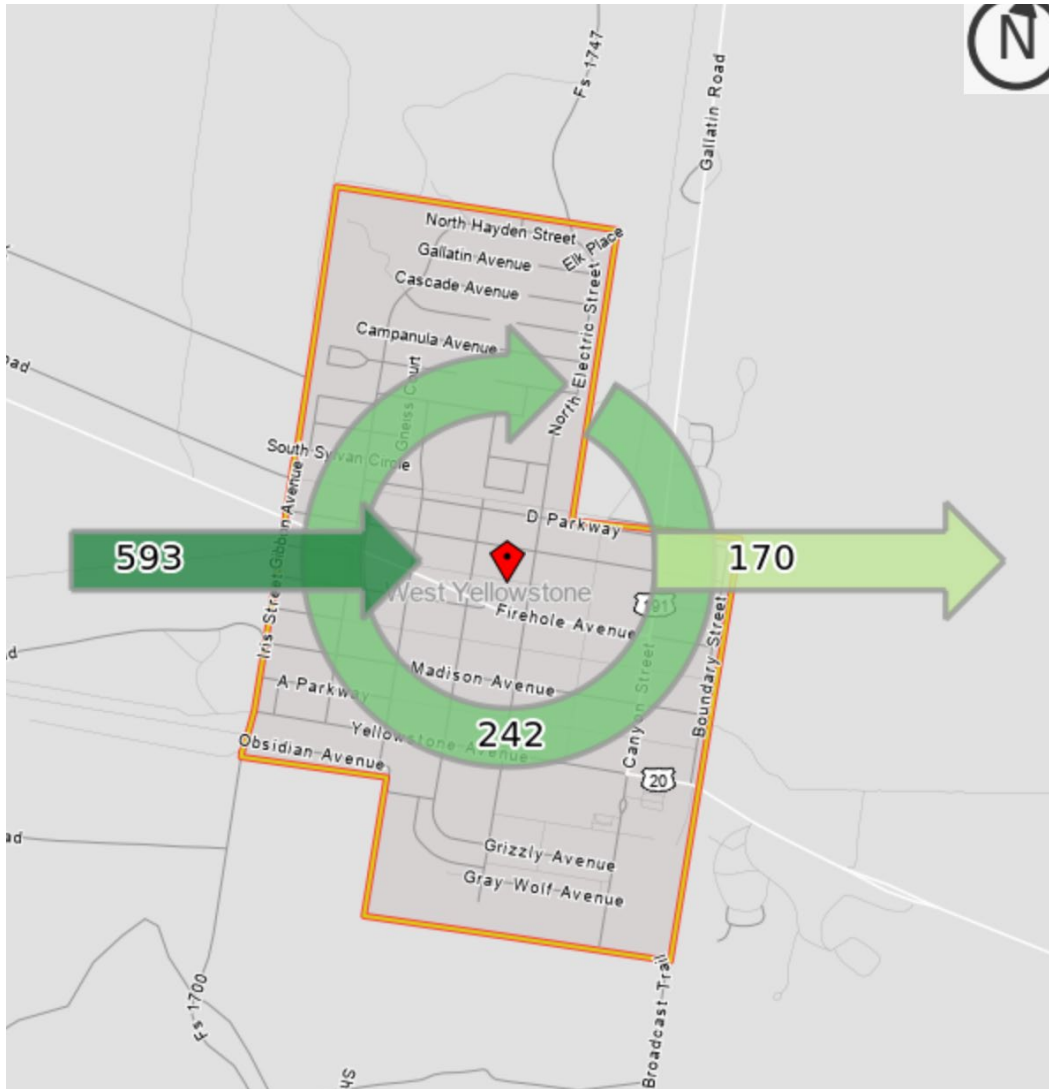
1. **Gross Economic Output:** The aggregated market value of goods and services produced by businesses and government enterprises in the economy. It is essentially equal to the revenue collected by businesses (including indirect taxes) within the County or impact area.
2. **Gross County Product:** The total of value added created by the production of goods and services in the economy. It represents the sum of labor compensation, capital type income and indirect business taxes. Gross County Product is best described as new money added as a result of the combined activities of this project.
3. **Total Labor Income:** The compensation to employees and self-employed proprietors including both wages and indirect payments such as retirement benefits, health insurance and other similar fringe benefits.
4. **Total Employment:** The number of jobs generated within the impact area including full-time and part-time positions, salaried workers and sole proprietors.
5. **Capital Income:** The sum of income such as business profits, interest and rental income. Capital Income is best described as non-labor benefits.

6. Indirect Business Tax: Taxes and fees not based in the businesses' income. It may represent sales taxes (if any) levied by the state and county and property taxes levied against businesses as well as federal, state and local fees.

## Workforce patterns, West Yellowstone Montana

Table 2 Workforce Modeling, West Yellowstone Inflows and Outflows

Inflow and Outflow: The West Yellowstone workforce is generally comprised of 835 workers. Of these, 593 arrive for work from outside the Town boundaries; 242 are resident workers. Daily, 170 workers depart for destinations outside of the Town.



Source: U.S. Census Bureau, OnTheMap Application, <https://onthemap.ces.census.gov>

## How To Read The Following Economic Impact Analysis

The report has several headings, including direct impact, indirect and induced impact and total impact. Definitions for these headings are posted in Wikipedia at [http://en.wikipedia.org/wiki/MIG,\\_Inc](http://en.wikipedia.org/wiki/MIG,_Inc). A summary of the website follows:

The Multiplier Model is derived mathematically using the input-output model and Social Accounting formats. The Social Accounting System provides the framework for the predictive Multiplier Model used in economic impact studies. Purchases for final use drive the model. Industries that produce goods and services for consumer consumption must purchase products, raw materials, and services from other companies to create their product. These vendors must also procure goods and services. This cycle continues until all the money is leaked from the region's economy.

There are three types of effects measured with a multiplier: the direct, the indirect, and the induced effects. The direct effect is the known or predicted change in the local economy that is to be studied. The indirect effect is the business to business transactions required to satisfy the direct effect. Finally, the induced effect is derived from local spending on goods and services by people working to satisfy the direct and indirect effects.

1. **Direct effects** take place only in the industry immediately affected: if DEMCO (example name for this hypothetical company) adds 39 employees, the manufacturing industry gains 39 employees.
2. **Indirect effects** concern inter-industry transactions: because DEMCO is expanding, they have an increased demand for locally produced materials needed to produce their product. This will affect all of their suppliers, possibly resulting in a few more jobs. Supplier employment gain would be the Indirect effects.
3. **Induced effects** measure the effects of the changes in household income: employees hired by DEMCO and suppliers may add expenditures in restaurants and shops. These changes affect the related industries.<sup>[1]</sup>
4. **Impacts** the total changes to the original economy as the result of a defined event. i.e. Direct effects + Indirect effects + Induced effects = Impacts
5. **Frequency** (not included in the Wikipedia definition) identifies whether the event provides a one-time benefit or if the benefit is annually reoccurring. Events are reported in this analysis as either 'one-time' or 'on-going'.

## COVID-related impacts – Town of West Yellowstone 2020

*Prepared by the Northern Rocky Mountain EDD*

### West Yellowstone – 2020, COVID-Impact Study

**The following Sectors LOST Revenues:**

#### Gross Economic Output

The aggregated market value of goods and services produced by firms and government enterprises in the County's economy. It is essentially equal to the revenue collected by businesses (including indirect taxes) within the County.

Sector Industry	Frequency	Direct Impact	Indirect and Induced Impact	Total Impact
Service Business	On Going	\$84,355	\$41,428	\$125,783
Food and Beverage	On Going	\$2,562,754	\$1,190,082	\$3,752,836
Lodging	On Going	\$16,766,964	\$7,326,427	\$24,093,391
Rental Equipment	On Going	\$1,037,190	\$522,778	\$1,559,968
Campground/RV	On Going	\$81,782	\$40,368	\$122,150
Entertainment, Theatre	On Going	\$645,647	\$318,695	\$964,342
<b>Totals:</b>		\$21,178,692	\$9,439,778	\$30,618,470

## Gross County Product

The total value added created by the production of goods and services in the local economy. It is analogous to the concept of Gross Domestic Product at the national level. It represents the sum of labor compensation, capital type income (profits, interests, and rents), and indirect business taxes (which are mainly sales taxes, but also include property taxes and government mandated fees).

Sector Industry	Frequency	Initial Purchase	Total Impact
Service Business	On Going	\$84,355	\$66,393
Food and Beverage	On Going	\$2,562,754	\$1,739,925
Lodging	On Going	\$16,766,964	\$14,176,744
Rental Equipment	On Going	\$1,037,190	\$644,572
Campground/RV	On Going	\$81,782	\$69,456
Entertainment, Theatre	On Going	\$645,647	\$548,339
<b>Totals:</b>		\$21,178,692	\$17,245,429

## Total Labor Income

The compensation to employees and self-employed proprietors including both wages and indirect payments such as retirement benefits, health insurance and other similar fringe benefits.

Sector Industry	Frequency	Initial Purchase	Total Impact
Service Business	On Going	\$84,355	\$45,732
Food and Beverage	On Going	\$2,562,754	\$1,104,998
Lodging	On Going	\$16,766,964	\$7,981,621
Rental Equipment	On Going	\$1,037,190	\$315,371
Campground/RV	On Going	\$81,782	\$38,737
Entertainment, Theatre	On Going	\$645,647	\$305,818
<b>Totals:</b>		\$21,178,692	\$9,792,277

## Total Employment

The number of jobs generated within the County and includes: \* full-time and part-time positions \* salary workers \*sole proprietors.

Sector Industry	Frequency	Initial Purchase	Total Impact
Service Business	On Going	\$84,355	2
Food and Beverage	On Going	\$2,562,754	65
Lodging	On Going	\$16,766,964	338
Rental Equipment	On Going	\$1,037,190	10
Campground/RV	On Going	\$81,782	2
Entertainment, Theatre	On Going	\$645,647	12
<b>Totals:</b>		<b>\$21,178,692</b>	<b>429</b>

## Capital Income

The sum of all property type income (such as business profits, interest income and rental income) generated within the County.

Sector Industry	Frequency	Initial Purchase	Total Impact
Service Business	On Going	\$84,355	\$16,580
Food and Beverage	On Going	\$2,562,754	\$448,641
Lodging	On Going	\$16,766,964	\$4,364,743
Rental Equipment	On Going	\$1,037,190	\$287,977
Campground/RV	On Going	\$81,782	\$22,431
Entertainment, Theatre	On Going	\$645,647	\$177,086
<b>Totals:</b>		<b>\$21,178,692</b>	<b>\$5,317,458</b>



## Indirect Business Tax

Are taxes and fees that are not based in the businesses' income. For the most part they represent sales taxes levied by the State and the county, but also include property taxes levied against businesses as well as fees imposed by federal, state, and local governments.

Sector Industry	Frequency	Initial Purchase	Total Impact
Service Business	On Going	\$84,355	\$4,080
Food and Beverage	On Going	\$2,562,754	\$186,261
Lodging	On Going	\$16,766,964	\$1,830,534
Rental Equipment	On Going	\$1,037,190	\$41,223
Campground/RV	On Going	\$81,782	\$8,288
Entertainment, Theatre	On Going	\$645,647	\$65,435
<b>Totals:</b>		<b>\$21,178,692</b>	<b>\$2,135,823</b>

## West Yellowstone – 2020, COVID-Impact Study

### The following Sectors GAINED Revenues:

#### Gross Economic Output

The aggregated market value of goods and services produced by firms and government enterprises in the County's economy. It is essentially equal to the revenue collected by businesses (including indirect taxes) within the County.

Sector Industry	Frequency	Direct Impact	Indirect and Induced Impact	Total Impact
Guiding and other services	On Going	\$1,903,531	\$795,786	\$2,699,317
Grocery stores	On Going	\$91,184	\$44,603	\$135,787
Gasoline stations	On Going	\$475,107	\$183,143	\$658,250
Miscellaneous store retailers	On Going	\$2,070,849	\$1,028,519	\$3,099,368
<b>Totals:</b>		\$4,540,671	\$2,052,051	\$6,592,722

#### Gross County Product

The total value added created by the production of goods and services in the local economy. It is analogous to the concept of Gross Domestic Product at the national level. It represents the sum of labor compensation, capital type income (profits, interests, and rents), and indirect business taxes (which are mainly sales taxes, but also include property taxes and government mandated fees).

Sector Industry	Frequency	Initial Purchase	Total Impact
Guiding and other services	On Going	\$1,903,531	\$1,195,135
Grocery stores	On Going	\$91,184	\$79,487
Gasoline stations	On Going	\$475,107	\$416,394
Miscellaneous store retailers	On Going	\$2,070,849	\$2,075,757
<b>Totals:</b>		\$4,540,671	\$3,766,772

## Total Labor Income

The compensation to employees and self-employed proprietors including both wages and indirect payments such as retirement benefits, health insurance and other similar fringe benefits.

Sector Industry	Frequency	Initial Purchase	Total Impact
Guiding and other services	On Going	\$1,903,531	\$423,271
Grocery stores	On Going	\$91,184	\$50,909
Gasoline stations	On Going	\$475,107	\$200,503
Miscellaneous store retailers	On Going	\$2,070,849	\$1,373,168
<b>Totals:</b>		<b>\$4,540,671</b>	<b>\$2,047,851</b>

## Total Employment

The number of jobs generated within the County and includes: \* full-time and part-time positions \* salary workers \*sole proprietors.

Sector Industry	Frequency	Initial Purchase	Total Impact
Guiding and other services	On Going	\$1,903,531	12
Grocery stores	On Going	\$91,184	2
Gasoline stations	On Going	\$475,107	9
Miscellaneous store retailers	On Going	\$2,070,849	68
<b>Totals:</b>		<b>\$4,540,671</b>	<b>91</b>

## Capital Income

The sum of all property type income (such as business profits, interest income and rental income) generated within the County.

Sector Industry	Frequency	Initial Purchase	Total Impact
Guiding and other services	On Going	\$1,903,531	\$715,554
Grocery stores	On Going	\$91,184	\$16,468
Gasoline stations	On Going	\$475,107	\$141,239
Miscellaneous store retailers	On Going	\$2,070,849	\$360,170
<b>Totals:</b>		<b>\$4,540,671</b>	<b>\$1,233,430</b>

## Indirect Business Tax

Are taxes and fees that are not based in the businesses' income. For the most part they represent sales taxes levied by the State and the county, but also include property taxes levied against businesses as well as fees imposed by federal, state, and local governments.

Sector Industry	Frequency	Initial Purchase	Total Impact
Guiding and other services	On Going	\$1,903,531	\$56,310
Grocery stores	On Going	\$91,184	\$12,111
Gasoline stations	On Going	\$475,107	\$74,653
Miscellaneous store retailers	On Going	\$2,070,849	\$342,419
<b>Totals:</b>		<b>\$4,540,671</b>	<b>\$485,492</b>

## **About the Northern Rocky Mountain Economic Development District**

The Northern Rocky Mountain Economic Development District has prepared economic impact reports for state agencies, cities, counties, economic development districts and private corporations. Each report is based on datasets that are specific to the project's location and unique industry sectors.

Rob Gilmore, the report's author has more than 20 years' experience analyzing projects and is recognized for his work in creating solutions that monetize social impacts.

Rob is the former NRMEDD Executive Director and recipient of the Ford Foundation's Award for Innovations in American Government and the Council of State Government's Award for Innovation.

# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: Yellowstone Half Marathon and 5K  
Sponsor Organization: Vacation Races  
Sponsor Address: 842 E Apache Dr., Washington, UT 84780  
Contact Person: Dehn Craig  
Contact Phone: (775) 544-1139 Fax: \_\_\_\_\_  
E-mail Address: dehn@vacationraces.com  
Date(s) of Event: June 11-12, 2021  
Location of Event: Old Airport and Custer Gallatin National Forest

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 3% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25.00  
Resort Tax Bond: \$ 1500.00  
Vendor(s) Fee: \$ \_\_\_\_\_  
Total Due: \$ 1525.00

Craig Dehn  
Signature of Applicant  
April 21, 2021  
Date

Date Received by the Town: 4/21/21

## Elizabeth Roos

---

**From:** Dehn Craig <dehn@vacationraces.com>  
**Sent:** Monday, May 17, 2021 1:24 PM  
**To:** Elizabeth Roos  
**Subject:** Re: Yellowstone Half Marathon  
**Attachments:** Yellowstone 2021 Ops plan.pdf

Hello, Liz.

Attached is our most current operation plan and the one we would like to submit to the town for approval.

The most important things to be aware of:

- 1) We will still conduct a drive thru bib pickup service in the field on Friday. Vendors will still be limited. We will offer walk up bib pickup service to alleviate traffic, but will still be able to ensure no large gatherings at the event.
- 2) We will still stagger the start for the 5K Friday evening as well as the Half Marathon Saturday morning, though not as severely. We will start about 100 runners every 5 minutes, following our operation plan to facilitate distancing and ensure no overly large gatherings.
- 3) This staggered start means we will be starting runners for the 5K from 6:00pm to 7:00pm and for the half marathon from 5:45am (walkers first) to 8:00am. We hope to have everyone started and on course by 7pm Friday and 8am Saturday.
- 4) This means we will have runners passing through town on Yellowstone Ave and down Electric St for a longer window of time than usual, but much fewer runners at a time - a slow trickle, really.

This less stretched out staggered start should allow us to start more sooner which is good for traffic in town AND means we will get everyone on course before runners start to finish, again ensuring no major or large gatherings at Old Airport Rd.

Everything else is mostly the same. Please let me know if there are any concerns or questions. I appreciate your help.

Dehn

On Thu, May 13, 2021 at 2:51 PM Elizabeth Roos <[eroos@townofwestyellowstone.com](mailto:eroos@townofwestyellowstone.com)> wrote:

I talked to Megan today. Basically, they can no longer require you to stick to that 50 person staggered start, only make recommendations. The Governor of Montana signed a bill last week that essentially nullified the additional regulations implemented by local health departments and those additional regulations expired on May 10. The mask mandate expires May 27, but essentially is no longer in effect either. This is the root of my question, which operations plan do you intend to follow? The event permit has not been approved yet and we need to determine which document to circulate. The Town is not going to adopt anything that is more restrictive than the current CDC guidelines, but safety measures will be encouraged.

Elizabeth Roos, Town Clerk, CMC



2021 YELLOWSTONE HALF MARATHON

# OPERATION PLAN

EVENT PROPOSAL AND SUGGESTED OPERATING PLAN

## EVENT OVERVIEW

The Yellowstone Half Marathon is a 13.1 mile run through the Custer Gallatin National Forest outside the town of West Yellowstone.

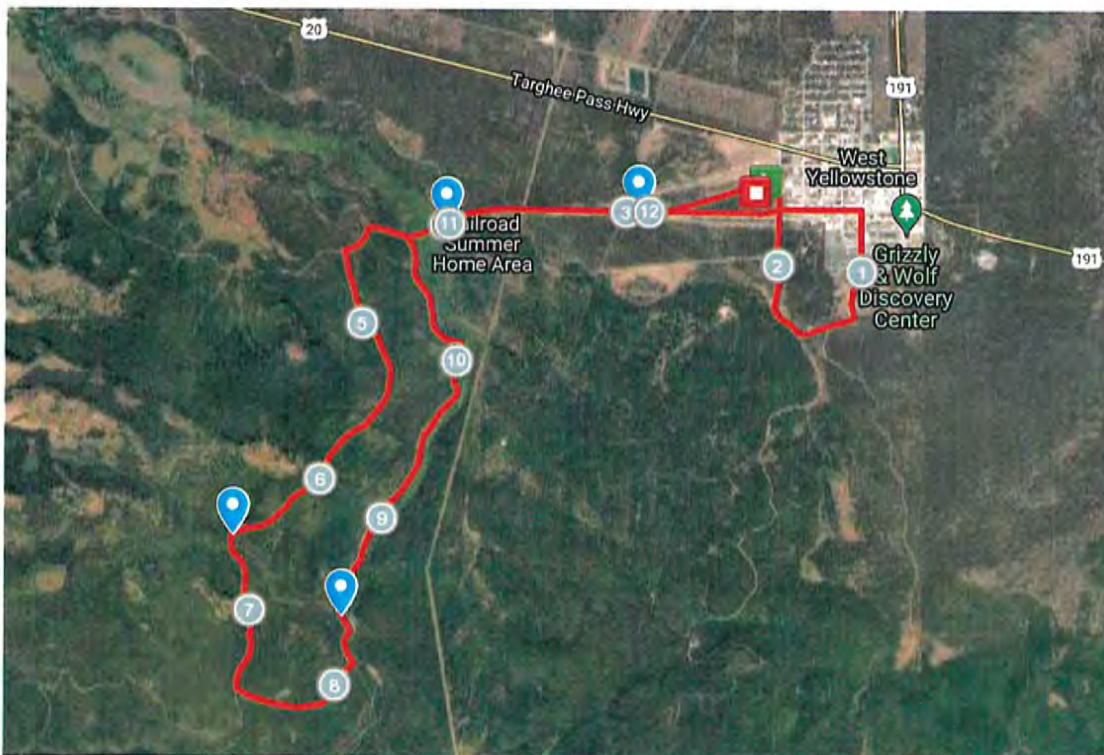
What: 5K and Half Marathon (13.1 mile trail running event)

When: Friday and Saturday, June 11-12, 2021.

Time: 5K on Friday 6:00 PM - 8:00 PM // Half on Saturday 6:00 AM - NOON (start walkers at 5:45am)

Where: Loop course starting and finishing on Old Airport Rd in West Yellowstone, MT.

## SITE PLAN & COURSE OVERVIEW



[See Interactive Google Map version of course by clicking on this link.](#)

**COURSE:** The race will start and end at the Old Airport on the west edge of West Yellowstone. The first mile runs through town but the majority of the race takes place on a dirt road and trail in Gallatin National Forest immediately southwest of West Yellowstone, MT. There will be 6 aid stations on course. This course and event is operated under a permit from the Forest Service.



**AID STATIONS:** We will have six aid stations on course. Each aid station will be “hands free”, meaning runners will not have to touch supplies or water nozzles to resupply. We have a foot pedal operated water station we have created.

Each aid station will be manned with volunteers. We will have water, Gnarly electrolyte drink, honey stinger energy gels, and toilets.



### **START AND FINISH LINE STAGING**

The start line and finish line will both be on Old Airport Rd, but separated by a recovery area. The 5K the night before will follow a similar pattern. We have created a staggered start schedule that ensures large gatherings do not happen by having 100 runners start every 5 minutes.

We will use the large open space near the start line as a “staging area”. We will have 3 main staging areas, and depending on a runner’s assigned wave, they will have a scheduled time to park. They will then wait in their vehicle until instructed (over PA system and over car stereo via our FM Transmitter) to come down to the staging area. They will then be in the designated staging area. Every 5 minutes as we move a group of 100 from staging area “1” to the start line then we will move the other groups to the next staging area. Moving from 3 to 2 to 1 and then finally to the start line.

This staggered start will allow small groups to prepare and start the race with plenty of space to social distance. Each staging area has an area of 9,000 sq ft which allows each individual in that staging area almost **double** the square footage they need in order to have a personal bubble of a 12ft diameter (113 sq ft). Each staging area will be separated by barricade and cones and will be monitored by staff to ensure groups stay the restricted size.

- 100 runners starting every 5 minutes from 6am to 8:00am
- Runners can arrive as early as 1hr before their designated start time
- It will be a “rolling start” with a new wave starting every 5 minutes.
- Separate bathrooms for starters and finishers.
- Parking separates the two zones (start and finish) / Designated Ingress and Egress
- Spectators discouraged - runner tracking will be made available so spectators are only at the finish line when their runner crosses.

- “Rolling start” means even though we have 100 runners starting every 5 minutes they won’t all start at once.

The staggered start, limited participants, and rolling start will ensure there is no congregating. The start/finish staging of the event is also set up in a way that allows participants to flow through the event in a way that minimizes intersections and any unnecessary gathering of individuals. This enforced staggered start will also have a ripple effect that impacts the entire race. Staggering the start and distancing runners creates a steady trickle on course, resulting in less congestion on course, smaller gatherings at water stations, and fewer finishers in the finish line recovery area at a time.

Again, **the staggered start allows the event to be physically structured in such a way that ensures there are never more than 250 people in the 1.25 million sqft outdoor space at a time. There is a dedicated ingress, there are separated staging areas for 50 at a time, there is a separated finish area, and a dedicated egress. Think of it like an assembly line, where the capacity is known and the throughput restricted. This controls the crowd out on course, and between the three start line cues and the finish area there are never more than 250 people (including staff, volunteers, runners).**

# START/FINISH STAGING

**!** **SIGNAGE** - indicates areas where COVID compliance signage will be displayed (wear face coverings, maintain 6ft of physical distance, etc.).

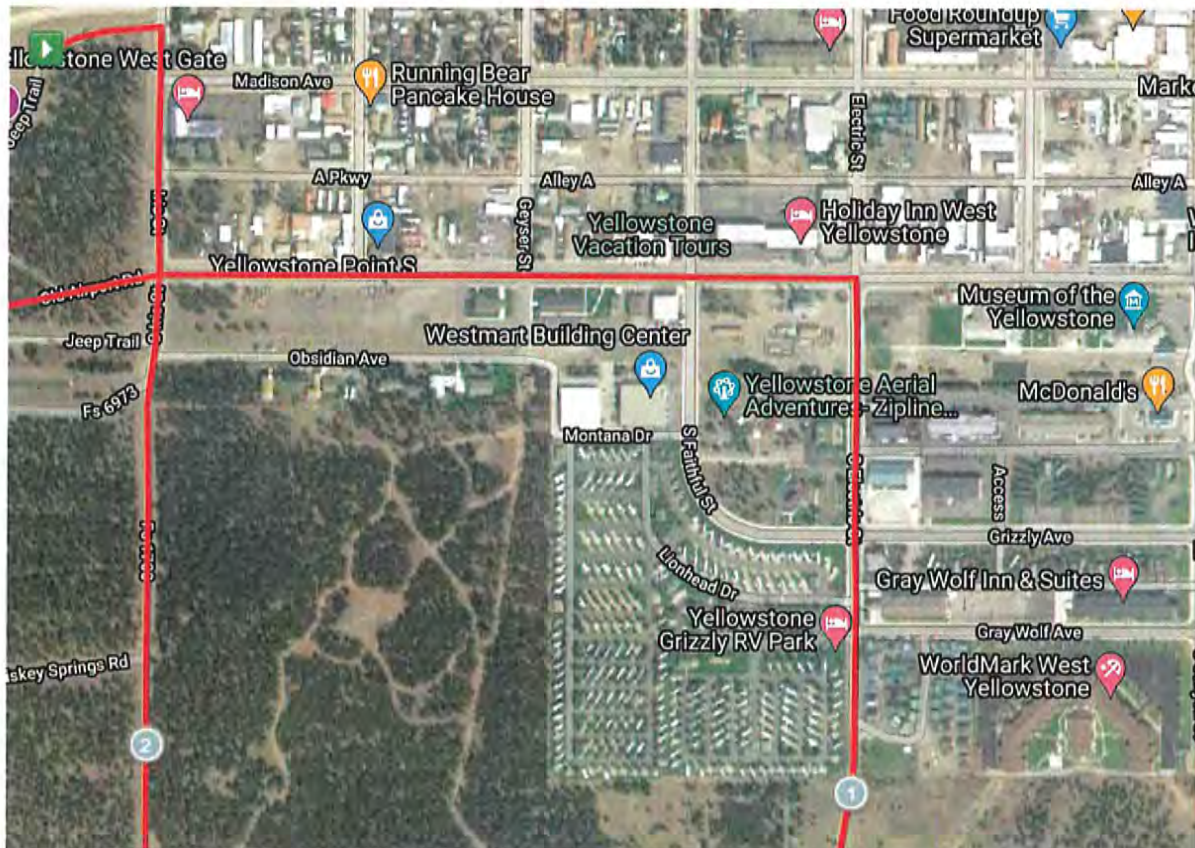
**CUE** - runners will be put into groups of 250 or less (based on waves, estimated finish times). When instructed they will exit their vehicles and enter Cue 2 and wait until Cue 1 has entered the Start Line Cue. They will then progress from Cue 2 to Cue 1 to Start Line as the group in front of them vacates the space until it is their turn to start the race. A new wave will get through the entire cue process every 15 minutes. We will start 250 every 5 minutes, allowing for physical distancing in the start line area, spreading out congestion on course and at the finish. Each Cue is 40,000 sqft - which has capacity for 275 individuals (based on a 12ft grid, which is twice as much sqft per person as is recommended by the CDC).



## TRAFFIC IN TOWN

The first mile of both the half marathon course and the 5K course run through the town of West Yellowstone.

From Airport Rd south on Iris St, left onto Yellowstone Ave, right onto Electric St out of town.



The staggered start means that there will be LESS runners on the road through town than in years previous, but for a longer period of time. Meaning, rather than have **2,000+** runners run through town on these roads for the first mile for **30 minutes** (from about 6:30am to 7:00am) we will instead have the same amount of runners but only 100 at a time spread out repeatedly for 2 hours. So we will have **2,000+** runners running down the streets in thinned out packs of **100** every 5 minutes resulting in a **small trickle** of runners for about **2 hours** (from 6:00am to 8:00am).

## SANITARY FACILITIES PLAN

Portable toilets will be on course at all aid stations. Hand sanitizer will be at all toilets and on all common surfaces.

## POTABLE WATER

The start and finish line as well as the aid stations will have stable water for runners. We have a hands free water pump system that allows runners to refill water without having to use their hands. Water jugs will be filled at our house in West Yellowstone.

### **EMERGENCY SERVICES**

We will have our own medical services on course and will work with West Yellowstone Area Department for on site emergency services.

### **TRASH & RECYCLING FACILITIES PLAN**

All trash and recycling will be disposed of by the event. We are a “zero-waste” event, meaning we sort all of our trash into trash, recycling, and compost and haul it off site ourselves. We will have trash receptacles at the start line, each aid station, and scattered throughout the finish line area. All waste will be trucked off site by us and taken to the corresponding facilities.

### **PARKING**

All runner parking will be at Old Airport. Parking will be apart from the start line and finish line, so starters and finishers will never need to intersect.

### **FM TRANSMITTER**

We will utilize an FM Transmitter to broadcast instructions to runners so they don't even need to leave their vehicle. We will be able to broadcast instructions to runners as they park they can listen to on their car stereo. These instructions will include general COVID precaution reminders (social distance, wear masks, etc.) as well as detailed instructions on when to leave their car, where to go, etc. so they can adhere to our schedule and prevent congregating.

### **WELLNESS CHECKS AND SYMPTOM SCREENING**

We will screen all employees of the event with self screening and thermometer checks. All volunteers and participants will also receive communication prior to the event educating them on symptoms to watch for and a self screening form. They will not be allowed to attend if exhibiting any COVID like symptoms.

### **OTHER PRECAUTIONS**

- Runners will pick up their bibs through a “drive thru bib pickup service”
- Surfaces will be cleaned periodically and hand sanitizer will be at each common surface** (though there are not many surfaces a participant would touch)
- 6ft social distancing will be encouraged
- Face coverings will be encouraged** where social distancing is not possible
- Spectators will be discouraged at the finish line
- Other basic guidelines would be followed reducing contact, increasing hand sanitizing, etc.

All restrictions and guidelines would be communicated to participants beforehand via email, social media, and our official race guide. These instructions will be reinforced at the event through signage and also communicating over PA and FM Transmitter.

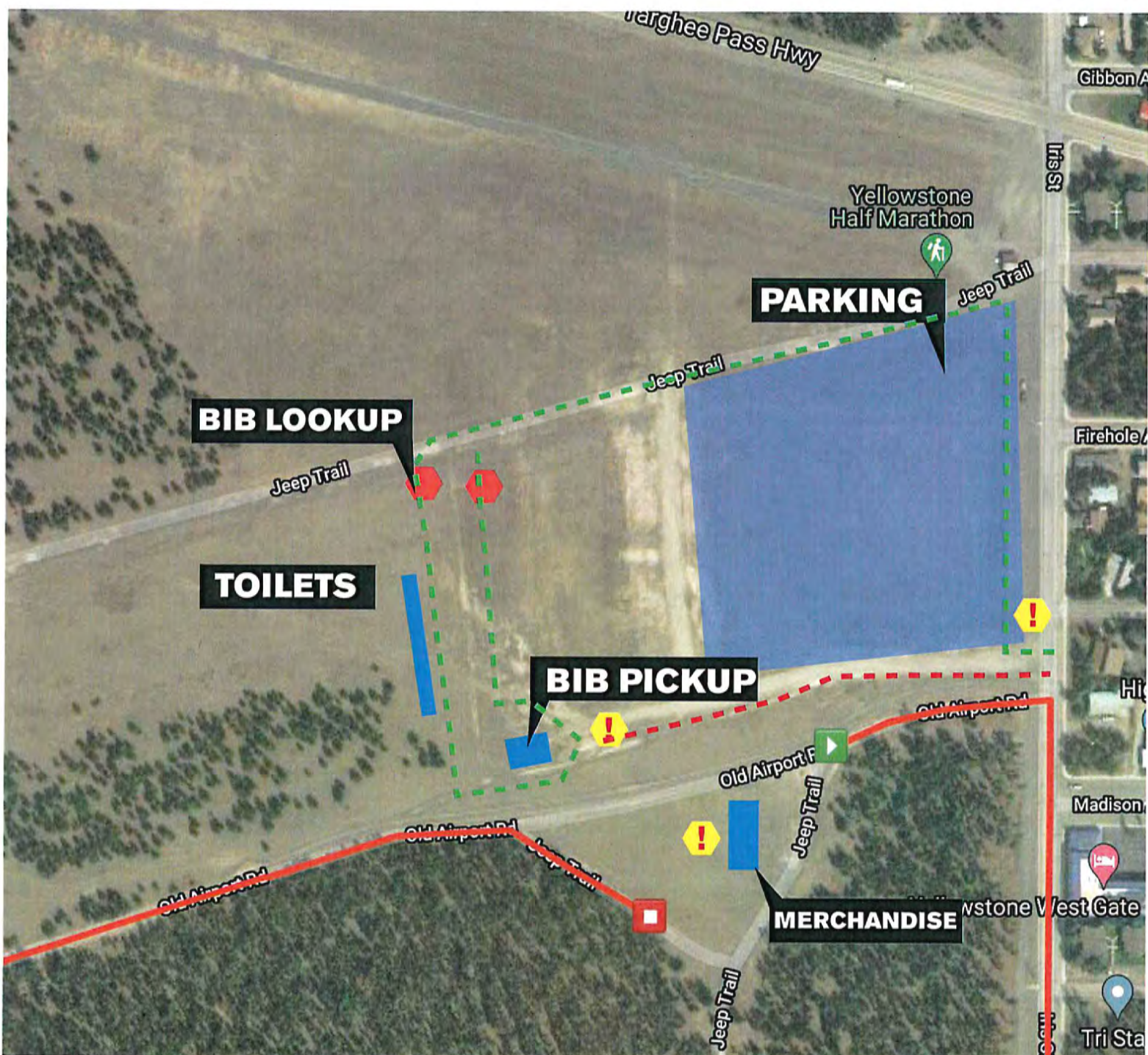
Each participant has signed a waiver with language addressing COVID and has provided us with their contact information to help with contact tracing.

\*\*We recently held events in Utah, Montana, Arizona, California, Tennessee, and Colorado that were 100% compliant and successful implementing similar changes. Every state and county is different, but we are confident we can make logistical adjustments that will ensure safety of participants and the community while being a quality event for runners.

## DRIVE THRU BIB PICKUP

**!** **SIGNAGE** - indicates areas where COVID compliance signage will be displayed (wear face coverings, maintain 6ft of physical distance, etc.).

**DRIVE THRU** - runners enter the area and drive around the field in a drive thru line. When they get to BIB LOOKUP they will split into two lines. A volunteer will lookup their information, radio to the bib pickup tent where they will pull bbs, shirts, etc. Two lines helps move traffic quicker. After receiving their packets, they will merge back into one line and either exit or park and pick up some merchandise if they need it. This flow eliminates large congregations and eliminates unnecessary contact.



**Complete this section if the event includes sales of any kind.**

**Event:** Yellowstone Half Marathon & 5K

**Date(s)** June 11-12, 2021

Attach additional sheets as necessary.

**Primary Sponsor:** Vacation Races  
**Contact Person:** Dehn Craig  
**Address:** 842 E Apache Dr.,  
Washington, UT 84780  
**Phone:** 775-544-1139  
**Type of sales:** Merchandise  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** Glisten Jewelry  
**Contact Person:** Monnica Skinner  
**Address:** \_\_\_\_\_  
**Phone:** 385-208-7506  
**Type of sales:** Jewelry  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** Outdoor Element  
**Contact Person:** Mike Mojica  
**Address:** \_\_\_\_\_  
**Phone:** 720-750-3144  
**Type of sales:** Outdoor gear  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** Huntsman Senior Games  
**Contact Person:** Jeff Harding  
**Address:** \_\_\_\_\_  
**Phone:** 435-674-0550  
**Type of sales:** N/A  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Type of sales:** \_\_\_\_\_  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Type of sales:** \_\_\_\_\_  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Type of sales:** \_\_\_\_\_  
**Resort Tax applicable:**  YES  NO

**Vendor Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Type of sales:** \_\_\_\_\_  
**Resort Tax applicable:**  YES  NO



## FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services			
H20/Sewer	<i>SP</i>	<i>5/25/21</i>	<i>Need to cover cost of extra officer during event</i>
Fire	<i>SB</i>	<i>5/25/21</i>	<i>Need to cover costs for Additional EMTs, need to coordinate</i>
Police			
Finance	<i>ly</i>	<i>5/28/21</i>	<i>See attached questions</i>
Administration			

With  
 Fire  
 ✓  
 Like  
 or  
 Race  
 Throug  
 Town

Notes/Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Date

### ATTACHMENTS

Liability Insurance	____ Yes	____ No	____ Waived
Outside Amplification Permit	<input checked="" type="checkbox"/> Yes	____ No	____ NA
Encroachment Application	____ Yes	____ No	<input checked="" type="checkbox"/> NA
Open Container Resolution	____ Yes	____ No	<input checked="" type="checkbox"/> NA
Resort Tax Bond	____ Paid	____ Surety	____ NA



## Outside Amplification Permit Application Town of West Yellowstone

Event: Yellowstone Half Marathon

Contact Person: Dehn Craig

Mailing Address: 842 E Apache Dr., Washington, UT 84780

Email Address: dehn@vacationraces.com

Phone Number: (775)544-1139

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: June 11-12, 2021

Location: Old Airport

Amplification between the hours of: 6:00am and 8:00pm

Description of Event: Running event through Forest Service land. Some music and announcing over small PA system. Speakers all turned away from town and pointing on course.

*Craig Dehn*  
Signature of Applicant  
April 21, 2021  
Date

### FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: \_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_ Date

# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: WEST YELLOWSTONE MARKET  
 Sponsor Organization: PAMALA MITIC  
 Sponsor Address: 218 N. FAITHFUL STREET - PO BOX 2242  
 Contact Person: PAMALA MITIC  
 Contact Phone: 727-744-5629 Fax: \_\_\_\_\_  
 E-mail Address: pkthreads19@gmail.com  
 Date(s) of Event: JUNE - SEPTEMBER (THURSDAY ONLY + JULY 4th)  
 Location of Event: MUSEUM OF THE YELLOWSTONE - LAWN

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25.00  
 Resort Tax Bond: \$ \_\_\_\_\_  
 Vendor(s) Fee: \$ \_\_\_\_\_  
 Total Due: \$ \_\_\_\_\_

Pamela Mitic  
 Signature of Applicant  
04/21/2021  
 Date

Date Received by the Town: 4-21-21 ER

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

WEST YELLOWSTONE MARKET IS AN OUTDOOR MARKET FOR FARMERS, ARTIST AND CRAFTERS. THE MAIN EMPHASIS IS ON BUT NOT LIMITED TO LOCALLY MADE AND PRODUCED ITEMS. VENDORS ARE RESPONSIBLE FOR THEIR OWN TENTS, SET-UP AND BREAK-DOWN. PUBLIC RESTROOMS FOR VENDORS AND CUSTOMERS ARE LOCATED ACROSS THE STREET AT THE VISITOR'S CENTER. PARKING FOR ALL IS LOCATED ON THE STREET, MUSEUM PARKING LOT AND AT THE VISITOR'S CENTER

THE NUMBER OF PARTICIPANTS VARY EACH YEAR WITH THE HOPE OF ADDITIONAL GROWTH EACH YEAR. THE PROCESS OF DESIGNING SIGNS FOR THE MARKET IS CONTINUALLY EVOLVING, BUT ADDITIONAL INQUIRIES ON THE RULES AND LOCATIONS ALLOWED IS NEEDED. THERE WILL BE NO USE OF ALCOHOL OR ANY AMPLIFIED SOUND AT THE MARKET.

THE WEST YELLOWSTONE MARKET WILL START THE SECOND THURSDAY IN JUNE AND WILL END ON THE THIRD THURSDAY IN SEPTEMBER. THE MARKET RUNS FROM 5-8 PM WITH SET-UP BETWEEN 3-5 AM AND BREAK-DOWN FROM 8-9 PM. JULY 4<sup>TH</sup> WILL HAVE EXTENDED HOURS WITH BREAK-DOWN PRIOR TO THE FIREWORKS.

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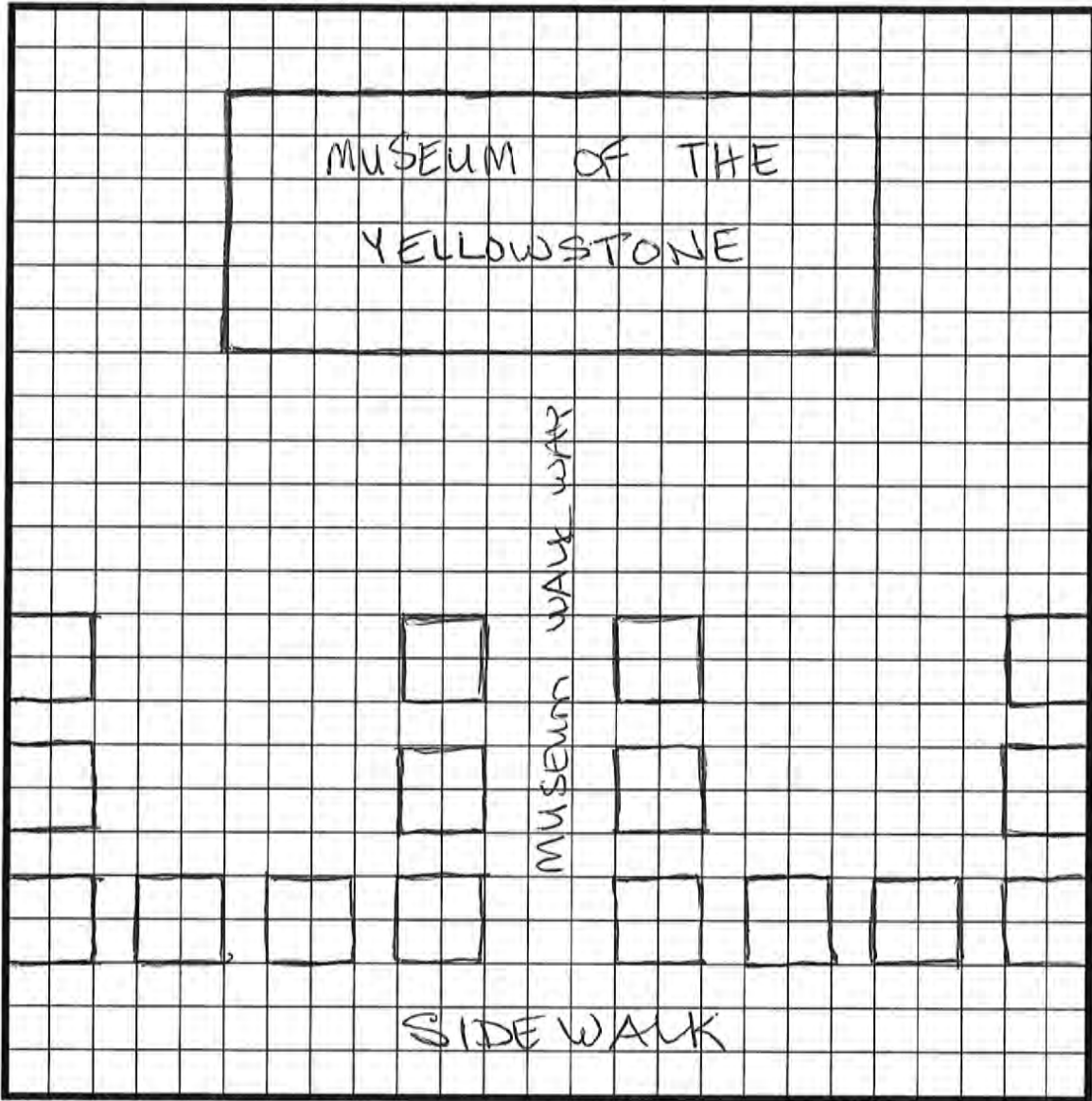
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# SITE PLAN

Event: WEST YELLOWSTONE MARKET



Please indicate direction

VENDOR SPACE IS 10' x 10' w/ 6' BETWEEN THEM.

# VENDING AND SALES

Complete this section if the event includes sales of any kind.

Event: WEST YELLOWSTONE MARKET

(EVERY THURS. + JULY 4th)  
Date(s) JUNE - SEPT.  
(2nd THURSDAY til 3rd THURSDAY)

Attach additional sheets as necessary.

Primary Sponsor: PK THREADS  
Contact Person: PAMARA MITIC  
Address: 218 N. FAITHFUL STREET  
W. YELLOWSTONE, MT, 59758  
Phone: 727-744-5629  
Type of sales: HAND SEWN ITEMS  
Resort Tax applicable: (YES) NO

Vendor Name: DOUGONE GOOD TREAT  
Contact Person: LINDA WOLF  
Address: 14 SLIDE ROCK RD  
CAMERON, MT 59720  
Phone: 406-600-5181  
Type of sales: FOOD - DOG TREATS + HUMAN COOKIES  
Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_  
Contact Person: ROSS WINSLOW  
Address: PO. Box 1293  
W. YELLOWSTONE, MT 59758  
Phone: 406-920-1502  
Type of sales: PHOTOGRAPHY  
Resort Tax applicable: (YES) NO

Vendor Name: ESCAPE FOR THE HART  
Contact Person: CHELSEA EDWARDS  
Address: PO. Box 2083  
W. YELLOWSTONE, MT 59758  
Phone: 406-577-6180  
Type of sales: ART, JEWELRY, BOOKMARKS, ETC.  
Resort Tax applicable: (YES) NO

Vendor Name: BABY HATS BY CAMILLE  
Contact Person: CAMILLE HOUSTON  
Address: PO. Box 1524  
W. YELLOWSTONE, MT 59758  
Phone: 805-746-3352  
Type of sales: KNITTED HATS PLUS  
Resort Tax applicable: (YES) NO

Vendor Name: SACRED ARROWS PRODUCTIONS  
Contact Person: BRENDA + DWEL THYER  
Address: 21 EIGHT MILE CREEK RD  
ENNIS, MT 59729  
Phone: 406-682-5255  
Type of sales: BEADS, LEATHER + CROCHET ITEM  
Resort Tax applicable: (YES) NO

Vendor Name: SWEETPEA'S \$5 JEWELRY  
Contact Person: EMILY KROPP  
Address: PO. Box 435  
W. YELLOWSTONE, MT 59758  
Phone: 406-539-6596  
Type of sales: PAPARAZZI ACCESSORIES  
Resort Tax applicable: (YES) NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Type of sales: \_\_\_\_\_  
Resort Tax applicable: YES NO

## FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services			
Fire	56	5/25/21	
Police	<i>[Signature]</i>	5/25/21	
Finance	<i>[Signature]</i>	5/19/21	WF updated list of vendors to determine fee
Administration			

Notes/Conditions: \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

### ATTACHMENTS

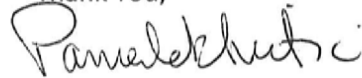
Liability Insurance	___ Yes	___ No	___ Waived
Outside Amplification Permit	___ Yes	___ No	___ NA
Encroachment Application	___ Yes	___ No	___ NA
Open Container Resolution	___ Yes	___ No	___ NA
Resort Tax Bond	___ Paid	___ Surety	___ NA

04/21/2021

To Town Council Members,

My name is Pamala Mitic and I'm writing this to request that the \$1500 bond be waived for the West Yellowstone Market. In lieu of the \$1500 bond, the sponsor will collect the 4% resort tax from the vendors and will remit the funds prior to the due date. The Yellowstone Market is still fairly new with this being the third year and I don't have \$1500 for the bond. I'm a trustworthy, diligent and reliable individual that has shown the town with the past two years that the town will get all the required taxes for products sold.

Thank You,

A handwritten signature in cursive script that reads "Pamala Mitic". The signature is written in black ink and is positioned below the typed name "Pamala Mitic".

Pamala Mitic



# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: Fourth of July Parade & Fireworks

Sponsor Organization: Destination Yellowstone - aka West Yellowstone Chamber of Commerce

Sponsor Address: 30 Yellowstone Ave West Yellowstone MT 59758

Contact Person: Janna Turner or Katrina Wiese

Contact Phone: 406-641-0096 or 406-646-7701 Fax: 406-646-4977

E-mail Address: janna.turner@ourbank.com or president@destinationyellowstone.com

Date(s) of Event: 07/02/2021 - 07/05/2021

Location of Event: Streets of Downtown West Yellowstone and land between Yellowstone Ave and Obsidian from Geyser St to Iris St

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25.00  
Resort Tax Bond: \$ NA  
Vendor(s) Fee: \$ NA  
Total Due: \$ 25.00

5/26/21  
#24755  
Janna Turner

Signature of Applicant

5/26/21  
Date

Date Received by the Town: 5/26/21 ak

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

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**Event: Fourth of July Parade and Fireworks in West Yellowstone, MT**

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**Dates: July 2 - 5, 2021**

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Destination Yellowstone - West Yellowstone Chamber of Commerce's Fourth of July Committee would like to submit this Special Event Permit Application for the annual Fourth of July Celebration.

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We are requesting the following permissions, accommodations, and assistance from Town and it's respective departments:

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1. Use of block of Iris Street between Yellowstone Ave and Obsidian for firework set up and launch
  2. Town's Public Works to fence off Town Park from Little Ranger's Building to Obsidian as early as July 2 in order to provide for the required safety zone for firework setup and launch area.
  3. Post NO PARKING signs on Yellowstone Ave between Geyser and Iris Streets by 9am on July 4th to ensure adequate time to clear streets of vehicles before firework launch time.
  4. Close off Grizzly Avenue beginning at 4pm on July 4 for parade line up.
  5. Hold parade on route shown on the following page. Provide road blocks where indicated.
  6. Lead and participate in parade beginning at 6pm. Plan for and conduct traffic and crowd control.
  7. Water the ground in the safety zone and immediately to the north and east of launch site.
  8. Stand ready to extinguish any firework debris or hot spots.
  9. Provide street sweeper on July 5 to clean up on Iris, Yellowstone, and Obsidian Streets.
  10. Waive sound and amplification ordinances on July 4 during parade and fireworks.
- 
- 
-

# 4th of July 2021

## Event Map



**FOR OFFICE USE ONLY**

Department	Initials	Date	Comments
Pub Services			
H20/Sewer			
Fire	SG	5/26/21	
Police			
Finance			
Administration			

Notes/Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

**ATTACHMENTS**

Liability Insurance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Waived
Outside Amplification Permit	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Encroachment Application	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Open Container Resolution	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Resort Tax Bond	<input type="checkbox"/> Paid	<input type="checkbox"/> Surety	<input checked="" type="checkbox"/> NA



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

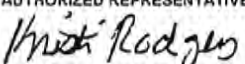
PRODUCER Billings Office PayneWest Insurance, Inc. P.O. Box 30638 Billings, MT 59107-0638	CONTACT NAME: PHONE (A/C, No, Ext): <b>(406) 238-1900</b> E-MAIL ADDRESS: FAX (A/C, No): <b>(406) 245-9887</b>																					
INSURED  <b>West Yellowstone Montana Chamber of Commerce</b> <b>P.O. Box 458</b> <b>West Yellowstone, MT 59758</b>	<table border="1"> <tr> <td colspan="2">INSURER(S) AFFORDING COVERAGE</td> <td>NAIC #</td> </tr> <tr> <td>INSURER A:</td> <td><b>Cincinnati Insurance Company</b></td> <td><b>10677</b></td> </tr> <tr> <td>INSURER B:</td> <td><b>Montana State Fund</b></td> <td><b>15819</b></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	<b>Cincinnati Insurance Company</b>	<b>10677</b>	INSURER B:	<b>Montana State Fund</b>	<b>15819</b>	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Hired/NonOwned Auto</b>  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		ENP 0534201	4/14/2021	4/14/2022	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
	<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b>  <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED:          RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	031022999	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Town of West Yellowstone P.O. Box 1570 West Yellowstone, MT 59758	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

## Town of West Yellowstone, Montana



Event: Music in the Park Concert Series  
 Sponsor Organization: Black Mountain Productions  
 Sponsor Address: Po Box 1313  
 Contact Person: Doug Schmier or Wendy Swenson  
 Contact Phone: 406-640-1344 (Doug) or 406-570-2417 (Wendy) Fax: \_\_\_\_\_  
 E-mail Address: jdschmier.wyyellowstone@gmail.com or wswenson01@gmail.com  
 Date(s) of Event: July 4, Aug. 6, Sept. 4, 2021  
 Location of Event: Pioneer Park

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
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- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25  
 Resort Tax Bond: \$ NA  
 Vendor(s) Fee: \$ \_\_\_\_\_  
 Total Due: \$ 25

Wendy Swenson Wendy Swenson  
2021.05.03 13:11:09 -06'00'  
 Signature of Applicant \_\_\_\_\_  
 05/03/2021  
 Date \_\_\_\_\_

Date Received by the Town: 5/4/21 ER

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

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Black Mountain Productions is a non-profit 501(c)(3) organization whose goal is to bring family oriented live entertainment to West Yellowstone. Black Mountain Products owns its own equipment, stage and extensive sound system. Our main focus has been live music in the City Park.

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This year, we are planning three quality events, starting with the Annual July 4th concert, and additional productions scheduled for August 6th and September 4th. The 4th of July adds to existing events and is the most highly attended event. The Aug. 6th concert will also happen in conjunction with Rod Run weekend, with a goal of attracting more attendance for all activities. Events will follow country/state guidelines and operating plans will be submitted to the Gallatin Co. Health Dept.

---

Current bookings include Paige and the People's Band for July 4th, Ronnie and the Riptides for Aug. 6th, and Imagine - The Fab Four Beatles Tribute Band for Sept. 4th. At this time, we are not planning for any vendors. Green Up West Yellowstone will have an informational booth and recycling bins.

---

The concerts will utilize existing public restrooms and trash cans located in or near the Park, as well as the public parking lot and side streets. The concerts usually have 300-500 people in attendance in small groups of family or friends. The 4th of July would be the largest gathering.

---

Two of the bands have requested a changing/green room area and we have asked Snowmobile Events for use of their office trailer to accommodate this request.

---

We will have the stage in the SW corner of the Park as prior years, and some sponsor banners adjacent.

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The sound booth is set up about 20 feet away under a pop up tent, and fencing is put up in front of the stage. The only town assistance we ask is for placement of the stage for each event.

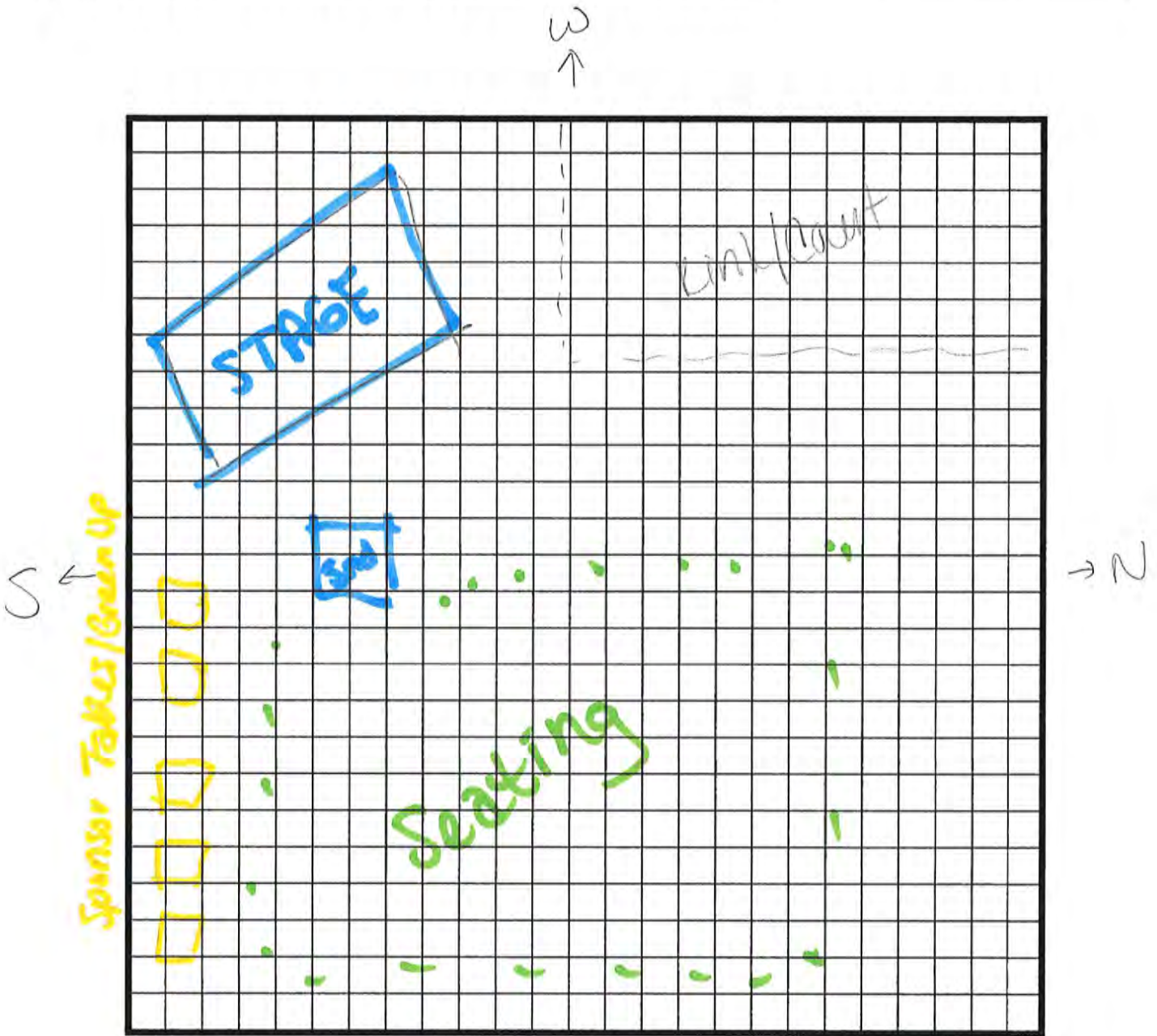
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**Please see attached the requests for alcohol and amplification.**

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# SITE PLAN

Event: Music in the Park Concert Series



Please indicate direction

Pioneer Park

## VENDING AND SALES



## FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services			
H2O/Sewer			
Fire	St	5/25/21	
Police	St	5/25/21	
Finance	St	5/19/21	BMP needs to submit resort tax after ea. event.
Administration			

Notes/Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

### ATTACHMENTS

- |                              |          |            |            |
|------------------------------|----------|------------|------------|
| Liability Insurance          | ___ Yes  | ___ No     | ___ Waived |
| Outside Amplification Permit | ✓ Yes    | ___ No     | ___ NA     |
| Encroachment Application     | ___ Yes  | ___ No     | ✓ NA       |
| Open Container Resolution    | ✓ Yes    | ___ No     | ___ NA     |
| Resort Tax Bond              | ___ Paid | ___ Surety | ✓ NA       |



## Outside Amplification Permit Application Town of West Yellowstone

Event: Music in the Park Concert Series

Contact Person: Doug Schmier or Wendy Swenson, Black Mountain Productions

Mailing Address: Po Box 1313, West Yellowstone, MT 59758

Email Address: jdschmier.wyyellowstone@gmail.com or wswenson01@gmail.com

Phone Number: 406-640-1344 (Doug) or 406-570-2417 (Wendy)

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: July 4, Aug. 6, Sept. 4

Location: Pioneer Park

Amplification between the hours of: 4pm and 10pm

Description of Event: Music in the Park concerts, produced by Black Mountain Productions in conjunction with the Town and partner organizations, provides free public concerts throughout the summer for residents and visitors. Many of the concerts are part of larger events like the community 4th of July Celebration and Rod Run. The third will be Labor Day Weekend as a season end celebration.

Wendy Swenson

Wendy Swenson  
2021.05.03 12:21:08 -06'00'

Signature of Applicant

05/03/2021

Date

### FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: \_\_\_\_\_

\_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_

Date

May 3, 2021

Dear West Yellowstone Town Council,

Black Mountain Productions is planning to host a series of concerts in Pioneer Park again during the summer of 2021. The dates for the concerts are: July 4, Aug 6, and Sept. 4, 2021.

We would like to make the following requests of the Council:

- 1) In accordance with section 8.16.020 of the West Yellowstone Municipal Code, we would like the Council to approve our application for outside amplification during each of the concerts listed above.
- 2) Black Mountain Productions would like to allow the consumption of alcoholic beverages in the concert area (see attached diagram) of Pioneer Park one hour prior to the start of each show, during each show and one hour after each show. Therefore, we are applying to the town council for an exemption to section 9.12.020 of the West Yellowstone Municipal Code. Specifically, we are asking that the Town Council pass a resolution to exempt the concert area of Pioneer Park from the prohibition on public display or public drinking of alcoholic beverages contained in section 9.12.020 of the West Yellowstone Municipal Code on the dates specified above. We do not want to sell alcohol and we do not plan on advertising that open containers will be allowed.
- 3) Finally, we would like to allow the bands that perform in the concerts to sell their CD's during and after their shows. In accordance with section 5.20.030 of the West Yellowstone Municipal Code, we would also like to ask the Council to grant permission to allow us to sell CD's in the Park during the concerts listed above.

Thank you for your consideration and please contact me if you have any questions.

Sincerely,

Doug Schmier  
Black Mountain Productions

# Resolution No. 753

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT THE CONCERT AREA OF PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, FOR THE MUSIC IN THE PARK EVENTS DURING THE SUMMER OF 2021**

**WHEREAS**, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

**WHEREAS**, Black Mountain Productions will be hosting a series of concerts in Pioneer Park on July 4, 2021, August 6, 2021, and September 4, 2021; and

**WHEREAS**, the Black Mountain Productions desires to allow the consumption of alcoholic beverages in the designated concert area one hour prior to the start of each show, during each show, and one hour after each show;

**WHEREAS**, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt a specific area of a public place where an event or activity will be held from the prohibition on public display or public drinking of alcoholic beverages;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Black Mountain Productions from the Public Drinking Prohibition effective one hour prior to the start of each show, during each show, and one hour after each show as part of the Music in the Park series on July 4, 2021, August 6, 2021, and September 4, 2021.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 1st DAY OF JUNE 2021**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk



# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: Buffalo Chip Chuck 9<sup>TH</sup> Annual  
Sponsor Organization: West Yellowstone Library Foundation  
Sponsor Address: P.O. Box 370, 23 Dunraven St W Yellowstone MT  
Contact Person: Mike Aderhold, Board Chair, P.O. Box 342, 500 Gallatin Av, W.Y.  
Contact Phone: (406) 646-1160 home ph. Fax: \_\_\_\_\_  
E-mail Address: mikeaderhold68@gmail.com  
Date(s) of Event: Sunday, July 4, 2021, 2-5:00 pm  
Location of Event: Pioneer Park Baseball Diamond

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25.00  
Resort Tax Bond: \$ NA  
Vendor(s) Fee: \$ NA  
Total Due: \$ 25.00

Michael W. Aderhold  
Signature of Applicant  
May 7, 2021  
Date

Date Received by the Town: 5/7/21

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

Our use of Pioneer Park will be for a fund raising activity. This year, every cent, minus expenses will be shared with WY Athletic Booster Club (Nubia Allen's summer, basketball program).

Contestants compete to see who can throw a dried buffalo chip the farthest. We expect about 200 participants & spectators.

No food or commercial beverages will be offered. We will sell souvenir T-shirts and have bottled water for sale if it is a hot day.

No alcoholic beverages are involved.

We will hang a banner drawing attention to our event from the baseball diamond fence.

We will pick up any litter and leave the Park in good condition. Parts of the varnished buffalo chips break off in the competition. We will pick up the pieces but some of the "crumbs" may remain to fertilize the field.

Our event will run from 2:00 PM to 5:00 PM.

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

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Our event will run from 2:00 PM to 5:00 PM.

## FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services			
H2O/Sewer			
Fire	SL	5/25/21	
Police	CP	5/28/21	
Finance	Jly	5/19/21	It does not sound like the WYLF is clear on the entity for whom they are raising funds & this should be addressed.
Administration			
Notes/Conditions: _____			
Approved		Denied	Town Clerk
			Date

### ATTACHMENTS

Liability Insurance	___ Yes	___ No	___ Waived
Outside Amplification Permit	___ Yes	___ No	✓ NA
Encroachment Application	___ Yes	___ No	✓ NA
Open Container Resolution	___ Yes	___ No	✓ NA
Resort Tax Bond	___ Paid	___ Surety	✓ NA



# EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

## Town of West Yellowstone, Montana



Event: Yellowstone Rod Run 50th Anniversary  
 Sponsor Organization: West Yellowstone Events Association  
 Sponsor Address: P.O. Box 1646, West Yellowstone, MT 59758  
 Contact Person: Travis Watt  
 Contact Phone: 406-646-9759 Fax: \_\_\_\_\_  
 E-mail Address: yellowstonerodrun@gmail.com  
 Date(s) of Event: August 6-7, 2021  
 Location of Event: City Park, UPDH

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code ([www.codepublishing/MT/WestYellowstone.html](http://www.codepublishing/MT/WestYellowstone.html)). The sponsor and vendors must collect 4% on all resort tax applicable sales and remit to the Town by the 20<sup>th</sup> of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee: \$ 25-  
 Resort Tax Bond: \$ -WYED-  
 Vendor(s) Fee: \$ 250  
 Total Due: \$ 275-

*pd*  
*dn#1182*

*Travis Watt*  
 Digitally signed by Travis Watt  
 Date: 2020.06.11 09:37:10 -0600

---

Signature of Applicant  
 June 11, 2020  
 Date

---

Date Received by the Town: 6-20-2020

## Event Detail

Please use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, alcohol use, and amplified sound (if applicable).

August 2020 would have marked the 50th Anniversary of the Yellowstone Rod Run, but thanks to our Covid friend, we have delayed the event to August 6-7, 2021 in hopes of friendlier days for travel and socializing! This Rod Run will be similar to the last few years, but with a larger number of participants. We have budgeted for 500 cars!

Friday morning will start off with registration at the City Park and a Poker Run with lunch.

Friday evening will be a participants BBQ and bingo at the UPDH.

Saturday morning will start off with a parade of cars and then end at the City park where our famous 'Show and Shine' will happen. This is a free event for the public where folks can walk around and enjoy beautiful cars and great people. There will be food and retail vendors and music. The 'Show and Shine' will then end with an awards ceremony at 3pm and the park will then be cleared.

We will work with Music in the Park in hopes to get a band to play that Saturday night to keep people in town and make use of the stage already set up.

We request help from the town and law enforcement for the parade on Saturday.

We will bring in extra porta-potties to help with the increased crowds. We are requesting assistance from the town's public works in logistics of the park, use of the trash trailer, and electric hookup needs. We would request permission to have amplification during the daytime hours on Friday and Saturday, from 8am to 6pm.

The Buffalo Bar will also be providing drink libations and a request to lift the open container for the event is included with this application.

**Complete this section if the event includes sales of any kind.**

**Event:** 50th Anniversary Yellowstone Rod Run

**Date(s)** August 6-7, 2021

Attach additional sheets as necessary.

**Primary Sponsor:** Buffalo Bar

Contact Person: Sydney Delaney

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: beer/alcoholic beverages

Resort Tax applicable: YES NO

Vendor Name: Kettle Korn

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: Flathead Cherries

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of sales: \_\_\_\_\_

Resort Tax applicable: YES NO



## FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services	<i>JP</i>	9-16-20	
H2O/Sewer	<i>JP</i>	9/18/20	
Fire	<i>JP</i>	9/23/20	SB 5/25/2021
Police	<i>JP</i>	9/24/20	CD 5/25/21
Finance	<i>JP</i>	9/24/20	Collected for 10 vendors; 11th vendor already has a permit
Administration	<i>JP</i>	9/24/2020	
Notes/Conditions: <u>WF. up to date insurance, Bond from WYED</u>			
Approved		Denied	Town Clerk
			Date

### ATTACHMENTS

Liability Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Waived
Outside Amplification Permit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Encroachment Application	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Open Container Resolution	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Resort Tax Bond	<input type="checkbox"/> Paid	<input type="checkbox"/> Surety	<input type="checkbox"/> NA



## Outside Amplification Permit Application Town of West Yellowstone

Event: 50th Anniversary Yellowstone Rod Run

Contact Person: Travis Watt

Mailing Address: P.O Box 1646

Email Address: yellowstonerodrun@gmail.com

Phone Number: 406-646-9759 or 640-0393

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: August 6-7, 2021

Location: City Park

Amplification between the hours of: 8am and 6pm

Description of Event: Rod Run registration on Friday and the Show n Shine on Saturday, will have live or recorded music on the stage as well as an MC for awards, announcements, etc.

\_\_\_\_\_  
Signature of Applicant

June 11, 2020

Date

### FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: \_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_  
Date

May 20, 2020

To the Town of West Yellowstone, Honorable Mayor, and Town Council:

We are asking for your permission to lift the open container ordinance as a variance for Friday and Saturday August 6-7, 2021 on the City Park during the Yellowstone Rod Run for the hours of 10:30am –10:00pm.

With the permission and blessing of the Rod Run Committee, it is our intent to have a Beer Garden on the City Park property adjacent to the food booth that will be operated by the Rod Run Committee.

We will supply you with the necessary paperwork as requested, including proof of insurance with additionally insured to include the Town of West Yellowstone, Yellowstone Rod Run, and the West Yellowstone Chamber of Commerce.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Sydney Delaney". The signature is written in a cursive, flowing style.

Sydney Delaney,

Buffalo Bar



# Yellowstone Rod Run

August 7th & 8th

## ENTRY FORM

**Welcome to the 50th Annual Yellowstone Rod Run!**

**Mark your calendars for the 50th Yellowstone Rod Run!  
Happening Friday August 7th & Saturday August 8th!**

Early registration has begun with a \$30 early registration and \$40 after July 1st. We will again be hosting the ever successful Poker Ride, Friday morning. We urge you to sign up in advance as there will be a limited number of spots. Following Fridays Poker Run, Yellowstone Rod Run will be hosting a BBQ Dinner (catered by The Buffalo Bar) and Bingo at The Union Pacific Dining Lodge. No host bar on-site as well as complimentary ice cream social and wonderful prizes for Bingo winners! Don't miss out on this great opportunity to socialize with great people and enjoy great food! Town Park will be our headquarters ALL day Saturday with the parade and quite possibly our best Show and Shine yet! Vendors, food, FUN and of course CARS!! Happy 50th to all, thank you for all of the support over the years, we look forward to seeing you here at Yellowstone Rod Run 2020!

### Lodging Accommodations

Al's Westward Ho	406-646-7331
Brandin' Iron Inn	406-646-9411
Clubhouse Inn	406-646-4892
Crosswinds Inn	406-570-3705
Days Inn	406-646-9344
Desert Inn, Best Western	406-646-7376
Evergreen Motel	406-646-7655
Explorer Cabins	877-600-4308
Golden Stone Inn	406-646-7744
Golden West Motel	406-646-7778
Gray Wolf Inn & Suites	406-646-0000
Hibernation Station	406-646-4200
Holiday Inn	406-646-7365
Kelly Inn	406-646-4544
Madison Hotel	406-646-7745
One Horse Motel	406-646-7677
Parade Rest Guest Ranch	406-646-7217
Super 8 Motel	406-646-9584
Three Bear Lodge	406-646-7353
Weston Inn	406-646-7373
White Buffalo Hotel	406-646-7681
Worldmark Resort	406-640-0307
Yellowstone Cabins/RV	406-646-9350
Yellowstone Park Hotel	406-646-0000
Yellowstone Lodge	406-646-0020
Yellowstone Town Houses	406-646-9523
Yellowstone Westgate Hotel	406-646-4212

### Campgrounds:

Brandin' Iron	406-646-9411
Yellowstone KOA	406-646-7606
Yellowstone Grizzly RV	406-646-4466
Yellowstone Holiday RV Park	406-646-4242

### FRIDAY 8/7

Registration 8am-5pm (Town Park)  
POKER RIDE - 10am (Register by 9am)  
BBQ Dinner - 6pm, Bingo to Follow  
Dinner & Entertainment/Poker Run Awards  
(Union Pacific Dining Lodge)

### SATURDAY 8/8

Registration 8am-12pm (Town Park)  
PARADE 10am  
SHOW & SHINE 10:30am  
Poker Walks 11am-1pm  
ALL DAY- Music, Vendors, Food & Fun  
AWARDS 3pm

Detach BELOW and mail with payment to:  
Yellowstone Rod Run  
P.O. Box 1646 West Yellowstone, MT 59758  
yellowstonerodrun@gmail.com  
telephone (406) 646-9759  
Follow our website for event updates  
www.yellowstonerodrun.com

**SUPPORT of  
West Yellowstone  
Businesses**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email (Rod Run Info Only/Registration Confirmation) \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_

		Quantity	Totals
Early Registration (before July 1st)	\$30.00		
Normal Registration (After July 1st)	\$40.00		
Multiple Vehicle (Under Same Name)	\$20.00 each		
Friday BBQ (U.P. Dining Lodge)	\$20.00 each		
Poker Ride (per person)	\$15.00 each		
		TOTAL	

Yellowstone Rod Run Association and its members or anyone associated with the Yellowstone Rod Run in West Yellowstone shall not be responsible for any accident, personal injury, damages or losses. By signing, the car owner agrees to the above and agrees to permit the Yellowstone Rod Run the use of their names, pictures of cars for use in publicity, advertising and commercial purposes. We reserve the right to refuse admittance or to dismiss anyone acting in bad conduct at our discretion. Any entrant participating in driving events agrees to have their vehicle in safe operating condition. I have read, understand and agree to all conditions of the Yellowstone Rod Run.

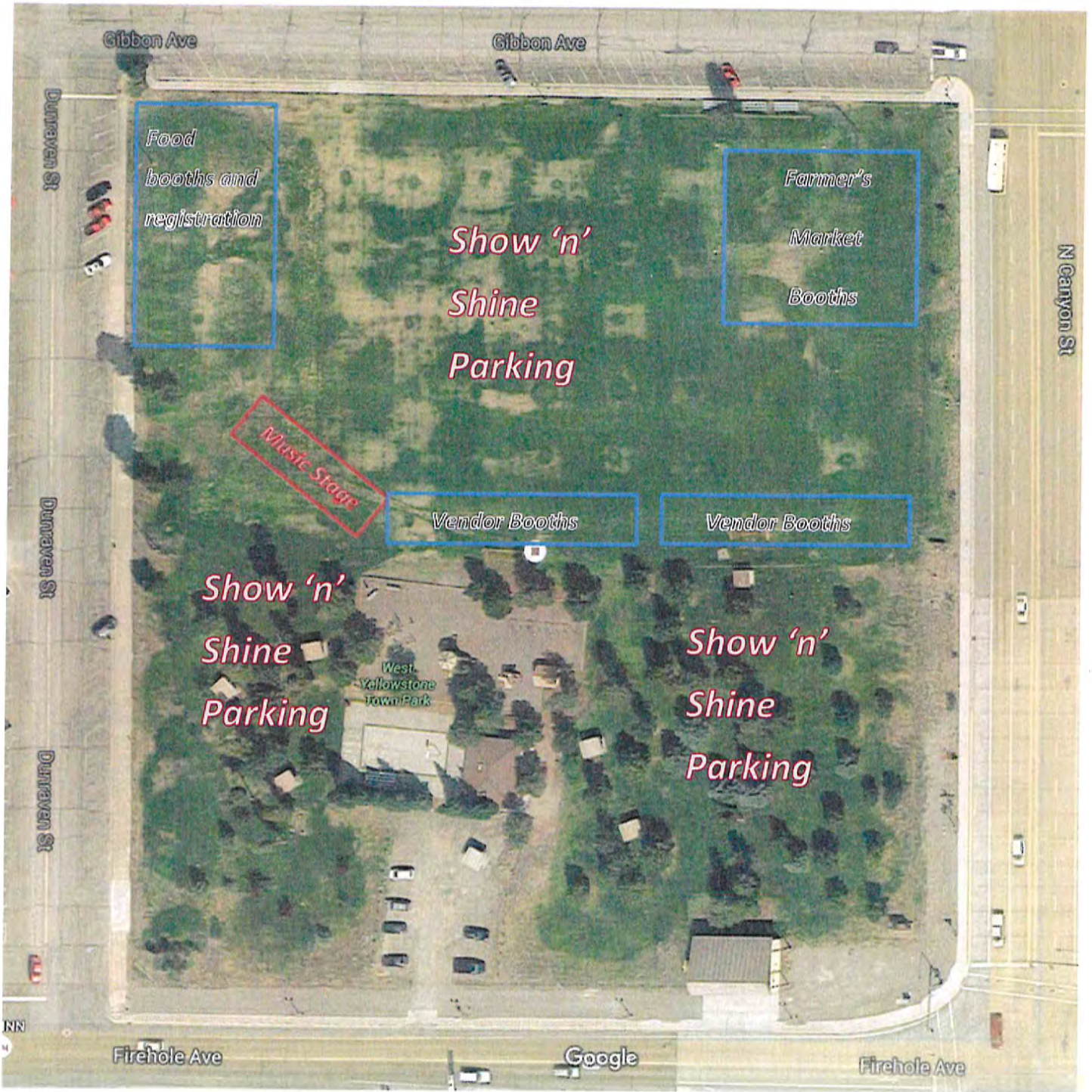
Signature of Entrant \_\_\_\_\_ Date \_\_\_\_\_



2020

~~YELLOWSTONE ROD RUN 2019~~

CITY PARK LAYOUT



# YELLOWSTONE ROD RUN 2019 PARADE ROUTE

2020



# Resolution No. 754

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, AUGUST 6-7, 2021 DURING THE YELLOWSTONE ROD RUN**

**WHEREAS**, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

**WHEREAS**, the Yellowstone Rod Run is an annual special event held in Pioneer Park in the Town of West Yellowstone; and

**WHEREAS**, the Buffalo Bar, desires to sell and allow the consumption of alcoholic beverages in Pioneer Park on August 6 and 7, 2021 between the hours of 10:30 AM and 10 PM; and

**WHEREAS**, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt a specific area of a public place where an event or activity will be held from the prohibition of public display or public drinking of alcoholic beverages;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to the Buffalo Bar and the participants at the Yellowstone Rod Run from the Public Drinking Prohibition in Pioneer Park, effective only August 6 and 7, 2021 between the hours of 10:30 AM and 10:00 PM.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 1st DAY OF JUNE 2021.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:



\_\_\_\_\_  
Town Clerk

# TOWN OF WEST YELLOWSTONE

## NOTICE OF TOWN COUNCIL ELECTIONS

NOTICE IS HEREBY GIVEN that the Gallatin County Elections Office will conduct a municipal election for the West Yellowstone Town Council. Election Day is November 2, 2021. There will be three Town Council seats on the ballot this year. The Town of West Yellowstone has a Charter form of government and the Town Council is composed of a Mayor and four other Council Members. The Mayor is elected from the Council annually and votes on all issues. Town Council Members receive an annual salary of \$7644.00 in bi-weekly installments.

The election will be conducted by mail ballot. All registered voters will receive a ballot by US Mail. Interested candidates can seek additional information at the Town Hall at 440 Yellowstone Avenue in West Yellowstone.

Candidates must sign an oath of candidacy form in front of a Notary Public. The form is available at the Town Offices or the Gallatin County Election Office. The form is also available on the Town's webpage: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). The oath of candidacy must be returned with a \$76.44 filing fee to the Gallatin County Election Office, 311 W Main, Room 210, Bozeman, MT, 59715, no later than 5:00 PM on June 21, 2021. Write-in candidates must still file with the election office by August 30, 2021.

For more information, please contact the Town Offices at 646-7795, [info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com), or the County Election Office at 582-3060.

Elizabeth Roos  
Town Clerk

