

# Town of West Yellowstone

Tuesday, February 16, 2021

West Yellowstone Town Hall, 440 Yellowstone Avenue

**The Town Council work session/meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 5:55 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function.**

## TOWN COUNCIL MEETING

### 6:00 PM

#### Comment Period,

- Public Comment
- Council Comments

Purchase Order: #6695 to Falcon Electric, Inc. for \$19,759.68, power supply backup for dispatch ∞  
Claims ∞

Consent Agenda: **Minutes of February 2, 2021 Town Council Meeting** ∞

Town Manager & Staff Reports

#### NEW BUSINESS

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Marketing and Promotions Fund Award Recommendation Discussion/Action ∞  
▪ SnowShoot 2022, \$7000

Health Care Services Advisory Board Appointment, Kenny Jones Discussion/Action ∞

Personnel Issues (Potential Executive Session, Closed to the Public)

- Police Chief Recruitment
- Public Services Superintendent Recruitment

Police Chief Recruitment Discussion/Action ∞

Public Services Superintendent Recruitment Discussion/Action ∞

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE  
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER 2850-420750-948

Date

Ship Via

Order No. **006695**

Department Police Dept.

TO: Falcon Electric, Inc.

ADDRESS: 5116 Azusa Canyon Road  
Irwindale, CA 91706

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
<u>2</u>	<u>Falcon UPS 6KVA Tower</u>
<u>4</u>	<u>Batteries</u>

Estimated Cost \$ 19,759.<sup>68</sup>

Authorized By DAM

Requested By: Bob [Signature]

VENDOR COPY - White OFFICE COPY - Canary

**Purchase Order # 6695**

February 9, 2021

On 01/25/2021, when the power went out, we had a failure of one of our large UPS (Universal Power Supplies). This power supply is connected to our Radio, Phone, Recorder, and our main Server. The Communications Center has two of these UPS units and both are at the end of life and need to be replaced. There are funds available in this fiscal year in line 2850-420750-948 (it is earmarked as Phone upgrade in that line item, however that upgrade took place last fiscal year).

Attached are the quotes received. There is a quote for an APC UPS that costs less, however in reading reviews and comparisons on the two units the Falcon appears to be a more robust option. The price difference is \$789.68.

I have spoken with Barta Electric and concur that it is in the best interest of the Center to maintain two smaller units rather than one large unit. The building is already divided onto two separate circuits and we think it would be better to keep the power loads on two separate units and thus will not have costs for rewiring.

We would like to purchase two new UPS units for our Communications Center through Falcon Electric Inc. in association of The Sales Group. This will be a one-time purchase amount of \$19,759.68. Battery replacements will need to be budgeted again in three years.



Protecting critical applications with UL, cUL listed  
0°C to 40°C power solutions

**NEMA System  
Quote**

Falcon Electric, Inc.

5116 Azusa Canyon Road

Irwindale California 91706

P: 626-962-7770 | F: 626-962-7720

Quote# : TSG Kerry 01/26/2021

Date : 1/26/2021

System Configuration #:

System BOM #: TBD

Custom NEMA System Type:

System Application:

The Sales Group

Salesperson	Standard Production Time	Date Required
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Rick Doub

**System Quote**

Quantity	Description	Unit Price	Line Total
2	FN 2 6K-2TXI	\$5,664.00	\$11,328.00
4	FN2-BT-3S9	\$4,029.00	\$16,116.00
		<b>Subtotal</b>	\$27,444.00
		<b>Discount %</b>	28%
		<b>Total</b>	\$19,759.68

The above price is quoted F.O.B. Irwindale, CA. Price does not include any applicable taxes or freight. Payment terms: Credit Card or Net 30-Days depending on credit approval. This offer shall remain valid for 60 days from today's date. Thank you for your interest in Falcon Electric, Inc. products. Any purchase order resulting in the offer should reference the above Quotation Number and faxed or email to Falcon



**RIC**  
electronics Ltd.

RECTIFIER  
INVERTER  
CONVERTER

# Quote

Unit 1 - 5628 Riverbend Dr.  
Burnaby, BC V3N 0C1

P: (604) 549-9350  
www.ricelectronics.com

Date	Quote #
2021-01-27	9298

Name / Address		Project:		
West Yellowstone		Falcon UPS		
Customer Phone		Valid Until	Terms	FRT Terms
Customer Fax		2021-01-27	Pre Paid	FCA RIC

Item	Description	Qty	Each	Total
FN2-6K-2TXI	FN2 Series 6KVA UPS Input: 176-280VAC Output: 120/208V, 110/220V, 115/230V, 120/240V 26" x 9.4" x 27.6", 267 Lbs	2	4,956.095	9,912.19
FN2_BT-3S9	Batteries for FN2 Series 8KVA UPS 240VDC Maintenance-Free, Sealed VRLA Batteries 12Vdc, 9Ah 5.2"H x 17.3"W x 27"D 139 lbs	4	3,525.4325	14,101.73
Delivery 1-2 weeks. FCA Burnaby, B.C				

<b>Subtotal</b>	USD 24,013.92
<b>Sales Tax Total</b>	USD 0.00
<b>Total</b>	USD 24,013.92
GST/HST No.	896114402



PO Box 52583, Tulsa, OK 74152  
P: 918.663.6625 • F: 918.664.0930

**Quotation** No. **01282021-7**

January 28, 2021

Brenda Martin 406-646-7600 tel  
West Yellowstone Police Dept.  
124 Yellowstone Ave  
West Yellowstone, MT 59758  
[bmartin@townofwestyellowstone.com](mailto:bmartin@townofwestyellowstone.com)

Re: UPS Power-protection proposal

**Qty. 2 Falcon FN 2 6K-2TXI UPS SYSTEM**

**Qty. 4 Falcon FN2-BT-3S9 Battery**

**Your price: ..... \$ 20,220.00**

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE.

Lead time to ship: 7-10 Days ARO to ship on average Ships from Irwindale, CA  
**Insured Freight: No Charge**  
Credit / payment Terms: Net 30 days from ship date, Pricing firm for 45 days  
Sales Tax, Electrical & Installation not included (Quoted upon request)  
All standard features and warranties included

**Thank you!**

Bryan Driscoll  
Driscoll Automatic Inc. Since 1972  
3220 S. Peoria Ave. Ste 101  
PO Box 52583  
Tulsa, OK 74152  
918.663.6625 Ofc 918.664.0930 Fax 800.364.7797 Toll Free 918.625.2280 Cell





Protecting critical applications with UL, cUL listed  
0°C to 40°C power solutions

**NEMA System  
Quote**

Falcon Electric, Inc.

5116 Azusa Canyon Road  
Irwindale California 91706  
P: 626-962-7770] F: 626-962-7720

Quote# : TSG Kerry 1122020 revised  
Date : 11/2/2020

System Configuration #:  
System BOM #: TBD  
Custom NEMA System Type:  
System Application:

The Sales Group  
Kerry O'Connell  
406-930-2849

Salesperson	Standard Production Time	Date Required
Rick Doub		

**System Quote**

Quantity	Description	Unit Price	Line Total
1	FN2-10K -2TXI 10,000 watts	\$8,550.00	\$8,550.00
4	FN2-BT-3S9	\$4,029.00	\$16,116.00
<b>Subtotal</b>			\$24,666.00
<b>Discount %</b>			25%
<b>Total</b>			\$18,499.50

The above price is quoted F.O.B. Irwindale, CA. Price does not include any applicable taxes or freight. Payment terms: Credit Card or Net 30-Days depending on credit approval. This offer shall remain valid for 60 days from today's date. Thank you for your interest in Falcon Electric, Inc. products. Any purchase order resulting in the offer should reference the above Quotation Number and faxed or email to Falcon

**RE: UPS Quote**

Garrett Johnson <garrett@dismt.com>

Tue 2/2/2021 11:07 AM

To: Brenda Martin <bmartin@townofwestyellowstone.com>

Good morning again Brenda,

I heard on the shipping so I was able to finish up the quote. Keep in mind this would be direct shipping everything to you and your electrician will need to install it. I don't have any labor for us in there as I don't believe there would be anything we would have to do. It shows all products are in stock right now so I would think that would get you the product in 1-2 weeks as it will have to come truck with the weight.

**Replacement UPS**

<u>Description</u>	<u>Vendor Part Number</u>	<u>List</u>	<u>Quote</u>	<u>Unit</u>	<u>Est. Qty</u>	<u>Total List</u>	<u>Total Quote</u>
UPS	SRT6KXLT-5KTF	\$ 8,435.00	\$ 6,742.00	ea	2	\$ 16,870.00	\$ 13,484.00
Battery Packs	SRT192BP	\$ 1,520.00	\$ 1,309.00	ea	4	\$ 6,080.00	\$ 5,236.00
Shipping		\$ 250.00	\$ 250.00	ea	1	\$ 250.00	\$ 250.00

<b>Grand Totals</b>						<b>\$ 23,200.00</b>	<b>\$ 18,970.00</b>
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Thank you,

**Garrett Johnson**

*IT Services Manager*

***DIS Technologies***

Phone: 406-254-1800 | Fax: 406-248-5364

Helpdesk: 406-252-1872 | 866-293-9359

How was our service? If you would like to submit a testimonial about your experience, go to [www.dismt.com/testimonial-submission](http://www.dismt.com/testimonial-submission) Thank you!

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**From:** Brenda Martin <bmartin@townofwestyellowstone.com>

**Sent:** Tuesday, February 2, 2021 9:12 AM

**To:** Garrett Johnson <garrett@dismt.com>

**Subject:** Re: UPS Quote

Thank you Garrett.

Also can you tell me how soon they will be available for shipping once they PO is approved?



*Brenda Martin*

*9-1-1 Center Manager*

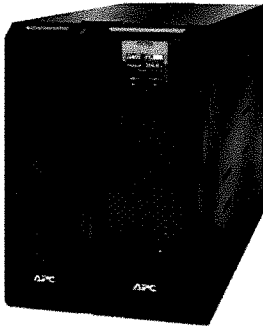
*West Yellowstone Police Department*

*(406)646-7600 Fax (406)646-7650*



## Technical Specifications

APC Smart-UPS SRT 6000VA with 208/240V to 120V Step-Down Transformer | SRT6KXLT-5KTF | Downloaded on 02/02/2021 (EST)



## APC Smart-UPS SRT 6000VA with 208/240V to 120V Step-Down Transformer

SRT6KXLT-5KTF

Call for More Information 800-800-4272

- Includes: CD with software, Documentation CD, Installation guide, Removable support feet, Temperature probe, USB cable, User manual, Warranty card, Web/SNMP management card

### Output

Output power capacity	6.0kWatts / 6.0kVA
Max Configurable Power (Watts)	6.0kWatts / 6.0kVA
Nominal Output Voltage	120V, 208V
Output Voltage Distortion	Less than 2 %
Output Frequency (sync to mains)	50/60 Hz +/- 3 Hz Sync to mains
Other Output Voltages	240
Load Crest Factor	3 : 1
Topology	Double conversion online
Waveform type	Sine wave
Output Connections	(8) NEMA 5-20R (1) NEMA L14-30R (3) NEMA L6-30R (4) NEMA L6-20R
Bypass	Internal bypass (automatic and manual)

### Input


Nominal Input Voltage	208V
Input frequency	40 - 70 Hz Auto-sensing
Input Connections	Hard wire 3-wire (2P + E)
Input voltage range for main operations	100 - 275 Adjustable (half load), 160 - 275V
Other Input Voltages	240

Disclaimer: Documentation is not intended as a substitute for and is not to be used for determining suitability or reliability of these products for specific user's applications.

## Technical Specifications

APC Smart-UPS SRT 6000VA with 208/240V to 120V Step-Down Transformer | SRT6KXLT-5KTF | Downloaded on 02/02/2021 (EST)

### Batteries & Runtime

Battery type	Lead-acid battery
Typical recharge time	1.5hour(s)
Nominal Battery Voltage	192 V
Replacement Battery	<a href="#">APCRBC140</a> 
Expected Battery Life (years)	3 - 5
RBC Quantity	1
Battery Charge Power (Watts)	579 Watts
Extendable Run Time	1
Extended Run Options	APC-Smart-UPS-SRT-6000VA-with-208-240V-to-120V-Step-Down-Transformer (Available in Technical Tab on site)
Runtime	View Runtime Graph (Available in Technical Tab on site) View Runtime Chart (Available in Technical Tab on site)
Efficiency	View Efficiency Graph (Available in Technical Tab on site)

### Communications & Management

Interface Port(s)	RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB
Control panel	Multifunction LCD status and control console
Audible Alarm	Audible and visible alarms prioritized by severity
Emergency Power Off (EPO)	Yes
Available SmartSlot™ Interface Quantity	1

### Surge Protection and Filtering

Surge energy rating	480Joules
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### Physical

Maximum Height	17.01inches (432MM, 43.2CM)
Maximum Width	11.97inches (304MM, 30.4CM)
Maximum Depth	28.31inches (719MM, 71.9CM)
Net Weight	259.99lbs. (117.93KG)
Shipping weight	281.99lbs. (127.91KG)
Shipping Height	28.27inches (718MM, 71.8CM)

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## Technical Specifications

APC Smart-UPS SRT 6000VA with 208/240V to 120V Step-Down Transformer | SRT6KXLT-5KTF | Downloaded on 02/02/2021 (EST)

### Physical

Shipping Width	24.02inches (610MM, 61.0CM)
Shipping Depth	38.58inches (980MM, 98.0CM)
Color	Black
Units per Pallet	3.0

### Environmental

Operating Temperature	32 - 104 °F (0 - 40 °C)
Operating Relative Humidity	0 - 95 (Non-condensing) %
Operating Elevation	0 - 10000ft (0 - 3048meters)
Storage Temperature	-15 - 45 °C
Storage Elevation	0 - 50000ft (0 - 15240meters)
Audible noise at 1 meter from surface of unit	55.0dBA
Online thermal dissipation	1402.0BTU/hr
Protection Class	IP20

### Conformance

Approvals	CSA C22.2 No 107.3-05, ENERGY STAR V2.0 (USA), FCC part 15 class A, UL 1778
Standard warranty	3 years repair or replace (excluding battery) and 2 years for battery

### Sustainable Offer Status

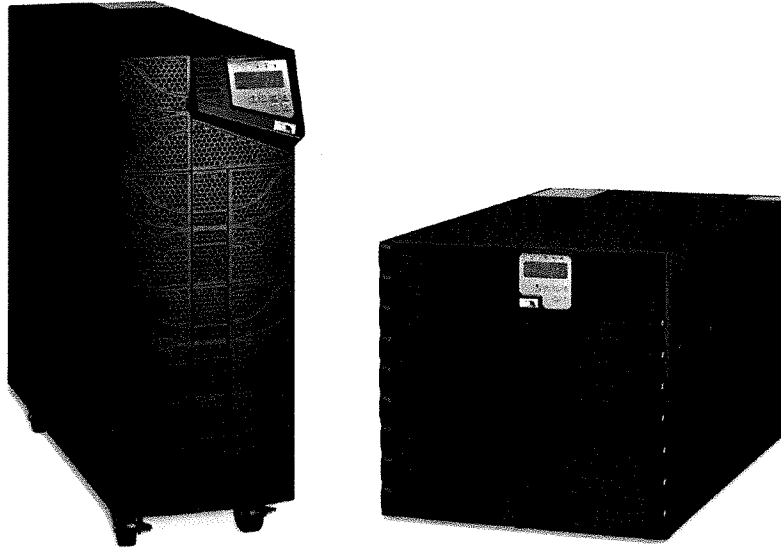
RoHS	Compliant
Proposition 65 Warning	Available in Documentation tab

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# FN2 On-line UPS

## 6, 8 & 10kVA Rackmount & Tower



### FN2 On-line UPS Advantages:

- **Advanced DSP technology**

The FN2 On-line UPS features advanced Digital Signal Processing (DSP) technology with a unity output power factor. It also offers scalability and N+1 redundancy.

- **Versatile options**

- Power Distribution Unit (PDU) with or without Maintenance Bypass Switch (MBS)
- Extended battery banks

- **User-friendly LCD display**

The FN2 has an easy-to-use display to monitor the UPS and battery status.

- **Extended battery banks**

The hot-swappable battery banks are easily expandable for minutes to hours of extra battery runtime.

- **Advanced communications**

The FN2's software supports unattended shutdown and UPS management. An optional SNMP/HTTP agent board is available.

- **Falcon is recognized for quality and reliability**

Falcon Electric is a recognized authority in on-line UPS solutions. Our technical expertise assures you find the right solution - the first time.

# FN2 On-line UPS

# Rackmount 6, 8 & 10kVA

Model Number		FN2-6KRM-2TXI	FN2-8KRM-2TXI	FN2-10KRM-2TXI
Nominal VA		6000	8000	10000
<b>Electrical Input</b>				
Nominal AC Voltage		208Vac or 240Vac		
AC Voltage Range		Based on applied load percentage: 176 - 280Vac ≤ 100% load, 160 - 176Vac < 75% load, 110 - 160Vac < 50% load.		
Frequency Range		45 - 70Hz		
Power Factor Correction		0.99 (at full linear load)		
Efficiency (Typ.)		90% Normal Mode, 94% ECO Mode	91% Normal Mode, 95% ECO Mode	
Current		36	52	62
Harmonic Distortion		≤5% (at full linear load)		
<b>Electrical Output</b>				
Watts		6000	8000	10000
Power Factor		1		
AC Voltage		120/208Vac, 110/220Vac, 115/230Vac, 120/240Vac (Isolated Output)		
Frequency		50/60 Hz (Auto Tracking) or Fixed 50/60 Hz Note: UPS output capacity derated to 75% when programmed for fixed output frequency.		
Frequency Window		± 1Hz or ± 3Hz (Programmable Synchronized Range)		
Frequency Stability		± 0.2% (Fixed Frequency Operation)		
Voltage Regulation		± 3%		
Harmonic Distortion		≤ 3% (at full linear load)		
Overload		110% for 480 seconds, 125% for 30 seconds, 150% immediate		
Crest Ratio		3:1		
Step Load Change		≤ 10% within 60ms for 10% - 100% load variation		
Output Protection		Overload, Over-temperature, Short Circuit, Over-charge		
<b>Battery</b>				
DC Bus Voltage (nominal)		240Vdc		
Battery Pack Type		User-Replaceable, Hot-Swappable Packs (5)		
Battery Type		Maintenance-Free, Sealed VRLA Batteries, 12Vdc, 9Ah		
Battery Runtime Full/Half Load in Minutes		5.5 / 17	4 / 11.5	2 / 8.5
Recharge Time		6 Hours to 90%		
Charger Current		1.7A (Two Step, Constant Current / Constant Voltage Charger)		
<b>Transfer Time</b>				
Line Fails/Recovers		0ms		
UPS to Bypass or Reverse		0ms		
<b>Electrical Connections</b>				
Input / Output		Hardwire Terminal Block		
Battery		Anderson Power Pole (6 Position)		
<b>Environmental</b>				
Temperature		Operational: 0°C to 40°C (32°F to 104°F) Storage: -10°C to 40°C (14°F to 104°F)		
Humidity		20% to 95% Non - Condensing		
Altitude		3,280 Feet (1,000 meters)		
Cooling		Forced Air Fans		
Heat Dissipation BTU/Hour		3412	4095	4777
Audible Noise (@ 1 Meter)		<60dBA		
<b>Controls &amp; Indicators</b>				
LCD Display		Utility Voltage / Frequency, Bypass Voltage / Frequency, Inverter Voltage / Frequency / Current Load %, Battery Voltage, Internal Temperature, Battery Quantity		
LED Indicators		Utility Input, Bypass Input, N+1 Parallel Mode, ECO Mode & UPS Fault		
Audible Alarms		Utility Loss, Low Battery, Transfer to Bypass & UPS Fault		
Communications		USB Port, RS-232 Serial Port, Optional SNMP/HTTP Agent Board (UPS Bundled UPSilon Software)		
Remote Emergency Power Off		Two Position, Normally Open Connector		
Parallel Capacity		Up to 4 UPSs for Parallel Operation		
Parallel Redundancy		3 + 1		
<b>Mechanical</b>				
UPS Inverter Dimensions		H x W x D (2U) 3.5 x 17.3 x 26.8		(3U) 5.2 x 17.3 x 26.8
Transformer Dimensions		inches (mm) (88 x 440 x 680)		(132 x 440 x 680)
Battery Bank Dimensions		(3U) 5.2 x 17.3 x 27		
H x W x D inches (mm)		(132 x 440 x 685)		
UPS System Weight		lb. (kg)	252 (114.5)	314 (142.5)
UPS Inverter Weight		lb. (kg)	41 (18.5)	47 (21.5)
Battery Bank Weight		lb. (kg)	139 (63)	
Transformer Weight		lb. (kg)	93 (42)	128 (58)
Agency Approvals		UL1778, cUL, FCC Class A, CE		



# FN2 On-line UPS

# Rackmount 6, 8 & 10kVA

Model Number		FN2-6KRM-2TXI	FN2-8KRM-2TXI	FN2-10KRM-2TXI
Nominal VA		6000	8000	10000
<b>Electrical Input</b>				
Nominal AC Voltage		208Vac or 240Vac		
AC Voltage Range		Based on applied load percentage: 176 - 280Vac ≤ 100% load, 160 - 176Vac < 75% load, 110 - 160Vac < 50% load.		
Frequency Range		45 - 70Hz		
Power Factor Correction		0.99 (at full linear load)		
Efficiency (Typ.)		90% Normal Mode, 94% ECO Mode	91% Normal Mode, 95% ECO Mode	
Current		36	52	62
Harmonic Distortion		≤5% (at full linear load)		
<b>Electrical Output</b>				
Watts		6000	8000	10000
Power Factor		1		
AC Voltage		120/208Vac, 110/220Vac, 115/230Vac, 120/240Vac (Isolated Output)		
Frequency		50/60 Hz (Auto Tracking) or Fixed 50/60 Hz Note: UPS output capacity derated to 75% when programmed for fixed output frequency.		
Frequency Window		± 1Hz or ± 3Hz (Programmable Synchronized Range)		
Frequency Stability		± 0.2% (Fixed Frequency Operation)		
Voltage Regulation		± 3%		
Harmonic Distortion		≤ 3% (at full linear load)		
Overload		110% for 480 seconds, 125% for 30 seconds, 150% immediate		
Crest Ratio		3:1		
Step Load Change		≤ 10% within 60ms for 10% - 100% load variation		
Output Protection		Overload, Over-temperature, Short Circuit, Over-charge		
<b>Battery</b>				
DC Bus Voltage (nominal)		240Vdc		
Battery Pack Type		User-Replaceable, Hot-Swappable Packs (5)		
Battery Type		Maintenance-Free, Sealed VRLA Batteries, 12Vdc, 9Ah		
Battery Runtime Full/Half Load in Minutes		5.5 / 17	4 / 11.5	2 / 8.5
Recharge Time		6 Hours to 90%		
Charger Current		1.7A (Two Step, Constant Current / Constant Voltage Charger)		
<b>Transfer Time</b>				
Line Fails/Recovers		0ms		
UPS to Bypass or Reverse		0ms		
<b>Electrical Connections</b>				
Input / Output		Hardwire Terminal Block		
Battery		Anderson Power Pole (6 Position)		
<b>Environmental</b>				
Temperature		Operational: 0°C to 40°C (32°F to 104°F) Storage: -10°C to 40°C (14°F to 104°F)		
Humidity		20% to 95% Non - Condensing		
Altitude		3,280 Feet (1,000 meters)		
Cooling		Forced Air Fans		
Heat Dissipation BTU/Hour		3412	4095	4777
Audible Noise (@ 1 Meter)		<60dBA		
<b>Controls &amp; Indicators</b>				
LCD Display		Utility Voltage / Frequency, Bypass Voltage / Frequency, Inverter Voltage / Frequency / Current Load %, Battery Voltage, Internal Temperature, Battery Quantity		
LED Indicators		Utility Input, Bypass Input, N+1 Parallel Mode, ECO Mode & UPS Fault		
Audible Alarms		Utility Loss, Low Battery, Transfer to Bypass & UPS Fault		
Communications		USB Port, RS-232 Serial Port, Optional SNMP/HTTP Agent Board (UPS Bundled UPSilon Software)		
Remote Emergency Power Off		Two Position, Normally Open Connector		
Parallel Capacity		Up to 4 UPSs for Parallel Operation		
Parallel Redundancy		3 + 1		
<b>Mechanical</b>				
UPS Inverter Dimensions		H x W x D (2U) 3.5 x 17.3 x 26.8 inches (mm) (88 x 440 x 680)		(3U) 5.2 x 17.3 x 26.8 (132 x 440 x 680)
Transformer Dimensions				
Battery Bank Dimensions		(3U) 5.2 x 17.3 x 27 (132 x 440 x 685)		
H x W x D inches (mm)				
UPS System Weight lb. (kg)		252 (114.5)		314 (142.5)
UPS Inverter Weight lb. (kg)		41 (18.5)		47 (21.5)
Battery Bank Weight lb. (kg)		139 (63)		
Transformer Weight lb. (kg)		93 (42)		128 (58)
Agency Approvals		UL1778, cUL, FCC Class A, CE		



# FN2 On-line UPS

# Tower 6, 8 & 10kVA

Model Number	FN2-6K-2TXI	FN2-8K-2TXI	FN2-10K-2TXI
Nominal VA	6000	8000	10000
<b>Electrical Input</b>			
Nominal AC Voltage	208Vac or 240Vac		
AC Voltage Range	Based on applied load percentage: 176 - 280Vac ≤ 100% load, 160 - 176Vac < 75% load, 110 - 160Vac < 50% load.		
Frequency Range	45 - 70Hz		
Power Factor Correction	0.99 (at full linear load)		
Efficiency (Typ.)	90% Normal Mode, 94% ECO Mode	91% Normal Mode, 95% ECO Mode	
Current	36	52	62
Harmonic Distortion	≤5% (at full linear load)		
<b>Electrical Output</b>			
Watts	6000	8000	10000
Power Factor	1		
AC Voltage	120/208Vac, 110/220Vac, 115/230Vac, 120/240Vac (Isolated Output)		
Frequency	50/60 Hz (Auto Tracking) or Fixed 50/60 Hz Note: UPS output capacity derated to 75% when programmed for fixed output frequency.		
Frequency Window	± 1Hz or ± 3Hz (Programmable Synchronized Range)		
Frequency Stability	± 0.2% (Fixed Frequency Operation)		
Voltage Regulation	± 3%		
Harmonic Distortion	≤ 3% (at full linear load)		
Overload	110% for 480 seconds, 125% for 30 seconds, 150% immediate		
Crest Ratio	3:1		
Step Load Change	≤ 10% within 60ms for 10% - 100% load variation		
Output Protection	Overload, Over-temperature, Short Circuit, Over-charge		
<b>Battery</b>			
DC Bus Voltage (nominal)	240Vdc		
Battery Pack Type	User-Replaceable, Hot-Swappable Packs (5)		
Battery Type	Maintenance-Free, Sealed VRLA Batteries, 12Vdc, 9Ah		
Battery Runtime Full/Half Load in Minutes	5.5 / 17	4 / 11.5	2 / 8.5
Recharge Time	6 Hours to 90%		
Charger Current	1.7A (Two Step, Constant Current / Constant Voltage Charger)		
<b>Transfer Time</b>			
Line Fails/Recovers	0ms		
UPS to Bypass or Reverse	0ms		
<b>Electrical Connections</b>			
Input / Output	Hardwire Terminal Block		
Battery	Anderson Power Pole (6 Position)		
External Charger	Anderson Power Pole (3 Position)		
<b>Environmental</b>			
Temperature	Operational	0°C to 40°C (32°F to 104°F)	
	Storage	-10°C to 40°C (14°F to 104°F)	
Humidity	20% to 95% Non - Condensing		
Altitude	3,280 Feet (1,000 meters)		
Cooling	Forced Air Fans		
Heat Dissipation	BTU/Hour	3412	4095
Audible Noise	(@ 1 Meter)	<60dBA	
<b>Controls &amp; Indicators</b>			
LCD Display	Utility Voltage / Frequency, Bypass Voltage / Frequency, Inverter Voltage / Frequency / Current Load %, Battery Voltage, Internal Temperature, Battery Quantity		
LED Indicators	Utility Input, Bypass Input, N+1 Parallel Mode, ECO Mode & UPS Fault		
Audible Alarms	Utility Loss, Low Battery, Transfer to Bypass & UPS Fault		
Communications	USB Port, RS-232 Serial Port, Optional SNMP/HTTP Agent Board (UPS Bundled UPSilon Software)		
Remote Emergency Power Off	Two Position, Normally Open Connector		
Parallel Operation	Up to 4 UPSs for Parallel Operation		
Parallel Redundancy	3 + 1		
<b>Mechanical</b>			
UPS Dimensions	26 x 9.4 x 27.6		26 x 11.3 x 27.6
H x W x D	inches (mm)	(661 x 240 x 700)	(661 x 288 x 700)
UPS Weight	lb. (kg)	267 (121)	298 (135)
Agency Approvals	UL1778, cUL, FCC Class A, CE		



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47713		1089 Gallatin County Treasurer		630.00					
	January 21	01/31/21 Tech surcharge		160.00		COURT	7458 212200		101000
	January 21	01/31/21 MLEA		190.00		COURT	7467 212200		101000
	January 21	01/31/21 Victims Assistance		280.00		COURT	7699 212200		101000
47714		2088 Town West Yellowstone		627.70					
	01/29/21	utility chrgs, Chamber, 895		52.47		BLDGS	1000 411257	340	101000
	01/29/21	utility chrgs, UPDL, 892		84.28		BLDGS	1000 411252	340	101000
	01/29/21	utility chrgs, PS Shops, 884		38.87		BLDGS	1000 411253	340	101000
	01/29/21	utility chrgs. Povah Ctr, 887		78.95		BLDGS	1000 411255	340	101000
	01/29/21	utility chrgs, Police Dept, 886		50.12		BLDGS	1000 411258	340	101000
	01/29/21	utility chrgs, City Park, 885		122.97		BLDGS	1000 411253	340	101000
	01/29/21	utility chrgs, Library, 891		39.28		LIBBLD	1000 411259	340	101000
	01/29/21	utility chrgs, Lift #1, 903		16.81		SEWER	5310 430600	340	101000
	01/29/21	utility chrgs, Twn Hall, 921		143.95		TWNHAL	1000 411250	340	101000
47715		95 Energy West-Montana		3,296.96					
	01/27/21	nat gas 210361788 updl		221.44		UPDH	1000 411252	344	101000
	01/27/21	nat gas 210360293 Police		35.68		POLBLD	1000 411258	344	101000
	01/27/21	nat gas 210361746 Pub Services		683.32		STREET	1000 430200	344	101000
	01/27/21	nat gas 210361811 old firehall		208.07		PARK	1000 460430	344	101000
	01/27/21	nat gas 210363966 old bld ins		134.62		STREET	1000 430200	344	101000
	01/27/21	nat gas 210360540 library		461.47		LIBBLD	1000 411259	344	101000
	01/27/21	nat gas 210364599 Povah		783.30		POVAH	1000 411255	344	101000
	01/27/21	nat gas 210361697 Iris Lift St		37.22		PUBSVC	1000 430200	344	101000
	01/27/21	nat gas 210365425 Twn Hall		697.64		TWNHAL	1000 411250	344	101000
	01/27/21	nat gas 210361655 Mad Add Sewe		34.20		SEWER	5310 430600	344	101000
47716		2853 Two Seasons Recycling		500.00					
	2021525	01/31/21 monthly recycling		500.00		PARKS	1000 460430	534	101000
47717		266 Utilities Underground Location		1.57					
	1015361	01/31/21 excavation notifications		1.57		WATER	5210 430500	357	101000
47718		2421 NAPA Auto Parts		963.75					
	01/11/21	BlisterPark capsu, lamp,		96.36		STREET	1000 430200	231	101000
	01/30/21	Napa Supplies PW		172.59		STREET	1000 430200	220	101000
	01/30/21	Napa Supplies PW Repairs		679.61		STREET	1000 430200	361	101000
	01/26/21	NAPA supplies ZipWax/-25WWS		15.19		WATER	5210 430500	220	101000



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47719		2813 Century Link		62.00					
	01/28/21	DSL Pub Serv Office 646-7949		62.00		ROAD	1000 430200	345	101000
47720		2558 Hebgen Basin Fire District		54,210.00					
	02/01/21	February 2021		46,877.00		FIRE	1000 420400	357	101000
	02/01/21	employee grant February 2021		7,333.00		FIRE	1000 420471	140	101000
47722		2575 WY Tourism Business Improvement		8,293.50					
	01/31/21	Collections in January 2021		8,293.50*		TBID	7202 411800	540	101000
47723		2789 WEX Bank		5,661.67					
	01/31/21	17 Dodge Ram #1		238.61		POLICE	1000 420100	231	101000
	01/31/21	17 Dodge Ram #2		35.99		POLICE	1000 420100	231	101000
	01/31/21	10 Ford Expedition 6-000046		110.95*		SOCSEK	1000 450135	231	101000
	01/31/21	10 JD Backhoe 310SJ		135.76		STREET	1000 430200	231	101000
	01/31/21	Snow Blower		149.77		STREET	1000 430200	231	101000
	01/31/21	140 G Grader		227.80		STREET	1000 430200	231	101000
	01/31/21	CAT 936 Loader		356.32		STREET	1000 430200	231	101000
	01/31/21	91 Ford 6-582		73.00		STREET	1000 430200	231	101000
	01/31/21	SS Snow Blower Green		429.36		STREET	1000 430200	231	101000
	01/31/21	00 Freightliner Dump 6-60700A		120.85		STREET	1000 430200	231	101000
	01/31/21	2010 JD 772 Grader		578.28		STREET	1000 420100	231	101000
	01/31/21	02 Freightliner Dump 6-54564A		72.66		STREET	1000 430200	231	101000
	01/31/21	08 GMC Pickup 6-1484		60.97		STREET	1000 430200	231	101000
	01/31/21	08 CAT 938H Loader		1,166.22		STREET	1000 430200	231	101000
	01/31/21	08 904B MiniLoader		55.70		STREET	1000 430200	231	101000
	01/31/21	01 Freightliner truck 1		325.63		STREET	1000 430200	231	101000
	01/31/21	01 Freightliner truck 2		382.68		STREET	1000 430200	231	101000
	01/31/21	14 Police Interceptor		147.94		POLICE	1000 420100	231	101000
	01/31/21	15 Ford F-250		162.91		STREET	1000 430200	231	101000
	01/31/21	18 2018 Dodge Ram-W/WW		73.78		WATER	5210 430500	231	101000
	01/31/21	18 2018 Dodge Ram-W/WW		73.78		SEWER	5310 430600	231	101000
	01/31/21	18 Dodge Ram-Police		223.86		POLICE	1000 420100	231	101000
	01/31/21	19 Dodge Durango		200.23		POLICE	1000 420100	231	101000
	01/31/21	Tractor		258.62		STREET	1000 430200	231	101000
47724		2845 Kasting, Kauffman & Mersen, PC		5,824.15					
	02/02/21	legal services 1/1-1/31/21		5,751.25		LEGAL	1000 411100	352	101000
	02/02/21	postage/copies		72.90*		LEGAL	1000 411100	870	101000

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47728		2952 DIS Technologies		835.95					
	6975	02/05/21 Monthly Managed IT		756.00		IT	1000 410580	355	101000
	7014	01/26/21 Security License lyr 10users		79.95		IT	1000 410580	355	101000
47729	E	2673 First Bankcard		1,867.29					
	01/03/21	Walmart SocSer Cares Act		107.20		HELP	7010 510301	220	101000
	01/06/21	ProvonDispenser/HandfoCredit		-279.92		POVAH	1000 411255	212	101000
	01/07/21	Walmart SocSer Cares Act		-35.40		HELP	7010 510301	220	101000
	01/08/21	Pads for Paws-Pet food		160.28		HELP	7010 450135	220	101000
	01/13/21	Cabela's SocSer Cares Act		65.97		HELP	7010 510301	220	101000
	01/13/21	Plsnt Hill Grn SocSer Cares Ac		1,631.05		HELP	7010 510301	220	101000
	01/20/21	Walmart SocSer Cares Act		-1.94		HELP	7010 510301	220	101000
	01/20/21	Walmart SocSer Cares Act		-1.95		HELP	7010 510301	220	101000
	11/09/20	USPS Postage Court		55.00		COURT	1000 410360	311	101000
	12/23/20	USPS Postage Court		55.00		SOCSE	1000 450135	311	101000
	01/14/21	USPS Postage Court		55.00		POLICE	1000 420100	311	101000
	01/27/21	USPS Postage Court		55.00		ADMIN	1000 410210	311	101000
	01/27/21	USPS Postage Court		2.00		ADMIN	1000 410210	311	101000
47730	E	2964 CITI CARDS		7,871.00					
	61127886	01/06/21 Zoom-Library		15.55		LIBES	2220 460100	398	101000
	61596243	01/06/21 Zoom - Admin Yearly		107.83		LEGIS	1000 410100	220	101000
	01/07/21	Amazon-Cares Act SuppliesSoc		3,789.33		HELP	7010 510301	212	101000
	61786579	01/07/21 Zoom-Library Yearly		110.37		LIBRY	2220 460100	398	101000
	4300204	01/06/21 Amazon-SS Cares Act		142.99		HELP	7010 510301	220	101000
	4617063	01/07/21 Amazon-Libry Surface Cleaner		10.24		LIBRY	2220 460100	220	101000
	9661011	01/06/21 Amazon-SS Cares Act		87.50		HELP	7010 510301	220	101000
	6002632	01/06/21 Amazon-SS Cares Act		263.29		HELP	7010 510301	220	101000
	7673003	01/08/21 Amazon-SS Cares Act		398.69		HELP	7010 510301	220	101000
	1806689874	01/14/21 GoDaddy.com Library webdom		21.17		LIBRY	2220 460100	398	101000
	1242613	01/14/21 Amazon-Replacement Battery		34.98		TWNHLL	1000 411250	220	101000
	3382641	01/16/21 Amazon-Library -Books		14.02		LIBRY	2220 460100	215	101000
	8403448	01/16/21 Amazon-Library-Books		276.77		LIBRY	2220 460100	215	101000
	4875848	01/19/21 Wild West Pizza-Legis		94.25		LEGIS	1000 410100	220	101000
	9357806	01/21/21 Amazon-training Books Admin		55.88		ADMIN	1000 410210	380	101000
	9661801	01/21/21 Amazon- SumRec BB System		249.98		SUMREC	1000 460449	220	101000
	5657036	01/22/21 Amazon- SumRec rubber bsktbal		69.50		SUMREC	1000 460449	220	101000
	9211459	01/22/21 Amazon- SumRec Deluxe hoops		78.98		SUMREC	1000 460449	220	101000
	4233008	01/25/21 Amazon- SumRec Chalk, plygrnd		237.08		SUMREC	1000 460449	220	101000
	2705859	01/27/21 Amazon-Library-books		7.99		LIBRY	2220 460100	215	101000
	01/29/21	Allied Valve - Sewer reg&safe		511.21		SEWER	5310 430600	357	101000
	8720218	01/29/21 Amazon-Books Library		304.99		LIBRY	2220 460100	215	101000
	2653039	01/29/21 Amazon-SS Sticky notes		24.97		SOCSE	1000 450135	220	101000
	0042629	01/29/21 Amazon-Books Library		28.49		LIBRY	2220 460100	215	101000

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	0580211	02/01/21	Amazon-Books Library	201.57		LIBRY	2220 460100	215	101000
		02/01/21	Great Courses - library books	80.00		LIBRY	2220 460100	215	101000
		02/02/21	Market Place - Legis	22.21		LEGIS	1000 410100	220	101000
		02/02/21	Slippery Otter-Legis	90.63		LEGIS	1000 410100	220	101000
		02/03/21	Moving Minds-Sum Rec Rack	555.75		SUMREC	1000 460449	220	101000
		01/27/21	Refund -Amazon SS Cares Act	-31.18		HELP	7010 510301	212	101000
	5885069	01/08/21	Amazon-dyson charger Admin	15.97		TWNHLL	1000 411250	220	101000
47731	E	2673	First Bankcard	170.00					
		01/01/21	Transunion-background checks	150.00		POLICE	1000 420100	398	101000
		02/01/21	Thedispatchlab-training	20.00		DSPTCH	1000 420160	380	101000
47735		2822	ClearBlu Business Services	3,710.00					
		02/28/21	Town Hall	1,000.00*		TWNHLL	1000 411250	357	101000
		02/28/21	Library	400.00		LIBES	1000 411259	357	101000
		02/28/21	Trailhead Bldng.	260.00		TRLHED	1000 411256	350	101000
		02/28/21	Povah	450.00		POVAH	1000 411255	350	101000
		02/28/21	Povah addendum	0.00		POVAH	1000 411255	350	101000
		02/28/21	Chamber Bldng.	1,100.00		CHAMB	1000 411257	357	101000
		02/28/21	Park Bathrooms	500.00		PARKS	1000 411253	357	101000
47755		2822	ClearBlu Business Services	1,050.00					
	1123	01/31/21	UPDL faucet instrall	150.00		WATER	5210 430500	357	101000
	1125	01/31/21	Snow Hauling (30)	900.00		STREET	1000 430200	398	101000
47756		3004	Partsmaster	416.09					
	23636514	01/27/21	Automotive mini bulb (20)	33.82		STREET	1000 430200	220	101000
	23631228	01/13/21	Led 240W	382.27		STREET	1000 430200	220	101000
47757		764	General Distributing Co.	57.66					
	959553	01/31/21	Welding Supplies	57.66		STREET	1000 430200	220	101000
47758		1955	Dellinger & Gallagher, Inc.	10,800.00					
	151446	02/05/21	Billing for RT Audit for 2019	10,000.00		RTAUDI	2100 410532	353	101000
	151446	02/05/21	Billing for TBID Audit for2019	800.00*		TBID	7202 411800	357	101000
47759		151	Gallatin County WY TS/Compost	159.60					
		01/31/21	Household waste Garbage	159.60		PARKS	1000 460430	534	101000
47760		1061	Lane and Associates	462.29					
	7786	05/04/20	4/20 DOT Test Random(5)	327.69		ADMIN	1000 410210	356	101000
	7786	05/04/20	4/20 Non-DOT test Random(1)	67.30		ADMIN	1000 410210	356	101000
	8350	01/25/21	1/21 Non-DOT (1)Post-Accident	67.30		STREET	1000 430200	351	101000

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47761		3243 Susan Swimley		351.50					
	10903	02/04/21 Moonrise zoning application		351.50		LEGAL	1000 411100	352	101000
47762		951 Barnes & Noble		1,433.54					
	3996099	05/12/20 Books		633.37		LIBRY	2220 460100	215	101000
	3996234	05/12/20 Books		646.69		LIBRY	2220 460100	215	101000
	4050175	11/07/20 Books		153.48		LIBRY	2220 460100	215	101000
47763		3047 Leonel Sosa Jimenez		24.36					
	02/03/21	2020 Ram 1500 Registratiton		24.36		POLICE	1000 420100	870	101000
47764		3013 IntelliChoice, Inc. / EForce		12,000.00					
	1230670	03/01/21 2nd Yr -annual lease & suppor		12,000.00*		911	2850 420750	398	101000
47765		3202 Pilar Collins		52.20					
	02/08/21	911 for Kids Stickers (3)		52.20		DSPTCH	1000 420160	327	101000
47766		1677 Montana Municipal Ins.		1,500.00					
	DR1005068	02/02/21 Yellowstone Lodge Sewer bac		1,500.00		INSUR	1000 510330	513	101000
47767		1146 Madison Valley Bank		589.04					
	02/04/21	Line of Credit interest		589.04		SEWER	5320 430640	951	101000
47768		40 Jerry's Enterprises		25.00					
	012521-01	01/25/21 Help Fund Fuel Voucher		25.00		HELP	7010 450135	231	101000
47769		2635 Jake's Automotive and Tire		650.00					
	25201	01/06/21 '17Dodge 1500 tow to JC billio		650.00		POLICE	1000 420100	317	101000
47770		533 Market Place		90.00					
	01/31/21	Gift Certificates (3)		90.00		LEGIS	1000 410100	220	101000
47771		135 Food Roundup		259.23					
	02/01/21	Gift Certificates (8)		240.00		LEGIS	1000 410100	220	101000
	01/07/21	Recreation supplies		19.23		RECREA	1000 460440	220	101000
47772		3169 Anderson Zurmuehlen & Co., P.C.		7,050.00					
	402223	01/25/21 Audit Services for FY 20		7,050.00		AUDIT	1000 410530	353	101000

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47773		3233 Safeguard Business Systems		113.23					
	034336461	01/06/21 W2, 1099, 1096 forms w/Enve		113.23		ADMIN	1000 410210	220	101000
47774		999999 DEYANG YU		100.00					
	02/01/21	Exonerated Bond - Yu		100.00		COURT	7469 212401		101000
47775		3261 Targhee Services		923.00					
	02/01/21	2019 Dodge Durango Tires PD		923.00		STREET	1000 430200	361	101000
47777		2398 George Watson		1,500.00					
	0178	12/16/20 psych evals Police Chief Cands		1,500.00*		POLICE	1000 420100	357	101000
		# of Claims	38	Total:	134,132.28				
		Total Electronic Claims		9,908.29	Total Non-Electronic Claims		124223.99		

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$91,737.67
2100 Local Option Taxation-Resort Tax	
101000 CASH	\$10,000.00
2220 Library	
101000 CASH	\$2,504.70
2850 911 Emergency	
101000 CASH	\$12,000.00
5210 Water Operating Fund	
101000 CASH	\$240.54
5310 Sewer Operating Fund	
101000 CASH	\$636.00
5320 Sewer Replacement Depreciation Fund	
101000 CASH	\$589.04
7010 Social Services/Help Fund	
101000 CASH	\$6,600.83
7202 TBID Agency Fund	
101000 CASH	\$9,093.50
7458 Court Surcharge HB176	
101000 CASH	\$160.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$190.00
7469 City Court - Judge Gibson	
101000 CASH	\$100.00
7699 Victims Assistance Program	
101000 CASH	\$280.00
Total:	\$134,132.28

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**February 2, 2021**

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Travis Watt, Greg Forsythe, and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek,, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

**Public Comment Period**

Bob Horne addresses the Council on behalf of Moonrise Meadows, LLC. He refers to a letter sent to the Town on January 8, 2021. Horne requests the opportunity to meet with the Town and move forward with the project.

**Council Comments**

Mayor Johnson congratulates Jeff Mathews on the birth of his first grandchild, born this week to Kaitlyn and Jeff Mathews Jr. Schmier comments on the encouraging resort tax numbers, they appear to be having a busy winter season. Forsythe agrees with Schmier and also says that he believes they need to hire a HR (Human Resources) person and a City Planner. Watt says that they are working through their first big snowstorms of the season and encourages everyone to be patient with their new crew.

**ACTION TAKEN**

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- 1) Motion carried to approve the business license addition for Madison Legacy, Corp. to rent ice-fishing equipment under his existing business license for the Madison Hotel, Motel & Gift Shop. (Watt, Schmier)
- 2) Motion carried to approve the claims, which total \$254,647.00. (Watt, Mathews) Forsythe abstains from claim #47726 to WestMart Building Center for \$235.46.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the January 19, 2021 Town Council Meeting. (Watt, Mathews)
- 4) Motion carried to approve the plat subdivision of Lot 8, Block 11 made by Clyde and Linda Seely with the condition that Seely purchase four parking spaces for newly created lot 8B and require that both lots have separate water lines and meters installed by 12/31/2022. (Watt, Mathews)
- 5) Motion carried to approve the risk share request for \$100,000 from Community Health Partners. (Watt, Schmier) Forsythe is opposed, Mathews abstains.
- 6) Motion carried to approve Task Order 5 from Forsgren Associates, Inc. to develop an updated single family equivalency schedule for \$3620.00. (Forsythe, Watt)
- 7) Motion carried to approve Task Order 6 from Forsgren Associates, Inc. to conduct an Impact Fee Study for \$3440.00. (Schmier, Mathews)
- 8) Motion carried to approve the revolving loan fund distribution to ClearBlu Business Services in the amount of \$18,000. (Watt, Forsythe) See next motion.

- 9) Secondary motion carried to approve the revolving loan fund distribution to ClearBlu Business Services in the amount of \$18,000 and approve payment of the claim. (Watt, Forsythe)

## **DISCUSSION**

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- 2) Mayor Johnson asks how much longer will they be making payments on the 938 Cat Loader, Finance Director Lanie Gospodarek responds that they have a couple more years. Schmier inquires about the claim to Dana Safety Supply. Sabolsky responds that is the company that sets up the police vehicles with all the specialized equipment. A new vehicle is close to \$55,000.
- 4) The Council discusses the request from Clyde & Linda Seely to split Lot 8 of Block 11 into two parcels. Sabolsky explains that the split leaves the building on the southern part of the lot with no parking and therefore they are requiring the purchase of four parking spots. Seely has also sent a letter requesting until the fall of 2022 to make the proper water connections as they are not certain at this time how the new lots will be developed. Sabolsky recommends requiring the water connections to be made by the end of 2021. Seely explains that they are asking for more time in case it is determined that they need a larger water connection than just a ¾” meter.
- 5) Lander Cooney, CEO for CHP, and Buck Taylor, Executive Director join the meeting. Cooney explains that they did receive funding through the federal CARES Act. She explains that approximately \$36,000 of funding and expenses did support the clinic in West Yellowstone but since they have to account for that money separately it is not reflected in the Profit and Loss statement. She also explains that they received a Payroll Protection Loan through the CARES Act and they were able to apply approximately \$62,000 of that loan to expenses in West Yellowstone. She says that was key to enabling the clinic to keep their staff employed in West Yellowstone. She says that all things considered, the clinic did experience a loss of approximately \$88,000 during the year with no consideration for overhead expenses. Cooney also responds to questions from the Council about grants, administrative salaries, and amortization expenses. Mathews asks about hours of operation at the clinic. Buck Taylor explains that their primary provider, Erin Bevans, has been out due to personal health issues. He explains that they have been rotating other physicians through to cover her absence. Mayor Johnson says that he believes it to be impossible to run a clinic at a profit in West Yellowstone. He also mentions that they provide a “risk share” with the Hebgen Basin Fire Department of nearly \$600,000/year.
- 7) Sabolsky explains that using the method Town Engineer Dave Noel presented at a previous work session, Noel will establish the value of our current infrastructure and calculate the cost for new developments to join the system.
- 8-9) Mayor Johnson explains that they previously approved a loan in the amount of \$7500 to ClearBlu at an interest rate of 4%. The loan will be added to the first, payments are interest only for the first five years. Sabolsky explains that the fund contains \$93,000 originally. The committee has approved the second loan and rolling both of them together into one loan.
- A) **Town Manager & Staff Reports:** Town Manager Dan Sabolsky reports that they are fairly short-staffed in Public Services. He reports that their water rights attorney, Ross Miller, has notified them that their water rights application has been submitted. The preliminary determination to grant the rights will be issued and then the public notice and comment period will start. That period will take about 6 months but some of the details are still being worked out. Sabolsky also reports that they have had some issues with some of the police vehicles and have had to take them in for repairs and warranty work. The financial audit is going well and appears to be wrapping up. He briefly mentions resort tax collections and planning for the use of the additional 1% resort tax. The 911



radio tower project will be bid in its entirety by Gallatin County. Sabolsky says he is working on the contract with the county for the Town to spend up to \$250,000 to put the tower in the area adjacent to the Fire Station. Sabolsky says the money will be spent between now and the end of this budget year. Sabolsky says that they did receive a letter from Moonrise on January 8, 2021. Susan Swimley, the attorney that is representing the Town on this project, has been in communication with them multiple times since the letter was received. Schmier inquires about the status of hiring a Public Services Superintendent. Sabolsky responds that the interview committee is meeting again later this week and will make a recommendation. Mayor Johnson says there has been a lot of discussion recently about the qualifications of the snow truck drivers in the Public Services department. Sabolsky says that there is some conflict between state and federal laws regarding when a CDL is required. He says that all but one of the Town employees have a CDL but some of the on-call drivers they have been using do not. He says a CDL is not required to operate the grader or loaders so they will have the drivers without a CDL operate those pieces of equipment only. Johnson also references a recent incident when the crew accidentally blew snow on a woman on the street. Sabolsky explains that they have apologized and ensured that she was not injured. The group briefly discusses the appraisal process with the Montana Aeronautics Division/Yellowstone Airport for the sewer lagoon property. Sabolsky says they have disagreed with the representatives of the airport about the parameters of the appraisal and he will be dealing with that this week. The airport has also insisted that they need to know how by March 31, 2021 whether they will be able to connect to the Town's water and sewer system. Sabolsky says it is unlikely they will be able to give them an answer by the end of March.

#### **CORRESPONDENCE**

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Mayor Johnson mentions a email the Council received this afternoon expressing concerns about snow plowing. The Parks & Rec Advisory Board is meeting tomorrow at 5 PM. He says he received a request for comments from the Bozeman Daily Chronicle about a story regarding the death of James Alex Hurley. He also mentions a request he received from a 14-year old for a signed post card from West Yellowstone.

The meeting is adjourned. (9:45 PM)

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Mayor

ATTEST:

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Town Clerk

Town of West Yellowstone  
Marketing and Promotion Fund Advisory Board (MAPFAB)  
Recommendation to Town Council for Award Approval

Event or Project Applicant: W. Yell. C. of C. Snowmobile Events Committee

Event or Project Name: Snow Shoot 2022 (Held in 2021)

Date Submitted: 1.25.21

Date Approved by MAPFAB: 2.11.21

Requested Funding Amount: \$7,000

Approved Funding Amount: \$7,000

Comments: None

Recommendation submitted by: John M. Greve, MAPFAB Secretary

- This MAP Fund Award Recommendation is approved by the Town Council
- This MAP Fund Award Recommendation is not approved by the Town Council

\_\_\_\_\_ Date: \_\_\_\_\_

Comments:

Copy 1 – Town Clerk  
Copy 2 – Town Council  
Copy 3 – MAP Fund Advisory Board

# **MARKETING AND PROMOTION (MAP) FUND APPLICATION COVER PAGE**

## **Applicant Information**

*Applicant Individual or Organization:*

**West Yellowstone Chamber of Commerce Snowmobile Events Committee**

*Event or Project Contact Person:* **Marge Wanner, Event Coordinator**

*Address:* West Yellowstone Chamber, PO Box 458, West Yellowstone, MT 59758

*Phone:* 406-539-7895 *Fax:* 406-646-9691

*Email:* margew@wyellowstone.com

*Application Submission Date:* 1/25/21. This is a last minute “Hail Mary” sliding into home base as we are finalizing the final decision from the county and others to host this event.

## **Event or Project Information**

*Event or Project Name:* **Snow Shoot 2022 (held in 2021)**

*Location of Event or Project:* **West Yellowstone Airport & Forest Service land**

*Date(s) of Event or Project:* **February 15- March Approx. March 3, 2019**

*Estimated Total “ON SITE” Event or Project Cost:* **\$ 100,000**

*MAP Fund Amount Requested:* **\$ 7,000.00**

## **Project Name: Snow Shoot 2020 (Held in 2019)**

### **Project Sponsor: W Y Chamber of Commerce Snowmobile Events Committee**

Due to Covid-19 restrictions this event has been off and on since last Fall. I just received the final decision January 15 that Snow Shoot can and will happen February 22-26, 2021 with changes.

#### **Changes include:**

- No social interaction gatherings (Welcome receptions as in the past)
- No full day in person technical sessions in Holiday Inn Conference Center.
- No sit-down hot lunches in large office trailer.

**History:** Each year the four major snowmobile manufacturers (Arctic Cat, Polaris, Skidoo, and Yamaha) host an annual event called “*Snow Shoot*” where they invite all the snowmobile media to come to ***Ride, Tech and Write*** about their snowmobiles for the next year. This is the most significant media event of the year for these manufacturers and the US and International media.

In preparation for the event, the snowmobile manufacturers (OEM) arrive several days ahead of the media with engineers and other support staff to prepare for the event, ride snowmobile trails, set-up their headquarters, and prepare a media center. Media arrive and are hosted by the manufacturers and the location hosting the event. The media represents all formats of snowmobiling and winter sports publications, websites, and social media from both the United States and Europe.

The manufactures crew will start to arrive around February 15, 2021. The national and international media will be scheduled to arrive February 20, until their scheduled departure approximately March 1, 2021.

The manufacturers and media choose and reserve their own rooms. Lists of lodging properties open for the winter and rates will be collected and will be forwarded before they are in the process of booking rooms. Manufactures like to have all their staff in one location and would like access to a private suite or meeting room for their staff gatherings, media tech privacy, and a place they can call home for 3 weeks. They are responsible for their own expenses.

The positive impact to West Yellowstone is both immediate and long-term. In our on-going struggling winter economy, this event will bring over 1000 rooms night to West Yellowstone in February and March. Attendees and participants will be eating all of their meals in West Yellowstone, renting cars from a local business, spending over \$200,000.00 on lodging, meals, rental cars, shopping retail stores, copying, printing and shipping services in addition to the events site services and meals catered.

Snowmobile Manufactures (OEM) and I, Marge Wanner, Event Coordinator, (COCSE) have been in discussion about the 2022 event since late September, 2020

**The captive media audience that is covering the new manufacturer models will also be profiling West Yellowstone.** They will be seeking supplemental stories on our great location, snowmobile trails, local lodging and eating establishments, profiling Yellowstone Park in winter, and other human interest stories. Positive publicity about our community appearing in these publications, social media and their respective web stories will have a ripple effect. **The amount and extent of this publicity is something that we could never afford to buy through existing marketing funds.**

**Additional Event Benefits...**

2021 Pre- Snow Shoot event,

- 2/17-19,2021 Polaris is bringing in approximately 17 influencers to ride their new product and spread the word about their 2022 product.
- 2/18-20, 2021 Skidoo is bringing their private photo team of 11 to film their new product that they couldn't make happen prior to this event.

### **Snow Shoot 2022 (held in 2021) Changes:**

**Media Office trailer** will be replaced with a 20' X 40' commercial tent for social distancing. This tent will replace the trailer used for media to change clothes, charge their equipment, download and upload data collected. It will also be used for "to-go" box lunches. Heat, tables and chairs will be inside and out as needed.

**Welcome Reception** will not happen due to social distancing restrictions of 25 per gathering.

**Tech Day**, which a group technical day for the OEM to present their product and technical information will be done in virtual sessions by company at another time.

**Attendance: Due to ongoing changes of Covid-19 restrictions world-wide, attendance will decrease due to travel restrictions coming into United States. Canada can attend but under strict, very restricting guidelines we are still working on as of today 1/25/21.**

The above changes will reduce "On Site" event costs, along with number of attendee room nights and their 3 meals a day.

COCSE is asked to again contribute to the the Media Center/Lunch Tent. This heated tent will be used as a temporary work station area with Wi-Fi, charge and store equipment, change into dry clothing in-between photo and tech rides and used daily for lunch pick-up for all attendees that are catered from local restaurants and business licensed caterers. (Lunch Resort tax is paid by event to caterers)

We have been awarded this bid because of our existing infrastructure and experience with the event, great snow and groomed trails, security management, and because of our ability to host the event not just this year, but in future years and again this year at a last-minute decision.

Therefore, we again are in need of MAP's additional assistance for 2021 to put on this important event. We are requesting \$7,000 in assistance to repeat West Yellowstone's respected hosting responsibilities for this unique opportunity as outlined in the following pages at this time.

### **Section III: Budget**

The Snowmobile Events committee has financial obligations to meet and they include; temporary restrooms, One Event Office trailer for Event Coordinator responsibilities including: registration, information, security access, fuel usage, staff, and one public relations temporary office trailer on site for registration, avalanche training and lunches . In addition we provide trash removal, gas tanks, and one or two "Meet and Greet" casual receptions (TBD). These expenses for this event held in 2021 will total approximately \$30,000.00. Additionally, the manufacturers collectively, will pay more than \$120,000.00 for logistical costs such as their temporary rental office trailers, gasoline, utilities, grooming of special use areas, forest service permits, security, propane, vehicle washing, and airport lease. That is in addition to their lodging, meals, and personal expenses for approximately 3 weeks.

This is a huge opportunity for West Yellowstone economically and exposure to the snowmobile media. Since 2013, as social media has grown, attending media was posting comments and pictures on social media sites of the great snow conditions in West Yellowstone at that time. Because this is not a public event to the general public, it does not have a funding resource attached to it. Consequently, this event is being funded and supported in multiple ways; including:

1. **Funding Commitment from the Business Community** – In order to help fund this event the Snowmobile Events Committee asked for support from the business community. We asked for a reduced event rates from the lodging properties for each “Snow Shoot” attendee. We also ask for volunteer support for fueling of snowmobiles daily.  
We also require 10% commission on all lunches delivered to the event site throughout the event. We may have to go back to lodging properties for commissions again this year,
2. **Contributions from other organizations: We are aware that TBID has eliminated grant options.** We will ask the TBID board request for continued in-kind office support for lodging options and event registration.
3. **Operations Support** – No Welcome reception for this event this year.

*The OEM host media groups along with their staff nightly, at local food and beverage locations big and small and various ethnic choices. OEM like to support businesses around town and not be in the same locations as another OEM for privacy discussions of product. Many food and beverage businesses appreciate this business and support local decision of receptions.*

The Chamber Accommodations budget does not have any funds allocated or available to this project. However, the Chamber is providing support including copying, faxing, book keeping. Marge Wanner, Event Coordinator is paid a minimal fee by Snowmobile Manufacture companies for organizing event operations, infrastructure, setup, meals. Marge’s previous experience and knowledge was a critical factor in being awarded the event. Weekly phone calls and on-site preparation are underway.

4. **Volunteers Support** - The Snowmobile Events Committee and other business contribute volunteer considerable time to organize and assist coordinate this event in various ways.
5. **Inter-Agency Support** – We are working with the **U.S. Forest Service** for trail access permits; **Montana Department of Aeronautics** for use of the West Yellowstone Airport, **And Nevada Automotive Test Center (NATC)** the winter lease company of airport tarmac. And.... **MOST IMPORTANTLY the Gallatin County Health Department and local EMS.**

#### **Section IV: Publicity, Promotion, Marketing**

**The requested \$7,000 in MAP funding would be used for the following:**

- **\$ 2000.00 for media marketing tools.** This includes but not limited to Media packets and USB drives about West Yellowstone, Welcome banners at event site, posters at Media Room trailer, local information of activities, restaurants, trail grooming schedules and other local services etc. etc. In addition this year we will present all attendees with masks with a West Yellowstone, Montana Snowmobile logo for further outside marketing.
- **\$ 3000.00 financial support toward Media Center Lunch trailer.** This tent is used for media home away from home office to charge their equipment, warm-up, take a break, avalanche training, and shared with all attendees for daily lunch pickup. This does not include tables and chairs to seat 70 in rotation for lunches, power and Wi-Fi. Actual cost for tent is \$ 2400.00
- **\$ 2000.00 rental fee in lieu of office trailer rental expense in the past, for Main Event Office and “Go To” or Command Center location.** West Yellowstone Chamber of Commerce purchased a small office trailer last year to have for the future and rent to events as needed. Office hosts attendee registration, provides information of the community, trails, and daily announcements. Staff serves as security onto the secured event site housing the new OEM product, dispenses and tracks fuel usage daily for the snowmobiles being ridden. Quick responder location for all event needs, ie snow plowing, grooming.

## Section 5: Application Review Criteria

1. What do you expect the economic and social benefits of the event or project to be for the community and surrounding area?

*As stated above, the positive impact to West Yellowstone is both immediate and long-term. In a struggling winter economy, this event will bring over 1,400 rooms night to West Yellowstone in February and March. Attendees and participants will be eating all of their meals in West Yellowstone, renting cars from a local business, buying gas, consuming power and phone services, shopping retail stores, and using local laundry, dry cleaning, copying and shipping services. The manufacturers collectively, will also spend over \$120,000 in operations costs. We have the potential to continue to host this event annually if we are great hosts.*

2. How does the event or project reach potential visitors outside West Yellowstone?

*The articles, web blogs, and photos of West Yellowstone, surrounding scenery and snowmobile trails, and Yellowstone in winter will reach millions of readers around the world.*

3. How does the event or project have the potential to increase the number of visitors to West Yellowstone or to extend the visitor stay?

*Again--the median articles, web blogs, and photos of West Yellowstone, surrounding scenery and snowmobile trails, and Yellowstone in winter will reach millions of readers around the world. At this point, we do not know the continued effects of recession on winter tourism.. By including information in media packets focused on a wide variety of activities especially the chance to visit Yellowstone; we would hope to extend some visitors' stays.*

4. How does the event or project complement or enhance existing events or projects.

*The health of our overall winter season will enable businesses to support and enhance our winter events by being open and by being sponsors. As well, maintaining or the length of their visit supports local business and subsequently, employment, Resort Tax, MAP & TBID collections.*

5. How does previous experience support this type of event or project as viable?

*As stated above, there has already been an investment by local companies in the utility infrastructure for this event. West Yellowstone has hosted this event successfully in the past. We have knowledgeable and proactive resources that the manufacturers have trust and confidence in West Yellowstone putting on this event.*

*Again—Marge Wanner, Event Coordinator is well known and respected by the manufactures as their “GO TO PERSON” and has numerous years of experience hosting this event in West Yellowstone as well as attending other Snow Shoot event sites as a guest of the manufactures and media.*

6. How does the event or project enhance the aesthetics of the Town for the benefit of the traveling public and Town residents?

*Keeping winter lively in West Yellowstone is important to all. Guests have a better experience when more businesses can be open. Our residents have employment opportunities and enjoy better services when more businesses can prosper. Having visitors in town, makes for positive attitudes of employee and owners.*

7. How does this event or project economically benefit a number of diverse town interests?

*As listed above, this event benefit the entire gamut of business in West Yellowstone: lodging, catering, restaurants, bars, attractions, retail stores, service businesses, gas station operators, rental car businesses, utility providers etc.*

8. Can this event or project proceed without MAP Funds?

*Probably Not— Or this event would not be of the level “we”...Chamber Snowmobile Events Committee, MAP, TBID, and Community have created it to be. The Snowmobile Event Committee has limited funding sources from this event to meet all expenses. And these receptions, media packets and welcome presence, and media/lunch trailers are extremely important part and opportunity of the event. TBID dropped grants and MAP funds represent all forms of local businesses.*

9. How will you acknowledge the receipt of MAP funds as a funding source for the event or project?

*Since this does not involve specific ads or promotions, we will be noting the Town of West Yellowstone support on signs at media tent and in any printed materials distributed to event coordinators. We need to adhere to the security restrictions for this event that would preclude news or press releases. The OEM are made aware of the MAP funding and very appreciative.*

## **Section 6: Supporting Documentation.**

We would be happy to furnish any additional information needed upon request.

## **Section 7: Event or Project Outcome**



1. Economic Impact

*We have implemented a better attendee number base through registrations will continue to use this procedure in 2021.*

2. Marketing Efforts

*We will also track resulting articles and media coverage, and any direct inquiries that result from this publicity. These results will take longer to track. While there will be some immediate publicity on the web, most printed articles will not appear until late 2021 and into 2022 winter season year.*

3. Attendance

*We will report how many attendees came to each reception and any feedback (anecdotal). At this time we do an accurate list of OEM and media attending as this is an invitation only event.*

4. Inquiries

*We can track email and phone inquiries to the Chamber; however, we do know that it is likely that the vast majority will wind up directly with our private sector. TBID office staff and Event Coordinator are also in contact with attendees to assist in lodging options and additional information requests.*

5. New Developments

*Increase of financial responsibilities for both WYCOSE and OEM is an ongoing concern. While West Yellowstone previously hosted this event a decade ago, and again since 2010, thru 2020, a successful, community supported, well-executed event could continue to bring "Snow Shoot" back here for a long term.*

6. Partnerships

*We are currently partnering with local businesses, TBID, the U.S. Forest Service, Montana Aeronautics Division, NATC and the West Yellowstone Chamber.*

7. Aesthetic or other Beneficial Enhancements

*We will measure this by a comments received from West Yellowstone businesses and on our social networking and web sites.*

8. Other: *Attachments: 2021 Event Approved by Chamber Board of Directors, Budget.*

# Health Care Services Advisory Board

NAME	DATE APPOINTED	TERM EXPIRES
Kyle Goltz PO Box 1167 West Yellowstone, MT 59758 646-4444 <a href="mailto:kgoltz@hotmail.com">kgoltz@hotmail.com</a>	7/21/15 4/16/19	7/21/18 4/16/22
Council Member Brad Schmier PO Box 1029 West Yellowstone, MT 59758 640-1241 (C) <a href="mailto:bschmier@townofwestyellowstone.com">bschmier@townofwestyellowstone.com</a>	1/2/18	Concurrent w/ TC term
Jennifer Jordan PO Box 1577 West Yellowstone, MT 59758 646-7068 (W) 303-908-4196 (C) <a href="mailto:jenny@lonepeakpt.com">jenny@lonepeakpt.com</a>	8/4/15 4/16/19	8/4/18 4/16/22
<del>Norma Salinas PO Box 205 West Yellowstone, MT 59758 646-7617 (W) 640-0722 (C) <a href="mailto:normasalinas@westyellowstone.k12.mt.us">normasalinas@westyellowstone.k12.mt.us</a></del>	<del>10/20/15</del>	<del>10/20/18</del>
Trish Barnes PO Box 1503, 320 Boundary Street West Yellowstone, MT 59758 (206) 794-3901 <a href="mailto:cabinwoman55@gmail.com">cabinwoman55@gmail.com</a>	1/16/18	1/16/21

Revised May 2019 - er



## APPLICATION FOR BOARDS AND COMMITTEES

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell/Other): \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Are you a resident of West Yellowstone? \_\_\_\_\_ Length of residency in West Yellowstone: \_\_\_\_\_

Board or Committee you are applying for: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Have you previously served on a County or City board? \_\_\_\_\_

If so, which board, and for how long? \_\_\_\_\_

Past Memberships and Associations: \_\_\_\_\_

Current Memberships and Associations: \_\_\_\_\_

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: \_\_\_\_\_

What are your primary objectives for serving on this board? \_\_\_\_\_

References (Individual or Organization):

\_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: [info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com). Thank you in advance for your interest.*

**329 Shoshone  
West Yellowstone, Montana 59758**

**PO Box 1612 West Yellowstone**

**Phone (307) 690-9561**

# **Kenneth Jones**

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*An empowering leader with a proven track record for success in managing multiple projects. An impressive track record with experience in increasingly responsible positions. Excellent reputation as creative, innovative and results oriented Manager, who gets things done. Full range of experience including; acquisitions, budget preparation, competitive procurements, contract administration, and business development.*

## **Professional Experience**

### **Alpine Fire-Rescue-EMS Paramedic Alpine, Wyoming** October 2019 to present

- ❖ *Inventory of response vehicles to ensure properly stocked and equipment functioning.*
- ❖ *Attend weekly training and in-services*
- ❖ *Respond to calls for Fire, rescue and Emergency medical services.*
- ❖ *Demonstrate competency in handling emergency situations and treatment modalities*
- ❖ *Complete documentation of patient findings and treatment*
- ❖ *Conduct quality assurance, quality improvement reviews and monitor indicators*
- ❖ *Maintain philosophy of fully integrated mobile healthcare provider*
- ❖ *Proficiency of all advanced and basic life support skills*

### **Star Valley Search and Rescue Afton, Wyoming** October 2019 to present

- ❖ *Attend bi-weekly training and in-services.*
- ❖ *Respond to calls for lost or over-due persons.*
- ❖ *Avalanche response team*
- ❖ *Swift water rescue operations*
- ❖ *Proficiency in operating specialized vehicles.*
- ❖ *Demonstrate competency in handling emergency situations and treatment modalities*
- ❖ *Proficiency of all advanced and basic life support skills*

### **Coastal Emergency Medical Service, LP CEO/President Houston, Texas** September 1998 to 2020

- ❖ *Respond to calls for EMS and support EMT and Paramedic field staff.*
- ❖ *Respond to major incidents and coordinate with state and federal authorities*
- ❖ *Participate in emergency planning for local, state and federal agencies*
- ❖ *Review medical charts and coordinate quality improvement programs.*
- ❖ *Establish continuing education programs based on results of QI programs.*
- ❖ *Develop and review financial reports on fiscal performance.*
- ❖ *Identify and launched specific projects and programs to enhance patient outcomes.*
- ❖ *Developed specific programs to accommodate and address changes in reimbursement methods.*

### **Laidlaw Medical Transportation, Inc., (MedTrans) Houston, Texas**

Business Development Coordinator-Contract Administration

November 1996 to June 1998

Manager of Financial Services

May 1995 to November 1996

Operations Manager

April 1994 to May 1995

**329 Shoshone  
West Yellowstone, Montana 59758**

**PO Box 1612 West Yellowstone**

**Phone (307) 690-9561**

# **Kenneth Jones**

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<b>MediVac 1 NW Texas Healthcare Manager EMS Amarillo, Texas</b>	<i>August 1991 to April 1994</i>
<b>Hermann Hospital, Life Flight-Flight Paramedic Houston, Texas</b>	<i>March 1989 to August 1991</i>
<b>Forth Worth AMAA (dba MedStar) Paramedic Fort Worth, Texas</b>	<i>June 1986 to October 1989</i>
<b>Medical Services System EMT Amarillo-Borger-Pampa, Texas</b>	<i>September 1979 to June 1986</i>
<b>Vase Ambulance Services EMT Rock Springs, Wyoming</b>	<i>August 1975 to September 1979</i>

## **Education**

<b>Amarillo College</b> <i>Amarillo, Texas</i> <i>Major: Associate Degree Paramedicine Technology</i>	<i>September 1985 to May 1986</i>
<b>Western Wyoming College</b> <i>Rock Springs, Wyoming</i> <i>Major: Respiratory Therapy</i>	<i>September 1977 to Dec. 1978</i>
<b>Central Wyoming College</b> <i>Riverton, Wyoming</i> <i>Major: Emergency Medical Technologist</i>	<i>January 1976 to May 1976</i>

## **Professional Certifications**

<b>Wyoming Department of Health</b>	<i>Paramedic</i>
<b>Texas Department of Health</b>	<i>Paramedic</i>
<b>Advanced Cardiac Life Support</b>	<i>Provider</i>
<b>Pediatric Pre-hospital Provider Course</b>	<i>Faculty, Instructor, Provider</i>
<b>Emergency Medical Dispatcher (NAEMD)</b>	<i>Provider</i>
<b>Pre-hospital Trauma Life Support</b>	<i>Provider</i>
<b>Basic Life Support</b>	<i>Provider</i>

## **Professional Societies**

**Core Faculty Texas Department of Health Pre-Hospital Pediatric Provider Course**

**National Association of Emergency Medical Technicians**

**National Association of Flight Paramedics**

**Texas Children's Hospital (Woodlands, Texas) – Ambassador**

**Texas Ambulance Association Board of Directors Position 2015 - 2017**

**329 Shoshone  
West Yellowstone, Montana 59758**

**PO Box 1612 West Yellowstone**

**Phone (307) 690-9561**

# ***Kenneth Jones***

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## **Volunteer Experience**

***Alpine Emergency Medical Services***

*Paramedic Provider*

***Alpine Fire Department***

*Firefighter*

***Star Valley Search and Rescue***

*Probationary member*

***Houston Livestock Show and Rodeo***

*Lifetime member – Safety / Medical committee*