

Town of West Yellowstone

Tuesday, February 15, 2022

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

WORK SESSION

5:30 PM

Staffing Plan

Discussion ∞

Town Land and Building Leases

Discussion ∞

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period

- **Public Comment**
- **Council Comments**

Treasurer's & Securities Report ∞

Purchase Orders ∞ #6515 to Bob Wards, purchase of 4 police shotguns, \$7278.00
#6448 to Tri-State Excavating for snow removal assistance, \$5651.57

Claims ∞

Business License Applications

Consent Agenda: **Minutes of the February 1, 2022 Town Council Meeting** ∞

Town Manager & Staff Reports ∞

Advisory Board Reports

UNFINISHED BUSINESS

Community Health Partners Risk Share Request, FY 2022

Discussion/Action ∞

NEW BUSINESS

Union Pacific Dining Lodge, Mammoth Room Design Retrofit Scope & Fee Proposal

Discussion/Action ∞

Resort Tax Ordinance Update, 1st Reading

Discussion/Action ∞

Resolution No. 770, BaRSAA Funds

Discussion/Action ∞

Resolution No. 771, Cancel Outstanding Warrants

Discussion/Action ∞

Marketing and Promotions Fund Award Recommendations

Discussion/Action ∞

- SnowShoot 2023, February 20-25, 2022, \$8500.00
- Shotgun Skijoring, February 26-27, 2022, \$15,000.00

Shotgun Skijoring Event

Discussion/Action ∞

- Outside Amplification Permit
- Resolution No. 722, Open Container during event, Feb. 26-27, 2022

Advisory Board Appointments

Discussion/Action ∞

- Police Commission
- Business Improvement

Correspondence/FYI/Meeting Reminders

If viewing the agenda electronically, click the "∞" symbol to link to the associated documentation in the Town Council Packet.



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

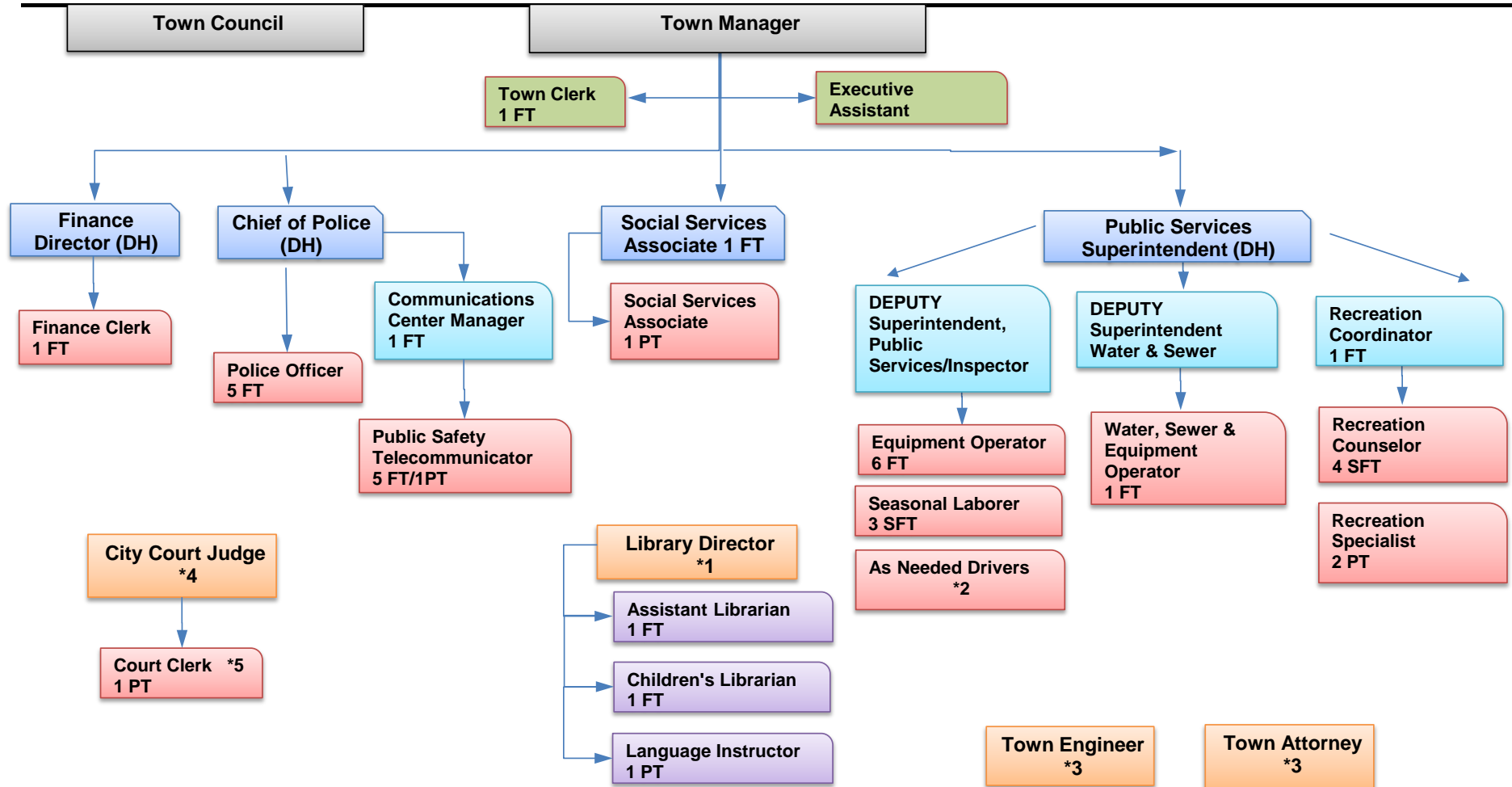
Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.



Town of West Yellowstone Staffing Plan



*1: Library functions are governed by State Law and Agreements; Director is appointed by the Library Board and directs staff.

*2: List of people with CDLs will be maintained to call as needed.

*3: Employed under contract

*4: Appointed by Town Council

*5: Under supervision of the Town Manager

FT= Full-Time Status Permanent

PT= Part-Time Status Permanent

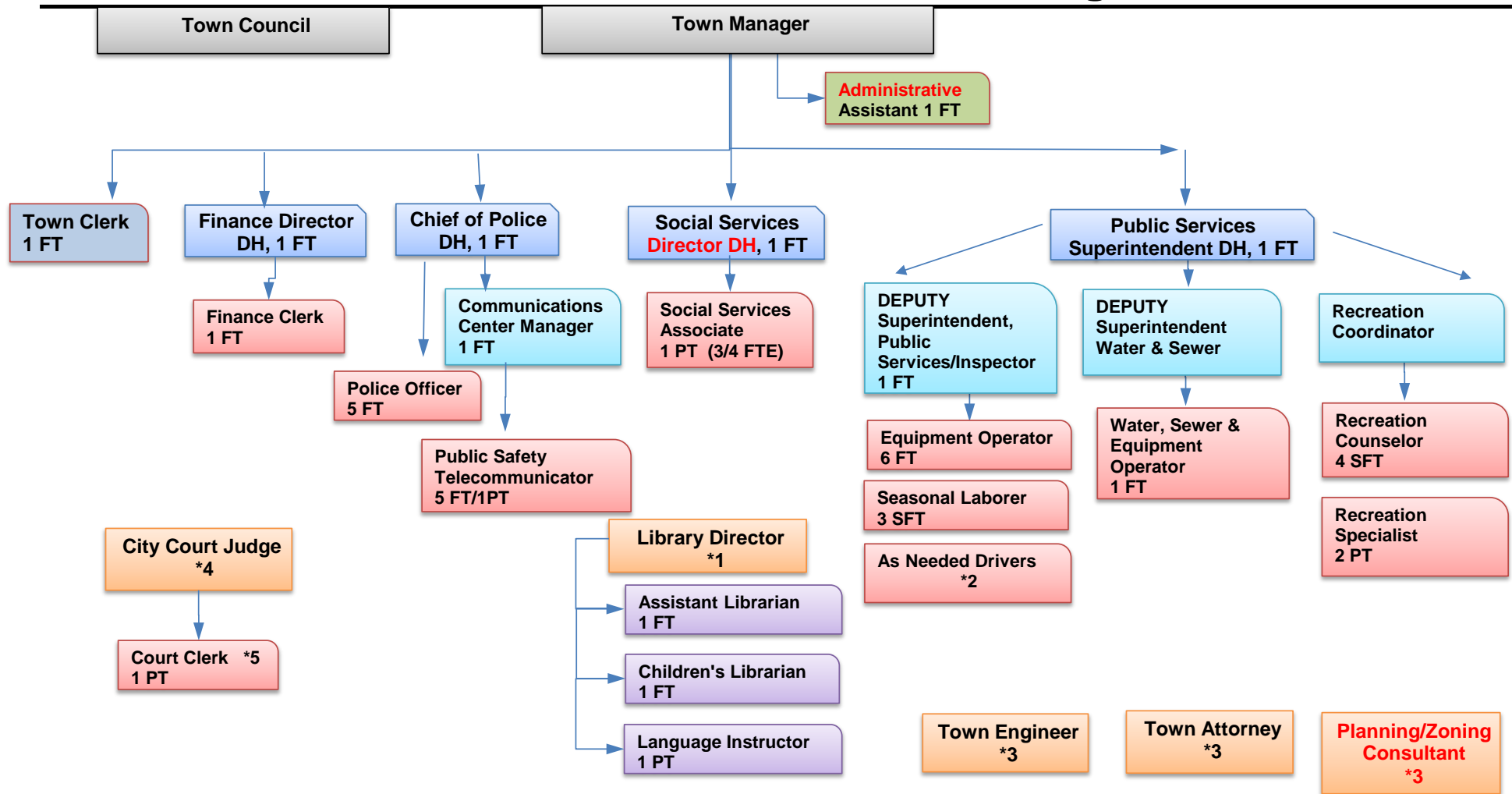
SFT= Full Time Status Limited Term

SPT= Part-Time Status Limited Term

STS= Short-Term Status

DH= Department Head

Town of West Yellowstone Staffing Plan



*1: Library functions are governed by State Law and Agreements; Director is appointed by the Library Board and directs staff. Currently PT Position.

*2: List of people with CDLs will be maintained to call as needed.

*3: Employed under contract

*4: Appointed by Town Council

*5: Under supervision of the Town Manager

FT= Full-Time Status Permanent
 PT= Part-Time Status Permanent
 SFT= Full Time Status Limited Term

SPT= Part-Time Status Limited Term
 STS= Short-Term Status
 DH= Department Head

Treasurer's Report

January 2022

02/02/22
18:55:29

TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 1/22

Page: 1 of 4
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General Fund						
101000 CASH	195,285.84	195,931.10	214.50	0.00	302,544.47	88,886.97
101100 Investments - CD's	736,815.83	0.00	0.00	0.00	0.00	736,815.83
101300 Investments - Money Market	14,502.53	0.86	0.00	0.00	0.00	14,503.39
101500 Investment-STIP	2,429,146.76	625.17	0.00	0.00	0.00	2,429,771.93
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
Total Fund	3,375,900.96	196,557.13	214.50		302,544.47	3,270,128.12
2100 Local Option Taxation-Resort Tax						
101000 CASH	8,182.34	235,085.17	0.00	143,368.21	0.00	99,899.30
101500 Investment-STIP	2,190,632.00	0.00	0.00	20,117.00	0.00	2,170,515.00
102215 STIP Investment-Rev Bond	121,942.20	20,136.31	0.00	0.00	0.00	142,078.51
102225 STIP Reserve Acct Town Hall 10%	134,111.04	18.23	0.00	0.00	0.00	134,129.27
Total Fund	2,454,867.58	255,239.71		163,485.21		2,546,622.08
2101 Marketing & Promotions (MAP)						
101000 CASH	138,869.80	4,245.42	0.00	0.00	0.00	143,115.22
101300 Investments - Money Market	14,010.58	0.83	0.00	0.00	0.00	14,011.41
101500 Investment-STIP	152,586.53	20.74	0.00	0.00	0.00	152,607.27
Total Fund	305,466.91	4,266.99				309,733.90
2104 Additional 1%						
101000 CASH	107,318.00	56,400.77	0.00	0.00	0.00	163,718.77
101500 Investment-STIP	1,251,871.26	170.15	0.00	0.00	0.00	1,252,041.41
Total Fund	1,359,189.26	56,570.92				1,415,760.18
2111 Off Street Parking						
101000 CASH	53,925.54	6.19	0.00	0.00	0.00	53,931.73
101500 Investment-STIP	115,565.26	15.71	0.00	0.00	0.00	115,580.97
Total Fund	169,490.80	21.90				169,512.70
2210 Parks & Recreation						
101000 CASH	1,100.00	0.00	0.00	0.00	0.00	1,100.00
2211 Youth Program Donations						
101000 CASH	3,845.21	0.44	0.00	0.00	0.00	3,845.65
2212 Parks - Volleyball Court						
101000 CASH	5,160.31	0.59	0.00	0.00	0.00	5,160.90
2214 Rec. Program Scholarships						
101000 CASH	9,129.49	1.05	0.00	0.00	0.00	9,130.54
2220 Library						
101000 CASH	33,433.34	20,074.15	0.00	0.00	15,477.92	38,029.57
2240 Cemetery						
101000 CASH	2,455.84	0.28	0.00	0.00	0.00	2,456.12
101500 Investment-STIP	10,697.34	1.45	0.00	0.00	0.00	10,698.79
Total Fund	13,153.18	1.73				13,154.91
2392 CDBG-Local Source						
101000 CASH	26,376.23	284.63	0.00	0.00	0.00	26,660.86
101500 Investment-STIP	41,261.35	5.61	0.00	0.00	0.00	41,266.96
Total Fund	67,637.58	290.24				67,927.82

02/02/22
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TOWN OF WEST YELLOWSTONE
Cash Report
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Page: 2 of 4
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2701 Cemetery Perpetual Care (7050)						
101000 CASH	6,866.81	0.79	0.00	0.00	0.00	6,867.60
101500 Investment-STIP	38,530.58	5.24	0.00	0.00	0.00	38,535.82
Total Fund	45,397.39	6.03				45,403.42
2820 Gas Tax Apportionment						
101000 CASH	181,829.58	4,833.36	0.00	0.00	0.00	186,662.94
101300 Investments - Money Market	10,155.48	0.60	0.00	0.00	0.00	10,156.08
101500 Investment-STIP	133.74	0.02	0.00	0.00	0.00	133.76
Total Fund	192,118.80	4,833.98				196,952.78
2821 Gas Tax BARSAA Funds						
101000 CASH	0.74	0.00	0.00	0.00	0.00	0.74
2850 911 Emergency						
101000 CASH	91,778.90	9.54	0.00	0.00	8,639.78	83,148.66
101300 Investments - Money Market	175.10	0.01	0.00	0.00	0.00	175.11
101500 Investment-STIP	150,399.74	20.44	0.00	0.00	0.00	150,420.18
Total Fund	242,353.74	29.99			8,639.78	233,743.95
2917 Crime Victims Assistance						
101000 CASH	6,454.93	0.00	0.00	0.00	0.00	6,454.93
2992 ARPA Funds						
101000 CASH	176,364.20	0.00	0.00	0.00	0.00	176,364.20
3050 GO Bond						
101000 CASH	99,930.63	83,038.56	0.00	0.00	0.00	182,969.19
101500 Investment-STIP	237,183.36	32.24	0.00	0.00	0.00	237,215.60
Total Fund	337,113.99	83,070.80				420,184.79
4000 Capital Projects/Equipment						
101000 CASH	497,904.04	57.14	0.00	0.00	0.00	497,961.18
101300 Investments - Money Market	10,054.47	0.60	0.00	0.00	0.00	10,055.07
101500 Investment-STIP	671.10	0.09	0.00	0.00	0.00	671.19
Total Fund	508,629.61	57.83				508,687.44
4060 Public Works Equipment Replacement						
101000 CASH	366.33	0.04	0.00	0.00	0.00	366.37
101300 Investments - Money Market	21.07	0.00	0.00	0.00	0.00	21.07
101500 Investment-STIP	255.31	0.03	0.00	0.00	0.00	255.34
Total Fund	642.71	0.07				642.78
4070 Parkway Construction/Mtn						
101300 Investments - Money Market	0.34	0.00	0.00	0.00	0.00	0.34
101500 Investment-STIP	7,301.67	0.99	0.00	0.00	0.00	7,302.66
Total Fund	7,302.01	0.99				7,303.00
4075 Street Construction /Maintenance						
101000 CASH	277,991.92	31.90	0.00	0.00	0.00	278,023.82
101300 Investments - Money Market	20,111.33	1.20	0.00	0.00	0.00	20,112.53
101500 Investment-STIP	501,482.85	68.17	0.00	0.00	0.00	501,551.02
Total Fund	799,586.10	101.27				799,687.37
5210 Water Operating Fund						
101000 CASH	200,026.80	28,608.87	0.00	35.77	4,272.72	224,387.18
101300 Investments - Money Market	0.44	0.00	0.00	0.00	0.00	0.44

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101500 Investment-STIP	151,200.13	20.54	0.00	0.00	0.00	151,220.67
102245 Replacement & Depreciation Ent.	23,627.20	3.21	0.00	0.00	0.00	23,630.41
Total Fund	374,914.57	28,632.62		35.77	4,272.72	399,238.70
5220 Water Replacement Depreciation Fund						
101000 CASH	169,419.61	19.44	0.00	0.00	0.00	169,439.25
101500 Investment-STIP	108,546.78	14.75	0.00	0.00	0.00	108,561.53
Total Fund	277,966.59	34.19				278,000.78
5310 Sewer Operating Fund						
101000 CASH	360,810.43	57,953.82	1,086.25	24.17	8,937.29	410,889.04
101300 Investments - Money Market	63,688.34	3.78	0.00	0.00	0.00	63,692.62
101500 Investment-STIP	260,349.99	25.38	0.00	0.00	0.00	260,385.37
101510 Mad Add Construction-STIP	64,874.79	8.82	0.00	0.00	0.00	64,883.61
102245 Replacement & Depreciation Ent.	139,345.37	18.94	0.00	0.00	0.00	139,364.31
Total Fund	889,069.42	58,020.74	1,086.25	24.17	8,937.29	939,214.95
5320 Sewer Replacement Depreciation Fund						
101000 CASH	340,698.22	39.10	0.00	0.00	0.00	340,737.32
101300 Investments - Money Market	31,556.42	1.88	0.00	0.00	0.00	31,558.30
101500 Investment-STIP	1,170,383.65	159.07	0.00	0.00	0.00	1,170,542.72
Total Fund	1,542,638.29	200.05				1,542,838.34
7010 Social Services/Help Fund						
101000 CASH	97,755.11	4,254.23	3.77	0.00	1,314.73	100,698.38
101300 Investments - Money Market	10,289.62	0.61	0.00	0.00	0.00	10,290.23
101500 Investment-STIP	21,333.73	2.90	0.00	0.00	0.00	21,336.63
102130 Donations	208.79	0.00	0.00	0.02	208.77	0.00
Total Fund	129,587.25	4,257.74	3.77	0.02	1,523.50	132,325.24
7195 Court Collections Trust Acct						
101000 CASH	8,296.49	0.00	0.00	0.00	0.00	8,296.49
7202 TBID Agency Fund						
101000 CASH	5,506.01	5,431.79	0.00	162.93	3,851.87	6,923.00
7458 Court Surcharge HB176						
101000 CASH	230.00	0.00	0.00	0.00	180.00	50.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	290.00	0.00	0.00	0.00	220.00	70.00
7469 City Court - Judge Jent						
101000 CASH	4,290.00	2,145.00	0.00	0.00	285.00	6,150.00
7699 Victims Assistance Program						
101000 CASH	49.00	0.00	0.00	0.00	49.00	0.00
7910 Payroll Fund						
101000 CASH	32,381.13	0.00	197,494.88	171,860.82	0.00	58,015.19
7930 Claims Fund						
101000 CASH	108,317.16	0.00	147,182.15	245,612.32	0.00	9,886.99
Totals	13,487,874.75	719,847.94	345,981.55	581,181.24	345,981.55	13,626,541.45

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Glacier Bancorp, Inc.
49 Commons Loop
Kalispell, MT 59901
(406) 756-4200

REPURCHASE AGREEMENT CONFIRMATION

February 2, 2022

TOWN OF WEST YELLOWSTONE
PO BOX 1570
WEST YELLOWSTONE MT 59758

As principal, we confirm the following balance under your master repurchase agreement on file. This confirmation supersedes all prior dated confirmations. If this confirmation is not in accordance with your records, please contact your account officer immediately.

Customer Number	Trade Number	Settlement Date	Principal Balance	Maturity Date	Current Rate
xxxxxxxxxxx2900	684	02/02/2022	3,351,349.22	02/03/2022	0.1500%

The following security is sold under agreement to repurchase:

Security Description	CUSIP Number	Coupon Rate	Maturity Date	Par Value	Market Value	% Of Security
FEDERAL HOME LN	3132D56P2	1.500%	12/01/2035	4,346,000	3,451,924.63	2.897%

Funds held pursuant to the repurchase agreement are not deposits and are not insured by the FDIC

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

1000-420100-212

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 2/3/2022

Ship Via

Order No. **006515**

Department Police

TO: Bob Wards

ADDRESS: 3015 Paxson St.

Missoula MT 59801 attn: Jim

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
<u>1</u>	<u>Benelli M4 telescoping stock 18.5in</u>
<u>2</u>	<u>Benelli M4 telescoping stock 14in</u>
<u>1</u>	<u>Benelli M4 tactical stock 18.5in</u>
<u>1</u>	<u>Benelli full length magazine tube</u>

Authorized By

Estimated Cost \$ 7278.00

Requested By:

VENDOR COPY - White OFFICE COPY - Canary

Fw: Benelli M4 quote

Officer Neil Courtis <ncourtis@townofwestyellowstone.com>

Wed 1/26/2022 8:48 AM

To: Pilar Collins <pcollins@townofwestyellowstone.com>

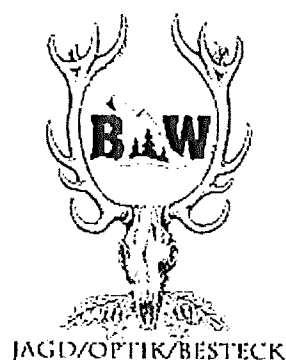
From: Jim Crosby <jcrosby@bobwards.com>

Sent: Wednesday, January 26, 2022 8:34 AM

To: Officer Neil Courtis <ncourtis@townofwestyellowstone.com>

Subject: Benelli M4 quote

1. 11710 18.5" M4, Tactical Stock, Ghost Ring Sights 7+1 650350117103 \$1,650
2. 11724* 14" M4 Entry, 3-Position Telescoping Stock, Ghost Ring Sights 5+1
650350117240 \$1,800
1. 11715 18.5" M4, 3-Position Telescoping Stock, Ghost Ring Night Sights 7+1
650350117158 \$1,850
2. 70052 M4 Full Length 1 pc Magazine Tube (7 rounds) 650350700527 cost \$89



Jim Crosby
Hunting /Optics/Cutlery/Gift Buyer
Bob Wards Sports and Outdoors
p 406-728-3220 ext 117
jcrosby@bobwards.com

From: Jim Crosby
Sent: Wednesday, January 26, 2022 8:34 AM
To: ncourtis@townofwestyellowstone.com
Subject: Benelli M4 invoice

1. 11710 18.5" M4, Tactical Stock, Ghost Ring Sights 7+1 650350117103 \$1,650

2. 11724* 14" M4 Entry, 3-Position Telescoping Stock, Ghost Ring Sights 5+1
650350117240 \$1,800

1. 11715 18.5" M4, 3-Position Telescoping Stock, Ghost Ring Night Sights 7+1 650350117158
\$1,850

2. 70052 M4 Full Length 1 pc Magazine Tube (7 rounds) 650350700527 cost \$89

*Total for the order \$7,278.00 for all of the stated items above.

Jim Crosby
Hunting /Optics/Cutlery/Gift Buyer
Bob Wards Sports and Outdoors
p 406-728-3220 ext 117
jcrosby@bobwards.com

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER 1000 - 430200 - 398

Date 2/10/22

Ship Via

Order No. 006448

Department PUBLIC WORKS

TO: TRI - STATE EXCAVATING

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	53 HOURS OF CONTRACT WORK ? HELP w/ SNOW REMOVAL.

Estimated Cost \$ 5,651.⁵⁷

Authorized By

Requested By:

VENDOR COPY - White OFFICE COPY - Canary



P.O. Box 853
West Yellowstone, MT
59758

Invoice

Date	Invoice #
12/29/2021	10896-snow

Bill To
Town Of West Yellowstone P.O. Box 1570 West Yellowstone, MT 59758

Terms

Qty	Description	Rate	Amount
	Invoice is for use of snow removal equipment by Town of West Yellowstone.		
	DECEMBER		
2.5	Snow Removal using Dump Truck for hauling snow. 12/14/2021	105.00	262.50
6.835	Snow Removal using Dump Truck for hauling snow. 12/15/2021	105.00	717.68
12.5	Snow Removal using Dump Truck with Snow Plow Attachment. 12/24/2021	105.00	1,312.50
3.13	Removal of Snow by Road Grader. 12/26/2021	145.00	453.85
9.5	Snow Removal using Dump Truck with Snow Plow Attachment. 12/27/2021	105.00	997.50
2.167	Snow Removal using Dump Truck with Snow Plow Attachment. 12/29/2021	105.00	227.54
9	Snow Removal using Dump Truck with Snow Plow Attachment. 12/31/2021	105.00	945.00
	JANUARY		
3	Snow Removal using Dump Truck with Snow Plow Attachment. 1/05/2022	105.00	315.00
4	Snow Removal using Dump Truck with Snow Plow Attachment. 1/07/2022	105.00	420.00
	Thank you for your business. If you have any questions about this invoice, please call our office at 406-640-0216.		

If you choose to pay with credit card, a 3% processing fee will be added to the total.	Total	\$5,651.57
<i>All invoices are due and payable upon receipt. Statements will be issued on past due accounts only. Past due accounts will be subject to a re-billing fee and finance charges will be added to all past due balances.</i>	Payments/Credits	\$0.00
	Balance Due	\$5,651.57

Phone #	E-mail
406-640-0216	chris.kachur@gmail.com

02/11/22
16:44:56

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 2/22

Page: 1 of 10
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48737			1089 Gallatin County Treasurer	120.00					
	04/30/21	Tech surcharge	April 2021	50.00		COURT	7458 212200		101000
	04/30/21	MLEA	April 2021	70.00		COURT	7467 212200		101000
	02/28/22	Public Defender		0.00		COURT	7468 212200		101000
	02/28/22	Victims Assistance		0.00		COURT	7699 212200		101000
48738			95 Energy West-Montana	5,094.34					
	01/27/22	nat gas	210361788 updl	119.91		UPDH	1000 411252	344	101000
	01/27/22	nat gas	210360293 Police	29.28		POLBLD	1000 411258	344	101000
	01/27/22	nat gas	210361746 Pub Services	1,672.50		STREET	1000 430200	344	101000
	01/27/22	nat gas	210361811 old firehall	252.77		PARK	1000 460430	344	101000
	01/27/22	nat gas	210363966 old bld ins	168.57		STREET	1000 430200	344	101000
	01/27/22	nat gas	210360540 library	639.42		LIBBLD	1000 411259	344	101000
	01/27/22	nat gas	210364599 Povah	1,124.03		POVAH	1000 411255	344	101000
	01/27/22	nat gas	210361697 Iris Lift St	42.22		PUBSVC	1000 430200	344	101000
	01/27/22	nat gas	210365425 Twn Hall	1,016.36		TWNHAL	1000 411250	344	101000
	01/27/22	nat gas	210361655 Mad Add Sewe	29.28		SEWER	5310 430600	344	101000
48739			2853 Two Seasons Recycling	850.00					
	2023012	01/31/22	monthly recycling Jan '22	850.00		PARKS	1000 460430	534	101000
48740			266 Utilities Underground Location	6.28					
	205368	01/31/22	excavation notifications	6.28*		WATER	5210 430500	357	101000
48741			2421 NAPA Auto Parts	3,616.48					
	01/31/21	Street Supplies		2,055.19		STREET	1000 430200	220	101000
	01/31/21	Oil, Fuel filters		201.41		STREET	1000 430200	231	101000
	01/31/21	Repair supplies		119.20		STREET	1000 430200	361	101000
	01/31/21	Tire Valve		3.87		STREET	1000 430200	239	101000
	01/31/21	Repairs Equipment		1,236.81		STREET	1000 430200	369	101000
48743			2575 WY Tourism Business Improvement	5,268.07					
	01/31/22	Collections in January 2022		5,268.07		TBID	7202 411800	540	101000
48744			2789 WEX Bank	4,654.94					
	02/01/22	06 Dodge Durango 6-1374		0.00		PUBSER	1000 430200	231	101000
	02/01/22	17 Dodge Ram #1		0.00		POLICE	1000 420100	231	101000
	02/01/22	17 Dodge Ram #2		707.94		POLICE	1000 420100	231	101000
	02/01/22	10 Ford Expedition 6-000046		88.30		SOCSE	1000 450135	231	101000
	02/01/22	11 Ford Expedition 6-21425A		0.00		POLICE	1000 420100	231	101000
	02/01/22	10 JD Backhoe 310SJ		159.80		STREET	1000 430200	231	101000
	02/01/22	77 Int'l Dumptruck		0.00		STREET	1000 430200	231	101000
	02/01/22	Snow Blower		0.00		STREET	1000 430200	231	101000
	02/01/22	02 Freightliner		0.00		STREET	1000 430200	231	101000

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	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account	
	02/01/22	140 G Grader	0.00		STREET	1000	430200	231		101000	
	02/01/22	CAT 936 Loader	258.17		STREET	1000	430200	231		101000	
	02/01/22	91 Ford 6-582	93.02		STREET	1000	430200	231		101000	
	02/01/22	15 Sweeper	0.00		STREET	1000	430200	231		101000	
	02/01/22	SS Snow Blower Green	419.75		STREET	1000	430200	231		101000	
	02/01/22	14 Water Truck	0.00		STREET	1000	430200	231		101000	
	02/01/22	00 Freightliner Dump 6-60700A	0.00		STREET	1000	430200	231		101000	
	02/01/22	2010 JD 772 Grader	551.66		STREET	1000	420100	231		101000	
	02/01/22	02 Freightliner Dump 6-54564A	114.75		STREET	1000	430200	231		101000	
	02/01/22	08 Ford Pickup 6-1450	0.00		WATER	5210	430500	231		101000	
	02/01/22	08 Ford Pickup 6-1450	0.00		SEWER	5310	430600	231		101000	
	02/01/22	08 GMC Pickup 6-1484	100.52		STREET	1000	430200	231		101000	
	02/01/22	08 CAT 938H Loader	932.10		STREET	1000	430200	231		101000	
	02/01/22	08 904B MiniLoader	83.16		STREET	1000	430200	231		101000	
	02/01/22	01 Freightliner truck 1	0.00		STREET	1000	430200	231		101000	
	02/01/22	01 Freightliner truck 2	106.36		STREET	1000	430200	231		101000	
	02/01/22	14 Police Interceptor	0.00		POLICE	1000	420100	231		101000	
	02/01/22	15 Ford F-250	177.82		STREET	1000	430200	231		101000	
	02/01/22	18 2018 Dodge Ram-PW	222.35		STREET	1000	430200	231		101000	
	02/01/22	18 Dodge Ram-Police	313.36		POLICE	1000	420100	231		101000	
	02/01/22	19 Dodge Durango	205.60		POLICE	1000	420100	231		101000	
	02/01/22	Tractor	0.00		STREET	1000	430200	231		101000	
	02/01/22	19 Dodge 5500	120.28		STREET	1000	430200	231		101000	
48746		73 Westmart Building Center	584.98								
	01/27/22	Street Supplies	491.92		STREET	1000	430200	220		101000	
	01/27/22	Police Supplies	93.06		POLICE	1000	420100	220		101000	
48748		2952 DIS Technologies	759.77								
	8970 02/05/22	Monthly Managed IT	759.77		IT	1000	410580	355		101000	
48749	E	2964 CITI CARDS	1,219.09								
	126520241 01/06/22	Annual Fee ZOOMTownHall	149.90*		LEGIS	1000	410100	220		101000	
	126635647 01/07/22	Annual Fee ZOOM Library	155.52*		LIBRY	2220	460100	398		101000	
	0944224 01/07/22	Amazon-Foodbank Ramen Noodles	80.92		HELP	7010	450135	711		101000	
	7360248 01/10/22	Amazon - Hilifers,gluesticks,	26.57		ADMIN	1000	410210	220		101000	
	2343429 02/02/22	Amazon-Toner Cartridges Rec	69.70		RECREA	1000	460440	220		101000	
	4023408 01/11/22	Amazon-Refund	-9.87		ADMIN	1000	410210	220		101000	
	5071436 01/13/22	Amzn-Packing tape	10.98		SOCSE	1000	450135	220		101000	
	5884248 01/12/22	Amzn-Refund	-93.99		SOCSE	1000	450135	220		101000	
	1076249 01/13/22	Amzn-ThresholdRampforDoor	52.95		SOCSE	1000	450135	212		101000	
	01/18/22	Running Bear	98.58*		LEGIS	1000	410100	220		101000	
	2015111587 01/14/22	GODaddy.com DomainRenewal	21.17*		LIBRY	2220	460100	398		101000	
	01/18/22	MarketPlace-TC supplies	26.52*		LEGIS	1000	410100	220		101000	
	01/19/22	WildWestPizzaria	87.36*		LEGIS	1000	410100	220		101000	

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4821004	01/20/22	Speakers,wipes,gamesTeenCTR	359.10		YOUTH	2211	430690	220		101000
	01/21/22	Langohrs-Sympathy Mersen	89.95		LEGIS	1000	410100	870		101000
	02/01/22	WildWest Pizzaria	93.73*		LEGIS	1000	410100	220		101000
48750		2546 Century Link QCC	14.83							
	02/23/22	long dist chg 406-646-7600	14.83*		DISPAT	2850	420750	345		101000
48752	E	2673 First Bankcard	1,522.80							
	01/12/22	Kenyon Noble-Recoverystrap	129.98		STREET	1000	430200	220		101000
	01/21/22	Amzn-(2) Headlamps	28.00		STREET	1000	430200	220		101000
	01/23/22	(1) Lithium Ion battery	34.99		STREET	1000	430200	220		101000
	01/24/22	(2) LEDPenLight	40.90		STREET	1000	430200	220		101000
	01/24/22	(2) Password books	21.96		ADMIN	1000	410210	220		101000
	01/24/22	(1)ManualUniformTrfficCntrl bk	59.88		ADMIN	1000	410210	220		101000
	01/25/22	(1)Electricwallheater	244.47		PARKS	1000	460430	220		101000
	01/27/22	(1)TailgateAir Cylinder	143.30		STREET	1000	430200	220		101000
	01/28/22	MTRuralWaterConfernce(3)	695.25		WATER	5210	430500	380		101000
	02/01/22	(4) OutofServiceforRepair sign	38.08		STREET	1000	430200	229		101000
	02/01/22	(1)56LEDAmberWhiteEmerglight	85.99*		STREET	1000	430200	243		101000
48753	E	2673 First Bankcard	788.41							
	01/31/22	Costco - Care/Custody supplies	18.78		POLICE	1000	420230	220		101000
	01/27/22	APCOInternationalMembershipErw	274.00		DSPTCH	1000	420160	380		101000
	01/01/21	TransUnion-BackgroundChecks	150.00		POLICE	1000	420100	220		101000
	01/25/22	Exxon-Fuel-When Wexwasnotwrkng	53.37		POLICE	1000	420100	231		101000
	01/25/22	Chevron-Fuel- Wexwasnotwrkng	69.59		POLICE	1000	420100	231		101000
	01/24/22	Exxon-Fuel-Wexwasnotwrkng	45.93		POLICE	1000	420100	231		101000
	01/23/22	Exxon-Fuel-Wexwasnotwrkng	80.28		POLICE	1000	420100	231		101000
	01/20/22	Sinclair-Fuel-Wexwasnotwr	46.46		POLICE	1000	420100	231		101000
	01/13/22	MTSecofSt-NotaryCertMartin	25.00		DSPTCH	1000	420160	335		101000
	01/04/22	MTSecofSt-NotaryCertRightenour	25.00		DSPTCH	1000	420160	335		101000
48754		151 Gallatin County WY TS/Compost	265.05							
	01/31/22	Household waste	265.05		PARKS	1000	460430	534		101000
48755		2088 Town West Yellowstone	716.11							
	02/01/22	utility chrgs, Chamber, 895	56.47		BLDGS	1000	411257	340		101000
	02/01/22	utility chrgs, UPDL, 892	92.75		BLDGS	1000	411252	340		101000
	02/01/22	utility chrgs, PS Shops, 884	42.80		BLDGS	1000	411253	340		101000
	02/01/22	utility chrgs. Povah Ctr, 887	96.94		BLDGS	1000	411255	340		101000
	02/01/22	utility chrgs, Police Dept,886	54.88		BLDGS	1000	411258	340		101000
	02/01/22	utility chrgs, City Park, 885	133.50		BLDGS	1000	411253	340		101000
	02/01/22	utility chrgs, Library, 891	43.26		LIBBLD	1000	411259	340		101000
	02/01/22	utility chrgs, Twn Hall, 921	195.51		TWNHAL	1000	411250	340		101000

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48756			2845 Kastig, Kauffman & Mersen, PC	5,992.50					
	02/07/22	legal services 1/1-1/31/22		5,992.50		LEGAL	1000 411100	352	101000
	02/02/22	phone/fax		0.00		LEGAL	1000 411100	345	101000
	02/02/22	travel		0.00		LEGAL	1000 411100	373	101000
48757			1514 Verizon Wireless	902.22					
21 Smartphones									
5 laptops									
	01/20/22	640-0108, Police		35.96		POLICE	1000 420100	345	101000
	01/20/22	640-0121 Laptop		40.01		POLICE	1000 420100	345	101000
	01/20/22	640-0141 Street SP		39.95		STREET	1000 430200	345	101000
	01/20/22	640-0159 Street SP		36.96		STREET	1000 430200	345	101000
	01/20/22	640-0606 911 Dispatch		36.93*		911	2850 420750	345	101000
	01/20/22	640-1103, Operator SP		0.00		STREET	1000 430200	345	101000
	01/20/22	640-1460, Library Dir, SP		36.95		LIBRAR	2220 460100	345	101000
	01/20/22	640-1461, S & W operator, SP		36.96		SEWER	5310 430600	345	101000
	01/20/22	640-1462, S & W Super, SP		36.96		WATER	5210 430500	345	101000
	01/20/22	640-1463, Deputy PSS, SP Sspnd		36.96		PARKS	1000 460430	345	101000
	01/20/22	640-1472, Ops Mgr, SP		35.96		ADMIN	1000 410210	345	101000
	01/20/22	640-1676, Rec Coor, SP		36.96		REC	1000 460440	345	101000
	01/20/22	640-1754, COP, SP		36.96		POLICE	1000 420100	345	101000
	01/20/22	640-1755, Police		36.96		POLICE	1000 420100	345	101000
	01/20/22	640-1756, Police		36.96		POLICE	1000 420100	345	101000
	01/20/22	640-1757, Police		36.96		POLICE	1000 420100	345	101000
	01/20/22	640-1758, Police, SP		36.95		POLICE	1000 420100	345	101000
	01/20/22	640-1759, Police		36.96		POLICE	1000 420100	345	101000
	01/20/22	640-7547, Street SP		0.00		PARKS	1000 460430	345	101000
	01/20/22	640-9074, PSS, SP		36.95		STREET	1000 430200	345	101000
	01/20/22	640-2195 683 laptop		40.01		POLICE	1000 420100	345	101000
	01/20/22	640-2551 COP laptop		40.01		POLICE	1000 420100	345	101000
	01/20/22	641-0184 686 laptop		40.01		POLICE	1000 420100	345	101000
	01/20/22	641.0207 681 laptop		40.01		POLICE	1000 420100	345	101000
	01/20/22	640-2354 Social Services		36.96		SOCSER	1000 450135	345	101000
	01/20/22	640-2629 City Judge		35.96		COURT	1000 410360	345	101000
48758			2852 Blackfoot Communications	2,284.20					
	02/15/22	646-5106, fax soc svc		40.53		SOCSRV	1000 450135	345	101000
	02/15/22	646-5119, police station Dispa		40.53*		DISPCH	2850 420750	345	101000
	02/15/22	646-5141, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	02/15/22	646-5185, town hall alarm		40.53		TWNHAL	1000 411250	345	101000
	02/15/22	646-7311, social services		21.30		SOCSRV	1000 450135	345	101000
	02/15/22	646-7481, povah elevator		58.16		POVAH	1000 411255	345	101000
	02/15/22	646-7511, town hall fax		40.53		TWNHAL	1000 411250	345	101000
	02/15/22	646-7609, public works		199.99		PUBSVC	1000 430200	345	101000

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	02/15/22	646-7650,	police station fax	40.53*		DISPCH	2850	420750	345		101000
	02/15/22	646-7715,	povah center	24.44		POVAH	1000	411255	345		101000
	02/15/22	646-7795,	town hall	250.97		TWNHAL	1000	411250	345		101000
	02/15/22	646-7845,	court clerk	100.56		COURT	1000	410360	345		101000
	02/15/22	646-9017,	library	43.44		LIBRAR	2220	460100	345		101000
	02/15/22	646-9027,	sewer plant alarm	40.53		SEWER	5310	430600	345		101000
	02/15/22	ethernet,	library	300.00		LIBRAR	2220	460100	345		101000
	02/15/22	ethernet,	povah center	187.26		POVAH	1000	411255	345		101000
	02/15/22	ethernet,	police station	350.00		POLICE	1000	411258	345		101000
	02/15/22	ethernet,	town hall	272.00		TWNHAL	1000	411250	345		101000
	02/15/22	ethernet,	public works shop	125.00		STREET	1000	430200	345		101000
	02/15/22	602-4909,	town hall judge	14.77		COURT	1000	410360	345		101000
	02/15/22	602-4894	Town hall Court Clerk	1.10		COURT	1000	410360	345		101000
	02/15/22	602-4897	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4898	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4900	town hall	5.25		TWNHAL	1000	411250	345		101000
	02/15/22	602-4901	town hall	5.25		TWNHAL	1000	411250	345		101000
	02/15/22	602-4902	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4903	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4904	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4905	town hall	1.10		TWNHAL	1000	411250	345		101000
	02/15/22	602-4906	Library Main desk	1.10		LIBRY	2220	460100	345		101000
	02/15/22	602-4907	Library Director	1.10		LIBRY	2220	460100	345		101000
	02/15/22	602-4908	Povah Ctr	11.10		POVAH	1000	411255	345		101000
	02/15/22	602-4949	Town Hall	11.10		TWNHAL	1000	411250	345		101000
	02/15/22	6024044	Soc Ser Pantry	10.00		SOCSE	1000	450135	345		101000
48760		2558	Hebgen Basin Fire District	55,040.00							
	02/01/22	February 2022		47,580.00		FIRE	1000	420400	357		101000
	02/01/22	employee grant February 2022		7,460.00		FIRE	1000	420471	140		101000
48761		2822	ClearBlu Business Services	4,895.00							
	02/02/22	Town Hall		1,000.00		TWNHLL	1000	411250	357		101000
	02/02/22	Library		400.00		LIBES	1000	411259	357		101000
	02/02/22	Trailhead Bldng.		260.00		TRLHED	1000	411256	350		101000
	02/02/22	Povah		850.00		POVAH	1000	411255	350		101000
	02/02/22	Chamber Bldng.		1,400.00		CHAMB	1000	411257	357		101000
	02/02/22	Park Bathrooms		400.00		PARKS	1000	411253	357		101000
	02/02/22	Dispatch Building		585.00		DSPTCH	1000	411258	398		101000

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48762			3261 Targhee Services	77.90					
	01/31/22	Oil change 17DodgeRam1500		77.90		STREET	1000 430200	361	101000
48763	E		2673 First Bankcard	669.20					
	01/04/22	Books		75.27		LIBRY	2220 460100	215	101000
	01/04/22	Terrell's-contracted services		44.16*		LIBRY	2220 460100	398	101000
	01/10/22	Books		80.64		LIBRY	2220 460100	215	101000
	01/10/22	Books		19.96		LIBRY	2220 460100	215	101000
	01/10/22	Books		14.59		LIBRY	2220 460100	215	101000
	01/10/22	Books		12.96		LIBRY	2220 460100	215	101000
	01/26/22	Folding Card Table		87.99		LIBRY	2220 460100	220	101000
	01/28/22	Books		306.64		LIBRY	2220 460100	215	101000
	01/31/22	Books		26.99		LIBRY	2220 460100	215	101000
48782			1 First Security Bank of BZN, Div	55,629.55					
	02/01/22	GO Bond Loan Principal		49,297.97		GOBOND	3050 490100	610	101000
	02/01/22	GO Bond Loan Interest		6,331.58		GOBOND	3050 490100	620	101000
48783			2 Forsgren Associates P.A.	193,189.50					
	121455 12/31/21	WWTP		105,000.00		SEWER	5320 430640	951	101000
	121456 12/31/21	On Call Services		1,433.50		WATER	5210 430500	354	101000
	121456 12/31/21	On Call Services		1,433.50*		SEWER	5310 430600	354	101000
	121456 12/31/21	Task order 10 Circular 2-1780		1,450.00		SEWER	5320 430640	951	101000
	121456 12/31/21	Risk & Resiliency Report		1,611.50*		SEWER	5310 430640	354	101000
	122020 01/25/22	WWTP		78,000.00		SEWER	5320 430640	951	101000
	122021 01/25/22	Capacity review304Shosh208Elec		400.00*		SEWER	5310 430600	354	101000
	122021 01/25/22	Task Order 10 Zoom Call11/4/22		780.00		SEWER	5320 430640	951	101000
	122025 01/25/22	On call Services		1,540.50		WATER	5210 430500	354	101000
	122025 01/25/22	On call Services		1,540.50*		SEWER	5310 430600	354	101000
48784			3243 Susan Swimley	74.00					
	11644 02/03/22	Land Use issues-Phonecallw/JM		74.00		LEGAL	1000 411100	352	101000
48785			135 Food Roundup	70.16					
	01/27/22	Cooking Class Supplies		70.16		RECREA	1000 460440	220	101000
48786			2751 Gallatin County Justice Court	1,085.00					
	02/09/22	PassThroughCntyCO6467923		1,085.00		COURT	7469 213000		101000

02/11/22
16:44:56

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 2/22

Page: 7 of 10
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48787		2537 Balco Uniform Co., Inc.		289.00					
	64081-5	12/08/21 Uniform-Courtis		289.00*		POLICE	1000 420100	226	101000
48788		3337 Lexipol		768.00					
	7112	12/01/20 PoliceOneAcademyAnnualrate(12)		768.00		POLICE	1000 420100	357	101000
48789		379 Energy Laboratories, Inc		550.25					
	451001	01/31/22 EP for Spring Fluoride		15.00		WATER	5210 430500	348	101000
	451001	01/31/22 EP for Well#3 Fluoride/Metals		36.75		WATER	5210 430500	348	101000
	451001	01/31/22 Well#4 Herbicides,OrganicCmpnd		498.50		WATER	5210 430500	348	101000
48790		3345 AV Trucking, LLC		1,387.50					
	01/20/22	Snow Removal 12/21/21 1/7/22		1,387.50		STREET	1000 430200	398	101000
48791		309 PJ's Plumbing & Heating		855.00					
	99006991	01/26/22 Town Hall - vacuum breaker r		190.00		TWNHLL	1000 411250	357	101000
	99007053	02/01/22 Povah-Installnewpressureoil		665.00		POVAH	1000 411255	366	101000
48792		1864 Loomis Family Limited		208.04					
	1010826	01/21/22 Fuel		208.04		STREET	1000 430200	231	101000
48793		40 Jerry's Enterprises		316.69					
	01/30/22	Fuel for Town equipment		218.15		STREET	1000 430200	231	101000
	01/30/22	Discount		-6.46		STREET	1000 430200	231	101000
	010622-1	01/06/22 Fuel Voucher		35.00		HELP	7010 450135	370	101000
	010622-2	01/06/22 Fuel Voucher		35.00		HELP	7010 450135	370	101000
	012422-1	01/24/22 Fuel Voucher		35.00		HELP	7010 450135	370	101000
48794		764 General Distributing Co.		60.14					
	1082870	01/31/22 Welding supplies		60.14		STREET	1000 430200	231	101000
48795		3200 Yellowstone Log Chinking		1,610.00					
	14	02/08/22 Snow Removal from UPDL		1,610.00		UPDL	1000 411252	357	101000
48797		3346 Belgrade Community Library		200.00					
	02/09/22	406CourierDeliverythru 6/30/22		200.00*		LIBRY	2220 460100	398	101000
48798		2558 Hebgen Basin Fire District		175.00					
	cpr-012022	01/31/22 CPR, Firstaid, AED Course(175.00*		ADMIN	1000 410210	351	101000

02/11/22
16:44:56

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 2/22

Page: 8 of 10
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48799			633 Bozeman Trophy & Engraving	110.00					
	23831	01/26/22	NotaryStamps(2)RightenourMartn	70.00		DSPTCH	1000 420160	220	101000
		01/03/22	Notary Stamp O'Brien	40.00		DSPTCH	1000 420160	220	101000
48800			2851 Amatics CPA Group	13,000.00					
	66685	01/31/22	ProgressbillAuditforFY20-21	13,000.00		AUDIT	1000 410530	353	101000
48801			2551 TK Elevator	488.26					
	3006368630	01/01/22	PovahBronzelevelOil/Grease	488.26		POVAH	1000 411255	350	101000
48802			1051 J & V Restaurant Supply	7,659.01					
	423238	12/31/21	UPDL/ConvectionOvenPO6435	7,659.01		UPDL	1000 411252	949	101000
48803			2182 Gallatin County	4,314.60					
	020722	02/07/22	GCSO Coverageof WY PD Shifts	4,314.60		POLICE	1000 420100	110	101000
48804			254 Firehole Fill Up/Economart	1,162.00					
		01/31/22	Fuel	1,162.00		STREET	1000 430200	231	101000
48805			2264 MORNING GLORY COFFEE & TEA	33.75					
	860879	02/08/22	Coffee - Police/Dispatch	33.75		DSPTCH	1000 420160	220	101000
48806			2952 DIS Technologies	695.00					
	9051	02/05/22	Monthly IT	625.00		IT	1000 420160	398	101000
	9051	02/05/22	Software Subscription	70.00		DSPTCH	1000 420160	216	101000
48807			29 Terrell's Office Machines Inc	505.00					
	427927	01/25/22	Toner/Wastetonerbox	505.00		POLICE	1000 420230	220	101000
48808			3347 Bob Wards	7,278.00					
		01/26/22	(4) Benelli shotguns	7,278.00		POLICE	1000 420100	212	101000
# of Claims 48				Total: 387,055.62					
Total Electronic Claims				4,199.50	Total Non-Electronic Claims	382856.12			

02/11/22
16:44:56

TOWN OF WEST YELLOWSTONE
Claim from Another Period Cancelled in this Period
For the Accounting Period: 2/22

Page: 9 of 10
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Cancelled in 2/22 ***									
*** Claim from another period (10/20) ***									
47400		999999 YUHAO (CLIFF) CHANG		20.00					
	09/23/20	Summer Rec 2019 refund		20.00		SUMREC	1000 346051		101000
# of Claims				1	Total:	20.00			

02/11/22
16:44:57

TOWN OF WEST YELLOWSTONE
Fund Summary for Claims
For the Accounting Period: 2/22

Page: 10 of 10
Report ID: AP110

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$128,201.14
2211 Youth Program Donations	
101000 CASH	\$359.10
2220 Library	
101000 CASH	\$1,428.48
2850 911 Emergency	
101000 CASH	\$132.82
3050 GO Bond	
101000 CASH	\$55,629.55
5210 Water Operating Fund	
101000 CASH	\$4,262.74
5310 Sewer Operating Fund	
101000 CASH	\$5,132.80
5320 Sewer Replacement Depreciation Fund	
101000 CASH	\$185,230.00
7010 Social Services/Help Fund	
101000 CASH	\$185.92
7202 TBID Agency Fund	
101000 CASH	\$5,268.07
7458 Court Surcharge HB176	
101000 CASH	\$50.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$70.00
7468 Public Defender Fee	
101000 CASH	\$0.00
7469 City Court - Judge Jent	
101000 CASH	\$1,085.00
7699 Victims Assistance Program	
101000 CASH	\$0.00
Total:	\$387,035.62

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
February 1, 2022

COUNCIL MEMBERS PRESENT: Brian Benike, Jeff McBirnie, and Jeff Mathews; Travis Watt and Lisa Griffith attend the meeting by video-conferencing

OTHERS PRESENT: Town Manager Dan Walker, Finance Director Lanie Gospodarek, Public Services Superintendent Jon Simms, Fire Chief Shane Grube, Town Engineer Dave Noel,

ONLINE PARTICIPANTS: Jan Neish-Island Park News, Town Attorney Jane Mersen, Lewis Robinson, Rob Yeakey

The meeting is called to order by Deputy Mayor Jeff Mathews at 5:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded. Due to the worldwide pandemic caused by COVID-19, the meeting is being broadcast over the internet using a program called Zoom.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

Public Comment Period

Fire Chief Shane Grube reports a decrease in Covid-19 cases in the community. He says they had 21 active cases last week and are down to 15 positive this week, but they don't think that is an accurate representation of everyone that has the virus and believe the numbers are higher. He says that they can distribute one kit with two tests per household.

Council Comments

Mayor Travis Watt reports that Guy Mudo passed away, he doesn't know many details but he has been a member of the community for many years.

WORK SESSION

Deputy Mayor Jeff Mathews calls the meeting to order. The purpose of the work session is to discuss the wastewater treatment facility funding options. Town Engineer Dave Noel gives a brief history of the changes at the sewer lagoon over the past couple of years. In 2018, the Town was still operating a lagoon system that could process 439,000 gallons of discharge per day. There were no permitting or testing requirements and there was more discharge to the system than the current lagoons could contain. The Town had a water moratorium in place that prevented development and use of some existing structures. The catalyst for the water moratorium was the fact that the Town couldn't meet the firm capacity requirements. The Town was able to obtain permission from Montana DEQ to limit green space irrigation to meet the firm capacity requirements. They also obtained permission from DEQ to install mechanical evaporators at the lagoon as short-term upgrades that would allow increased capacity through 2023. DEQ also required that the Town come up with a long-term solution and they conducted a facility planning study to evaluate three options: status quo, upgrading the existing system, or mechanical treatment. The result of the study was the selection of a long-term solution to process 1.25 million gallons per day using the Aeromod Process. In February of 2020, the Town recognized that the data they were basing their decisions on was spotty and they put the process on hold for up to a year to collect more accurate data. He says that as they prepared the final design in 2021, he came back to the Council and recommended evaluating the growth rate and the facility was resized to 1.5 million gallons per day and accept up to 80,000 gallons per year (80 truckloads) of solid waste. Mathews asks what the effect of expanding the plant has on the footprint. Noel responds that it added about 50 feet to the length of the building. He explains that they intend to submit final drawings to Montana DEQ by the end of February. He says that the proprietary process they selected, AeroMod, has created some timing challenges. They will also submit final design to Montana Rural Development for funding consideration from state sources such as CDBG. He says they are optimistic that they will be able to get approval from DEQ in a reasonable amount of time and be able to release bids this summer and start construction in the fall. He says they will enter into a pre-purchase agreement with Aeromod for the equipment. They will bid the construction of the plant to a contractor to install all the

equipment. Council Member Lisa Griffith asks multiple questions about the proprietary system and the rights and obligations of the Town to operate it. Noel says that the biggest thing they have to work out is funding, which needs to be in place before they put the project out to bid. Noel also presents an aerial picture of where the facility will be built and a timeline for completing the project by the end of 2024. Noel explains that they also have to establish a long-term lease for the land for the facility with the Yellowstone Airport. Funding agencies will not loan or grant on a project unless they are assured that there is a long-term lease in place. He says that Forsgren recommends entering into a lease that is as long as the life of the treatment facility. Walker explains that they will have another work session to discuss the lease. Finance Director Lanie Gospodarek describes the available funding and other potential funding they may pursue. She explains that the total anticipated cost of the project is now just over \$33 million. The resort tax has been increased by 1% to 4% and that additional 1% is expected to net \$20 million through a revenue bond. They have qualified for \$4.6 million through ARPA funding combined federal and county allocations including a Town allocation of \$1.5 million that the Town has almost already expended. The Town may qualify for \$600,000 from the State CDBG funds and the remaining \$8.5 million could come from the State Revolving Loan (SRL) fund, USDA Rural Development Funds, and/or an additional revenue bond against the 3% resort tax. She explains that there were other funding sources they were evaluating, but ultimately decided that the other sources would push the approval of the project back and cost them valuable time. At this point, they are leaning towards pursuing funding through a loan from USDA RD or SRL.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6513 to Bob Wards for \$5389.00 (Benike, McBirnie)
- 2) Motion carried to approve the claims, which total \$234,160.37. (Watt, McBirnie)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the January 18, 2022 Town Council Meeting. (Benike, Griffith)
- 4) Motion carried to reappoint Bill Howell and Julie Hannaford to the Police Commission for three-year terms. (Griffith, McBirnie)
- 5) Motion carried to table the Community Health Partners Risk Share Request until a representative from Community Health Partners can participate in the meeting. (Benike, Griffith)

DISCUSSION

- 1) Griffith asks why are they purchasing the shotguns from a retail store. Curtis says that he knows the gun buyer at Bob Wards personally and he saved them about \$2500 on this purchase.
- 4) The Council briefly discusses the third vacancy on the commission and clarifies that the term is only for three years.
- 5) The Council discusses the risk share request from Community Health Partners. No one from CHP was available to attend the meeting this evening. The Council indicates they would like the opportunity to ask questions. They also agree that they would like the opportunity to review the current agreement with CHP.
- A) **Town Manager and Department Reports:** Town Manager Dan Walker reports that the Parks & Recreation Advisory Board met last week to discuss the Rails to Trails project, specifically the Town's portion. He says they will be releasing an RFP for a concept plan and budget for the corridor. He reports that the portion of the project that is out of town was released today on sam.gov. He says that they are going to conduct two interviews for police officers on Thursday. The Development Review Group is meeting on

Thursday to review 8 projects. He says that he is meeting with Intrinsik on Friday to discuss subdivision and zoning updates. Public Services Superintendent Jon Simms reports that the new ovens for the Union Pacific Dining Lodge have arrived and been installed. The ice rink is up and operating, Recreation Coordinator Vely Vazquez has been trained on the Zamboni. This Thursday, the Public Services Department is hosting a breakfast for those that plow snow and invites the Council to attend.

The meeting is adjourned. (7:35 PM)

Mayor

ATTEST:

Town Clerk

Public Services Dept. Bi-weekly Report: January 28th thru February 10th, 2022

Work performed

Responded to possible sewer backup at 621/623 Firehole Ave. on 2/08. Uncovered and inspected closest downstream manhole. Located and marked private lateral for Parkers Plumbing. Responded to sewer backup at 315 Dunraven, discovered root intrusion within lateral 50' downstream (line was cleaned and inspected by Blu's Cleaning Services). Snow removal and cleanup as necessary, clear sightline hazards, widen berms, haul to snow yard (push up piles), clear out access to fire hydrants, walking paths, skating rink. Remove snow from rooftops that have slid off into city ROW and parkways. Run V-box spreader, sand parking lots. Maintain skating rink. Monitor snow floor and cut down as necessary, haul away debris, open road to WW lagoon, flow meter building and lift stations. Installed new toilet at Povah Center (upstairs men's room). Equipment and vehicle updates/ scheduled PM's: in-service 2011 expedition, fix reverse lights for social services department, install new tailgate latch cylinder for FL 80, had to redo and replace turbo on truck #55, replace ram cylinder on 938 payload, mounted new cab strobe/ beacon to 91 F-350 and 08 F-350, replaced 2 hydraulic hoses and 5 O-rings on 772 grader, fixed block issues on 140 Cat grader, fixed electrical issue on 938 Henke, replaced block heater on CH-49, cleared airlines of moisture on FL-80, fixed tire/ reseated bead on FL-80, diagnose electrical issues on FL-112. Installed new lights in loft at PW shop. Helped police department get stuck vehicles off groomed trail behind museum. Cross training with crew, showed guys how to collect weekly Covid samples at Iris lift station, had guys practice running motor grader. Grease zerk fittings on equipment and check fluids, pre-trip inspections (practice for final CDL testing: Shane and Sam scheduled for 4/10/22). Install stop sign on Alley A at faithful street, westbound. Fix broken school crosswalk ahead sign and bracket at Hayden and Highway 20. Inspect trash trailers and empty as necessary, litter collection, weekly recycling route, check dog waste stations and restock bags. Train Vely how to run Zamboni and plow truck. Move abandoned and tagged vehicles, haul away for the police department as requested. Inspect trash trailers and empty as necessary, litter collection, weekly recycling route, check dog waste stations and restock bags. Remove X-mas stroll banners and return to Chamber. Replace furnace filters at town hall and povah center. Had snow removed from rooftop at UPDL. New south bend, double stack ovens delivered to UPDL. Water service line break at 221 Canyon St. (2/03) had to shutdown mainline to isolate, pump water and thaw out frozen curb stop.

Administrative

Evaluate 2022 budgetary needs and submit weekly invoices. Enter timesheets and approve payroll for crew. Meet with town manager, DRG meeting, bi-weekly town council meeting, supervisors meeting, weekly WWTP design meetings, met with Drew Barney to go over ski-ing event coming up in march, met with two seasons recycling, monthly engineering projects update meeting, airport lease meeting, employee evaluations meeting, met with Cummins generator service tech Rod Rooney at Hayden Street lift station, go over water meter issues with Jon Brown, met with Carpet One Flooring to get proposal on

replacing residential vinyl in both exam rooms with commercial laminate at town clinic. Meet with residents to discuss snow removal related concerns and issues. Discussion with I-WorQ's technical rep Michael Wood on (2/04). Respond to residential and business complaints, sewer backups, ruptured water lines, power outages, service valve requests, flag raising and lowering notifications, coordinate cremations and interments. Sign off on snow encroachment applications, meet w/ sales reps. Discuss upcoming projects with Dave Noel and Town Manager. Reached out to Ethan Anderson at Montana department of Labor and Industry to see about getting a licensed UL listed inspector on sight to review and tag the overhead lights which need to be reinstalled in Firehole Room at UPDL (2/03) Have not heard back from Tim Stephens or Ethan at this point. Discuss lighting updates with Mountain States Lighting. Had Aqua pro deliver monthly water samples for us to Bridger Labs on (2/10). Coordinate with Forsgren Engineering and Jon Brown to review best management practices for wastewater collection/ treatment facility and water distribution system. Investigate weir levels on cells A & B at lagoon. Coordinate monthly coliform/ bac- T samples with Jon Brown. Conduct weekly COVID samples (results available on the Gallatin County Health Departments website). Review city policies, procedures, collective bargaining agreement, safety protocols and codified ordinances. Review city policies, procedures, collective bargaining agreement, safety protocols and codified ordinances.

From: [Kyle Tanner](#)
To: [Jon Simms](#); [Elizabeth Roos](#); [Dan Walker](#)
Subject: Bullet points
Date: Thursday, February 10, 2022 12:58:45 PM

304 Shoshone , Orvasky plans review and building permit issued
300 Nez Perce, Kobacki plans review and building permit issued
521 Campanula, Grube plans review and building permit issued
3 N Canyon, Eagles capital LLC walk thru scheduled for next week
15 Hayden, Markov drawing up new parking plan
27-37 N Canyon, Partouch fire chief contacted state inspector for fire separation question.
State is in contact with Partouch for possible inspection
221 N Canyon, Altitude bar, Parking figures emailed , waiting on new parking plans

K.C. Tanner

Deputy Public Services Superintendent
Building Codes Inspector
Code Enforcement
406-640-0141

JOB AND SOCIAL SERVICE OFFICE

HIGHLIGHTS

FEB 1 – 10, 2022

WE HAVE ASSISTED 51 INDIVIDUALS THIS MONTH

PREPARED MONTHLY REPORTS FOR STATE AGENCIES

5 FOOD BOXES PREPARED FOR CLIENTS

DISTRIBUTED 6 COVID TEST KITS

MET WITH REPRESENTATIVE FROM MONTANA PRIMARY ASSOCIATION – COVER MONTANA.ORG

PROVIDING SENIOR CITIZENS THEIR MONTHLY FOOD BAGS

ASSISTED 3 CLIENTS WITH UNEMPLOYMENT ISSUES

HANDING OUT CHILDREN'S BOOKS PROVIDED BY HOPPA MOUNTAIN

GAVE A RX VOUCHER FOR A YOUNG MAN

1 EMERGANCY FOOD BOX

HELPED INDIVIDUAL WITH ID.ME.ORG

HELPED CLIENT WITH RENTAL ASSISTANCE THROUGH SALVATION ARMY

RESEARCHING HOUSING POSSIBILITIES FOR CLIENT WHO NEED TO MOVE TO BOZEMAN FOR MEDICAL
REASONS

RESEARCHING SOCIAL SECURITY DISABILITY – IF INDIVIDUALS CAN WORK WHILE RECEIVING BENEFITS

RECEIVING MANY DONATIONS FROM BUSINESSES AND INDIVIDUALS

UPDATING THE JOB BOARD



January 24, 2022

Mr. Dan Walker, Operations Manager
Town of West Yellowstone
PO Box 1570
West Yellowstone, MT 59758-1570

Dear Mr. Walker:

On behalf of Community Health Partners (CHP), may this letter serve to accompany financial information pertaining to CHP's eleventh calendar year of operations in the Guy Hanson Medical Clinic. CHP is requesting the Town's share of \$100,000 in the risk-share agreement as voted on by the WY Town Council in 2021.

Last year, CHP-West Yellowstone provided comprehensive medical services to 1,214 patients during 4,366 medical visits – a nice step up from the previous year's COVID-19 dip though still less than past years due to the pandemic. Our core staff is providing great care with Erin Bevan, FNP, RN, continuing to lead the clinical team in partnership with the Big Sky Medical Center physicians. As was experienced by many organizations in the past year, we have had some staff changes during 2021. Erin is bolstered by both Tashi Byfield and Maria Salinas, our two medical assistants, though Maria currently is deployed overseas for one year in the National Guard. Andy Salinas, who is bilingual, and has long ties to the community, rounds out the current staff.

Our behavioral health therapist, Melissa Joecks, LCPC, is back in the clinic on Thursdays and we recently have had interest from two other counselors interested in working in West. We are interviewing and hope to add another day of counseling capacity in the near future. Melissa provided 587 therapy visits to 36 individual patients. Patty Peterson, our Parents As Teachers home visitor, provided 244 home visits in 2021 with 14 at risk families on her caseload. There also are numerous low-income families using the diaper depot co-hosted with the WY Social Services office to access free diapers.

In concert with the Gallatin City-County Health Department and the Hebgen Basin Fire District, CHP has worked tirelessly to both test and vaccinate local residents against COVID-19. We provided 219 in-clinic vaccines and 338 tests. CHP provided pharmacists and other staff to assist Chief Grube in his immunization clinics, while also ordering all of his vaccine from the state. CHP enjoys a tight working relationship with the Fire District and will be supplying them with free, at-home COVID-19 tests for residents to pick up for personal testing.

We were interested to see our number of local patients grow to 61% of our total patients seen from 55% in 2020 and have been working to ensure the local population knows about the clinic's services. Having bilingual staff also has helped in this regard and we have prioritized hiring bilingual staff members. In addition, we have worked closely with both the West Yellowstone Foundation and Community West Outreach to discuss ongoing efforts for suicide prevention and behavioral health awareness.

As needs shift dynamically in COVID-19 response, CHP stands ready to continue our partnerships with the county, fire district and town to ensure West Yellowstone residents are cared for. The need for solid primary care has never been greater and this is CHP's specialty.

We are grateful for the Town's ongoing partnership and coordination with other community organizations that enable CHP to serve West Yellowstone.

Sincerely,



Lander Cooney, CEO

CHP WEST YELLOWSTONE

Profit & Loss

January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
4001 · Total Net Patient Revenue	354,743.34
4610 · Rev. - Donations	28,488.31
4910 · Rev. - Other Income.	45,391.34
Total Income	428,622.99
Gross Profit	428,622.99
Expense	
5000 · Salaries Medical	254,399.95
5060 · Contract Services - Medical	22,715.27
5070 · Medical Supplies	39,940.28
5075 · Med Exp - CME/Dues/Licensure	17,076.13
5080 · Insurance - Med Prof Liability	1,130.62
5100 · Equipment - Medical Eq	450.25
5115 · Depreciation Expense - Medical	14,962.55
6100 · Mental Health	21,850.22
6300 · Enabling Services	736.15
7000 · Facility Expense	31,466.49
7011 · Amortization Expense	1,943.46
7016 · Utilities Phone	12,915.49
7101 · Salaries Administrative	97,791.59
7200 · Fringe Benefits	58,032.52
7250 · Supplies - Office	1,609.38
7275 · Professional Fees	1,489.33
7280 · Contract Services - Admin	1,818.86
7300 · Other Admin/Medical Expense	717.63
7310 · Organization Dues	183.00
7350 · Travel Expense/Board Training	5,143.50
7650 · Furniture & Equipment - Office	630.00
Total Expense	587,002.67
Net Ordinary Income	(158,379.68)
Other Income/Expense	
Other Expense	
9200 · Admin. Overhead Allocation	132,980.68
Total Other Expense	132,980.68
Net Other Income	(132,980.68)
Net Income	(291,360.36)

CHP WEST YELLOWSTONE

Profit & Loss

January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
4001 • Total Net Patient Revenue	
4010 • Rev- Patient Pay	
4011 • Self-Pay Patient Charges	152,348.70
4013 • Sliding Fee Discounts	(51,734.11)
4113 • Employee Discount	(175.29)
4114 • Patient Pay - Bad Debt	(28,737.95)
Total 4010 • Rev- Patient Pay	71,701.35
4210 • Rev. - Medicare	
4211 • Medicare charges	105,276.47
4212 • Medicare Adjustment	(43,346.51)
Total 4210 • Rev. - Medicare	61,929.96
4310 • Rev. - Medicaid	
4311 • Medicaid Charges	113,617.78
4312 • Medicaid - FQHC Adj.	22,604.92
Total 4310 • Rev. - Medicaid	136,222.70
4410 • Rev. Private Insurance	
4411 • Private Insurance Charges	177,016.55
4412 • Private Insurance Adjustments	(92,127.22)
Total 4410 • Rev. Private Insurance	84,889.33
Total 4001 • Total Net Patient Revenue	354,743.34
4610 • Rev. - Donations	
4610.1 • United Way	1,488.31
4620.4 • Donations - Foundation	27,000.00
Total 4610 • Rev. - Donations	28,488.31
4910 • Rev. - Other Income.	
4910.1 • Bad Debt Recoveries	9,593.37
4910.5 • Medicaid PCMH	13,778.70
4910.55 • BCBS Blue Value	12,065.28
4910.6 • Medication Sales	352.00
4910.65 • COVID Test & Vaccine Admin Fees	9,211.78
4910 • Rev. - Other Income. - Other	390.21
Total 4910 • Rev. - Other Income.	45,391.34
Total Income	428,622.99
Gross Profit	428,622.99
Expense	
5000 • Salaries Medical	
5000.2 • Med-PA/NP	158,395.57
5000.3 • Med-Nurse - RN	28,557.20
5000.4 • Med - Other Medical Staff	67,447.18
Total 5000 • Salaries Medical	254,399.95
5060 • Contract Services - Medical	
5060.1 • Contract Medical - Staffing	22,715.27
Total 5060 • Contract Services - Medical	22,715.27
5070 • Medical Supplies	
5070.1 • General Medical Supplies	13,657.31
5070.2 • Vaccines Med.	21,825.42
5070.3 • Vaccines - Flu	3,928.85
5070.4 • Injectables	528.70
Total 5070 • Medical Supplies	39,940.28

CHP WEST YELLOWSTONE

Profit & Loss

January through December 2021

	Jan - Dec 21
5075 · Med Exp - CME/Dues/Licensure	
5075.2 · Med - CME	2,329.84
5075.3 · Dues/Licensure/DEA	1,608.00
5075.5 · Travel - Medical	13,138.29
Total 5075 · Med Exp - CME/Dues/Licensure	17,076.13
5080 · Insurance - Med Prof Liability	1,130.62
5100 · Equipment - Medical Eq	450.25
5115 · Depreciation Expense - Medical	14,962.55
6100 · Mental Health	
6105 · Behavioral Health Spec	19,238.10
6115 · IBH - CME/Dues/Travel	2,612.12
Total 6100 · Mental Health	21,850.22
6300 · Enabling Services	
6307 · Outreach & Enrollment Staff	
6309 · Contract Interpreter Services	300.00
6320 · Patient Assistance-emer-exp	
6320.2 · patient assistance expense	399.00
6320.4 · Prescription voucher	37.15
Total 6320 · Patient Assistance-emer-exp	436.15
Total 6300 · Enabling Services	736.15
7000 · Facility Expense	
7000.1 · Building Rent Expense	1,200.00
7000.4 · Cleaning Supplies	1,276.83
7000.5 · Facility Cleaning	10,185.00
7000.6 · Utilities	8,495.15
7000.8 · Maint + Repairs	747.97
7010 · Depreciation Expense - Office	9,561.54
Total 7000 · Facility Expense	31,466.49
7011 · Amortization Expense	1,943.46
7016 · Utilities Phone	
7016.1 · Phone - Local & Data	12,047.45
7016.2 · Cell Phones	868.04
Total 7016 · Utilities Phone	12,915.49
7101 · Salaries Administrative	
7101.1 · Admin-Exec	28,586.92
7101.4 · Admin-Generalists	69,204.67
Total 7101 · Salaries Administrative	97,791.59
7200 · Fringe Benefits	
7201 · FICA Tax	30,653.39
7202 · Unemployment MT	2,180.60
7203 · Workers Comp. Ins	4,213.48
7207 · Health Insurance	15,068.26
7208.1 · 403(b) Match	5,044.86
7209 · HSA Deposits	557.27
7211 · Life Insurance	314.66
Total 7200 · Fringe Benefits	58,032.52
7250 · Supplies - Office	
7250.1 · General Office	1,609.38
Total 7250 · Supplies - Office	1,609.38

12:01 PM

01/14/22

Accrual Basis

CHP WEST YELLOWSTONE**Profit & Loss**

January through December 2021

	Jan - Dec 21
7275 · Professional Fees	
7275.1 · Acctg and Patient Billing Fees	1,489.33
Total 7275 · Professional Fees	1,489.33
7280 · Contract Services - Admin	1,818.86
7300 · Other Admin/Medical Expense	
7301 · Postage and Shipping	138.78
7303 · Recruitment	52.00
7304 · Credentialing/Background Checks	203.45
7306 · Other Admin Expense	323.40
Total 7300 · Other Admin/Medical Expense	717.63
7310 · Organization Dues	183.00
7350 · Travel Expense/Board Training	
7350.3 · Celebration Funds	347.08
7350.6 · In-State Travel/Misc Food/	4,796.42
Total 7350 · Travel Expense/Board Training	5,143.50
7650 · Furniture & Equipment - Office	630.00
Total Expense	587,002.67
Net Ordinary Income	(158,379.68)
Other Income/Expense	
Other Expense	
9200 · Admin. Overhead Allocation	132,980.68
Total Other Expense	132,980.68
Net Other Income	(132,980.68)
Net Income	(291,360.36)

CHP WEST YELLOWSTONE
Profit & Loss Prev Year Comparison
 January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Total Net Patient Revenue				
4010 · Rev- Patient Pay				
4011 · Self-Pay Patient Charges	152,348.70	160,467.83	(8,119.13)	(5.1)%
4013 · Sliding Fee Discounts	(51,734.11)	(63,174.19)	11,440.08	18.1%
4113 · Employee Discount	(175.29)	(521.18)	345.89	66.4%
4114 · Patient Pay - Bad Debt	(28,737.95)	(22,504.59)	(6,233.36)	(27.7)%
Total 4010 · Rev- Patient Pay	71,701.35	74,267.87	(2,566.52)	(3.5)%
4210 · Rev. - Medicare				
4211 · Medicare charges	105,276.47	86,888.85	18,387.62	21.2%
4212 · Medicare Adjustment	(43,346.51)	(37,343.04)	(6,003.47)	(16.1)%
Total 4210 · Rev. - Medicare	61,929.96	49,545.81	12,384.15	25.0%
4310 · Rev. - Medicaid				
4311 · Medicaid Charges	113,617.78	115,286.11	(1,668.33)	(1.5)%
4312 · Medicaid - FQHC Adj.	22,604.92	42,612.00	(20,007.08)	(47.0)%
Total 4310 · Rev. - Medicaid	136,222.70	157,898.11	(21,675.41)	(13.7)%
4410 · Rev. Private Insurance				
4411 · Private Insurance Charges	177,016.55	181,066.94	(4,050.39)	(2.2)%
4412 · Private Insurance Adjustments	(92,127.22)	(93,853.08)	1,725.86	1.8%
Total 4410 · Rev. Private Insurance	84,889.33	87,213.86	(2,324.53)	(2.7)%
Total 4001 · Total Net Patient Revenue	354,743.34	368,925.65	(14,182.31)	(3.8)%
4610 · Rev. - Donations				
4610.1 · United Way	1,488.31		1,488.31	100.0%
4620.2 · Donations - General	100,000.00	100,607.71	(607.71)	(0.6)%
4620.4 · Donations - Foundation	27,000.00	35,000.00	(8,000.00)	(22.9)%
Total 4610 · Rev. - Donations	128,488.31	135,607.71	(7,119.40)	(5.3)%
4910 · Rev. - Other Income.				
4910.1 · Bad Debt Recoveries	9,593.37	7,478.00	2,115.37	28.3%
4910.2 · Cost Report Settlements		4,530.00	(4,530.00)	(100.0)%
4910.5 · Medicaid PCMH	13,778.70	9,962.40	3,816.30	38.3%
4910.55 · BCBS Blue Value	12,065.28	8,174.11	3,891.17	47.6%
4910.6 · Medication Sales	352.00	192.00	160.00	83.3%
4910.65 · COVID Test & Vaccine Admin Fees	9,211.78		9,211.78	100.0%
4910 · Rev. - Other Income. - Other	390.21	390.21		
Total 4910 · Rev. - Other Income.	45,391.34	30,726.72	14,664.62	47.7%
Total Income	528,622.99	535,260.08	(6,637.09)	(1.2)%
Gross Profit	528,622.99	535,260.08	(6,637.09)	(1.2)%
Expense				
5000 · Salaries Medical				
5000.2 · Med-PA/NP	158,395.57	164,096.27	(5,700.70)	(3.5)%
5000.3 · Med-Nurse - RN	28,557.20	41,233.43	(12,676.23)	(30.7)%
5000.4 · Med - Other Medical Staff	67,447.18	38,123.41	29,323.77	76.9%
Total 5000 · Salaries Medical	254,399.95	243,453.11	10,946.84	4.5%
5060 · Contract Services - Medical				
5060.1 · Contract Medical - Staffing	22,715.27	59,302.29	(36,587.02)	(61.7)%
5060.2 · Cont. Serv. Medical -Lab & XRay		2,228.75	(2,228.75)	(100.0)%
Total 5060 · Contract Services - Medical	22,715.27	61,531.04	(38,815.77)	(63.1)%

CHP WEST YELLOWSTONE
Profit & Loss Prev Year Comparison
 January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change	% Change
5070 · Medical Supplies				
5070.1 · General Medical Supplies	13,657.31	13,549.77	107.54	0.8%
5070.2 · Vaccines Med.	21,825.42	11,412.12	10,413.30	91.3%
5070.3 · Vaccines - Flu	3,928.85	5,418.73	(1,489.88)	(27.5)%
5070.4 · Injectables	528.70	477.91	50.79	10.6%
Total 5070 · Medical Supplies	39,940.28	30,858.53	9,081.75	29.4%
5075 · Med Exp - CME/Dues/Licensure				
5075.2 · Med - CME	2,329.84	1,460.62	869.22	59.5%
5075.3 · Dues/Licensure/DEA	1,608.00	1,803.23	(195.23)	(10.8)%
5075.5 · Travel - Medical	13,138.29	12,207.65	930.64	7.6%
Total 5075 · Med Exp - CME/Dues/Licensure	17,076.13	15,471.50	1,604.63	10.4%
5080 · Insurance - Med Prof Liability	1,130.62	1,067.04	63.58	6.0%
5100 · Equipment - Medical Eq	450.25	4,072.03	(3,621.78)	(88.9)%
5115 · Depreciation Expense - Medical	14,962.55	7,502.10	7,460.45	99.4%
6100 · Mental Health				
6105 · Behavioral Health Spec	19,238.10	21,781.45	(2,543.35)	(11.7)%
6115 · IBH - CME/Dues/Travel	2,612.12	1,868.21	743.91	39.8%
Total 6100 · Mental Health	21,850.22	23,649.66	(1,799.44)	(7.6)%
6300 · Enabling Services				
6307 · Outreach & Enrollment Staff		450.63	(450.63)	(100.0)%
6309 · Contract Interpreter Services	300.00	600.00	(300.00)	(50.0)%
6320 · Patient Assistance-emer-exp				
6320.2 · patient assistance expense	399.00		399.00	100.0%
6320.4 · Prescription voucher	37.15		37.15	100.0%
Total 6320 · Patient Assistance-emer-exp	436.15		436.15	100.0%
Total 6300 · Enabling Services	736.15	1,050.63	(314.48)	(29.9)%
7000 · Facility Expense				
7000.1 · Building Rent Expense	1,200.00	1,200.00		
7000.4 · Cleaning Supplies	1,276.83	972.82	304.01	31.3%
7000.5 · Facility Cleaning	10,185.00	9,950.00	235.00	2.4%
7000.6 · Utilities	8,495.15	8,092.63	402.52	5.0%
7000.8 · Maint + Repairs	747.97	512.06	235.91	46.1%
7010 · Depreciation Expense - Office	9,561.54	5,248.56	4,312.98	82.2%
Total 7000 · Facility Expense	31,466.49	25,976.07	5,490.42	21.1%
7011 · Amortization Expense	1,943.46	715.98	1,227.48	171.4%
7016 · Utilities Phone				
7016.1 · Phone - Local & Data	12,047.45	8,668.36	3,379.09	39.0%
7016.2 · Cell Phones	868.04	1,208.77	(340.73)	(28.2)%
Total 7016 · Utilities Phone	12,915.49	9,877.13	3,038.36	30.8%
7101 · Salaries Administrative				
7101.1 · Admin-Exec	28,586.92	24,969.49	3,617.43	14.5%
7101.4 · Admin-Generalists	69,204.67	71,596.30	(2,391.63)	(3.3)%
Total 7101 · Salaries Administrative	97,791.59	96,565.79	1,225.80	1.3%
7200 · Fringe Benefits				
7201 · FICA Tax	30,653.39	28,306.02	2,347.37	8.3%
7202 · Unemployment MT	2,180.60	1,691.42	489.18	28.9%
7203 · Workers Comp. Ins	4,213.48	3,819.97	393.51	10.3%
7207 · Health Insurance	15,068.26	21,763.50	(6,695.24)	(30.8)%
7208.1 · 403(b) Match	5,044.86	7,708.72	(2,663.86)	(34.6)%

CHP WEST YELLOWSTONE
Profit & Loss Prev Year Comparison
 January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change	% Change
7209 · HSA Deposits	557.27	2,238.59	(1,681.32)	(75.1)%
7211 · Life Insurance	314.66	316.79	(2.13)	(0.7)%
Total 7200 · Fringe Benefits	58,032.52	65,845.01	(7,812.49)	(11.9)%
7250 · Supplies - Office				
7250.1 · General Office	1,609.38	1,265.69	343.69	27.2%
Total 7250 · Supplies - Office	1,609.38	1,265.69	343.69	27.2%
7275 · Professional Fees				
7275.1 · Acctg and Patient Billing Fees	1,489.33	1,688.74	(199.41)	(11.8)%
Total 7275 · Professional Fees	1,489.33	1,688.74	(199.41)	(11.8)%
7280 · Contract Services - Admin	1,818.86	994.48	824.38	82.9%
7300 · Other Admin/Medical Expense				
7301 · Postage and Shipping	138.78	189.05	(50.27)	(26.6)%
7303 · Recruitment	52.00	646.00	(594.00)	(92.0)%
7304 · Credentialing/Background Checks	203.45	149.45	54.00	36.1%
7306 · Other Admin Expense	323.40	296.45	26.95	9.1%
Total 7300 · Other Admin/Medical Expense	717.63	1,280.95	(563.32)	(44.0)%
7310 · Organization Dues	183.00	183.00		
7350 · Travel Expense/Board Training				
7350.3 · Celebration Funds	347.08	643.18	(296.10)	(46.0)%
7350.6 · In-State Travel/Misc Food/	4,796.42	4,605.08	191.34	4.2%
Total 7350 · Travel Expense/Board Training	5,143.50	5,248.26	(104.76)	(2.0)%
7650 · Furniture & Equipment - Office	630.00	295.00	335.00	113.6%
Total Expense	587,002.67	598,591.74	(11,589.07)	(1.9)%
Net Ordinary Income	(58,379.68)	(63,331.66)	4,951.98	7.8%
Other Income/Expense				
Other Income				
9250 · Federal Grants				
9255 · Federal 330 Grant		324.00	(324.00)	(100.0)%
Total 9250 · Federal Grants		324.00	(324.00)	(100.0)%
Total Other Income		324.00	(324.00)	(100.0)%
Other Expense				
9200 · Admin. Overhead Allocation	132,980.68	112,883.42	20,097.26	17.8%
Total Other Expense	132,980.68	112,883.42	20,097.26	17.8%
Net Other Income	(132,980.68)	(112,559.42)	(20,421.26)	(18.1)%
Net Income	(191,360.36)	(175,891.08)	(15,469.28)	(8.8)%



January 18, 2022

Dan Walker, Town Manager
Town of West Yellowstone Offices
440 Yellowstone Avenue
Po Box 1570
West Yellowstone, MT 59758

West Yellowstone Union Pacific Dining Lodge- Mammoth Dining Hall Structural Retrofit Design

Dear Mr. Walker:

Thank you for requesting a scope and fee proposal from Forsgren Associates for the West Yellowstone Union Pacific Mammoth Dining Hall Structural Retrofit project. We look forward to the opportunity to work with you on this project.

Project Understanding

It is our understanding that the Town of West Yellowstone, MT desires to re-roof and update the Union Pacific Dining Lodge located on 220 Yellowstone Avenue in West Yellowstone, MT. The single-story structure was constructed in approximately 1925 and is considered a historic structure in the area. It is understood that the Town would like to hold events during the winter in the Mammoth Dining Hall area. To facilitate this goal, it is anticipated that insulation will be added to the existing roof system to help with heating and strengthening of the roof framing members will be required to support the roof snow load.

The Union Pacific Lodge building has a log/timber framed roof with a combination of rock/masonry support columns and wood framed walls. The Mammoth Dining Hall roof framing consists of log trusses with log purlins and rafters. The infill between the masonry columns are full height windows. The log trusses are supported on masonry/rockery columns. The dining room floor is a concrete slab on grade.

The objective of the retrofit is to address vertical deficiencies identified in the preliminary structural condition assessment dated October 18, 2021. Previously identified components to be retrofitted include the stone columns, timber structure, and connections in the Mammoth room area. A summary of the design components includes the following:

- Retrofit and possible replacement of the existing log trusses and associated connections in the Mammoth Dining area to support vertical loads.
- Provide a positive connection at the log truss to wall connection, and at log beam to log column locations.
- Retrofit the structural wood diaphragm during roofing replacement.

- Provide roof to wall lateral force collection methods and connections at the roof diaphragm as may reasonably be incorporated with the roofing work.
- Provide out-of-plane bracing of the masonry columns, walls, and fireplace as part of the vertical strengthening objective.

Care to maintain the historic nature of the building will be required in the design and construction process.

Copies of the as constructed documents for the Union Pacific Lodge building are available for review and will be used to the extent possible for the preparation of plans for the building improvements.

Scope of Work

Forsgren has completed a site observation and evaluation for the Mammoth Dining Hall. Based on the evaluation report and recommendations, the Town has asked Forsgren to proceed with the vertical structural retrofit of the Mammoth Dining Hall. As necessary, lateral force resisting system improvements will be included scope of work as determined during the project. The scope of work for the anticipated project is as follows:

- Complete a site observation with detailed investigation/measurements to acquire accurate existing conditions for use in the stabilization design process. The site observation will document each deficiency location. During the site visit Forsgren will also coordinate with the Town and a contractor to discuss construction options and estimated probable cost of various options that may be used in the retrofit design.
- Coordinate concept plans/details with the Montana State Historic Preservation Office (SHPO) for compliance with state requirements prior to completing final design and plans.
- Provide detailed design calculations for the upgrade methods to be implemented for the structure in accordance with the requirements of the building code and referenced standard ASCE 41 or the International Existing Building Code as selected for the project. Structural retrofit will be limited to the vertical carrying components of the structure i.e., log trusses, purlins, rafters, columns, beams, and masonry columns. Lateral force resisting components such roof to wall diaphragm connections, roof to wall anchorage connections will be included in the scope of work if the improvements coincide with the vertical component work retrofits.
- Prepare plans, details, and specifications (structural notes on plan sheets) for structural work, likely to include but not necessarily limited to, strengthening of existing roof framing, wall bracing, diaphragm chords, wall anchorage to diaphragm members, column reinforcing, and steel brace framework.

- Provide estimated cost for budgeting purposes to complete the roofing and structural improvements indicated on the design documents. Estimating fees and construction costs for this type of work is difficult due to the likelihood of encountering un-anticipated or previously unknown conditions. Original drawings for the building may help mitigate this uncertainty, but often it is found that actual construction did not conform to the drawings, or items have subsequently been changed with remodels, etc.

It is assumed that digital drawings in AutoCAD format will be drawn by Forsgren for use in the structural analysis and preparation of structural drawings.

Fee Proposal and Schedule

Engineering services as indicated in the above Phase I scope of work for Union Pacific Dining Lodge – Mammoth Dining Hall Retrofit design is proposed on a lump sum basis with a total fee of \$60,000.

It is anticipated that the project scope of work will commence upon written approval to proceed. Once given the notice to proceed, it is anticipated that the design phase will be completed by June 1, 2022.

Construction Related Services

Construction phase engineering services previously provided during construction of the Fire Hole and Lounge area retrofit provided valuable support during the completion of this work and helped facilitate a smooth construction with minimal cost and schedule overruns. Similar support effort can be provided for the proposed Mammoth Room Retrofit as follows:

- Prepare bidding documents
- Conduct pre-bid meetings
- Review bids and make recommendation to the Council regarding bid award
- Review submittals for compliance with contract documents
- Respond to questions and requests for information from the Contractor during construction
- Provide periodic site visits during construction
- Provide a final walk through and generate a punch list for project close out
- Prepare final as-built drawings.

Compensation for construction related services are proposed on a Time and Material basis and are estimated to be approximately \$35,000.

Thank you for your consideration of Forsgren's proposal and please contact me to discuss any questions or revisions to the project scope of work.

Sincerely.

A handwritten signature in blue ink, appearing to read 'D. Noel', with a stylized flourish at the end.

Dave Noel, P.E.

ORDINANCE No. _____

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE IMPLEMENTING THE ELECTORATE'S DECISION
ON NOVEMBER 5, 2019 TO ADD ONE PERCENT (1%) TO THE
RESORT TAX COLLECTED BY THE TOWN.**

WHEREAS, the electorate of the Town voted to approve adding ONE PERCENT (1%) to the amount of Resort Tax to be collected by the Town; and

WHEREAS, the electorate approved the additional 1% for the specified purpose of paying for necessary infrastructure for the Town as noted by the Canvass of Votes Cast, on November 5, 2019 by the County Commissioners for Gallatin County, State of Montana.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of West Yellowstone that the following amendment be made to the municipal code of the Town of West Yellowstone, effectively amending Section 3.12 to implement the collection of the additional 1% resort tax as follows:

Section 1:

Section 3.12.050 is amended to read:

- A. The exact rate of the resort tax is three percent. An additional one percent shall be collected beginning January 1, 2020.
- B. The duration of the resort tax as approved by the voters on November 5, 2019, is twenty-five years, from January 1, 2020, and ending December 31, 2045.
- C. The duration of the resort tax renewal as approved by the Voter on November 5, 2019, is twenty-five years from its effective date. The effective date of the resort tax renewal is January 1, 2020.

Section 3.12.140 is amended to add the following language:

- D. The tax moneys derived from the additional 1% shall only be used for infrastructure projects, including upgrades and replacements of: wastewater treatment facility, water lines, sewer lines, streets, sidewalks, and water storage tank.

Section 3.12.150 through 3.12.160 shall be clarified to specify that those sections only apply to the 3% tax and not to the additional 1% tax, which is specifically designated as set out in Section 3.12.140(D) above.

Section 2: REPEALER: All ordinances and parts of ordinances in conflict with provisions of this ordinance, except as provided above, are hereby amended or repealed.

Section 3: EFFECTIVE DATE: This ordinance shall be in full force and effect thirty (30) days after final adoption by the Town Council of the Town of West Yellowstone.

Section 4: SEVERABILITY: If any portion of this ordinance or the application therefore to any person or circumstance is held invalid, such invalidity shall not affect other provisions of this ordinance which may be given effect without the invalid provisions or application and, to this end, the provisions of this ordinance are declared to be severable.

PASSED BY the Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this ____ day of _____, 2022.

Mayor Travis Watt

Council Member Jeff Mathews

Council Member Brian Benike

Council Member Jeff McBirnie

Council Member Lisa Griffith

ATTEST:



Town Clerk

RESOLUTION NO. 770

A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to local governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the local government has the responsibility to maintain; and,

WHEREAS, a local government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a local government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the 2021-2022 fiscal year budget has been amended with Resolution # 768 to reflect a transfer from the Resort Tax fund to meet or exceed the required \$3,844.90 match; and,

WHEREAS, a description of the projects to be funded are detailed in Appendix A

THEREFORE, NOW BE IT RESOLVED THAT:

1. Town of West Yellowstone requests distribution of its 2022 share of the allocated Bridge and Road Safety and Accountability funds in the amount of \$37,087.90 to be used for the in conjunction with the 2021 distribution of \$33,482.33 for the project identified in Appendix A.

2. That Dan Walker, the Town Manager of the Town of West Yellowstone is hereby authorized to execute such documents as may be necessary to facilitate the distribution of said funds.

ADOPTED BY THE Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this ____ day of _____, 2022.

Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Town Clerk



2821-430200-367

JS

EXHIBIT A

Yellowstone Pavement Solutions

Bozeman Road

Bozeman, Montana 59714

(406) 595-7471

www.YellowstonePavementSolutions.com


YELLOWSTONE
 PAVEMENT SOLUTIONS

RECIPIENT:

Town of West Yellowstone

440 Yellowstone Ave

West Yellowstone, Montana 59758

Invoice #614

Issued

Oct 11, 2021

Due

Oct 26, 2021

Total

\$76,898.00

Invoice From Yellowstone Pavement Solutions

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Oct 11, 2021				
Crack Route and Seal - East/West Streets	Route existing cracks where routing is required. Clean the crack to remove dirt and moisture. Apply crack sealant to cracks.	30449	\$2.00	\$60,898.00
Traffic Control	Daily rate.	4	\$4,000.00	\$16,000.00

Thank you for your business. Please contact us with any questions regarding this invoice.

Total

\$76,898.00

Payment on this invoice can be made via check, ACH or credit card payment (+3% credit card fee). We appreciate your prompt payment!

ACH Payment information:

Account: 10226346

Routing: 092905142

Yellowstone Bank, 1960 N 19th Ave, Bozeman, MT 59718

Please send payment remittance to:
accounting@yellowstonepavementsolutions.com

RESOLUTION NO. 771

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO CANCEL OUTSTANDING MUNICIPAL WARRANTS

WHEREAS it is the intention of the Town that the municipal warrants listed below shall be canceled.

NOW THEREFORE BE IT RESOLVED THAT in accordance with 7-6-4303 MCA, cancellation of municipal warrants and checks identified on the attached list of municipal warrants totaling \$877.37 have remained outstanding and unpaid for a period of one (1) year or longer and it is the Town Council intent to cancel said municipal warrants.

<u>Warrant No.</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Date Issued</u>
55421	\$ 25.00	Joshua Brandon	12/11/2019
55657	\$120.00	Anthony Harper	2/6/2020
56298	\$673.56	Skijor West	8/5/2020
55470	\$112.00	Yellowstone Country Inn	12/20/2019
56384	\$ 16.00	Juan Trujillo	8/19/2020

**PASSED BY THE TOWN COUNCIL AND APPROVED BY THE MAYOR
THIS 15th DAY OF FEBRUARY, 2022.**

Mayor Travis Watt

Council Member Jeffrey Mathews

Council Member Brian Benike

Council Member Lisa Griffiths

Council Member Jeff McBirnie

ATTEST:

Town Clerk Elizabeth Roos





THE TOWN OF

WEST YELLOWSTONE

Marketing and Promotion Fund Advisory Board (MAPFAB)

RECOMMENDATION TO TOWN COUNCIL (RTC) FOR AWARD APPROVAL

Event or Project Applicant: _____

Event or Project Name: _____

Date Submitted: _____

Date Approved by MAPFAB: _____

Requested Funding Amount: _____

Approved Funding Amount: _____

Comments:

Recommendation submitted by: John M. Greve, MAPFAB Secretary

☐ This MAP Fund Award Recommendation is approved by the Town Council

☐ This MAP Fund Award Recommendation is not approved by the Town Council

Signature _____

MAYOR OR APPOINTED REPRESENTATIVE

Date _____

Comments:

Copy 1 – Town Clerk

Copy 2 – Town Council

Copy 3 – MAP Fund Advisory Board



THE TOWN OF

WEST YELLOWSTONE

Marketing and Promotion (MAP) Fund APPLICATION COVER PAGE

APPLICANT INFORMATION

Applicant Individual or Organization: _____

Event or Project Contact Person: _____

Address: _____

Phone: _____ Email: _____

Application Submission Date: _____

EVENT OR PROJECT INFORMATION

Event or Project Name: _____

Location of Event or Project: _____

Date(s) of Event or Project: _____

Estimated Total Event or Project Cost: _____

MAP Fund Amount Requested: _____

SECTION 1 • PROPOSED EVENT OR PROJECT SUMMARY

Describe or explain your event or project. Provide enough detail so that those reviewing the application can comprehend or visualize the full scope of your event or project.

SECTION 2 • PROPOSED TIMELINE

- Provide your event or project schedule that identifies timelines for actions such as planning, construction, promotion and implementation of activities necessary for your event or project.
- Provide a schedule of events/activities occurring during your event time period.

SECTION 3 • PUBLICITY, PROMOTION, MARKETING

Describe how your event or project will be promoted or marketed to visitors, residents or participants. West Yellowstone, Montana or West Yellowstone, MT is to be listed, identified or present in all forms and methods of promotion and marketing of your event or project.

SECTION 4 • PROPOSED BUDGET

- Provide a detailed line item budget for your event or project.
- A Budget Template can be downloaded [here](#) or requested by email or in person from the Board member contact and adapted for your event or project. Use of this fill in the blank Template isn't required, but is provided as a convenience for applicants who want to use it.
- Your budget should include projected income from all sources, including income from requested/applied for grants, awards, donations, contributions and sponsorships.
- Identify the amount of MAP funds you are requesting and the expenses that will be paid in part or in full with MAP funds.
- **Your request can't exceed 35% of your event's or project's total budget or \$40,000 maximum. It is within the Board's discretion to consider additional funds.**
- All budget expenses must be subsequently supported with invoices, bills, receipts, etc.
- It's beneficial for an applicant to contribute a percentage of entry fees, registrations, admissions etc. to an event's cash prizes/purse. MAP funds can be used to pay for cash prizes/purse. Requests for reimbursement of this type of expense must include a list of individual cash amount winnings, names and signatures of winners and their contact info. Also note: Check current state and federal tax regulations for payout amounts that require you to issue an IRS Form 1099 to individuals.
- MAP funds can be used to pay for administrative expenses. Click on this [link](#) to view Allowable Admin. Expenses.
- MAP funds may not be used for purchasing liquor or funding the distribution of liquor.
- Even though we ask you to submit a detailed line item budget, you can request disbursement or reimbursement in any amount for any approved expense, as long as the amounts requested aren't more than the approved amount of total funding.

MAP Fund monies are generated from the collection of resort taxes. When applicable, please collect resort taxes for your event or project. If you're uncertain as to whether or not your event or project will be subject to remitting resort taxes, check with the town offices.

SECTION 5 • APPLICATION REVIEW CRITERIA

Applications will be reviewed against multiple criteria. Please provide answers to the following questions:

- 1 What are the economic, cultural, social and/or aesthetic impacts and benefits of your event or project on visitors, residents, businesses, organizations or other interests in the community and surrounding area?

SECTION 5 · APPLICATION REVIEW CRITERIA

- 2 If not answered in the previous question, then please list the methods and estimates by which you'll determine or measure the success of your event or project, i.e. increased, additional, new or different attendance, admissions, registrations, hotel stays, marketing, website hits, partnerships and sponsorships, fund raising, aesthetic appeal etc.

3 Has your organization received MAP funding in the past? If so, how many times and for what event(s) or project(s)?
Have all vendors and expenses been paid associated with the event(s) or project(s)?

4 Can your event or project proceed without MAP funds?

5 If your event or project is approved for funding, how will you acknowledge the receipt of MAP funds as a funding source? The MAP Fund consists of Resort Tax funds paid by town businesses. Once an award is approved, marketing methods need to indicate, "Supported by West Yellowstone Businesses"

SECTION 6 • APPLICATION SUPPORTING DOCUMENTATION

Provide any supporting documents, plans, pictures etc. that might be helpful to MAPFAB in reviewing and understanding your event or project. If this is a reoccurring event or project that received MAP funding last year, then please provide a copy of last year's Outcome Report.

2021 Snowshoot Final.COC approved 6/2021

Income:	Chamber	OEM	Grand Total	Arctic Cat	Polaris	Ski-Doo
Manufacturers Pre- Event Deposit		50,000.00		0.00	25,000.00	25,000.00
Income rollover from 2021	4,706.46					
Lunches collected on site	1,930.30					
Fuel (PRR)	1,688.00					
Fuel (TriState)	675.00					
MAP funding	7,000.00					
Total Income:	15,999.76					
Expenses:						
Permit - DOT Airport lease		6,555.00	\$ 6,555.00	2,185.00	2,185.00	2,185.00
Packets,signs, and marketing supplies (MAP)	2,051.67	0.00	\$ 2,051.67			
Lunch Tent, Office, and supplies (MAP)	3,322.50	0.00	\$ 3,322.50			
Event Office and OEM Trailers (MAP)	2,000.00	21,843.75	\$ 23,843.75	0.00	7,281.25	14,562.50
Restrooms		0.00	\$ 1,920.00	640.00	640.00	640.00
Welcome Receptions (MAP/OEM)	0.00	0.00	\$ -	0.00	0.00	0.00
Waste receptables / recycling		973.86	\$ 973.86	324.62	324.62	324.62
Coordinator Fees - Marge/Brad		7,000.00	\$ 7,000.00	2,333.33	2,333.33	2,333.33
Office Supplies	47.94	0.00	\$ 47.94			
Trailer washing		0.00	\$ -			
Phone/DSL/fax	436.77	1,776.20	\$ 2,212.97	342.59	548.43	885.18
Power Materials & usage		2,954.72	\$ 2,954.72	738.68	738.68	1,477.36
Propane		565.99	\$ 565.99	0.00	353.40	212.59
Grooming & Setup		3,070.38	\$ 3,070.38	1,023.46	1,023.46	1,023.46
Gas tanks & materials, pumps	379.99	0.00	\$ 379.99			
Fuel - 91 Premium	3,247.81	8,029.35	\$ 11,277.16	1662.85	3039.05	3327.45
SM Permits - Idaho 32.50		3,347.50	\$ 3,347.50	162.50	1,300.00	1,885.00
SM Permits - Montana 25.00		3,605.00	\$ 3,605.00	175.00	1,400.00	2,030.00
Forest Service Use Permits & COC ins		10,500.00	\$ 9,999.99	3,333.33	3,333.33	3,333.33
storage unit	960.00	0.00	\$ 960.00			
Meals	3,005.75	1,410.00	\$ 4,415.75	780.00	630.00	
CC/bank fees	273.08	0.00	\$ 273.08			
Misc/ CoC Staffing & Help	700.00	0.00	\$ 700.00			
			\$ -			
Total Expenses:	16,425.51	71,631.75	\$ 89,477.25	13,701.36	25,130.55	34,219.82
Net Income/Loss (due from OEM's)	-425.75			-13,701.36	-130.55	-9,219.82

Certification

Applicant Individual or Organization: WY Yellowstone Chamber of Commerce/Snowmobile Events Comm

Event or Project Contact Person: Marge Wanner

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature Marge Wanner

Name (printed) Marge Wanner

Title Snowmobile Event Coordinator

Date 1/24/2022

FOR OFFICE USE ONLY

☐ Application approved by MAPFAB for total requested amount of _____ Date _____

☐ Application approved by MAPFAB for only _____ of total requested amount Date _____

☐ Application not approved by MAPFAB Date _____

Reason:





THE TOWN OF

WEST YELLOWSTONE

Marketing and Promotion Fund Advisory Board (MAPFAB)

RECOMMENDATION TO TOWN COUNCIL (RTC) FOR AWARD APPROVAL

Event or Project Applicant: W. Yell. Skijor Association

Event or Project Name: Shotgun Skijoring

Date Submitted: 1.25.22

Date Approved by MAPFAB: 2.10.22

Requested Funding Amount: \$15,000

Approved Funding Amount: \$15,000

Comments:

None

Recommendation submitted by: John M. Greve, MAPFAB Secretary

☐ This MAP Fund Award Recommendation is approved by the Town Council

☐ This MAP Fund Award Recommendation is not approved by the Town Council

Signature _____

MAYOR OR APPOINTED REPRESENTATIVE

Date _____

Comments:

Copy 1 – Town Clerk

Copy 2 – Town Council

Copy 3 – MAP Fund Advisory Board



Marketing and Promotion (MAP) Fund

Applicant Individual or Organization: West Yellowstone Skijor Association

Event or Project Contact Person: Brittany Delehant

Address: 346 Firelight Dr., Big Sky, MT 59716

Phone: Email: spursandskis@gmail.com 406-551-5551

Application Submission Date: 1/25/2022

Event or Project Name: Shotgun Skijoring

Location of Event or Project: Iris St. and HWY 20

Date(s) of Event or Project: February 25-27

Estimated Total Event or Project Cost: \$45,735

MAP Fund Amount Requested: \$15,000

Describe or explain your event or project. Provide enough detail so that those reviewing the application can comprehend or visualize the full scope of your event or project.

Shotgun Skijoring is a winter sport bringing together the skills of equestrians and skiers and testing them on a specially designed track with jumps and gates for the skiers. Riders are pulling skiers down the track through obstacles and must be in control of their horse to aid the skier to success through the finish line. It is a multi-day timed event. Teams will have multiple chances to prove their skills on the track, all competing for money, prizes, and bragging rights. There are 6 different divisions for competition. Competitors range in ages from 6 to 65 and skill levels from across the spectrum as well. The event starts on Friday with registration/meet and greet. This is a pivotal point in the racing atmosphere, which brings new and old competitors together to build teams for the race. Race day one is Saturday, followed by Calcutta. The Calcutta gives the chance for the spectators to come and bid on their favorite teams and become part of the event. The Calcutta winnings are only determined by the race results on Sunday. Race day two is on Sunday and will determine the final winning seats of the event. Awards are Sunday evening. A map of the event site will be provided.

- Provide your event or project schedule that identifies timelines for actions such as planning, construction, promotion and implementation of activities necessary for your event or project.
- Provide a schedule of events/activities occurring during your event time period.

January 11th - Social Media to get the word out about proposed events.

January 25th- Order T-Shirts for competitors and volunteers. Will contain all sponsor ads as well. Order banners, posters and signage for the race.

February 7th- Hang posters in local businesses. Get the Website up and running.

February 17th - Build Track Weather dependent. Start the build of the track.

February 24th - Check and Adjust Track We will be arriving to finish building the track and make sure it's well covered with snow. Put the gates down and make it race ready.

February 25th - Competitor Registration/ Meet and Greet- Wild West Pizzeria 6-9pm

February 26th - Race Commences.

Food vendors will be able to set up the night before or that morning. Mandatory meeting for everyone competing at 10:00am to go over the rules and the track.

The gates will open to the public at 11am.

Races will start at 12pm and go to 4pm.

Calcutta at 6pm at Wild West Pizzeria

February 27 - Race Continues.

Mandatory Meeting again at 10:00am

Gates open to the public at 11am.

Races start at 12pm till 4pm.

Promptly after the clean up crew will start pulling gates and deconstruction the track as much as possible.

Awards 6:30pm at Wild West Pizzeria

February 28th - Demolish Track and ensure all trash and manure is removed.

Describe how your event or project will be promoted or marketed to visitors, residents or participants. West Yellowstone, Montana or West Yellowstone, MT is to be listed, identified or present in all forms and methods of promotion and marketing of your event or project.

Social Media is our number one promotional tool for this event. In the last month we have reportedly reached over 8,000 viewers. This is the primary space where we promote the race and sponsors. This is also where most of the communication happens with competitors.

Our second line of communication is branding. We go to all the races and market our event in West Yellowstone.

Next we use brochures and posters to promote the race and its sponsors.

We are working hard to get swag featuring the West Yellowstone Skijor Association and we strategized by keeping the name West Yellowstone as a part of our non-profit name for the ease of promotion to all residents, visitors, and competitors.

The town of West Yellowstone will be branded on all forms of promotion; social media, website, swag, brochures, etc.

■ Provide a detailed line item budget for your event or project.

■ A Budget Template can be downloaded [here](#) or requested by email or in person from the Board member contact and adapted for your event or project. Use of this fill in the blank Template isn't required, but is provided as a convenience for applicants who want to use it.

■ Your budget should include projected income from all sources, including income from requested/applied for grants, awards, donations, contributions and sponsorships.

■ Identify the amount of MAP funds you are requesting and the expenses that will be paid in part or in full with MAP funds.

■ **Your request can't exceed 35% of your event's or project's total budget or \$40,000 maximum. It is within the Board's discretion to consider additional funds.**

■ All budget expenses must be subsequently supported with invoices, bills, receipts, etc.

■ It's beneficial for an applicant to contribute a percentage of entry fees, registrations, admissions etc. to an event's cash prizes/purse. MAP funds can be used to pay for cash prizes/purse. Requests for reimbursement of this type of expense must include a list of individual cash amount winnings, names and signatures of winners and their contact info. Also note: Check current state and federal tax regulations for payout amounts that require you to issue an IRS Form 1099 to individuals.

■ MAP funds can be used to pay for administrative expenses. Click on this [link](#) to view Allowable Admin. Expenses. ■ MAP funds may not be used for purchasing liquor or funding the distribution of liquor.

■ Even though we ask you to submit a detailed line item budget, you can request disbursement or reimbursement in any amount for any approved expense, as long as the amounts requested aren't more than the approved amount of total funding.

MAP Fund monies are generated from the collection of resort taxes. When applicable, please collect resort taxes for your event or project. If you're uncertain as to whether or not your event or project will be subject to remitting resort taxes, check with the town offices.

REVISED 1 2021 PAGE 4

REVISED 1 2021 PAGE 5

**Budget will be attached.

Applications will be reviewed against multiple criteria. Please provide answers to the following questions:

What are the economic, cultural, social and/or aesthetic impacts and benefits of your event or project on visitors, residents, businesses, organizations or other interests in the community and surrounding area?

We aim to show West Yellowstone's boasts of adventure. What is more thrilling than watching a horse gallop along a track in the snow with a skilled skier navigating their way through obstacles. It is a thrilling adrenaline rush for spectators and competitors alike.

We will have an estimated 140 teams. Through these teams; family and friends will travel to support them along with the sport. People will be able to help with the local economy by staying at local hotels and Vrbos. It is extremely beneficial. Most people after a thrilling day of racing will stop at a local restaurant to quench one's hunger and thirst.

With Competitors alone there will be at least 75 rooms needed to be rented which will help the local hotels. Before and after the races there will be a need to get food/shopping or just exploring in one's down time. West Yellowstone has an abundance of shops for people to go explore and spend money, once more helping with the town's economy.

Many people come out to the Bozeman/West Yellowstone area. With covid occupying everyone's time and with many events being canceled in 2020 and 2021 people are dying to get out and do anything. We expect to draw over 1,500 additional people to the area.

With the broadcast system being posted on facebook/instagram the reach is substantially increased. People all over the country, perhaps the world, will be able to see the amazing town of West Yellowstone. It will increase the flow of travelers to the town for the winter to see this spectacular sport and to try the other activities this town has to offer. The reach social media will have is exponential.

If not answered in the previous question, then please list the methods and estimates by which you'll determine or measure the success of your event or project, i.e. increased, additional, new or different attendance, admissions, registrations, hotel stays, marketing, website hits, partnerships and sponsorships, fund raising, aesthetic appeal etc.

Methods/ estimates to measure first year success of event:

Registrations..... 140 teams of competitors (horse/ rider &) divided into different race categories.

Attendance..... 1,500+ spectators over the course of 2 days (pending covid regulations)

Attendance..... New and broaden array of spectators at Hotels

Stays Projected 20% occupancy of available rooms in West Yellowstone

Social Media..... Reach out to 10,000+ people

Social Media..... Increase West Yellowstone Skijor likes by 50%

Increase West Yellowstone Chamber likes by 15%

With this type of event the best way to determine success is primarily based on the number of entries by competitors and the amount of spectators. Of course we can also factor in the increase of local business throughout the town during the event weekend.

what event(s) or project(s)? Have all vendors and expenses been paid associated with the event(s) or project(s)?

West Yellowstone Skijor Association is a brand new organization and we have never received funding in the past. With most of the races being canceled it broke many hearts. We created this organization to make this the first year and for many more to come.

Can your event or project proceed without MAP funds?

We need MAP funding to succeed, without it, our race lacks the power and finances to promote and spread the information needed to draw competitors and spectators.

If your event or project is approved for funding, how will you acknowledge the receipt of MAP funds as a funding source? The MAP Fund consists of Resort Tax funds paid by town businesses. Once an award is approved, marketing methods need to indicate, "Supported by West Yellowstone Businesses"

If MAP approves our funding we will happily advertise everywhere possible in connection with the race. We plan on having shirts made and we will have the logo on the back of the shirts. Also we will have a sign or flag flying for the Support of the West Yellowstone Businesses at the race.

Provide any supporting documents, plans, pictures etc. that might be helpful to MAPFAB in reviewing and understanding your event or project. If this is a reoccurring event or project that received MAP funding last year, then please provide a copy of last year's Outcome Report.

**Map of the event will be attached.

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature_Name (printed)

Title_Date

Application approved by MAPFAB for total requested amount of Date

Application approved by MAPFAB for only of total requested amount Date

Application not approved by MAPFAB Date Reason:

THE TOWN OF



WEST YELLOWSTONE

Marketing and Promotion (MAP) Fund

BUDGET TEMPLATE

Name and Dates of Event /Project:

Income (Types)	Proposed	Actual	Difference
Spectator Sales	15,000		\$0.00
est. 1,500 people @ \$10 ea			\$0.00
Competitor Entry	15,700		\$0.00
Junior - 1000			\$0.00
Novice - 3000			\$0.00
Switzerland - 750			\$0.00
Sport - 5000			\$0.00
Open - 4500			\$0.00
Snowboard - 1450			\$0.00
Calcutta	6000		\$0.00
			\$0.00
Total Income	36,700 \$0.00	\$0.00	\$0.00

Expenses (Types)	Proposed	Actual	Difference
* Construction	1,000		\$0.00
* Insurance	1,700		\$0.00
Timing	2,000		\$0.00
* EMS	1,000		\$0.00
Announcer	1,200		\$0.00
* PA System	1,000		\$0.00
* L&L	1,200		\$0.00
Forest Service Permit	75		\$0.00
* Misc Track Supplies	750		\$0.00
* Media Design	500		\$0.00
* Website	500		\$0.00
* Signage / Banners	2,000		\$0.00
* Posters / Brochures	100		\$0.00
* Promo T-Shirts	1,000		\$0.00
* Office Supplies	500		\$0.00
* Lodging for organizer	500		\$0.00
* Generator for power to Announcer	500		\$0.00
Proposed Payouts	29,210		\$0.00
* Prizes	2000		\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Expenses	45,735 \$0.00	\$0.00	\$0.00

Net Income/Loss	(9,035) \$0.00	\$0.00	\$0.00
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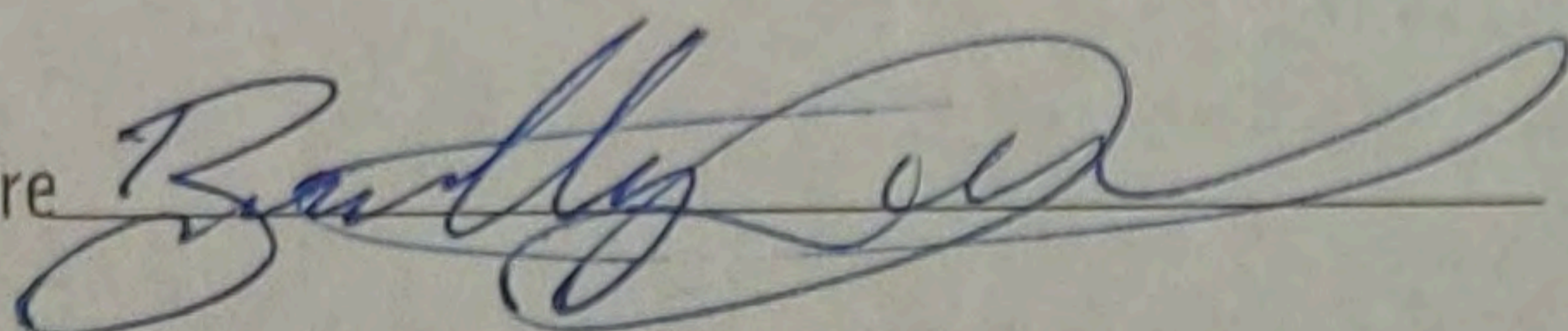
Certification

Applicant Individual or Organization: West Yellowstone Skiing Association

Event or Project Contact Person: Brittany Delehant

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature 

Name (printed) Brittany Delehant

Title Vice President

Date 1/12/2022

FOR OFFICE USE ONLY

☐ Application approved by MAPFAB for total requested amount of _____ Date _____

☐ Application approved by MAPFAB for only _____ of total requested amount Date _____

☐ Application not approved by MAPFAB Date _____

Reason:

GALLATIN NATL FOREST

horse runout

competitors

20

start

finish

announcer

sales gate

spectators
vendors

parking

parking

Frontier Trl 630

Irish St

7
SW

JOI
AD
M



Outside Amplification Permit Application
Town of West Yellowstone

Event: Shotgun Skijoring

Contact Person: Brittany Delehant

Mailing Address: 200 Beaver Creek rd, Gallatin Gateway, MT 59730

Email Address: briggoleman1991@gmail.com

Phone Number: 406 551 5551

Signature of Property Owner of Record: _____

Date(s) of Event: February 26, 27

Location: Corner of Iris St & Hwy 20

Amplification between the hours of: 10am and 5pm

Description of Event: Skijoring is a team sport of skiers and Equestrians racing down a track together competing for money and prizes. We expect over 1000 spectators over the 2 day event.

[Signature]
Signature of Applicant

2/7/22
Date

FOR OFFICE USE ONLY

Decision by Town Council: Approved Disapproved

Conditions: _____

Signature of Mayor/Town Manager: _____

Date

Resolution No. 772

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT THE DESIGNATED
VENDOR AREA AT THE 2022 SHOTGUN SKIJORING EVENT FROM 9.12.020 OF
THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING
PROHIBITED, ON THE DATES OF FEBRUARY 26 & 27, 2022**

WHEREAS, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

WHEREAS, the 2022 Shotgun Skijoring Event is a special event that will be held on public property; and

WHEREAS, the organizers and sponsors of the event desire to sell and allow the consumption of alcoholic beverages in the vendor area between the hours of 11 AM and 5 PM;

WHEREAS, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt a specific area of a public place where an event or activity will be held from the prohibition on public drinking of alcoholic beverages;

NOW THEREFORE BE IT RESOLVED THAT the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to the organizers, spectators and the participants of the 2022 Shotgun Skijoring Event from the Public Drinking Prohibition in the vendor area effective only on February 26-27, 2022 between the hours indicated above.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST
YELLOWSTONE THIS 15th DAY OF FEBRUARY, 2022.**

Mayor Travis Watt

Council Member Jeff Mathews

Council Member Brian Benike

Council Member Jeff McBirnie

Council Member Lisa Griffith

ATTEST:



Town Clerk

To Whom It May Concern,

West Yellowstone Skijor Association is requesting the lift on the open container restriction on the weekend of February 26,27. There will be a fenced off area where the spectators will be and that will be the only area allowed for open containers. Alcohol will be present from approximately 12 to 5pm. Our vendor for alcohol will be Willie's Distillery from Ennis. If there are any questions, please don't hesitate to call or email me.

Thank you,

Brittany Delehant

Chairman of West Yellowstone Skijor Association (WYSA)

brigglesman1991@gmail.com

406-551-5551

Police Commission

NAME	DATE APPOINTED	TERM EXPIRES
Don H. "Doc" DeTonancour	12/3/13	12/3/17
PO Box 2045	8/7/18	8/6/21
West Yellowstone, MT 59758		
(406) 640-0063		
Doc_detonancour@live.com		
Bill Howell	12/3/13	12/3/18
PO Box 337	1/22/19	1/22/22
West Yellowstone, MT 59758	2/1/22	2/1/25
(406) 640-7475		
bill@yellowstonemt.com		
Julie Hannaford	1/22/19	1/22/22
PO Box 1550	2/1/22	2/1/25
West Yellowstone, MT 59758		
(406) 640-4116		
jahannaford8@gmail.com		

STAFF

Chief of Police
 PO Box 1570
 West Yellowstone, MT 59758
 (406) 640-1754

Determined that terms should only be 3 years instead of 5, according to MCA 7-32-4152.
 Town Council action to amend the terms was taken on 10/6/20.

Updated 2/11/22, er

Received
2/11/22 ER



APPLICATION FOR BOARDS AND COMMITTEES

Name Greg Forsythe Date 2-11-22
Address P.O. BOX 614
City WEST YELLOWSTONE State MT. Zip 59758
Phone (Home): _____ (Work): 406-646-9578 (Cell/Other): 406-640-1555
E-Mail Address: GFORSYTHE2@WESTYELLOWSTONE.COM
Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 42 years
Board or Committee you are applying for: POLICE COMMISSION
Occupation: WESTMART
Employer: WESTMART
Have you previously served on a County or City board? YES
If so, which board, and for how long? Council - Health Board - Police Commission
Past Memberships and Associations: _____

Current Memberships and Associations: YES

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: _____

Rather NOT

What are your primary objectives for serving on this board? Help in Anyway I
CAN FROM PAST EXPERIENCE AND SOME
KNOWLEDGE OF THE PRESENT POLICE FORCE.

References (Individual or Organization):

<u>JOHN COSTELLO</u>	Phone: _____
<u>BRAD SCHMIDT</u>	Phone: _____
<u>SHANE GRUBE</u>	Phone: _____

Signature: Greg W. Forsythe Date: 2-11-22

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.

Received ER
2-10-22



APPLICATION FOR BOARDS AND COMMITTEES

Name Jerry Johnson Date 2-4-22
Address 712 N. HAYDEN ST.
City WEST YELLOWSTONE State MT. Zip 59758
Phone (Home): _____ (Work): _____ (Cell/Other): 406 640-7000
E-Mail Address: Jerryj60@gmail.com
Are you a resident of West Yellowstone? yes Length of residency in West Yellowstone: 62
Board or Committee you are applying for: POLICE COMMISSION
Occupation: BUSINESS OWNER
Employer: SELF
Have you previously served on a County or City board? yes
If so, which board, and for how long? CITY COUNCIL 26 years
Past Memberships and Associations: CHAMBER OF COMMERCE BOARD, TOWN COUNCIL
MAYOR, JUDGE HIRING COMMITTEE
Current Memberships and Associations: TBID, MAPP, SEARCH AND RESCUE

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: TOWN COUNCIL, ACTING TOWN MANAGER, FOOTBALL COACH
MAYOR

What are your primary objectives for serving on this board? TO HELP BUILD THE
BEST POLICE DEPT WEST YELLOWSTONE CAN AFFORD

References (Individual or Organization):

<u>RYAN LINHARDT</u>	Phone: _____
<u>JEFF MATHEWS</u>	Phone: <u>805-207-5270</u>
<u>DOUG SCHMIEK</u>	Phone: <u>640-1344</u>

Signature: Jerry D. Johnson Date: 2-9-22

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.

Business Improvement Advisory Board

BOARD MEMBER	APPOINTED	EXPIRES	E-MAIL ADDRESS
Grant Evje *	10/19/21	10/18/23	grant.evje@gmail.com
Kelli Hart **	10/19/21	10/18/23	kelli@freeheelandwheel.com
Garrett Ostler *	10/19/21	10/18/24	garrett@madisonhotelmotel.com
Rebecca Konieczny ***	10/19/21	10/18/24	xcskibecca@gmail.com
Leah Sherman **	10/19/21	10/18/25	leahkshepherd@gmail.com
Pauline Richardson ***	10/19/21	10/18/25	pauline5alive@gmail.com

Jeff Mathews, Town Council – concurrent with term

jmathews@townofwestyellowstone.com

Staff Support – concurrent w/ employment

Jon Simms, Public Services Superintendent
Vely Vazquez, Recreation Coordinator

jsimms@townofwestyellowstone.com
ivazquez@townofwestyellowstone.com

Reorganized by the Town Council 10/19/21 via Resolution No. 764, 4-year terms.

**2 positions – business owners that own their business property*

***2 positions – business owners that lease their business property*

****2 positions – community at large*

Updated 10/20/21 er