

# Town of West Yellowstone

Tuesday, August 18, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

**The Town Council work session/meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 6:15 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function.**

## WORK SESSION

6:30 PM

FY 2021 Final Budget Review

Discussion ∞

## TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

**Comment Period,**

- **Public Comment**
- **Council Comments**

Purchase Orders #6917 to RDO Equipment, equipment repairs, \$12,000

Claims ∞

Consent Agenda: **Minutes of the August 4, 2020 Town Council Work Session** ∞

Town Manager & Department Head Reports

**Public Hearing: FY 2020/2021 Municipal Budget – Final Budget Hearing**

## **NEW & UNFINISHED BUSINESS**

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Resolution No. 746, Set FY 2020/2021 Mill Levy

Discussion/Action ∞

Resolution No. 747, Adopt FY 2020/2021 Municipal Budget

Discussion/Action ∞

Site Plan Review, 325 Iris Street

Discussion/Action ∞

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to Town Council meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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# Town of West Yellowstone Capital Improvement Summary Table 2021-2025

## LEGEND

**Accumulated Balance in Fund** – This designation is for items that have a historical set-aside in the Capital Improvement Plan each year. This includes the current fiscal year allocation.

**Construction in Progress** – This designation refers to the projects that began in one fiscal year and continues on into the next fiscal year. In most cases, the money has already been transferred or set-aside and it is against these balances that the final expenditures to complete the projects can be made.

## Capital Improvement Plan Summary

Summary Number	Fiscal Year	Project Name	Cost	Current Fiscal Year Allocation	Funding Sources	Fund Number
1	FY 21	ADA Accessibility Ramps at Dunraven, Electric, Faithful & Hayden and Other Sidewalk Maintenance	\$1,430,000	\$57,000	Gas Tax Fund 2820	2820-430262-365
2	FY 21	Annual Historic District Projects – UPDL Roof and Structural Repairs <i>Accumulated balance in fund 4000: \$178,526</i>	\$200,000	\$178,526	4000 Fund Balance	4000-460460-920
3	FY 21	Volleyball Court in Pioneer Park	\$5,111	\$5,111	Donation	2212-460000-936
4	FY 21	New Radio System	\$58,000	\$58,000	4000 Fund Balance	4000-420110-945
5	FY 21	Casting Pond Repairs & Improvements Spent YTD: \$17,907.50 of 20K transferred <i>Accumulated balance in fund 4000: \$2,093</i>	\$120,000	\$2,093	4000 Fund Balance	4000-460460-930
6	FY 21	Short Term Sewer Project	\$547,000	\$78,463	Sewer Cap. Fund 5320	5320-430640-934
7	FY 21	Police Vehicle – Replace 2011 Expedition	\$55,000	\$55,000	RT Transfer 2100	4000-420110-944
8	FY 21	Replace or Service Existing Equipment (Blowers)	\$40,000	\$10,000	Sewer Fund 5310	5310-430640-941
9	FY 21	Surface the Frontier Trail – 2016 \$10K; 2017 \$10K; 2018 \$10k; 2019 \$30K; 2020 \$0; 2021 <b>\$(3,000)</b> <i>Accumulated balance in fund 4000: \$57,000</i>	\$400,000	\$57,000	RT Transfer 2100	4000-460430-930

Summary Number	Fiscal Year	Project Name	Cost	Current Fiscal Year Allocation	Funding Sources	Fund Number
10	FY 21	Repave Town Streets – Annual Funding: 2012 \$195K; 2013 \$125K; 2014 \$125K; 2015 \$125K; 2016 \$125K; 2017 \$125K; 2018 \$125K; 2019 \$125K; 2020 \$0; 2021 \$(669,237) Accum. balance in fund 4075: \$1,070,000 \$400,763	\$5,000,000	\$669,237	Transfer from Street Construction 4075 to GF	4075-521000-820
11	FY 21	Capital Fund Transfer out		\$695,984	Transfer from Capital Projects (4000) to GF	4000-521000-820
12	FY 21	Evaporation Replacement	\$10,000	\$10,000	Sewer Fund 5310	5310-430630-941
13	FY 21	Plow for Pick-up for Lagoon	\$7,500	\$7,500	Sewer Fund 5310	5310-430600-940
14	FY 21	Sewer Flow Meter	\$20,000	\$20,000	Sewer Fund 5310	5310-430600-920
15	FY 21	Water Improvements	\$5,000	\$5,000	Water Fund 5210	5210-430550-937
16	FY 21	New Well Preliminary Work (Second)	\$20,000	\$20,000	Water Capital Fund 5320	5220-430530-939
17	FY 25	Annual Set-aside 80-acre Sewer Infrastructure 2019 \$300K; 2020\$300K; 2021 \$300K Accumulated balance in fund 5320: \$900,000	\$10,000,000	\$300,000	Sewer Fund 5310 transfer to Sewer Capital Fund 5320	5310-521000-820 Project acct: 5320-430630-934
18	FY 21	Police Generator Building Structure Cover (as resources allow; not currently budgeted)	\$6,000	\$6,000	General Fund	1000-411258-937
19	FY 22	Sewer Line Installation on Electric Street	\$50,000	\$50,000	Sewer Fund 5310	5310-430630-937

Summary Number	Fiscal Year	Project Name	Cost	Current Fiscal Year Allocation	Funding Sources	Fund Number
20	FY 22	Re-Surface Tennis Courts	TBD	\$0	RT Transfer 2100	4000-460430
21	FY 22	Lighted Trail from Grizzly Ave. to Yellowstone Ave.	\$100,000	\$0	4000	4000-460430-938
22	FY 22	Streetlight Project: 2017 \$100K, 2018 \$200K, 2019 \$100K; 2020 \$100K <i>Accumulated balance in fund 4000: \$467,559.45</i>	TBD	\$0	4000 Fund Balance	4000-430263-937
23	FY 22	Back-up Pump for Mad. Add. Lift Station	\$70,000	\$0	Sewer Fund 5310	5310-430630-941
24	FY 23	Summer Rec. Building/Warming Hut	\$300,000	\$0	RT Transfer 2100	4000-460430-936
25	FY 23	Splash Park	TBD	\$0	RT Transfer 2100	4000-460430-936
26	FY 23	Walk-In Freezer for Social Services	\$35,000	\$0	RT Transfer 2100	4000-450135-949
27	FY 23	Old Town Sewer Line Improvements – Annual Funding: 2018 \$100K; 2019 \$100K; 2020 \$100K <i>Accumulated Balance in fund 5320: \$300,000</i>	\$10,000,000	\$0	Sewer Fund 5310 transfer to Sewer Capital Fund 5320	5310-521000-820 Project acct: 5320-430630-934
28	FY 23	Construct Equipment Storage Barn	\$70,000	\$0	RT Transfer	4000-430200-920
29	FY 23	Synthetic Surface at Playground	TBD	\$0	RT Transfer	4000-460430-936
30	FY 23	Additional Accessibility Ramp at UPDH	\$7,500	\$0	RT Transfer	4000-460460-920
31	FY 23	Engineering for Interior Park Paving Project <i>Construction in Progress (\$4,200 spent)</i>	\$20,000	\$0	RT Transfer 2100	2820-430243-931
32	FY 23	New Railroad Well Building w/New Pump	\$150,000	\$0	Water Fund 5210	5210-430530-920 5210-430530-941

Summary Number	Fiscal Year	Project Name	Cost	Current Fiscal Year Allocation	Funding Sources	Fund Number
33	FY 23	Build an Additional Million-gallon Water Tank	\$1,500,000	\$0	Water Fund 5210 Additional 1%	5210
34	FY 23	Install Street Lights on South Canyon and/or Lights on Electric Street	TBD	\$0	RT Transfer 2100	4000-430263-938
35	FY 23	Restroom w/ Drinking Fountain at Tennis Courts	\$75,000	\$0	RT Transfer 2100	4000-460430-920
36	FY 24	Ice Rink Boards for Entire Surface	\$77,000	\$0	4000	4000-460430-936
37	FY 24	Ice Rink – Concrete Extension <i>Accumulated balance in fund 4000: \$70,000</i>	\$70,000	\$0	4000	4000-460432-936
38	FY 24	Interior Park Parking Lot (1 <sup>st</sup> of 8) (This cost represents ½ of a full interior park)	\$95,000	\$0	Gas Tax Fund 2820	2820-430200-931
39	FY 24	Sewer Lagoon Fence	\$80,000	\$0	Sewer Fund 5310	5310-430600-937
40	FY 24	Madison Add. Pump Installation Project – <i>Construction-in-progress (\$2,967 spent)</i>	\$28,500	\$0	Sewer Fund 5310	5310-430630-941
41	FY 24	Iris Street Park Project	\$50,000	\$0	RT Transfer 2100	4000-460430-937
42	FY 24	Pickle Ball Court	\$80,000	\$0	RT transfer	4000-460430-936
43	FY 24	Skateboard Park Facilities	\$35,000	\$0	RT Transfer 2100	4000-460432-936
44	FY 24	Replace 936 Loader.	\$150,000	\$0	RT Transfer 2100 Sewer Fund 5310	4060 5320
45	FY 24	Re-Face Old Firehouse	\$54,400	\$0	RT Transfer 2100	4000-460430-930

Summary Number	Fiscal Year	Project Name	Cost	Current Fiscal Year Allocation	Funding Sources	Fund Number
46	FY 24	Climbing Wall in Pioneer Park	\$50,000	\$0	RT Transfer Fund Raising	4000 4000
47	FY 24	Engineering & Other Studies to Relocate Public Services Shop	\$30,000	\$0	RT Transfer 2100	4000-430200-929
48	FY 24	Dunbar Park – Pathway Improvements, Irrigation System, Grass	\$12,500	\$0	RT Transfer 2100	4000-460430-937
49	FY 24	Summer Recreation Vehicle (Passenger Van)	\$55,000	\$0	RT Transfer 2100	4000-410210-944
50	FY 25	Interior Park Parking Lot (2 <sup>nd</sup> of 8) (This cost represents ½ of a full interior park)	\$100,000	\$0	Gas Tax Fund 2820	2820-430200-931
51	FY 25	Fountain in Pioneer Park	\$150,000	\$0	Donation	4000-460432-937
52	FY 26	Interior Park Parking Lot (3 <sup>rd</sup> of 8) (This cost represents ½ of a full interior park)	\$110,000	\$0	Gas Tax Fund 2820	2820-430200-931
53	FY 27	Interior Park Parking Lot (4 <sup>th</sup> of 8) (This cost represents ½ of a full interior park)	\$120,000	\$0	Gas Tax Fund 2820	2820-430200-931
54	TBD	Pave Obsidian St. between Geyser and Faithful Streets	TBD	\$0	Gas Tax Fund 2820	2820-430200-931
55	TBD	Install Elevator in Town Hall	\$125,000	\$0	RT Transfer 2100	4000-411240-930
56	TBD	Parkway Paving Project – Phase II	\$1,100,000	\$0	Gas Tax 2820 RT Transfer 2100	2820
57	TBD	Relocation of Public Services Shop	TBD	\$0	TBD	TBD
58	TBD	Rehabilitate Aeration Ponds	\$150,000	\$0	Sewer Fund 5310	5310

Last Revised 8.14.20



TOWN OF WEST YELLOWSTONE  
MONTANA

info@townofwestyellowstone.com

PURCHASE ORDER

Date 8-12-20

Ship Via 1000-430200-369

Order No. 006917

Department public services

TO: RDO Equipment

ADDRESS: Belgrade, MT

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
1	938 H loader fix fuel problems
1	936 E loader repair hyd. rams on front end 3 ea
1	Yellow blower fix brake on drive
1	Green blower repair bushings in front end & starter problem

Authorized By

Estimated Cost \$

12,000<sup>00</sup>

Requested By:

VENDOR COPY - White OFFICE COPY - Canary



RDO Equipment Co.  
 257 Laura Louise Lane  
 Bozeman, MT 59718  
 406-551-2141  
 Fax: 406-551-2147

Service Manager: BE.Service@rdoequipment.com  
 General Manager: BE.GenMgr@rdoequipment.com  
 www.rdoequipment.com

Ship to: N/A

Branch  
 16 - BOZEMAN, MT

Date 08/13/2020 Time 10:03:58 (O) Page 1  
 Account No. 9074003 Phone No. 4066467609 Estimate No. 01  
 003019

Invoice to: TOWN OF WEST YELLOWSTONE  
 PO BOX 579  
 WEST YELLOWSTONE MT 59758

Ship Via Purchase Order

Tax Exemption Number Federal ID Number

Salesperson  
 J8R

ESTIMATE EXPIRY DATE: 09/12/2020

**SERVICE ESTIMATE - NOT AN INVOICE**

This is just an estimate. Repair cost could increase if further parts or labor is needed to complete the repair.  
 \*Repairs are to be made to 2 snowblowers and 2 wheel loaders\*

\*\*\*\*\* Segment 01 \*\*\*\*\*

Stock #: CUSTSTK CUSTOMER STK MS #: N/A  
 Make: XX Model: XXX  
 Is to have the following work done

TRAVEL, ROUND TRIP

Authorization: \_\_\_\_\_ Labor: 1491.84  
 Subtotal: 1491.84

\*\*\*\*\* Segment 02 \*\*\*\*\*

Diagnostics

Authorization: \_\_\_\_\_ Labor: 2016.00  
 Subtotal: 2016.00

\*\*\*\*\* Segment 03 \*\*\*\*\*

Repair

Part#	Description	Qty	Price	Amount
SUBLETLABOR	MACHINE SHOP	1	6000.00	6000.00
OUTPT	MISC PARTS	1	476.16	476.16

Parts: 476.16

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE \_\_\_\_\_

**TERMS AND CONDITIONS:** All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.



**RDO Equipment Co.**  
 257 Laura Louise Lane  
 Bozeman, MT 59718  
 406-551-2141  
 Fax: 406-551-2147

Service Manager: BE.Service@rdoequipment.com  
 General Manager: BE.GenMgr@rdoequipment.com  
 www.rdoequipment.com

Ship to: N/A

Invoice to: TOWN OF WEST YELLOWSTONE  
 PO BOX 579  
 WEST YELLOWSTONE MT 59758

Branch  
 16 - BOZEMAN, MT

Date	Time	Page
08/13/2020	10:03:58 (O)	2
Account No.	Phone No.	Estimate No.
9074003	4066467609	003019

Ship Via Purchase Order

Tax Exemption Number Federal ID Number

Salesperson  
 J8R

ESTIMATE EXPIRY DATE: 09/12/2020

**SERVICE ESTIMATE - NOT AN INVOICE**

Authorization: \_\_\_\_\_

Labor:	2016.00
Sublet:	6000.00
Subtotal:	8492.16
Parts:	476.16
Labor:	5523.84
Sublet:	6000.00
TOTAL:	12000.00

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE \_\_\_\_\_

**TERMS AND CONDITIONS:** All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

08/14/20  
14:53:07

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 8/20

Page: 1 of 9  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47170		1089 Gallatin County Treasurer		726.00					
	July 2020	07/31/20 Tech surcharge		270.00		COURT	7458 212200		101000
	July 2020	07/31/20 MLEA		300.00		COURT	7467 212200		101000
	July 2020	07/31/20 Victims Assistance		156.00		COURT	7699 212200		101000
47171		2088 Town West Yellowstone		915.54					
	07/31/20	utility chrgs, Chamber, 895		127.62		BLDGS	1000 411257	340	101000
	07/31/20	utility chrgs, UPDL, 892		86.10		BLDGS	1000 411252	340	101000
	07/31/20	utility chrgs, PS Shops, 884		38.98		BLDGS	1000 411253	340	101000
	07/31/20	utility chrgs. Povah Ctr, 887		203.05		BLDGS	1000 411255	340	101000
	07/31/20	utility chrgs, Police Dept, 886		49.76		BLDGS	1000 411258	340	101000
	07/31/20	utility chrgs, City Park, 885		135.08		BLDGS	1000 411253	340	101000
	07/31/20	utility chrgs, Library, 891		54.42		LIBBLD	1000 411259	340	101000
	07/31/20	utility chrgs, Lift #1, 903		16.81		SEWER	5310 430600	340	101000
	07/31/20	utility chrgs, Twn Hall, 921		203.72		TWNHAL	1000 411250	340	101000
47172		95 Energy West-Montana		867.43					
	07/29/20	nat gas 210361788 updl		212.05		UPDH	1000 411252	344	101000
	07/29/20	nat gas 210360293 Police		33.27		POLBLD	1000 411258	344	101000
	07/29/20	nat gas 210361746 Pub Services		56.84		STREET	1000 430200	344	101000
	07/29/20	nat gas 210361811 old firehall		22.17		PARK	1000 460430	344	101000
	07/29/20	nat gas 210363966 old bld ins		20.79		STREET	1000 430200	344	101000
	07/29/20	nat gas 210360540 library		31.86		LIBBLD	1000 411259	344	101000
	07/29/20	nat gas 210364599 Povah		275.49		POVAH	1000 411255	344	101000
	07/29/20	nat gas 210361697 Iris Lift St		34.66		PUBSVC	1000 430200	344	101000
	07/29/20	nat gas 210365425 Twn Hall		149.82		TWNHAL	1000 411250	344	101000
	07/29/20	nat gas 210361655 Mad Add Sewe		30.48		SEWER	5310 430600	344	101000
47173		2853 Two Seasons Recycling		500.00					
	2020975	07/31/20 monthly recycling		500.00		PARKS	1000 460430	534	101000
47174		266 Utilities Underground Location		50.24					
	75356	07/31/20 excavation notifications		50.24		WATER	5210 430500	357	101000
47175		2822 ClearBlu Cleaning Services		3,450.00					
	1058	08/01/20 July 2020 - Town Hall		1,000.00		TWNHLL	1000 411250	357	101000
		08/01/20 July 2020 - Library		400.00		LIBES	1000 411259	357	101000
		08/01/20 July 2020 - Povah		450.00		POVAH	1000 411255	350	101000
		08/01/20 July 2020 - Chamber Bldng.		1,100.00		CHAMB	1000 411257	357	101000
		08/01/20 July 2020 - Park Bathrooms		500.00		PARKS	1000 411253	357	101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47176		2421 NAPA Auto Parts		440.69					
	07/31/20	Napa Supplies/Repairs Streets		282.37		STREET	1000 430200	220	101000
	07/31/20	Napa Supplies Water		27.74		WATER	5210 430500	220	101000
	07/31/20	Napa Supplies Sewer		130.58		SEWER	5310 430640	212	101000
47177		2813 Century Link		62.00					
	07/28/20	DSL Pub Serv Office 646-7949		62.00		ROAD	1000 430200	345	101000
47178		2558 Hebgen Basin Fire District		54,210.00					
	08/01/20	August 2020		46,877.00		FIRE	1000 420400	357	101000
	08/01/20	employee grant August 2020		7,333.00		FIRE	1000 420471	140	101000
47179		2264 MORNING GLORY COFFEE & TEA		33.75					
	968023 07/19/20	Dispatch coffee		33.75		DISP	1000 420160	220	101000
47180		2575 WY Tourism Business Improvement		16,109.84					
	07/31/20	Collections in July		16,109.84		TBID	7202 411800	540	101000
47181		2789 WEX Bank		2,921.67					
	08/01/20	07 Ford Expedition 6-54563A		28.88		WATER	5210 430500	231	101000
	08/01/20	07 Ford Expedition 6-54563A		28.88		SEWER	5310 430600	231	101000
	08/01/20	06 Dodge Durango 6-1374		286.20		PUBSER	1000 430200	231	101000
	08/01/20	17 Dodge Ram #1		134.71		POLICE	1000 420100	231	101000
	08/01/20	17 Dodge Ram #2		127.12		POLICE	1000 420100	231	101000
	08/01/20	10 Ford Expedition 6-000046		117.88*		SOCSEW	1000 450135	231	101000
	08/01/20	10 JD Backhoe 310SJ		62.68		SEWER	5310 430600	231	101000
	08/01/20	10 JD Backhoe 310SJ		62.68		WATER	5210 430500	231	101000
	08/01/20	CAT 936 Loader		36.66		STREET	1000 430200	231	101000
	08/01/20	91 Ford 6-582		46.34		STREET	1000 430200	231	101000
	08/01/20	15 Sweeper		236.56		STREET	1000 430200	231	101000
	08/01/20	14 Water Truck		93.89		STREET	1000 430200	231	101000
	08/01/20	2010 JD 772 Grader		179.46		STREET	1000 420100	231	101000
	08/01/20	08 Ford Pickup 6-1450		38.37		WATER	5210 430500	231	101000
	08/01/20	08 Ford Pickup 6-1450		38.36		SEWER	5310 430600	231	101000
	08/01/20	08 GMC Pickup 6-1484		166.92		STREET	1000 430200	231	101000
	08/01/20	08 CAT 938H Loader		197.09		STREET	1000 430200	231	101000
	08/01/20	08 904B MiniLoader		53.58		STREET	1000 430200	231	101000
	08/01/20	08 Ford Escape (multi-use)		43.55		DISPAT	1000 420160	370	101000
	08/01/20	08 Ford Escape (multi-use)		32.30		WATER	5210 430500	231	101000
	08/01/20	08 Ford Escape (multi-use)		32.30		SEWER	5310 430600	231	101000
	08/01/20	14 Police Interceptor		93.93		POLICE	1000 420100	231	101000
	08/01/20	15 Ford F-250		147.98		STREET	1000 430200	231	101000
	08/01/20	18 Dodge Ram-PW		216.56		STREET	1000 430200	231	101000
	08/01/20	18 Dodge Ram-Police		272.09		POLICE	1000 420100	231	101000

08/14/20  
14:53:07

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 8/20

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\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	08/01/20	19 Dodge Durango		49.73		POLICE	1000 420100	231	101000
	08/01/20	19 Dodge 5500		96.97		STREET	1000 430200	231	101000
47182		2845 Kastig, Kauffman & Mersen, PC		4,892.85					
	08/04/20	legal services 7/1 - 7/31/2		4,790.00		LEGAL	1000 411100	352	101000
	08/04/20	postage/copies		1.65		LEGAL	1000 411100	870	101000
	08/04/20	travel		101.20		LEGAL	1000 411100	373	101000
47186		3242 Fisher's Technology		7.45					
	822552	07/27/20 copier maintenance fee		7.45		FINADM	1000 410510	356	101000
47188		3247 Auditel, Inc.		269.45					
	07272020	07/27/20 Fee on Monthly savings Polic		107.78		POLICE	1000 420100	345	101000
	07272020	07/27/20 Fee on Monthly savings PW		40.42		STREET	1000 430200	345	101000
	07272020	07/27/20 Fee on Monthly savings Rec D		13.48		RECDEP	1000 460440	345	101000
	07272020	07/27/20 Fee on Monthly savings Parks		8.09		PARKS	1000 460430	345	101000
	07272020	07/27/20 Fee on Monthly savings SocSe		13.48		SOCSE	1000 450135	345	101000
	07272020	07/27/20 Fee on Monthly savings Libra		13.48		LIBRY	2220 460100	345	101000
	07272020	07/27/20 Fee on Monthly savings Admin		24.24		ADMIN	1000 410210	345	101000
	07272020	07/27/20 Fee on Monthly savings Water		24.24		WATER	5210 430500	345	101000
	07272020	07/27/20 Fee on Monthly savings Sewer		24.24		SEWER	5310 430600	345	101000
47189		2952 DIS Technologies		760.00					
	6058	08/05/20 Monthly Managed IT		760.00		IT	1000 410580	355	101000
47190	E	2673 First Bankcard		1,502.25					
	07/08/20	No parking signs		217.80		STREET	1000 430200	243	101000
	07/08/20	Building Inspector webinars		434.00		BUILDN	1000 420531	380	101000
	07/21/20	leg bracket for signs		177.18		STREET	1000 430200	243	101000
	07/22/20	3 - American Flags		89.85		POVAH	1000 411255	220	101000
	07/23/20	4 - Orbit Solenoid		91.40		PARKS	1000 460430	365	101000
	07/28/20	Makita 18-volt lithium battery		132.00		PARKS	1000 460430	220	101000
	07/29/20	14-Reg VLV box		360.02		PARKS	1000 460430	365	101000
47191	E	2964 CITI CARDS		7,698.39					
	302WB4946	07/08/20 Teledyne -Silcn rub pump tu		106.00		SEWER	5310 430600	220	101000
	07/10/20	Idaho Falls Zoo		158.00		SUMREC	1000 460449	871	101000
	07/16/20	Amazon - misc		59.98		ADMIN	1000 410210	220	101000
	16138	07/17/20 Heise Hot Springs - Sum Rec		434.70		SUMREC	1000 460449	871	101000
	1091465	07/20/20 Amazon - Thermometer-COVID-19		69.99		COVID	1000 510301	212	101000
	15750	07/22/20 Standupstations-Stations -7		4,379.79		COVID	1000 510301	212	101000
	15750	07/22/20 Standupstaions-14 Hand santiiz		441.00		COVID	1000 510301	220	101000
	224387	07/24/20 East Idaho Aquarium		195.00		SUMREC	1000 460449	871	101000
	98664	07/24/20 Residence Inn-Disp-CJohnson		566.20		911	2850 420750	370	101000
	98665	07/24/20 Residence Inn-Disp-BMartin		566.20		911	2850 420750	370	101000

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	07/28/20		Fred Pryor - SocSer Hansen	199.00		SOCSER	1000 450135	380	101000
	19024 07/29/20		Custom Logo	71.30		SUMREC	1000 460449	226	101000
	159230 07/31/20		The Rock Gym - Sum Rec	347.71		SUMREC	1000 460449	871	101000
	33955426 07/31/20		Zoom - Legis	14.99		LEGIS	1000 410100	220	101000
	8460239 08/03/20		Amazon - Sm Modular Supply cs	19.99		LIBRY	2220 460100	220	101000
	1055447 08/03/20		Amazon - Telescope stand	52.99		LIBRY	2220 460100	220	101000
	34527239 08/04/20		Zoom - Library	15.55		LIBRY	2220 460100	398	101000
47192		2546 Century Link QCC		24.22					
	07/23/20		long dist chg 406-646-7600	24.22		DISPAT	2850 420750	345	101000
47220		1454 Bozeman Chronicle/Big Sky		39.00					
	2028114 07/25/20		Front Yark setbacks	39.00		ADMIN	1000 410210	327	101000
47221		151 Gallatin County WY TS/Compost		1,479.15					
	07/31/20		Household waste	1,479.15		PARKS	1000 460430	534	101000
47222		254 Firehole Fill Up/Economart		87.59					
	Help171411 07/16/20		Help fund Fuel	21.19		HELP	7010 450135	231	101000
	Help171416 07/24/20		Help fund Fuel	25.00		HELP	7010 450135	231	101000
	1714093 07/14/20		No Lead fuel	26.76		PARKS	1000 460430	231	101000
	1714030 07/06/20		No Lead fuel	5.28		PARKS	1000 460430	231	101000
	1713977 07/01/20		2 bags ice	4.68		SEWER	5310 430600	357	101000
	1714050 07/08/20		2 bags ice COVID	4.68		COVID	1000 510301	220	101000
47223		471 Northwest Pipe Fittings, Inc.		2,562.46					
	5336939 07/29/20		Curb box cleaner	289.18		WATER	5210 430550	212	101000
	7363295 08/03/20		Annual System Maint NSight	1,450.00		WATER	5210 430570	355	101000
	3366803 08/04/20		Meter Flange, 11/2 meter	823.28		WATER	5210 430500	251	101000
47224		2975 GOSCOMA		150.00					
	0118 08/10/20		GOSCOMA Membership Annual	150.00		ADMIN	1000 410210	335	101000
47225		674 Karst Stage		1,390.00					
	10952 07/23/20		Bus Rental for Sum Rec 8/7	695.00		SUMREC	1000 460449	319	101000
	10953 07/23/20		Bus Rental for Sum Rec 8/14	695.00		SUMREC	1000 460449	319	101000
47226		2635 Jake's Automotive and Tire		1,260.52					
	24340 07/30/20		Police Tire mount & balance	1,260.52		ROAD	1000 430200	239	101000

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47227	3134 Coppermine Fire Suppression	1,250.00					
	7340527 07/27/20 Annual Extinguisher Inspectio	260.00		STREET	1000 430200	220	101000
	C022588 08/05/20 Brackets for Equip&trucks	990.00		STREET	1000 430200	220	101000
47228	951 Barnes & Noble	341.93					
	4012946 07/18/20 Books	341.93		LIBRY	2220 460100	215	101000
47229	1331 West Yellowstone Foundation	10.00					
	052120-1 05/26/20 Help Fund Bus ride	10.00		HELP	7010 450135	370	101000
47230	3235 Yellowstone Weed Management	3,364.95					
	06/27/20 Weed Spraying	312.15*		PARKS	1000 460430	357	101000
	07/01/20 Weed Spraying	583.50*		PARKS	1000 460430	357	101000
	07/02/20 Weed Spraying	583.50*		PARKS	1000 460430	357	101000
	07/03/20 Weed Spraying	583.50*		PARKS	1000 460430	357	101000
	07/06/20 Weed Spraying	366.75*		PARKS	1000 460430	357	101000
	07/07/20 Weed Spraying	536.25*		PARKS	1000 460430	357	101000
	07/08/20 Weed Spraying	399.30*		PARKS	1000 460430	357	101000
47231	40 Jerry's Enterprises	74.14					
	07/27/20 Fuel charges Streets	58.60		STREET	1000 430200	231	101000
	07/27/20 Ice	17.05		WATER	5210 430500	357	101000
	07/27/20 Discount applied	-1.51		WATER	5210 430500	357	101000
47232	2969 Assoc. of Public Treasures of	159.00					
	22261 08/01/20 Membership Renewal	159.00		FINANC	1000 410510	335	101000
47233	162 House of Clean	724.48					
	259493 06/05/20 Face Masks,gloves, santizerCOV	533.71		COVID	1000 510301	220	101000
	259493A 08/03/20 Gloves	190.77		COVID	1000 510301	220	101000
47234	3271 Montana Law Enforcement	250.00					
	20176 07/29/20 Public Safety Communi lodg/mls	250.00		DISPTC	1000 420160	370	101000
47235	2455 Tri State Excavating, LLC	177.50					
	8949 07/15/20 10 yards river rock	177.50*		BULDNG	1000 411251	366	101000
47236	2801 West Yellowstone Back & Neck	100.00					
	07/30/20 DOT Physical for Milan	100.00		STREET	1000 430200	351	101000



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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47237		3004 Partsmaster		119.73					
	23567096	07/22/20 12 Safety Glasses		119.73		STREET	1000 430200	220	101000
47238		379 Energy Laboratories, Inc		392.25					
	332235	08/04/20 WW Influent		196.25		SEWER	5310 430600	357	101000
		07/14/20 Credit on Account		-0.25		SEWER	5310 430600	357	101000
	334472	08/12/20 WW Influent		196.25		SEWER	5310 430600	357	101000
47239		3067 Dude & Roundup Motel		341.00					
	072420	07/24/20 Help fund Rooms		113.00		HELP	7010 450135	370	101000
	080320	08/03/20 Help fund Rooms		57.00		HELP	7010 450135	370	101000
	081020-1	08/10/20 Help fund Rooms		114.00		HELP	7010 450135	370	101000
	081220	08/12/20 Help fund Rooms		57.00		HELP	7010 450135	370	101000
47240		3037 White Buffalo		57.00					
	080720-01	08/07/20 Help fund rooms		57.00		HELP	7010 450135	370	101000
47241		332 Allegra		27.75					
	274586	07/14/20 Perforated BL paper		27.75		FINADM	1000 410510	220	101000
47242		135 Food Roundup		183.48					
		07/31/20 Sum Rec Supplies		170.49		SUMREC	1000 460449	220	101000
		07/31/20 Dispatch Supplies		12.99		DISPCH	1000 420160	220	101000
47243		764 General Distributing Co.		55.18					
	899968	07/31/02 Welding supplies		55.18		STREET	1000 430200	220	101000
47244		3224 American Pump Co.		3,600.00					
	32824	07/21/20 Repair Blower		3,600.00		SEWER	5310 430640	941	101000
47245		3279 Roto Rooter		1,083.00					
	I200710880	07/10/20 Clear sewer line with hydr		1,083.00		SEWER	5310 430600	357	101000
47246		2586 Waxie Sanitary Supply		158.28					
	79375210	08/07/20 Soap for Dishwasher Povah		158.28		PARKS	1000 460430	220	101000
47247		2195 Code Publishing Company		700.50					
	67336	07/30/20 Muni code Web update 270,271		508.50*		FINADM	1000 410510	390	101000
	67540	08/13/20 Muni Code Web print supplement		192.00*		FINADM	1000 410510	390	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47248	06/30/20	2968 International Institute of Annual Membership fee Roos		170.00 170.00		ADMIN	1000 410210	335	101000
47249	0020-21-01 08/03/20	3218 Shred the Thread SumRec Tshirt transfer Uni		365.00 365.00		SUMREC	1000 460449	226	101000
47250	20-2640 07/29/20	2821 Teton Turf & Tree Farm Blue Grass Blend sod		153.00 153.00		PARKS	1000 460430	365	101000
47251	13632 07/08/20	2099 Quick Print of West Yellowstone 30 copies wet paint signs		168.13 57.90		ROAD	1000 430200	243	101000
	13639 07/13/20	Copy WY Municipal Code Binder		90.34		BULDNG	1000 420531	215	101000
	13741 07/29/20	ream of 11x17 paper		15.99		ADMIN	1000 410210	220	101000
	13750 07/30/20	Fax, copy, laminate		3.90		STREET	1000 430200	243	101000
47252	120 08/10/20	3176 Magda Nelson - Local Government July 2020 consulting services		61.25 61.25		AUDIT	1000 410530	353	101000
47253	08/07/20	999999 JUAN TRUJILLO Meal for K9 training		16.00 16.00		POLICE	1000 420100	370	101000
47254	E 195877 07/29/20	2673 First Bankcard Notary Cert-P Collins		25.00 25.00		DISPCH	1000 420160	335	101000
47255	10513 08/05/20	3243 Susan Swimley Telephone/Emails		222.00 222.00		LEGAL	1000 411100	352	101000
47256	07/05/20	533 Market Place Gift Cert		59.78 50.00		LEGIS	1000 410100	220	101000
	07/27/20	Dispatch supplies		9.78		DISPTC	1000 420160	220	101000
47257	120268 07/25/20	2 Forsgren Associates P.A. WW Treatment Plant		8,682.81 8,682.81		SEWER	5320 430640	951	101001
47258	08/13/20	999999 DONNA SCHAAP Material forCOVID bags sewed		29.40 29.40		SOCSEK	1000 450135	220	101000
47259	39208 08/13/20	101 JC Billion Inc 2020DodgeRam1500SSV		30,237.00 30,237.00		POLICE	4000 420110	944	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47260		08/14/20 Refund on overpayment of Sewer	999999 YVONNE LLEWELLYN	71.54					
				71.54		SEWER	5310 214100		101000
47261		08/14/20 Refund of overpayment On BL	999999 RAY BADUA	45.00					
				45.00		BUSLIC	1000 322020		101000
47262		08/14/20 Building Code Education Fund	2107 Department of Labor & Industry	78.62					
				78.62		BULDNG	1000 420531 335		101000
		# of Claims	62	Total:	155,965.19				
		Total Electronic Claims		9,225.64	Total Non-Electronic Claims		146739.55		

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$89,690.54
2220 Library	
101000 CASH	\$443.94
2850 911 Emergency	
101000 CASH	\$1,156.62
4000 Capital Projects/Equipment	
101000 CASH	\$30,237.00
5210 Water Operating Fund	
101000 CASH	\$2,842.45
5310 Sewer Operating Fund	
101000 CASH	\$5,621.80
5320 Sewer Replacement Depreciation Fund	
101001 Cash of Line of Credit - MVB	\$8,682.81
7010 Social Services/Help Fund	
101000 CASH	\$454.19
7202 TBID Agency Fund	
101000 CASH	\$16,109.84
7458 Court Surcharge HB176	
101000 CASH	\$270.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$300.00
7699 Victims Assistance Program	
101000 CASH	\$156.00
Total:	\$155,965.19

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Work Session & Meeting**  
**August 4, 2020**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Public Services Superintendent James Patterson, Finance Director Lanie Gospodarek, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Mayor Johnson calls the meeting to order and explains that the purpose of the meeting is to discuss the FY 2021 budget. The Council has copies of the current version of the budget. Finance Director Lanie Gospodarek explains that the first page is a summary of the budget by fund, which compares the budget revenues and expenditures for FY 2021 to the budgeted and actual revenues and expenditures for FY 2020. Gospodarek also explains the cash reserve worksheet which summarizes cash available, proposed revenues, proposed expenditures and then cash remaining for every fund. Due to the COVID-19 pandemic and reduced resort tax revenues, budgeted expenditures for FY 2021 are significantly reduced. Gospodarek explains that in order to balance the budget, they needed to transfer money from the street construction fund to the general fund, library and resort tax. Gospodarek briefly describes that most of the projects in the capital plan have been cancelled for this year and the money that was there transferred to other funds in order to balance. The only money that is left is \$55,000 for the police vehicle that had already been ordered, \$58,000 for 911 communication equipment, \$33,425 for the Frontier Trail project and \$178,526 for historical preservation of the Union Pacific Dining Lodge. \$719,559 was transferred to other funds. The group considers other aspects of the budget but make no changes. The budget is scheduled for adoption at the next meeting on August 18, 2020. The group briefly discusses the reserve account, which contains two months worth of operations and maintenance expenses. Forsythe asks for clarification about where the special requests are in the budget and whether they are obligated to spend what is in the budget. It is discussed that the budget can be amended at a later date.

### **Public Comment Period**

Garrett Ostler of the Madison Hotel addresses the Council. He speaks about the influx of campers and RV travelers this year. He points out that the campgrounds are over-flowing and a lot of people end up at the truck pull-outs on the edge of Town where there are no facilities and it is causing a trash and public health hazard. He suggests trash and toilet facilities at a minimum.

### **Council Comments**

Greg Forsythe agrees with Ostler's comments and says that it is a poor reflection on the Town. He says they should approach the State about the issue. The group discusses the issue and also suggests contacting the Forest Service to find out how they are addressing illegal camping on the forest this year.

Watt asks if there is a procedure to respond to community members that express concerns or comments. He suggests that they address that and make sure that they community members know that they are heard.

Schmier asks a few questions about sidewalk signs and the inconsistency between the state-owned sidewalks and Town-owned sidewalks.

Johnson shares some statistics from some of the hotels in Town that indicate that room occupancy and tax remittances were down between 50% and 75%, July was approximately 20% down.

### **ACTION TAKEN**

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- 1) Motion carried to approve payment of the claims, which total \$259,741.36. (Forsythe, Mathews) Forsythe abstains from #47185 for \$1055.98 to the Westmart Building Center.
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the July 21, 2020 Town Council Meeting. (Watt, Forsythe)
- 3) Motion carried to approve the variance request made by C.S. Construction, Inc. on behalf of Jim and MaryAnne Nichols at 702 Sylvan Circle to reduce the required front-yard setback from 25 feet to 22 feet. (Forsythe, Watt)
- 4) Motion carried to approve Purchase Order #6915 to Forsgren Associates Inc. to approve Tasks 1 and 3 of the Union Pacific Dining Lodge vertical repairs project, design and engineering. (Watt, Schmier)
- 5) Motion carried to approve the Outside Amplification Permit for the Yellowstone Small Group Half Marathon. (Watt, Mathews)
- 6) Motion carried to appoint Brock Kelley to complete Dan Reger's term on the Tourism Business Improvement District Board of Trustees, representing hotels with 100 rooms or more. (Watt, Schmier)
- 7) Motion carried to appoint Alma Clark to serve on the Tourism Business Improvement District Board of Directors for a term of four years to represent the hospitality industry at large. (Watt, Forsythe)

**Presentation:** West Yellowstone Chamber of Commerce Marketing Director Wendy Swenson reports on the **Montana Aware Campaign**, a multi-part grant program in conjunction with multiple state agencies to communication safety messaging with travelers to Montana. She also briefly describes the West Yellowstone Relaunch Campaign, funded by the Marketing and Promotions Fund. The campaign includes a variety of web-based advertising avenues and is showing success so far.

**Public Hearing: Variance Request, Reduction of Front Yard Setbacks, 702 Sylvan Circle** Mayor Johnson opens the hearing and reads the request. The hearing was advertised in the Bozeman Daily Chronicle, posted publicly, and on the Town Facebook page. Mayor Johnson clarifies that the map provided shows a requested setback of 22 feet, but there will be a roof that overhangs approximately two-feet so they wish a reduction of setbacks to 20 feet. No public comments are received.

### **DISCUSSION**

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- 1) The council members ask various questions about the bond refund for Skijor West, Westmart, Blackfoot Communications, and the loan payments.
- 3) The Council discusses the request and considers the fact that the roof overhang is allowed to protrude into the setbacks, so the 22-foot setback is the true request. The Council confirms the dimensions with the builder, Chipper Smith.

- 4) Town Engineer Dave Noel addresses the Council regarding the vertical repairs proposal for the Union Pacific Dining Lodge. Noel explains that in order to do the entire design for the repairs to the building is estimated to cost \$116,000 plus \$24,000 for weather-proofing design for a total of \$140,000. He understands that the current budget does not have enough funding for all the engineering and constructions, too. Noel recommends that if they want to continue with the vertical repairs, he breaks up the entire project into logical phases. He says that they could continue with the vertical repairs for the Firehole Room and Lobby and proceed with the project this fall. Noel guesses that the construction costs for this part of the project should come in below \$100,000. The group discusses getting approval from the State Historical Preservation Office (SHPO) in a timely manner in order to address the problems before winter. Sabolsky says they have \$178,000 set aside for historical preservation in this budget. The roof also needs to be replaced. Noel explains that the vertical supports that will be corrected will be built to support the roof as necessary. Kaitlin Johnson, Yellowstone Historic Center Director, adds that there are grant opportunities that they will pursue to fund the rest of the project. The Council discusses at length what to do if the project can't be completed this fall, specifically if they don't get any viable bids for the project.
- 5) The Council discusses the event permit for the half marathon. They acknowledge that there will be some conflict with other users of the forest. Sabolsky says he will contact Jason Brey of the Forest Service to find out how they will mitigate that.
- A) **Town Manager/Department Head Reports:** Town Manager Daniel Sabolsky reports he has gathered some good information and is preparing to release the Chief of Police job announcement. He reports that they have just two weeks of the Summer Recreation program left and the program has been very successful. He says the next events will be fall sports such as flag football and soccer. He reports on a discussion with Kaitlin Johnson of the Yellowstone Historic Center about completing the town portion of the Frontier Trail. He reports that he met yesterday with Town Attorney Jane Mersen and Attorney Susan Swimley in order to respond to a letter from Rob Yeakey of Moonrise Partners. He reports that they received a package today from Moonrise seeking a zoning permit for 427 timeshare units. He says they also received a letter from West Development, LLC regarding the property on Electric Street alleging that they have an active building permit and that they lost the sale of the property due to unavailability of water and sewer hookups. He reports on progress towards getting the water rights transferred for the new water well. He says he has received some comments regarding the airport lease and utilities extension and they should probably schedule a work session. He says that Social Services is operating well, primarily by taking appointments. Food distribution has slowed down. The Council received written reports from the Finance Director, Public Services Superintendent, and Water/Wastewater Superintendent. Forsythe notes that resort tax collections are down considerably from last year, but are ahead of what was anticipated. Greg Johnson notes that location requests have been almost excessive. Mathews asks Patterson where he intends to place the hand sanitizing stations. Patterson describes seven locations in the downtown area. Sabolsky adds that regarding the Trailhead Building, they did receive a grant of \$30,000 for planning and they have been given authorization to use those funds towards building a new structure if they choose.
- B) Town Engineer Dave Noel explains that he was asked to research **pedestrian crossing** options. He explains that for the last couple years, they have been consistently replacing the street corners with ADA accessible ramps, they have 28 ramps left to install. He briefly discusses the ramps that have been installed already and points out several that were not installed correctly. He explains that the grade of the ramps is specified by the Montana code. Noel explains that they cannot stripe the crosswalks if the ramps are non-compliant. Noel presents options to improve safety at crossings: portable signs, pedestrian sign and flags, sidewalk mounted flashing poles, and a one-lane traffic control or multi-lane traffic control. Noel says it is his opinion that the pedestrian flags are the most effective and could probably be fabricated quite reasonably. Sabolsky asks if there

will be a liability problem if they put the flags on corners that are not otherwise in conformance. Noel says they have a call into the State to ask that question. Johnson mentions that the flags are used in Jackson Hole and Ennis. The Council discusses the intersections in town and the effects of the busy pedestrian traffic.

- C) Dave Noel explains that he is reviewing a proposed development and needs clarification from the Town Council as to the **size and surfacing requirements for parking**. He explains that the ordinance requires commercial parking spaces to be developed and maintained with a dust-free surface as approved by the building official and the town council. Noel asks what the Town accepts as a dust-free surface and recommends establishing a definition. The Council discusses the issue but acknowledge that throughout the Town, they have developments that range from road base or gravel to asphalt or concrete. Noel also points out that by state statute, there also needs to be a drainage plan. Sabolsky says they have encouraged all developments in the recent years to pave. Cole Parker comments that he has been trying to get approval for his project for months and feels like he is being discriminated against. He submitted his plans through James Patterson and to Lisa Johnson, but he has not got a response and finally drove to Rexburg to talk to Dave Noel. After extensive discussion, Noel summarizes that he has heard feedback tonight that a dirt surface can be considered a dust-free surface if it is part of a future development. Sabolsky cautions the Council, says that he has plans in his office for 427 timeshare units. If they allow Parker to build his project with a dirt surface, then so can Moonrise. Mayor Johnson recommends that Parker's project is presented at the next Council meeting for approval, including the surfacing of the parking.

The meeting is adjourned. (10:30 PM)

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Mayor

ATTEST:

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Town Clerk





## NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget hearing for the fiscal year 2020-2021 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, August 18<sup>th</sup> 2020, which begins at 7:00 PM, The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will review revenue sources, maintenance, operation, capital projects, debt service payments and equipment purchases for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds and Agency Funds for Fiscal year 2020-2021. The Public is invited to attend, and any taxpayer or resident may be heard, for or against, any portion of the proposed budget.

The proposed final budget is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the proposed fiscal year 2020-2021 budget resolution and set the mill levy during a regular meeting of the Town Council on Tuesday August 18th, 2020 held at 7:00 PM at the Town Hall Council Chambers, located at 440 Yellowstone Avenue, West Yellowstone, Montana. The Public is invited to attend.

# RESOLUTION NO. 746

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA, DETERMINING THE AMOUNT OF TOWN TAXES AND ASSESSMENTS FOR ALL PURPOSES, GENERAL, AND SPECIAL, TO BE LEVIED AND ASSESSED ON TAXABLE PROPERTY IN THE TOWN OF WEST YELLOWSTONE, STATE OF MONTANA, AND LEVYING AND ASSESSING SUCH TAXES, FOR THE FISCAL YEAR ENDING JUNE 30, 2021.**

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA.**

Section 1. That pursuant to the provisions of Title 7, Chapter 6, and Chapter 12, MCA, as amended, there is hereby levied and assessed on the taxable per Centrum of the assessed value of the taxable property of the town of West Yellowstone, State of Montana, as fixed and found by the Board of County Commissioners of Gallatin County, Montana, sitting as a County Board of Equalization, for the current fiscal year ending June 30, 2021 a tax of:

51.83 MILLS AS ALL PURPOSE LEVY

29 MILLS GENERAL OBLIGATION BOND ASSESSMENT

To be assessed on all property and improvements in West Yellowstone, Montana including property otherwise exempt from real property taxes.

**FOR A TOTAL MILL LEVY OF 80.83**

Section 2. That if any part of the determinations, assessments and levies herein and hereby made shall be declared invalid, unconstitutional, or against the law, the validity of any other part of this Resolution shall not be hereby affected.

Section 3. That, pursuant to the provisions of Title 7, Chapter 6, Section 4407 MCA, and Title 7, Chapter 12, Section 4181, MCA, as amended the Town Clerk is directed to at once certify and transmit to the County Clerk & Recorder of Gallatin County, Montana, a copy of this Resolution for the collection of the taxes herein and hereby levied, by the County Treasurer as in Chapter 6 MCA, provided.

Section 4. That pursuant to the provisions of Title 7, Section 6, 4233 MCA the Town Clerk is directed to at once certify and transmit to the Montana Dept of Commerce, in Helena, Montana, a copy of this Resolution.

**PASSED AND ADOPTED BY THE TOWN COUNCIL AND APPROVED BY THE  
MAYOR OF THE TOWN OF WEST YELLOWSTONE, MONTANA,  
THIS 18th DAY OF AUGUST 2020.**

---

Mayor Jerry Johnson

---

Council Member Brad Schmier

---

Council Member Greg Forsythe

---

Council Member Jeffrey Matthews

---

Council Member Travis Watt

ATTEST:



---

Town Clerk Elizabeth Roos

STATE OF MONTANA )

)  
) ss:  
)  
)  
)

COUNTY OF GALLATIN

I, Elizabeth Roos, do hereby certify that I am the duly appointed qualified and acting Town Clerk of the Town of West Yellowstone, state of Montana, that as such Town Clerk, I have in my custody and am the keeper of records and minutes of the proceedings of said Town Council, that the above foregoing is a full, true, and correct, and complete copy of said Town Council's Resolution # 746, fixing, determining, assessing, and levying taxes for the said Town of West Yellowstone, for the fiscal year of said Town of West Yellowstone commencing on the first day of July 2020 and ending on the thirtieth day of June 2021 as the same is on record and on file in my office as such Town Clerk, and was passed and adopted by the said Town Council on the 18th day of August, 2020, and as approved by the Mayor of said Town of West Yellowstone on the 18th day of August 2020.

This certificate is made pursuant to the direction of said Council contained in Section 3 of said Resolution, and pursuant to the provisions of Title 7, Chapter 6, Section 4407, MCA, and as further directed by Section 4 of said Resolution and Title 7 Chapter 6, Section 4233, MCA and Title 7 Chapter 12 Section 4181, MCA.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of the Town of West Yellowstone, Montana, this 18th day of August 2020.

---

Town Clerk Elizabeth Roos



# **RESOLUTION NO. 747**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST  
YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO  
ADOPT THE BUDGET AND CAPITAL IMPROVEMENT PLAN FOR THE FISCAL  
YEAR 2020-2021**

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt a general fund revenue budget in a total amount of \$3,695,090 and a General Fund expenditure budget in a total amount of \$5,247,503. The Town Court Judge wages are reflected in the general fund budget and will be hereby adopted in the general fund budget and will be adopted along with the adoption of Resolution #747.
2. That we fully fund an unassigned fund balance as reflected in account line 1000-500601 in the General Fund, that is equal to two times the average monthly General Fund expenditure for the previous fiscal year. During Fiscal Year 2020, the average monthly expenditure was \$367,986. The unassigned fund balance is \$735,972.
3. That we adopt special revenue funds, revenue budget in the amount of \$3,222,765 and special revenue funds expenditure budget in the amount of \$3,294,406.
4. That we adopt a debt service funds revenue budget in the amount of \$152,500 and a debt service funds expenditure budget in the amount of \$111,259.
5. That we adopt a Capital Improvement Program funds revenue budget in the amount of \$1,000. Capital Improvement Program funds expenditure budget in the amount of \$1,715,840. The Capital Improvement Program funds are to be used for street and building maintenance, replacement and acquisition of equipment for the Town, and construction, remodeling and improvement of Town buildings and land or to be set aside for the future purchases. In this fiscal year, the Town has elected to fund the General Fund expenses with the unspent resources of this fund
6. That we adopt water and sewer enterprise revenue budgets in the amount of \$3,191,400 and water and sewer enterprise expenditure budgets in the amount of \$4,352,595.
7. That we adopt trust and agency revenue budgets in the amount of \$128,100 and trust and agency expenditure budgets in the amount of \$112,375.
8. That a copy of said budget is attached hereto and by this reference made a part of the Resolution #747.

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt the budget and work plan of the Tourism Business Improvement District (TBID) as proposed by the TBID Board for Fiscal Year 2020-2021.
2. That a copy of said budget is attached hereto and by this reference made part of the Resolution #747

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST  
YELLOWSTONE, MONTANA, THIS 18th DAY OF AUGUST 2020 AND  
APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.**

\_\_\_\_\_  
Mayor Jerry Johnson

\_\_\_\_\_  
Council Member Greg Forsythe

\_\_\_\_\_  
Council Member Brad Schmier

\_\_\_\_\_  
Council Member Jeffrey Matthews

\_\_\_\_\_  
Council Member Travis Watt

ATTEST:



\_\_\_\_\_  
Town Clerk Elizabeth Roos

# FORSGREN

*Associates Inc.*

August 5, 2020

Town of West Yellowstone  
Attn: Daniel Sabolsky, Town Manager  
440 Yellowstone Ave.  
West Yellowstone, MT 59758

RE: 325 Iris Street; Two nightly Rentals

Dear Mr. Sabolsky,

This letter summarizes findings from our review of the proposed building and site improvements for a new building on Lot 2A, Block 7. The proposal is to provide a new two-story building and site improvements to accommodate two new nightly rentals with parking and access from Parkway D. The submittal was reviewed in accordance with the Town of West Yellowstone Ordinances.

A question regarding compliance with paragraph 17.42.042 C was raised specifically regarding the definition of a dust-free surface. The governing ordinance is:

*"C. Where more than three off-street parking spaces are created, spaces must be developed and maintained with a dust-free surface approved by the building official and town council."*

The specific definition of a dust-free surface is not provided, however, direction to consult with the building official and town council is provided. I attended the council meeting on August 4<sup>th</sup>, 2020 and requested information from the council regarding implementation of this ordinance for recent similar project to establish a baseline for evaluation. It was apparent that the council has refrained from declaring a specific rule, but rather applies direction for each project on a case by case basis with the intent to achieve consistent implementation of the ordinance for fully built out parcels. Since the proposed project appears to be an interim improvement that will be succeeded by future improvements on the same parcel, a consistent implementation of the ordinance is to allow the parking area to be constructed as proposed but requiring periodic surface treatment sufficient to achieve a dust-free surface.

Stormwater sizing has not been provided, however, the road base parking area will likely have minimal run off and the proposed site contours directing storm flow to the unimproved areas of the site appear to be sufficient to prevent adverse impacts to the down grading neighboring parcels.

It is recommended that the proposed improvements for two new nightly rentals located at 325 Iris Street, are compliant with the intent of the Town Ordinances and is eligible for approval by the Town Council. Additionally, Mr. Parker has stated that it is his intention to further improve this parcel with additional units in the future. Mr. Parker has also stated that at such time as these improvements are completed, asphalt/concrete parking areas and driveways as well as onsite storm water improvements will be incorporated. Therefore, it is recommended that the dust free parking area and the storm water management be evaluated again at such time as future site improvements alter the proposed conditions.

Thank you for the opportunity to review this submittal. If you have any questions or concerns with these comments please feel free to contact me at 356-9201.

Respectfully,



Dave Noel, P.E.  
Forsgren Associates, Inc.

## SYMBOLS

PLAN	EXTERIOR ELEVATION
DETAIL NO. 01 SHEET NO. A02	DETAIL NO. 03 SHEET NO. A12
SECTION	INTERIOR ELEVATION
SECTION NO. D SHEET NO. A23	DETAIL NO. A30 SHEET NO. B
SECTION DETAIL	DATUM POINT/ ELEVATION
SECTION NO. 12 SHEET NO. A43	DOOR SYMBOL
WINDOW SYMBOL	APPLIANCE SYMBOL
ROOM NUMBER	WALL TYPE
006	FLOOR FINISH
PLUMBING FIXTURE SYMBOL	
A	

## DIRECTORY

<b>OWNER/REP</b>
Cole Parker 406-640-0565 cole_parker@hotmail.com
<b>ARCHITECT</b>
VENUE ARCHITECTS 13 S. WILLSON #2 BOZEMAN, MT 59715 TEL: 406.219.0712 kdiombberger@venue-architects.com
<b>BUILDER</b>
TBD

## GENERAL NOTES

1. ALL WORK SHALL COMPLY WITH ALL APPLICABLE CODES, ORDINANCES, AND STANDARDS OF THE VARIOUS TRADES AND MANUFACTURES. ALL MATERIALS SHALL BE NEW UNLESS OTHERWISE NOTED OR APPROVED BY THE OWNER OR DESIGNER.
2. ANY VARIANCE FROM THE PLANS AND SPECIFICATIONS SHALL BE VERIFIED WITH THE OWNER OR DESIGNER PRIOR TO BEGINNING WORK.
3. THE OWNER SHALL MAINTAIN FIRE AND LIABILITY INSURANCE.

## PROJECT DATA

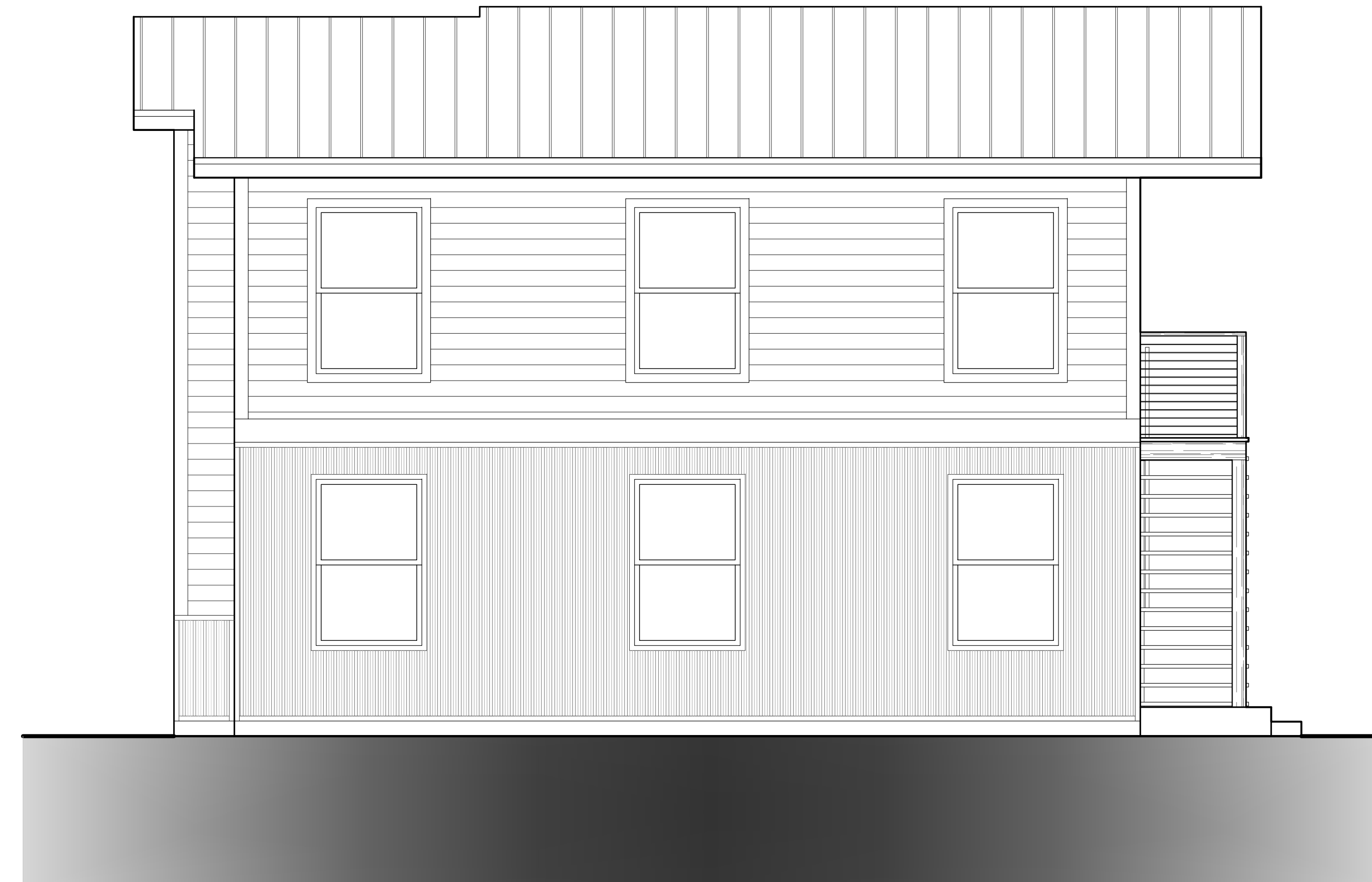
<b>ADDRESS</b>
325 Iris Street West Yellowstone, Montana 59758
<b>BUILDING CODES</b>
COMMERCIAL
INTERNATIONAL BUILDING CODE - 2018 NATIONAL ELECTRIC CODE - 2017 INTERNATIONAL MECHANICAL CODE - 2018 INTERNATIONAL FUEL GAS CODE - 2018 INTERNATIONAL FIRE CODE - 2012 UNIFORM PLUMBING CODE - 2018 INTERNATIONAL ENERGY CONSERVATION CODE - 2009
OCCUPANCY OF EACH UNIT -CLASSIFICATION R-2 -792 SF -OCCUPANCY LOAD OF 4
FIRE PROTECTION SYSTEMS -ENTIRE BUILDING AND UNIT IS NOT EQUIPPED WITH AN AUTOMATIC FIRE SPRINKLER SYSTEM PER IBC 903.3 & UBC 310.10 -ENTIRE BUILDING IS NOT EQUIPPED WITH AN AUTOMATIC FIRE DETECTION SYSTEM PER IBC 907.2 & UBC 310.10 -1 HR. FIRE RATED BARRIER PROVIDED BETWEEN THE (2) UNITS AND @ ANY AREA OF THE BUILDING LOCATED < 5'-0" FROM THE PROPERTY LINE
EGRESS -ONE EXIT REQUIRED; ONE PROVIDED. -EGRESS COMPLIANT WINDOWS PROVIDED IN EACH SLEEPING ROOM -MAX. PATH OF EGRESS FROM FARTHEST PART OF UNIT TO A POINT OF EXIT ACCESS (NOT INCLUDING EGRESS WINDOWS) IS 39'-9" -MAX COMMON PATH OF TRAVEL/EXIT ACCESS TRAVEL DISTANCE ALLOWED IS 100'
<b>PROJECT DESCRIPTION</b>
NEW CONSTRUCTION; 2-DWELLING UNIT STRUCTURE

## DRAWING INDEX

A 0.0	COVER PAGE
T1	EXISTING TOPO/SITE PLAN
AC1.0	NEW SITE/TOPO/GRADING PLAN
A1.0	FLOOR PLANS
A2.0	ROOF PLAN/WALL SECTION
A3.0	ELEVATIONS
E1.0	ELECTRICAL PLANS
S1.0	FOUNDATION PLAN

## ABBREVIATIONS

AFF	ABOVE FINISHED FLOOR	MFR	MANUFACTURER
AC	ACOUSTICAL	MAS	MASONRY
ACT	ACOUSTICAL CEIL. TILE	MECH	MECHANICAL
A/C	AIR CONDITIONING	MTL	METAL
ALT	ALTERNATIVE	MIN	MINIMUM
APPD	APPROVED	NAT	NATURAL
ARCH	ARCHITECT(URAL)	NIC	NOT IN CONTRACT
BLKG	BLOCKING	NTS	NOT TO SCALE
BLDG	BUILDING	OC	ON CENTER
CLG	CEILING	OPG	OPENING
CT	CERAMIC TILE	OH	OVERHANG
CLR	CLEAR	PNL	PANEL
COL	COLUMN	PVMT	PAVEMENT
CONC	CONCRETE	PLF	PER LINEAR FOOT
CMU	CONC. MASONARY UNIT	PL	PLATE
DWG	DRAWING	PSF	POUND PER SQ. FOOT
(E)	EXISTING	PSI	POUND PER SQ. INCH
ELEC	ELECTRIC(AL)	RB	ROOF BEAM
EQ	EQUAL	REF	REFERENCE
EXG	EXISTING	RE	REINFORCING
EXP	EXPOSED	RFG	ROOFING
FB	FLOOR BEAM	RO	ROUGH OPENING
FC	FIRE CODE	SIM	SIMILAR
FF	FINISH FLOOR	SPEC	SPECIFICATION
FIN	FINISH(ED)	STR	STRUCTURE(AL)
FP	FIREPROOF	SYS	SYSTEM
FTG	FOOTING	T&G	TONGUE AND GROOVE
FBO	FURNISHED BY OTHERS	TYP	TYPICAL
GC	GENERAL CONTRACTOR	UBC	UNIFORM BUILDING CODE
GL	GLULAM	VCT	VINYL COMP. TILE
GWB	GYPSON BOARD	VB	VINYL BASE
HVAC	HEATING/VENT./AIR CON.	WC	WATER CLOSET
HC	HOLLOW CORE	WP	WATERPROOF(ING)
HM	HOLLOW METAL	WWF	WELDED WIRE FABRIC
HR	HOOR	W	WIDE, WIDTH
INSUL	INSULATE(ION)	W/	WITH
INT	INTERIOR	WO	WITHOUT
LL	JOINT		
JT	LIVE LOAD		



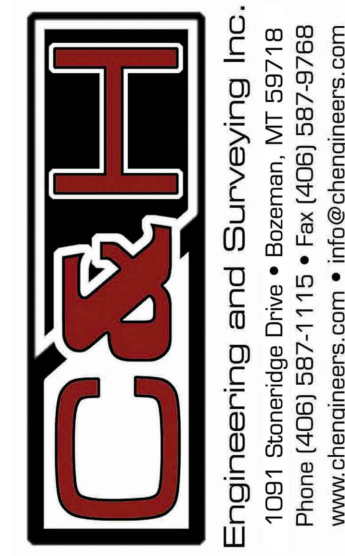
DESCRIPTION	DATE
COMMERCIAL ZONING PERMIT	01-10-20
REV. 01	01-23-20
REV. 02	03-04-20
CONSTRUCTION DOCUMENTS	06-10-20

PROJECT DATE  
12 - 03 - 2019

COVER/ GENERAL INFORMATION

A  
0.0





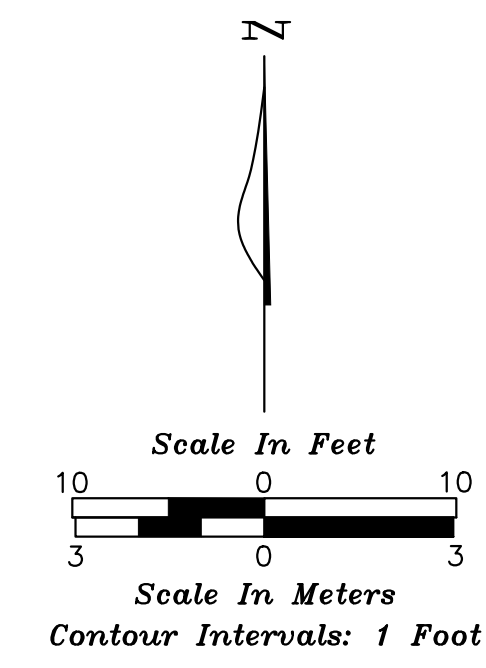
REVISION: 05/12/2020  
SURVEYOR: JACOB JENSEN

**TOPOGRAPHIC MAP**

**VENUE ARCHITECTS  
LOT 2A, BLOCK 7,  
AM. MADISON ADDITION [PLAT J-160]  
WEST YELLOWSTONE, MONTANA**

Drawing Date: 05-12-2020

**T1**



**LEGEND**

- (R) RECORD DISTANCE OR AZIMUTH
- SECTION CORNER
- FOUND 5/8 INCH REBAR WITH YELLOW PLASTIC CAP (6013S) OR AS NOTED
- CP #1 BENCHMARK
- EXISTING UG POWER BOX
- EXISTING TELEPHONE BOX
- EXISTING SANITARY SEWER MANHOLE
- EXISTING POWER POLE
- PROPERTY BOUNDARY LINE
- SURROUNDING PROPERTY LINE
- EASEMENT LINE
- EXISTING FENCE
- EXISTING OVERHEAD ELECTRIC LINE
- EXISTING UNDERGROUND ELECTRIC LINE
- EXISTING GAS LINE
- EXISTING FIBER OPTICS LINE
- EXISTING CURB AND GUTTER

BASIS FOR AZIMUTHS FROM NORTH: GPS OBSERVATIONS ON MODIFIED STATE PLANE GRID. ROTATE AZIMUTHS SHOWN 1°06'43" CCW TO OBTAIN PLATTED AZIMUTHS.  
[N45°00'00"E] BEARING COMPUTED FROM AZIMUTH SHOWN

**LEGAL DESCRIPTION**

Lot 2A, Block 7,  
Am. Madison Addition [Plat J-160]  
Located in SW 1/4 of Section 27  
and the NW 1/4 of Section 34,  
T. 13 S., R. 5 E. of P.M.M.,  
West Yellowstone, Gallatin County, Montana

**BENCHMARK**

Top of set magnail (CP#50)  
Elevation: 6,659.26 Feet  
Datum: (NAVD88)

**DATUM NOTE**

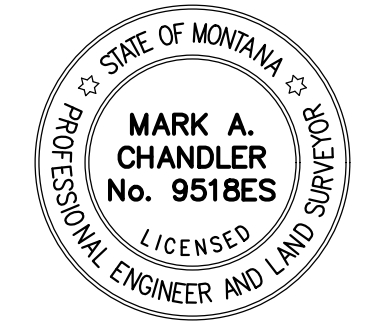
Elevation on Control Point, set magnail (CP #50) located S'y of the site, in Lot 6A, Block 8, was determined by an NGS Opus Solution from a static GPS observation using GEOID 18 on November 20, 2017. Elevation given by Opus Solution for this point was 6,659.26 feet (Int'l) NAVD88.

**DATE OF FIELD SURVEY**

May 7, 2020

**FIELD NOTES**

Book 158, Page 41

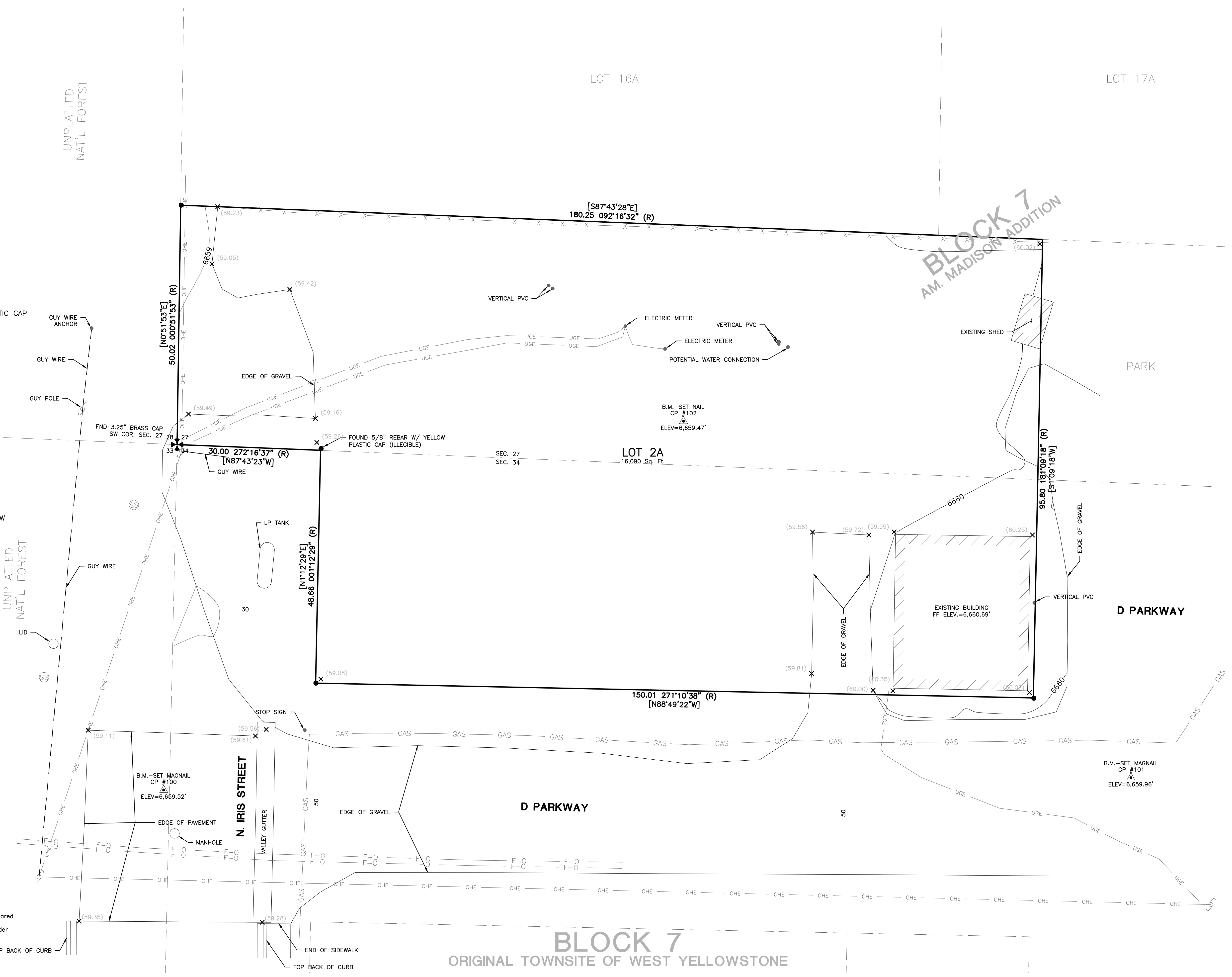


I hereby certify that this topographic map was prepared under my direct supervision and that I am a duly licensed professional engineer and land surveyor under the laws of the State of Montana.

Dated This \_\_\_ Day Of \_\_\_\_\_, 2020. TOP BACK OF CURB

Mark A. Chandler, License No. 9518-ES

**NOTES:**  
A property boundary survey was not done at this time. Additional field work would be required for exact property boundary location.  
Contractor to verify location of utilities prior to construction.

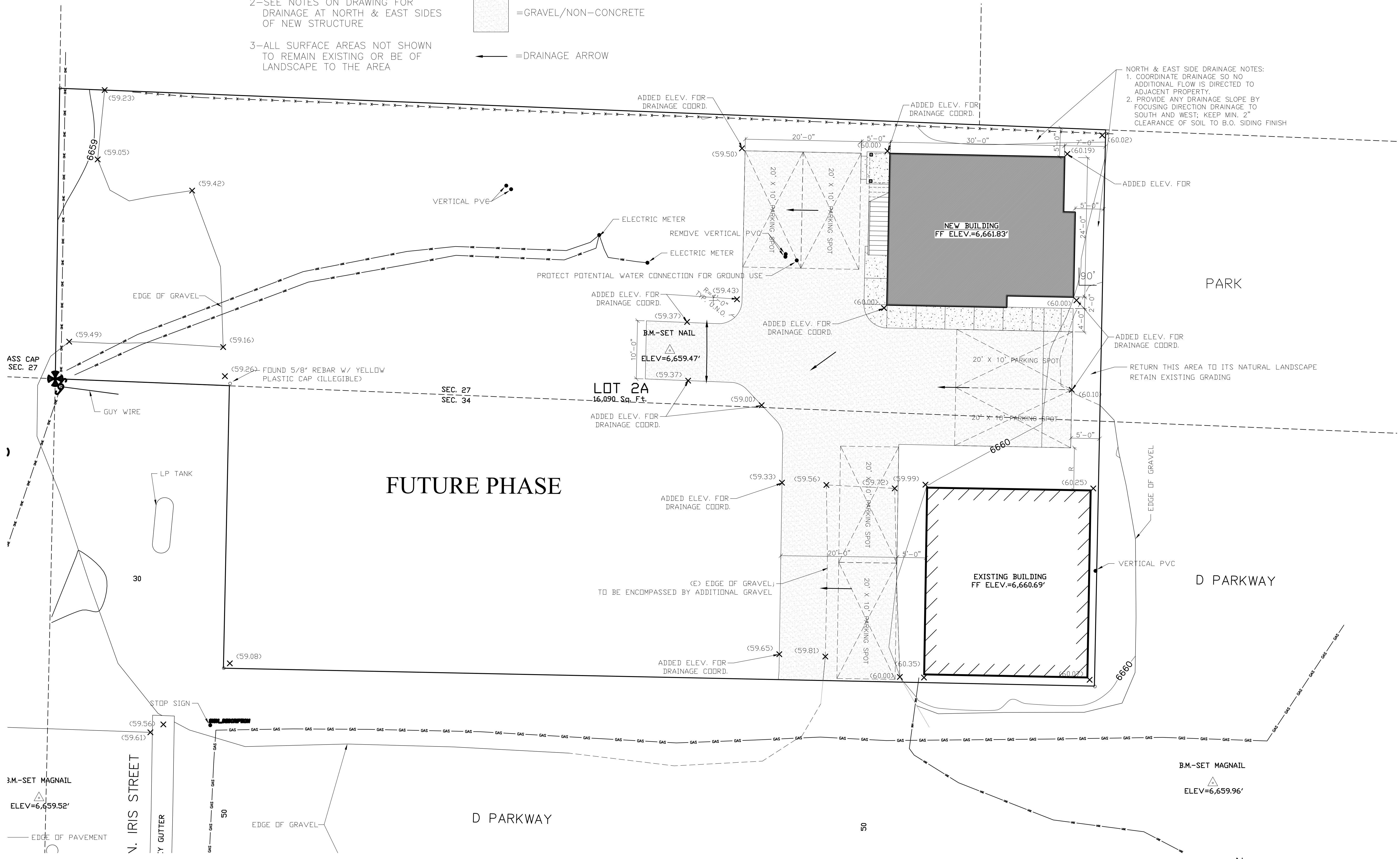
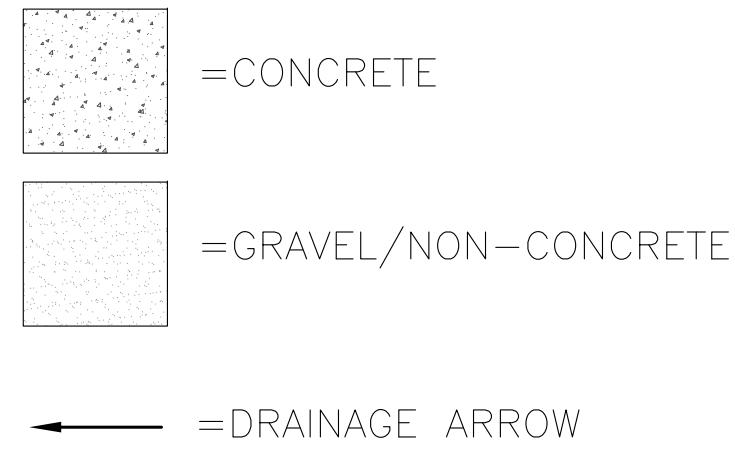


**BLOCK 7**  
ORIGINAL TOWNSITE OF WEST YELLOWSTONE

1 TOPOGRAPHIC MAP  
T1 SCALE: 1"=10'

GENERAL NOTES

- 1-ADDED GRADE ELEVATION TAGS SHOWN ON DRAWING FOR DRAINAGE COORDINATION PURPOSES
- 2-SEE NOTES ON DRAWING FOR DRAINAGE AT NORTH & EAST SIDES OF NEW STRUCTURE
- 3-ALL SURFACE AREAS NOT SHOWN TO REMAIN EXISTING OR BE OF LANDSCAPE TO THE AREA



NORTH & EAST SIDE DRAINAGE NOTES:  
 1. COORDINATE DRAINAGE SO NO ADDITIONAL FLOW IS DIRECTED TO ADJACENT PROPERTY.  
 2. PROVIDE ANY DRAINAGE SLOPE BY FOCUSING DIRECTION DRAINAGE TO SOUTH AND WEST; KEEP MIN. 2" CLEARANCE OF SOIL TO B.O. SIDING FINISH

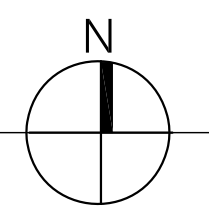
DESCRIPTION	DATE
COMMERCIAL ZONING PERMIT	01-10-20
REV. 01	01-23-20
REV. 02	03-04-20
CONSTRUCTION DOCUMENTS	06-10-20

PROJECT DATE  
 12 - 03 - 2019

SITE PLAN

**AC 1.0**

**1** SITE PLAN  
 SCALE 1" = 8'-0"



GROSS SQUARE FOOTAGES	
MAIN LEVEL UNIT=	792 SF
SECOND LEVEL UNIT=	792 SF
TOTAL=	1,584 SF

SYMBOLS	
	SHEAR WALL
	INTERIOR BEARING WALL
	(#) 2X6 OR 2X4 DF#1 POST STACK; U.N.O., NUMBER OF PLIES SHOWN ON PLAN
	30x54 sl. hung WINDOW_"W" X H" _TYPE
	2-8x6-8 DOOR_"W"- X H" _"

**SHEET NOTES**

- NOTE ALL DIMENSIONS ARE FROM FRAMING UNLESS OTHERWISE NOTED
- ALL CEILINGS, WALLS, AND UNDER STAIRS TO BE MIN. 1/2" GWB U.N.O.
- INSTALL 5/8" TYPE-X GWB @ CEILING OF MAIN LEVEL UNIT
- WALLS ARE DRAWN AT 3.5" & 5.5" WIDE
- ALL DOORS OFFSET 4" FROM NEAREST ADJACENT WALL OR CENTERED BETWEEN BOTH ADJACENT WALLS. U.N.O.
- VERIFY FRAME OPENINGS W/ DOOR AND WINDOW MFR.
- ALL POST-TO CONNECTORS TO BE CONCEALED HARDWARE
- USE (2) 2X10 DF#2 HEADERS ON ALL: EXTERIOR DOOR & WINDOW OPENINGS; AND DOORS @ INTERIOR BEARING WALLS U.N.O.
- USE (3) 2X6 DF#1 OR 2X4 DF#1 FRAMING STACK @ ALL HEADER & BEAM LOCATIONS NOT SHOWN WITH A POST
- VERIFY (1) HOSE BIB LOCATION SHOWN W/ OWNER PRIOR TO INSTALL
- 8' TALL CEILINGS THROUGHOUT
- SEE ROOF PLAN FOR ROOF FRAMING
- ALL DIMENSIONAL LUMBER NOTED IS TO BE DF#2 U.N.O.
- PROVIDE: BOTTOM/TOP/TIE/SILL PLATES; KING/TRIMMER/CRIPPLE STUDS PER 2015 IRC

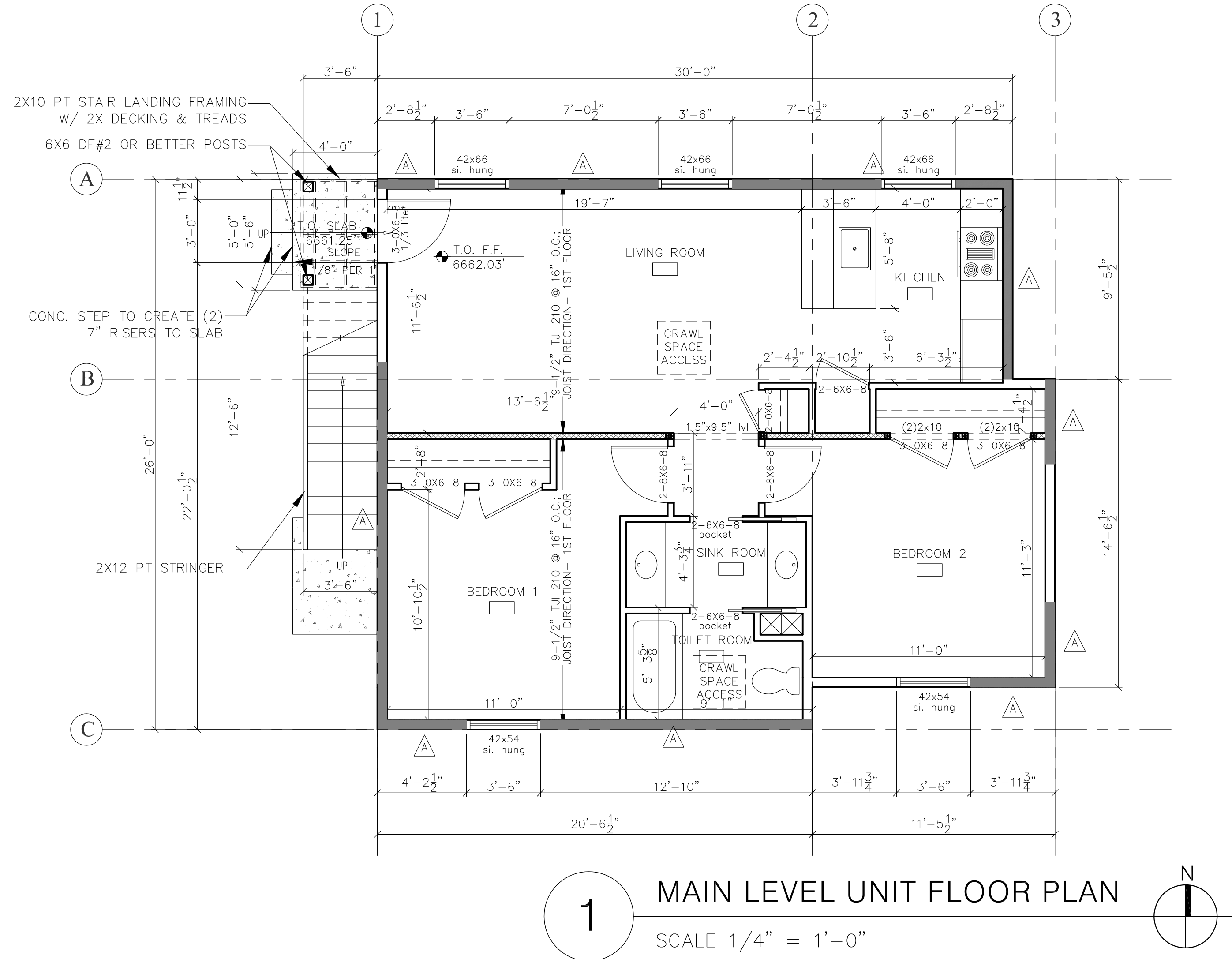
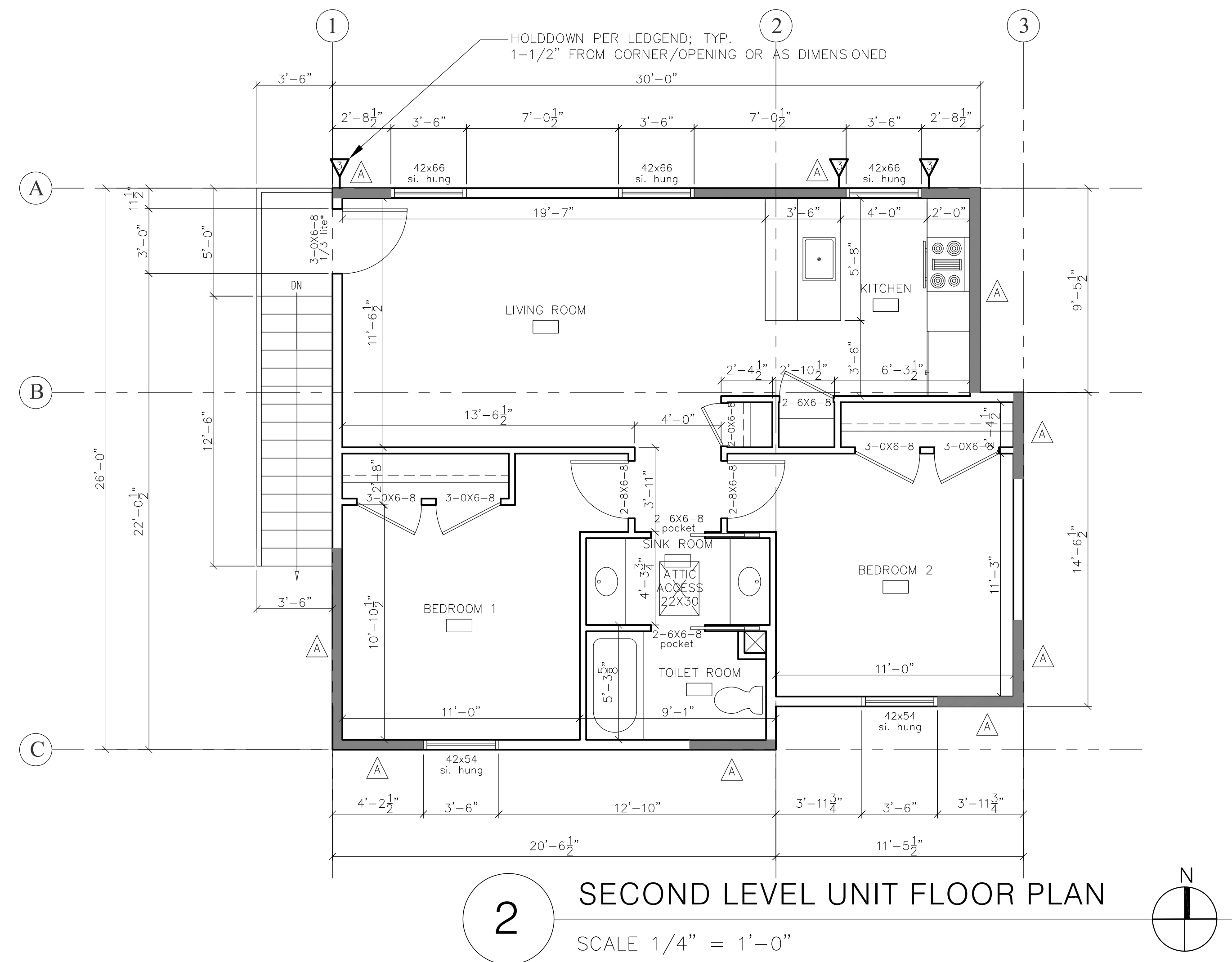
**SHEAR WALL NAILING SCHEDULE**

WALL	SHEATHING	NAILS OR STAPLES	SPACING	BLOCKING	PLATE
△	7/16" (32/16) APA RATED ONE SIDE	1.5"X120 DIA	3" O.C. EDGE, 16" O.C. FIELD	2" NOM.	2" NOM.
△	1/2" DIA. x 10' W/ 3/32"x1/4" WASHERS @ 4" O.C. OR 5/8" DIA. x 10' W/ 3/32"x1/4" WASHERS @ 6" O.C.		4" O.C. OR 6" O.C.		255 PLF WALL LOAD

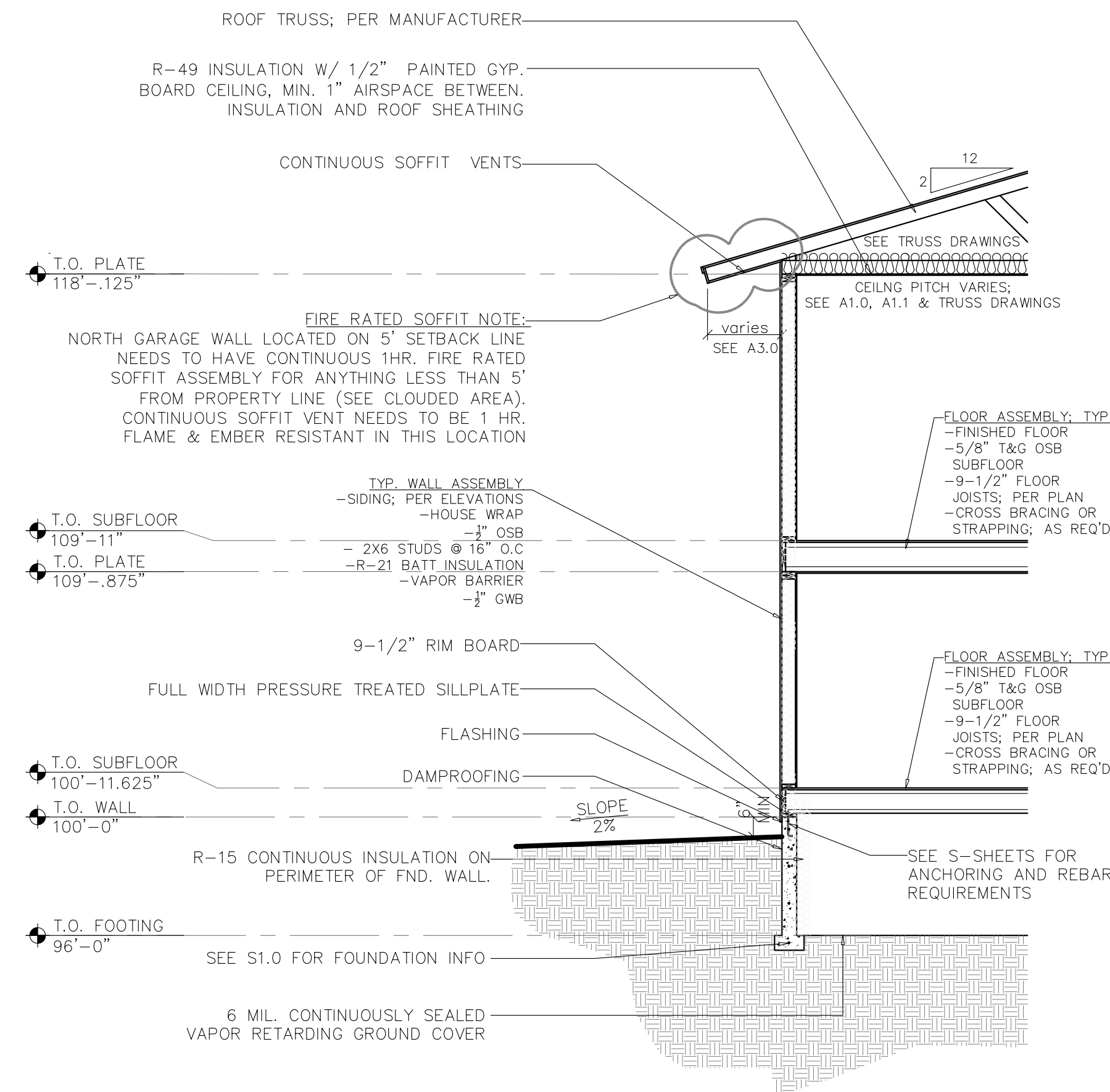
- NOTE:
- ALL FIELD SCREWING, NAILING OR STAPLING TO BE 12" O.C. U.N.O.
  - ANCHOR BOLTS (2012 IBC, TABLE 11E)
  - NAIL, STAPLE AND SCREW VALUES (2012 IRC, TABLE 2306.3(1))
  - PROVIDE FASTENERS ABOVE AND BELOW WINDOWS AND DOORS W/ EQUIVALENT FASTENER PATTERN AND BLOCKING OF ADJACENT SHEAR WALL

**ANCHOR LEGEND**

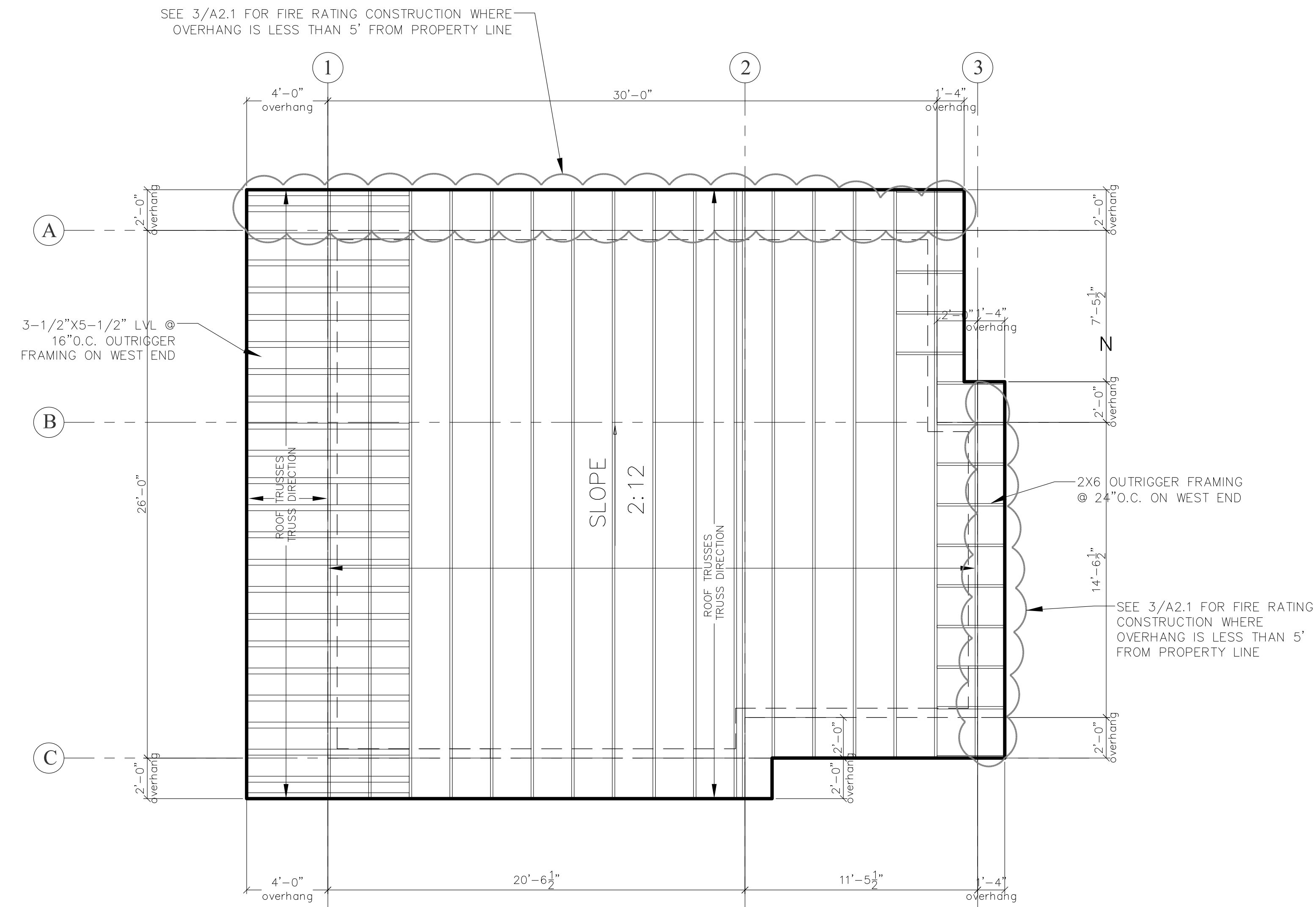
SYMBOL	HOLDOWN TYPE	MEMBER THICKNESS (IN)	ANCHOR DIAMETER (IN)	SIMPSON ANCHOR	ALLOWABLE TENSION (LB)
△	1	STD10	(2) 2X6	-	4120
△	2	HDUB	6X6	7/8" SBT/8X24	7870
△	3	MST48	(3)2X6/6X6	-	4208



DESCRIPTION	DATE
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**2** TYPICAL WALL SECTION  
SCALE 1/4" = 1'-0"

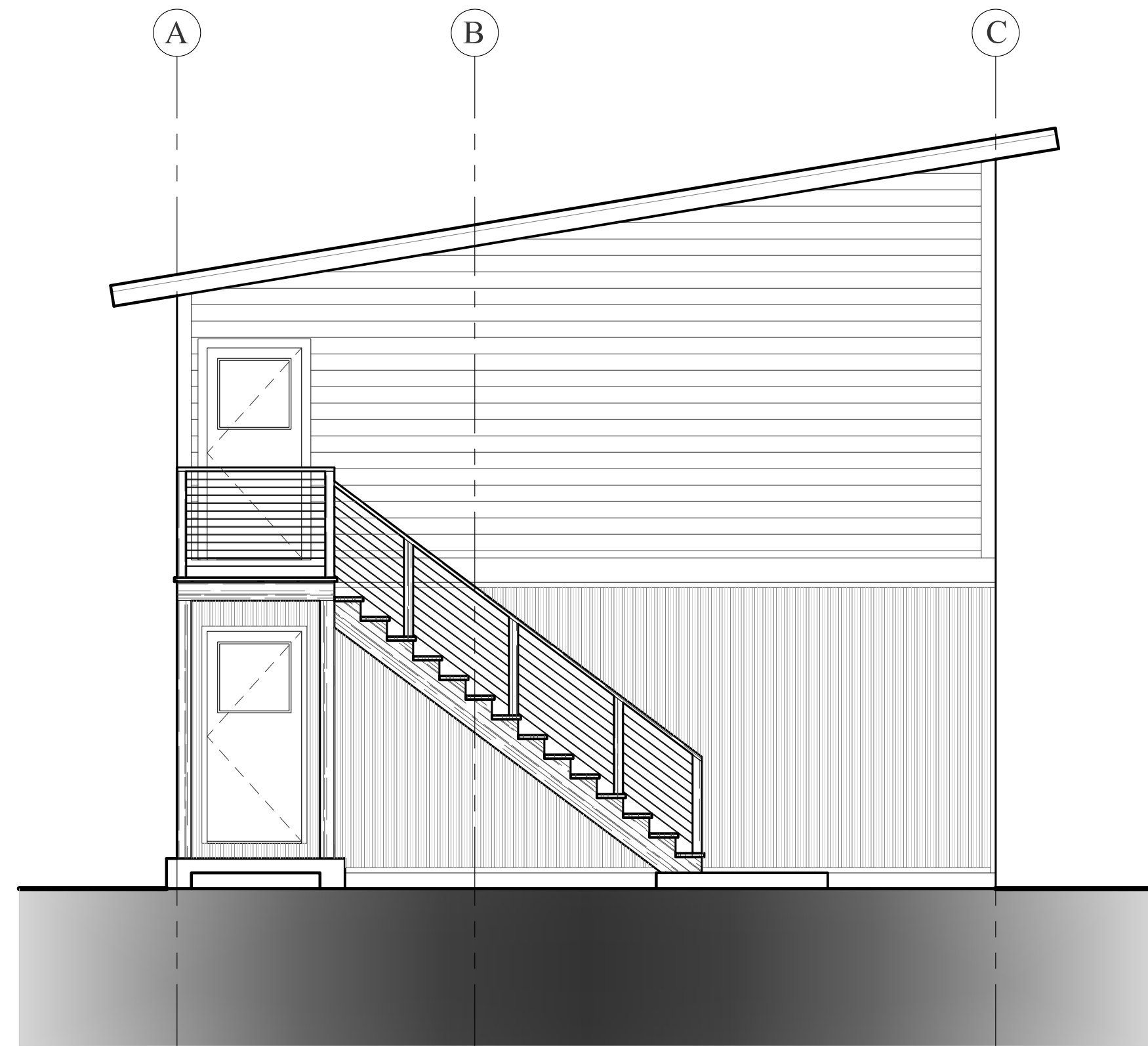


**1** ROOF PLAN  
SCALE 1/4" = 1'-0"

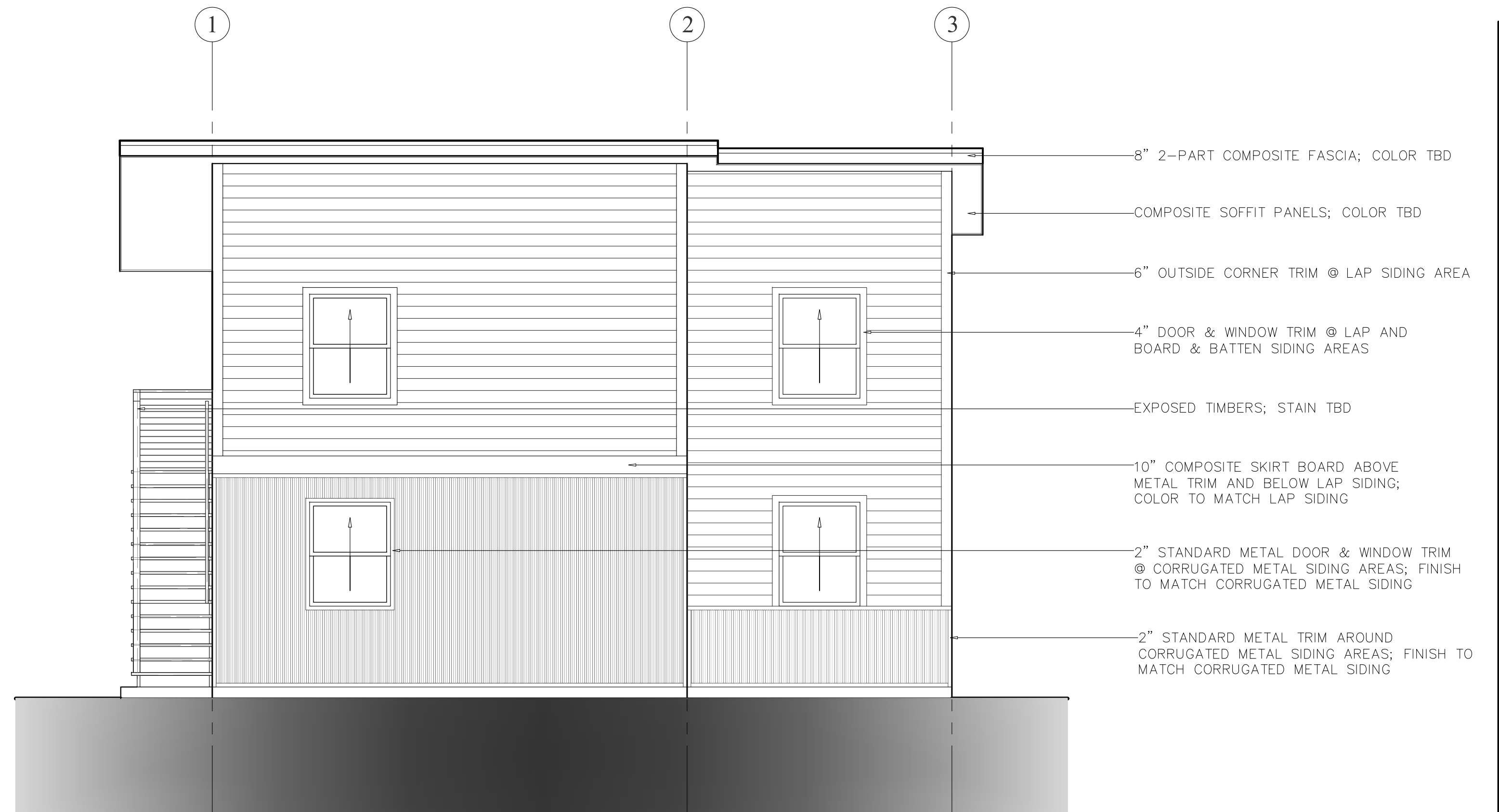
**SHEET NOTES**

- ALL ROOFING MATERIAL TO BE 24 GA. TRUSNAP STANDING SEAM METAL ROOFING\_1" PROFILE W/ 12" COVERAGE PANEL; MOCHA FINISH
- GUTTERS BY SUPPLIER

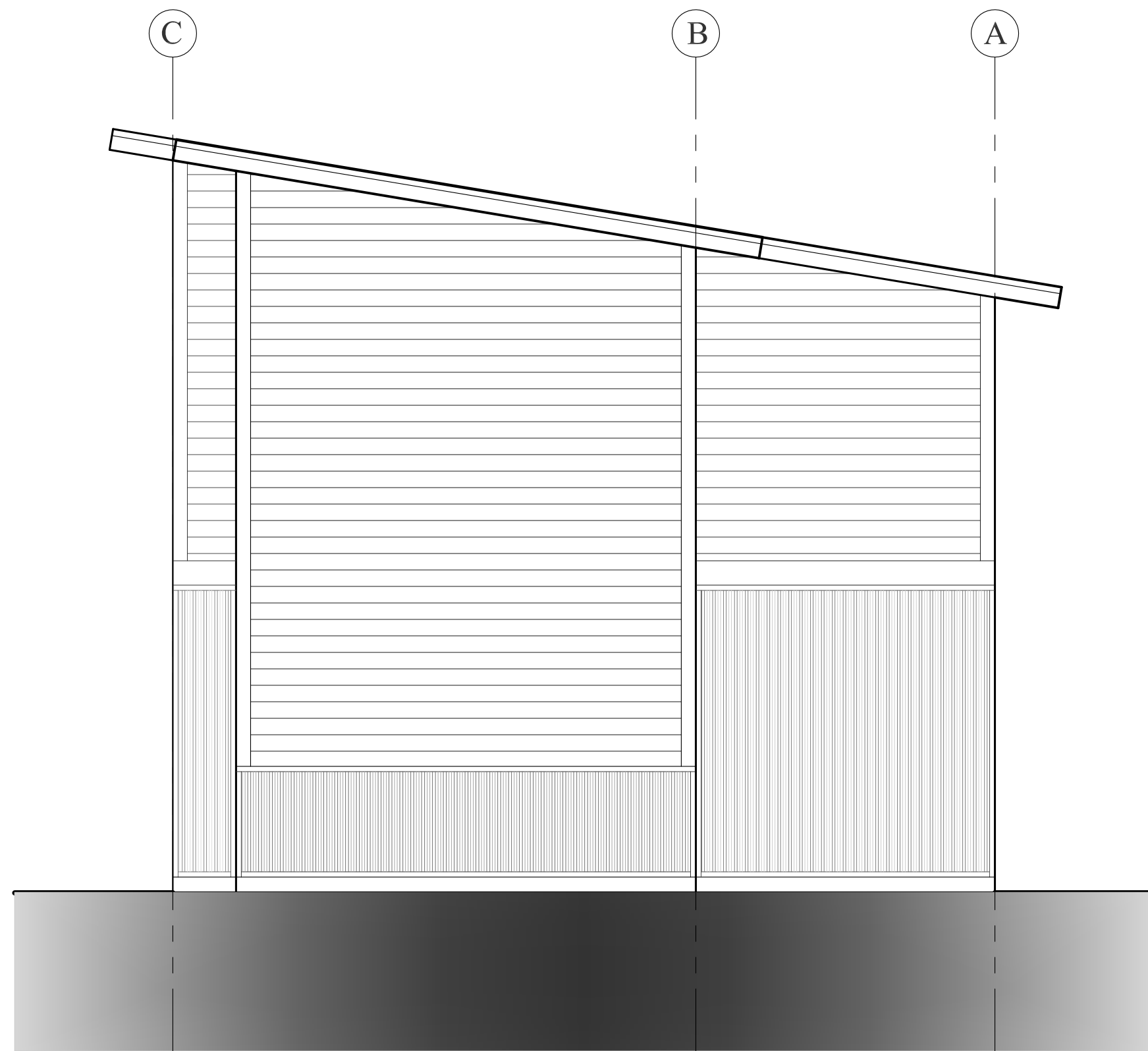
DESCRIPTION	DATE
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**2 WEST ELEVATION**  
SCALE 1/4" = 1'-0"



**1 SOUTH ELEVATION**  
SCALE 1/4" = 1'-0"



**4 EAST ELEVATION**  
SCALE 1/4" = 1'-0"

SHEET NOTES	
	= 7/8" 22 ga. CORRUGATED METAL SIDING; TRUTEN A606 FINISH
	= 6" PROFILE LP SMARTSIDE LAP SIDING; TAHOE PREFINISH
	= 24 ga. TRUSNAP STANDING SEAM METAL ROOFING_1" PROFILE W/ 12" COVERAGE PANEL; MOCHA FINISH
	= MALARKY HIGHLANDER ASPHALT SHINGLES; COLOR TBD
NOTES: -AMSCO VISTA SERIES VINYL WINDOWS; TAUPE -THERMATRU FIBERGLASS WOODGRAIN EXTERIOR DOORS; PAINTED TO MATCH WINDOWS	



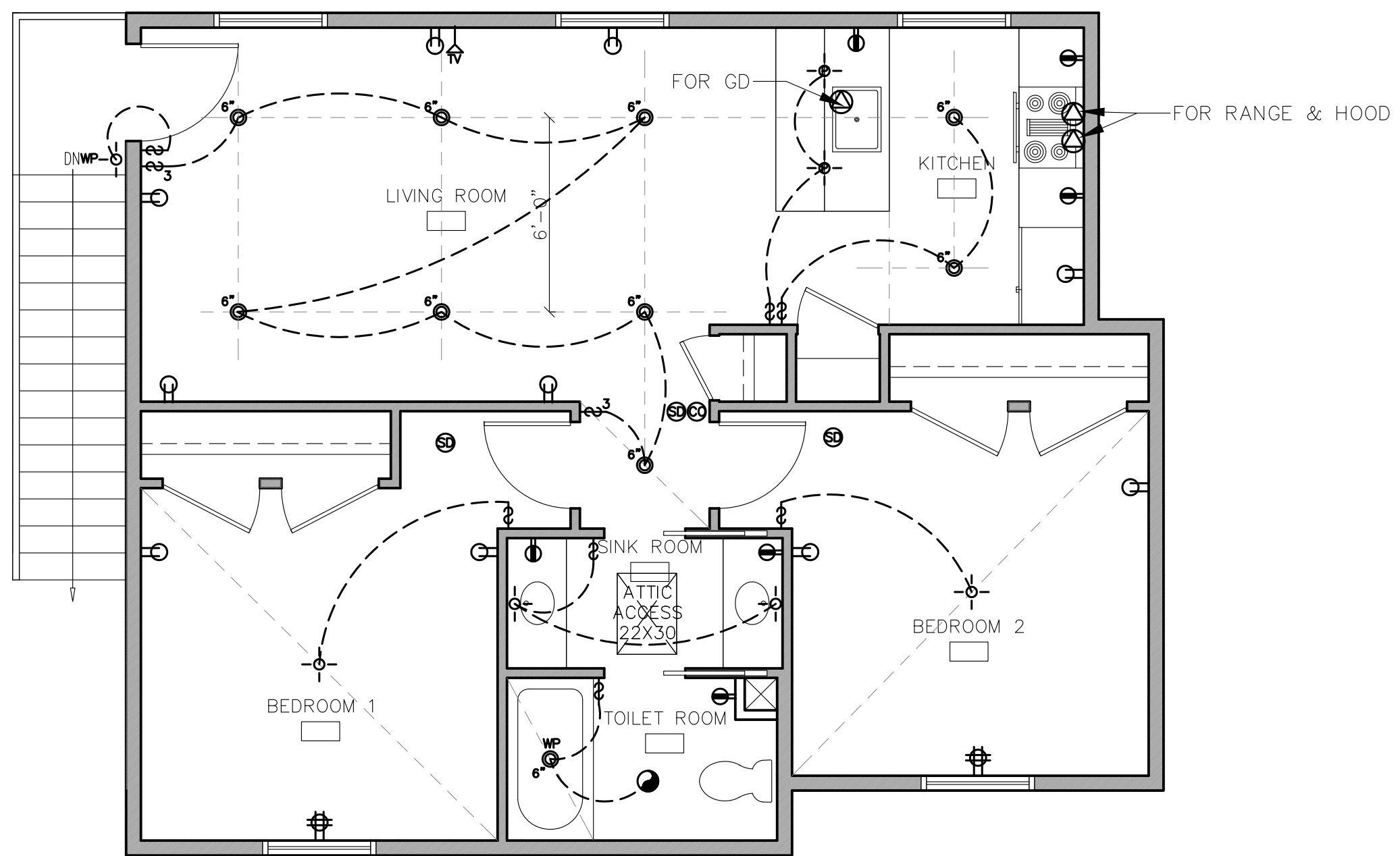
**3 NORTH ELEVATION**  
SCALE 1/4" = 1'-0"

DESCRIPTION	DATE
COMMERCIAL ZONING PERMIT	01-10-20
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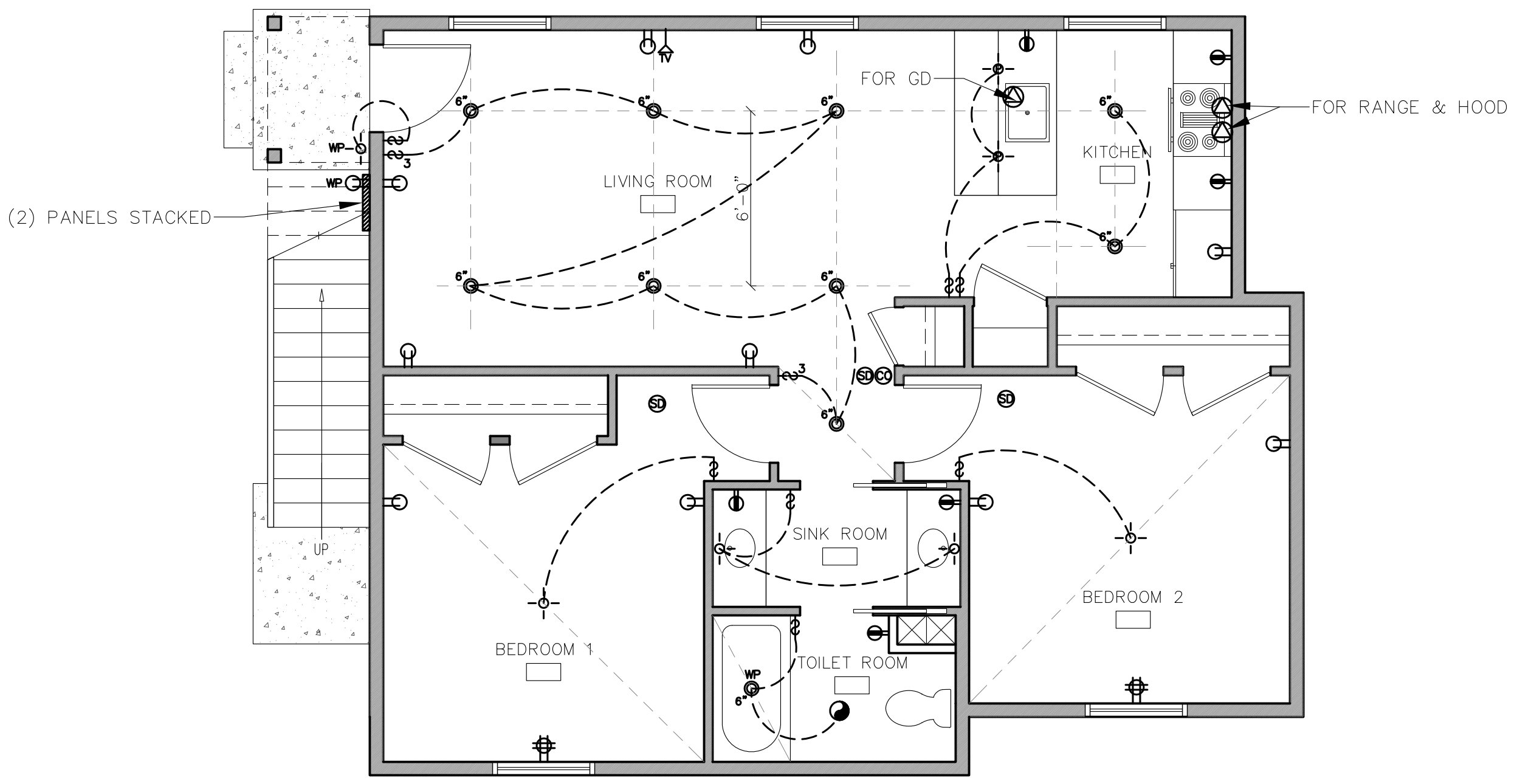
ELECTRICAL / LIGHTING LEGEND

SYMBOL	DEFINITION
	DUPLEX RECEPTACLE
	GFI DUPLEX RECEPTACLE
	QUAD RECEPTACLE
	OUTLET/J-BOX; SPECIAL PURPOSE
	WATER PROOF
	220 VOLT
	ELECTRICAL PANEL
	SWITCH
	3-WAY SWITCH
	DOORBELL BUTTON/RECEIVER
	SMOKE DETECTOR
	CARBON MONOXIDE DETECTOR
	STUB FOR COAXIAL TV AND DATA
	SPECIAL PURPOSE LIGHT
	CEILING MOUNT FIXTURE
	PENDANT/ CHANDELIER FIXTURE
	WALL MOUNT FIXTURE
	RECESSED CAN LIGHT
	UNDER CABINET LIGHT
	STEP LIGHT
	EXHAUST FAN; NO LIGHT
	EXHAUST FAN WITH LIGHT
	FLUORESCENT FIXTURE
	PADDLE FAN W/ LIGHT

- GENERAL NOTES:
- INSTALL IN ACCORDANCE WITH 2017 NEC.
  - INSTALL ARC FAULT PROTECTED CIRCUITS AS REQUIRED BY THE NEC.
  - INSTALL RECEPTACLES IN ACCORDANCE WITH NEC 2017 210.12 & 406.12
  - INSTALL GFI IN ACCORDANCE WITH NEC 210.8
  - SMOKE DETECTORS TO BE INTERCONNECTED
  - ALL RECEPTACLES TO BE TAMPER RESISTANT
  - BATHROOM CIRCUITS SHALL BE PER NEC 210.11(C)3: A 20 AMP CIRCUIT DEDICATED TO EACH BATHROOM; OR AT LEAST ONE 20 AMP CIRCUIT SUPPLYING ONLY BATHROOM RECEPTACLE OUTLETS.
  - PROVIDE ADEQUATE POWER AND LIGHTING FOR FURNACE AND OTHER EQUIPMENT IN CRAWL SPACE
  - COORDINATE MOUNTING HEIGHTS OF ALL SPECIAL PURPOSE AND POWER BOXES ADJACENT TO TV W/ OWNER.
  - VERIFY ANY DIMABLE SWITCH LOCATION(S) W/ OWNER PRIOR TO INSTALL
  - ALL OUTLETS OVER CABINETS TO BE INSTALLED @ 42" A.F.F..
  - VERIFY DATA/TV TYPE W/ OWNER PRIOR TO INSTALL
  - SEE S1.0 FOR UFER GROUND LOCATIONS



2 SECOND LEVEL ELECTRICAL PLAN  
SCALE 1/4" = 1'-0"



1 MAIN LEVEL ELECTRICAL PLAN  
SCALE 1/4" = 1'-0"

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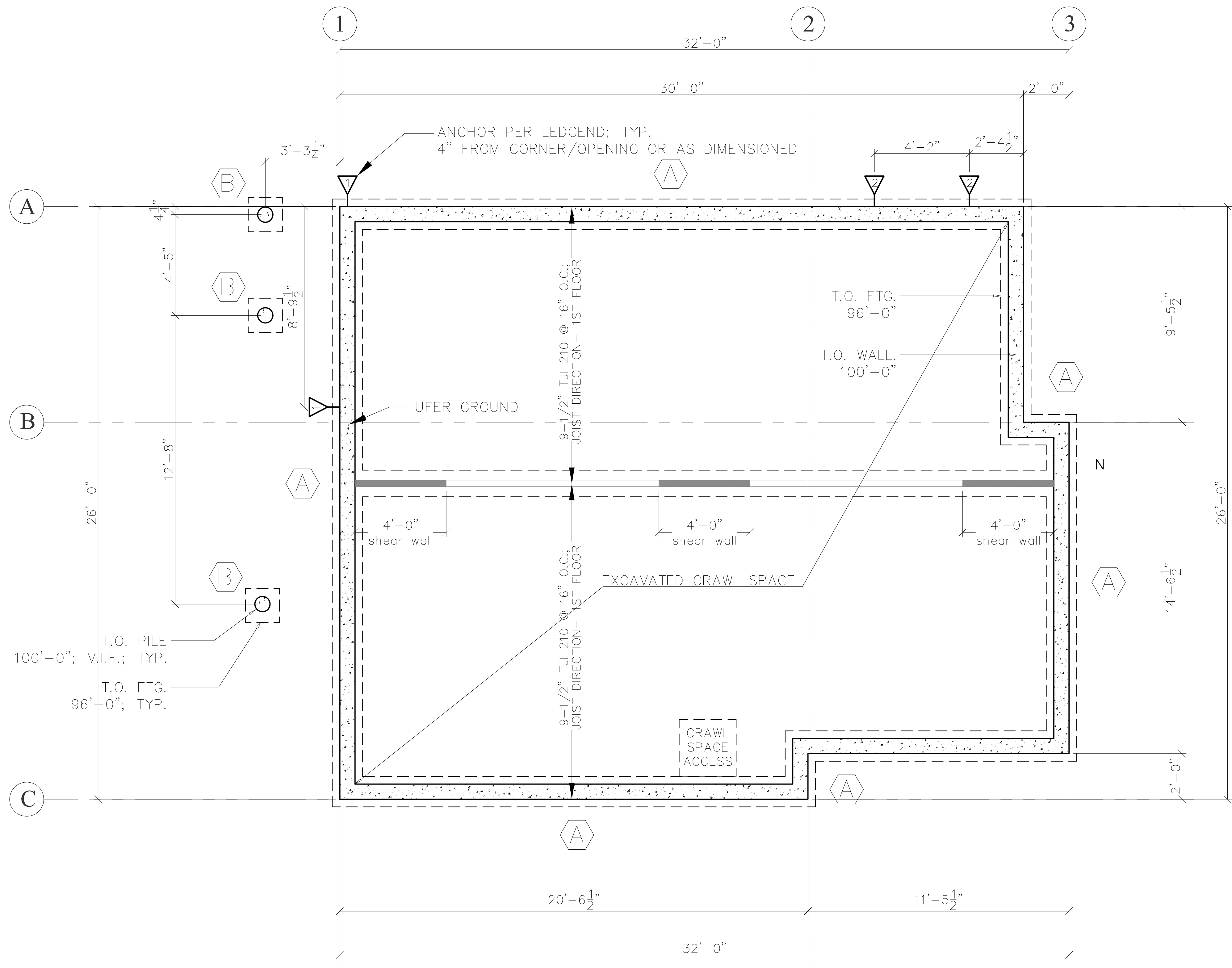
PROJECT DATE  
12 - 03 - 2019

**SHEET NOTES**

- FOOTINGS SHALL BE PLACED ON UNDISTURBED SOIL OR APPROVED STRUCTURAL FILL OF MIN. 2500 PSI CAPACITY
- REMOVE ALL SOD AND FOREIGN MATTER UNDER FOOTING AREA
- FOOTINGS TO BE PER PLAN; WALLS TO BE 8" WIDE W/ #4 VERTICAL AND HORIZONTAL REBAR @ 18" O.O. EACH WAY @ 4'-0" TALL WALLS & NOT TO EXCEED 12" FROM TOP OF WALL OR ENCROACH 3" FROM EARTH; MIN. LAPPING OF 30"; U.N.O
- ANCHOR BOLTS TO BE ANCHORED 7" INTO CONCRETE AND LOCATED 12" FROM END OF WALLS, SPACED 6" O.C. W/ 3"X3"X1/4" SQ. WASHERS U.N.O. ON SHEAR WALL SCHEDULE
- SEE A1.0 & SUPPLIER DRAWINGS FOR POST LOCATIONS
- APPLY CONTINUOUS BOCKING UNDER POST LOCATIONS; ALSO SEE A1.0. USE (3) 2X6 DF#1 POST STACK U.N.O.
- SEE AC1.0 & A1.0 FOR SITE CONCRETE AND FLATWORK DIMENSIONS
- CONCRETE TO BE MIN. 2500 PSI

PAD & STRIP FOOTING SCHEDULE	
SYMBOL	CONCRETE DIMENSIONS AND REINFORCING BAR INFO
Ⓐ	16" X 8" DEEP CONTINUOUS W/ (2) #4 CONTINUOUS REBAR
Ⓑ	18" SQUARE X 8" DEEP W/ (2) #4 REBAR EACH WAY

ANCHOR LEGEND					
SYMBOL	HOLDOWN TYPE	MEMBER THICKNESS (IN)	ANCHOR DIAMETER (IN)	SIMPSON ANCHOR	ALLOWABLE TENSION (LB)
△					
1	STHD10	(2) 2X6	-	-	5345
2	HOU8	6X6	7/8"	SB7/8X24	7870
3	MST48	(3)2X6/6X6	-	-	4208



**1** FOUNDATION PLAN  
SCALE 1/4" = 1'-0"

DESCRIPTION	DATE
COMMERCIAL ZONING PERMIT	01-10-20
REV. 01	01-23-20
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CONSTRUCTION DOCUMENTS	06-10-20



**State of Montana**  
BUILDING PERMIT  
BUILDING CODES BUREAU  
301 S. PARK, PO BOX 200517  
HELENA, MT 59620-0517  
(406)-841-2056

**Date:** 08/05/2020

**2020-BLDG-000635**

**COLE PARKER**  
**PO BOX 1231**  
**WEST YELLOWSTONE, MT 59758**

**Project Name:**Cty:(GALLATIN)

**County:** GALLATIN

**Location:** 325 Iris Street West Yellowstone

**Owner:** Cole Parker

**Inspector:** Darren Williams

**Phone:** 406-594-8291

A handwritten signature in cursive script, reading "Jim Sloyer".

---

Bureau Chief, Building Codes Program

For all work done under this permit number, the permittee accepts full responsibility for compliance with currently adopted building codes as amended by administrative rule, and other applicable State statutes.

Granted in accordance with Title 50, Chapter 60, Part 2, MCA, and all other administrative rules promulgated there under.

Granting of this provisional permit does not implicitly or expressly preempt or authorize violation of the provisions of any other state or local law relating to or regulating building construction. It remains the responsibility of the permit holder to comply with the State Building Codes regardless of whether non-complying items were identified during plan review or during inspection. Check local zoning requirements. State licensing laws require that only properly licensed personnel be used to install electrical or plumbing systems on commercial or public projects.

Check local zoning requirements. State licensing laws require that only properly licensed personnel be used to install electrical or plumbing systems on commercial or public projects.

**DISABILITY ACCESS NOTICE:** Compliance with the requirements of the state building code for physical accessibility to persons with disabilities does not necessarily guarantee compliance with the Americans with Disabilities Act of 1990, the Rehabilitation Act of 1972, the Fair Housing Amendments Act of 1988, Title 49, Chapter 2, commonly known as the Montana Human Rights Act, or other similar federal, state, or local laws that mandate accessibility to commercial construction or multifamily housing.

**BuildingCodes.mt.gov**

**406-841-2056**

**ebiz.mt.gov/licenses**





## PROJECT OVERVIEW

U.S. Highway 20, otherwise known as Targhee Pass Highway, is renowned for its recreational access. However, this picturesque corridor has a rear-end crash pattern near Denny Creek Road.

The Montana Department of Transportation (MDT) is looking to alleviate this rear-end crash pattern on U.S. Highway 20 through the Targhee Turn Lanes project. Targhee Pass Highway will be redesigned to create a center-turn-lane between Old U.S. 20 and Denny Creek Road, and a left-turn-lane at Denny Creek Road.

The Targhee Turn Lanes project is estimated to cost \$3 to \$4 million, with 90 percent of funding coming from the federal government.

Once complete, the turn lane will allow drivers the ability to move out of the high-speed travel lane to complete their turn movement. This will greatly reduce the potential for a rear-end crash, helping to meet MDT's Vision Zero goal of zero fatalities and zero serious injuries on Montana's roadways.

## STAY IN THE KNOW



**EMAIL:** Takami at [takami@bigskypublicrelations.com](mailto:takami@bigskypublicrelations.com) for questions, comments, or to subscribe.



**PROJECT HOTLINE:** 406-207-4484, Monday – Friday, 9 a.m. – 5 p.m.



**WEBSITE:** <https://bit.ly/targheehwy>

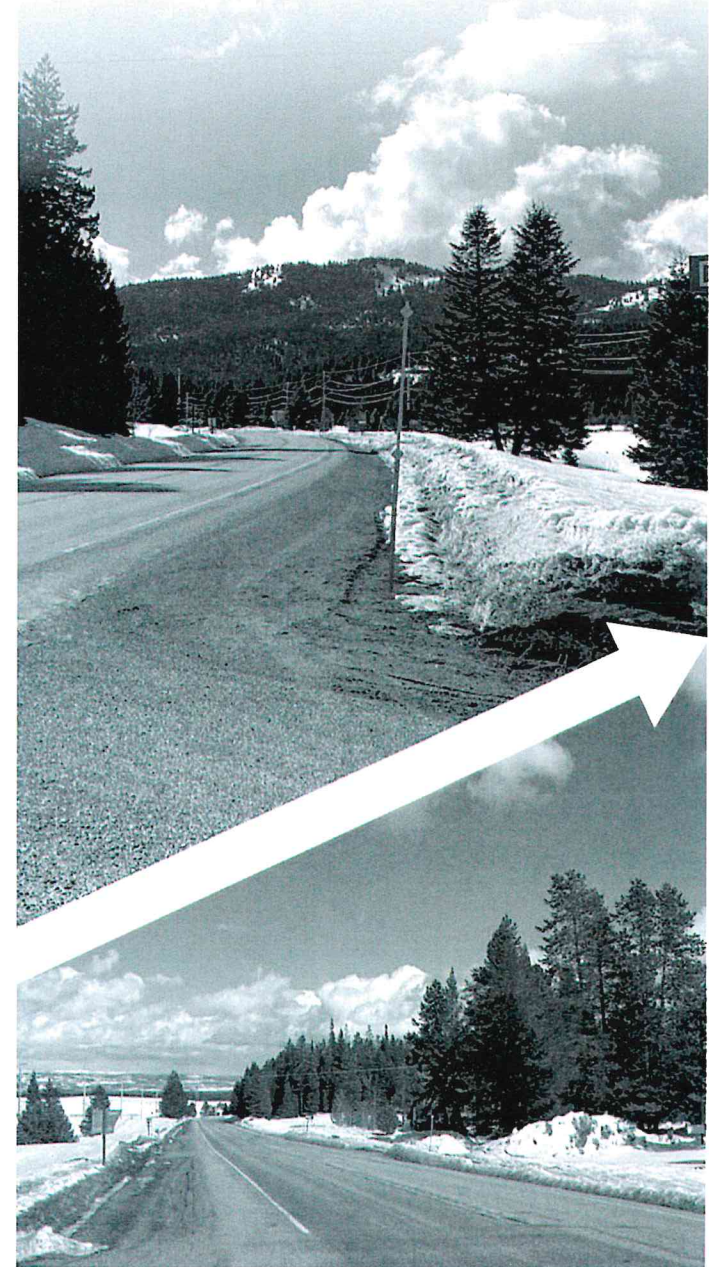


**VISION ZERO**  
zero deaths · zero serious injuries  
MONTANA DEPARTMENT  
OF TRANSPORTATION

**LEARN MORE ABOUT VISION ZERO AT**  
[www.mdt.mt.gov/visionzero](http://www.mdt.mt.gov/visionzero)

Alternative accessible formats of this document will be provided on request. Persons who need an alternative format should contact the Office of Civil Rights, Department of Transportation, 2701 Prospect Avenue, PO Box 201001, Helena, MT 59620. Telephone 406-444-5416 or Montana Relay Service at 711.

This document is printed at state expense. Information on the cost of producing this publication may be obtained by contacting the Department of Administration.



## TIMELINE

# 2020

### THE DESIGN PHASE BEGINS

The project team establishes detailed plans to guide construction. MDT staff identifies how the environment will be impacted by the project and adjusts to limit impacts.



# 2021

### FINALIZE PROJECT PLANS

All elements of the project design are finalized.



# 2022

### RIGHT-OF-WAY NEGOTIATIONS

The necessary land is acquired and permits are secured.



# 2023

### PROJECT LETTING

MDT advertises the project and chooses a contractor to perform the work needed for construction.



# 2024 OR 2025

### CONSTRUCTION PHASE ANTICIPATED

Construction is expected to start and finish within one construction season.



## CAN THE PROJECT BE EXTENDED TO INCLUDE OTHER AREAS?

We know some are interested in seeing even more improvements in this corridor. However, due to a limited budget, we must start with areas that have the highest number of crashes. Adjustments to project plans with a minimal cost can be included, but MDT may not be able to incorporate every change. Feedback and ideas are always welcome, however, no matter the size. Though feedback may not be integrated into this project, it could be considered for future work.

## GIVING FEEDBACK

MDT wants to hear from you! Daily drivers of this roadway often have important knowledge about the road that we may not be aware of. As you review the project plans, we encourage you to get involved and provide thoughts or suggestions for changes. Your feedback could change our design plans so please, let us know your thoughts.

