

Town of West Yellowstone

Tuesday, April 19, 2022

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

WORK SESSION

5:00 PM

Water and Sewer Rates Discussion ∞

5:30 PM – Public Hearing, Water and Sewer Rates

Sewer Capacity Options Discussion ∞

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period

- **Public Comment**
- **Council Comments**

Treasurer's & Securities Report ∞

Purchase Orders ∞

Claims ∞

Business License Applications

Consent Agenda: **Minutes of the March 22, 2022 Town Council Meeting** ∞

Minutes of the April 5, 2022 Town Council Meeting ∞

Town Manager & Staff Reports ∞

Advisory Board Reports

Public Hearing: Conditional Use Application, Tri-State Excavating, Limited Services Campground

ACTION ITEMS

Conditional Use Application

Tri-State Excavating, Limited Services Campground and Site Plan Approval Discussion/Action ∞

Marketing and Promotions Fund Award Recommendation, Wild Bill Days Discussion/Action ∞

Site Plan Review, Eagles Capital, LLC Discussion/Action ∞

- Buffalo Rider Trading Company, LLC business license
- Grill Cheese Spot business license, mobile food vendor

Sewer Capacity Options, Town Engineer Dave Noel Discussion/Action ∞

Correspondence/FYI/Meeting Reminders

If viewing the agenda electronically, click the "∞" symbol to link to the associated documentation in the Town Council Packet.



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

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**Town of West Yellowstone
Water Rate Analysis - Base Rate**

COSTS - Infrastructure Improvements	
New Well Construction	\$ 1,500,000
Upsize Existing Lines	\$ 1,500,000
2.1 MG Storage Tank	\$ 3,980,000
Engineering	\$ 1,256,400
Administration, bonding, and interest on interim financing, bond counsel	\$ -
Total Project Cost	\$ 8,236,400
FUNDING SOURCES	
Loan	
State Revolving Fund / USDA Rural Development Loans / Revenue Bond	\$ 8,236,400
REVENUE SOURCES (Annual)	
User Fee	\$ 1,028,049.65
Total Annual Revenues	\$ 1,028,049.65
RATE COMPONENTS	
Debt (Infrastructure Improvements)	
Term (years)	20
Interest Rate	2.500%
Annual Payment	\$ 528,341.41
Equivalent Residential Unit (ERU)	1438
Monthly Debt Payment/ERU-Month	\$ 30.62
Reserve per Month, 10% debt	\$ 3.06
O&M	
Existing Annual O&M Costs (FY 2020)	\$ 301,714.00
O&M/ERU-Month	\$ 17.49
Short Lived Assets	
Existing Annual Short-Lived Asset Costs	\$75,000.00
Short Lived Asset/ERU-Month	\$ 4.35
Capital Improvements	
Capital Improvements Costs	\$ 160,000.00
Capital Improvement/ERU-month	\$ 4.07
Total Monthly Charge/ERU (BASE RATE)	\$ 59.58
Total Annual Costs	\$ 1,028,049.65



Table 6-5 Base Rates

Town of West Yellowstone Rate Analysis - Base Rate		
COSTS	2021	2041
Construction and Equipment	\$ 30,070,527	\$ 30,070,527
Engineering	\$ 2,851,073	\$ 2,851,073
Administration, bonding, and interest on interim financing, bond counsel	\$ 193,100	\$ 193,100
Total Project Cost	\$ 33,114,700	\$ 33,114,700
FUNDING SOURCES		
Grant		
ARPA - Minimum Allocation Grant	\$ 262,483	\$ 262,483
ARPA - Competitive Grant	\$ 2,000,000	\$ 2,000,000
Montana Coal Endowment Program	\$ 750,000	\$ 750,000
Renewable Resource Grant	\$ 125,000	\$ 125,000
Community Development Block Grant	\$ 600,000	\$ 600,000
USDA Rural Development / SRF Grant	\$ 4,000,000	\$ 4,000,000
Gallatin County ARPA Allocation	\$ 750,000	\$ 750,000
Local Contribution	\$ 1,500,000	\$ 1,500,000
Loan		
State Revolving Fund / USDA Rural Development Loans / Revenue Bond	\$ 23,127,217	\$ 23,127,217
REVENUE SOURCES (Annual)		
User Fee	\$ 2,222,136.80	\$ 2,697,934.11
Total Annual Revenues	\$ 2,222,136.80	\$ 2,697,934.11
RATE COMPONENTS		
Debt		
Term (years)	20	20
Interest Rate	2.500%	2.500%
Annual Payment	\$ 1,483,544.57	\$ 1,483,544.57
Single Family Equivalent (SFE)	2643	5704
Monthly Debt Payment/SFE-Month	\$ 46.78	\$ 21.67
Reserve per Month, 10% debt	\$ 4.68	\$ 2.17
O&M		
Proposed WWTP Annual O&M Costs	\$ 224,828.64	\$ 406,065.54
Existing Collection Annual O&M Costs	\$ 280,853.09	\$ 507,251.92
O&M/SFE-Month	\$ 15.94	\$ 13.34
Short Lived Assets		
Proposed WWTP Annual Short-Lived Asset Costs	\$ 48,556.05	\$ 87,697.62
Existing Collection Annual Short-Lived Asset Costs	\$ 36,000.00	\$ 65,020.00
Short Lived Asset/SFE-Month	\$ 2.67	\$ 2.23
Total Monthly Charge/SFE (BASE RATE)	\$ 70.06	\$ 39.41
Total Annual Costs	\$ 2,222,136.80	\$ 2,697,934.11



NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a public hearing to discuss water and sewer rates beginning July 1, 2023. Said hearing will be held during the Town Council work session prior to the regular meeting on Tuesday, April 19, 2022, which begins at 5:30 PM. The hearing will be held in the Town Hall located at 440 Yellowstone Avenue.

The public hearing will address changes to the water and sewer rates as the incremental increase schedule has expired. The Public is invited to attend, and any taxpayer or resident may be heard, for or against, any proposed changes.

The work session is for preliminary discussion only and no action will be taken.

The West Yellowstone Town Council will consider proposals for water and sewer rates as provided by the Town's engineers, Forsgren Engineering, during this work session of the Town Council on April 19, 2022, held at 5:30 PM at the Town Hall, located at 440 Yellowstone Avenue, West Yellowstone, Montana. The Public is invited to attend.

April 1, 2022

Town of West Yellowstone
Attn: Dan Walker, Town Manager
440 Yellowstone Ave.
West Yellowstone, MT 59758

RE: Capacity Review: Remaining Capacity April 2022

Dear Mr. Walker,

This letter summarizes our current situation regarding remaining capacity at the wastewater treatment facility. The Town submitted an Engineering Report with Plans to DEQ on March 6, 2019 and received approval from DEQ on April 15, 2019. In the Engineering Report it explained that the Town was out of discharge capacity to their IP Beds and that evaporators could be installed so that the total design flow is reduced allowing approximately 135,000 gallons per day of increased flow in order to allow new connections to the plant while the upgrades were being designed and constructed.

Since then, the Town has continued to allow patrons to connect to their system as proposed in the Short-Term Upgrade plans. These connections have increased flow to the treatment works by approximately 132,300 gallons per day. In March of 2022 Forsgren reached out to DEQ to request guidance for further connections to the system and was informed that Town should curb additional loading to the treatment works until such time as the new treatment facility is in operation.

There are three options, in my opinion, available to the Council to consider in curbing additional loading to the treatment works:

1. Temporarily discontinue accepting septage from out-of-Town dischargers. The Town currently accepts approximately 80,000 gallons per year of septage from out-of-Town dischargers. This consumes a similar hydraulic capacity to 40 EDU's. In terms of biological demand, the septage loading is much higher. Please note, the treatment plant design capacity has included long term septage receiving at the current loading rate.
2. Place a moratorium on all new connections.
3. Continue to allow connections. This would be in direct conflict to the guidance received from DEQ and will likely result in increased violations to the wastewater permit.

If you have any questions or concerns with these comments, please feel free to contact me at (208) 356-9201.

Respectfully,



Dave Noel, P.E.
Forsgren Associates, Inc.

*Treasurer's Report
March 2022*

DM

04/07/22
13:20:59

TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 3/22

Page: 1 of 4
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General Fund						
101000 CASH	29,521.91	323,350.20	2.42	2,311.21	283,872.00	66,691.32
101100 Investments - CD's	739,135.19	0.00	0.00	0.00	0.00	739,135.19
101300 Investments - Money Market	14,504.17	0.86	0.00	0.00	0.00	14,505.03
101500 Investment-STIP	2,180,419.98	1,071.89	0.00	0.00	0.00	2,181,491.87
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
Total Fund	2,963,731.25	324,422.95	2.42	2,311.21	283,872.00	3,001,973.41
2100 Local Option Taxation-Resort Tax						
101000 CASH	34,692.58	965,685.53	0.00	555,589.72	500.00	444,288.39
101500 Investment-STIP	2,220,515.00	204,278.01	0.00	423,352.00	0.00	2,001,441.01
102215 STIP Investment-Rev Bond	142,099.44	23,358.48	0.00	140,185.92	0.00	25,272.00
102225 STIP Reserve Acct Town Hall 10%	134,149.02	34.39	0.00	0.00	0.00	134,183.41
Total Fund	2,531,456.04	1,193,356.41		1,119,127.64	500.00	2,605,184.81
2101 Marketing & Promotions (MAP)						
101000 CASH	134,456.09	7,629.55	0.00	100,000.00	0.00	42,085.64
101300 Investments - Money Market	14,012.16	0.83	0.00	0.00	0.00	14,012.99
101500 Investment-STIP	152,629.75	100,064.75	0.00	0.00	0.00	252,694.50
Total Fund	301,098.00	107,695.13		100,000.00		308,793.13
2104 Additional 1%						
101000 CASH	141,844.06	101,697.27	0.00	0.00	0.00	243,541.33
101500 Investment-STIP	1,252,225.81	320.97	0.00	0.00	0.00	1,252,546.78
Total Fund	1,394,069.87	102,018.24				1,496,088.11
2111 Off Street Parking						
101000 CASH	53,937.02	5.83	0.00	0.00	0.00	53,942.85
101500 Investment-STIP	115,597.99	29.63	0.00	0.00	0.00	115,627.62
Total Fund	169,535.01	35.46				169,570.47
2210 Parks & Recreation						
101000 CASH	1,100.00	350.00	0.00	0.00	0.00	1,450.00
2211 Youth Program Donations						
101000 CASH	3,486.89	0.38	0.00	0.00	0.00	3,487.27
2212 Parks - Volleyball Court						
101000 CASH	5,161.41	0.56	0.00	0.00	0.00	5,161.97
2214 Rec. Program Scholarships						
101000 CASH	9,131.43	0.99	0.00	0.00	0.00	9,132.42
2220 Library						
101000 CASH	22,680.81	18,388.38	669.26	669.20	17,204.39	23,864.86
2240 Cemetery						
101000 CASH	2,456.36	100.28	0.00	0.00	0.00	2,556.64
101500 Investment-STIP	10,700.37	2.74	0.00	0.00	0.00	10,703.11
Total Fund	13,156.73	103.02				13,259.75
2392 CDBG-Local Source						
101000 CASH	27,220.09	559.57	0.00	0.00	0.00	27,779.66
101500 Investment-STIP	41,273.04	10.58	0.00	0.00	0.00	41,283.62
Total Fund	68,493.13	570.15				69,063.28

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2701 Cemetery Perpetual Care (7050)						
101000 CASH	6,868.27	0.74	0.00	0.00	0.00	6,869.01
101500 Investment-STIP	38,541.50	9.88	0.00	0.00	0.00	38,551.38
Total Fund	45,409.77	10.62				45,420.39
2820 Gas Tax Apportionment						
101000 CASH	89,077.63	9.62	0.00	0.00	0.00	89,087.25
101300 Investments - Money Market	10,156.63	0.60	0.00	0.00	0.00	10,157.23
101500 Investment-STIP	100,148.51	25.67	0.00	0.00	0.00	100,174.18
Total Fund	199,382.77	35.89				199,418.66
2821 Gas Tax BARSAA Funds						
101000 CASH	0.74	0.00	0.00	0.00	0.00	0.74
2850 911 Emergency						
101000 CASH	83,859.84	8.70	0.00	0.00	3,372.63	80,495.91
101300 Investments - Money Market	175.12	0.01	0.00	0.00	0.00	175.13
101500 Investment-STIP	150,442.33	38.56	0.00	0.00	0.00	150,480.89
Total Fund	234,477.29	47.27			3,372.63	231,151.93
2917 Crime Victims Assistance						
101000 CASH	6,454.93	0.00	0.00	0.00	0.00	6,454.93
2992 ARPA Funds						
101000 CASH	176,364.20	0.00	0.00	100,000.00	0.00	76,364.20
101500 Investment-STIP	0.00	100,025.63	0.00	0.00	0.00	100,025.63
Total Fund	176,364.20	100,025.63		100,000.00		176,389.83
3050 GO Bond						
101000 CASH	129,778.72	898.52	0.00	100,000.00	0.00	30,677.24
101500 Investment-STIP	237,250.54	100,086.44	0.00	0.00	0.00	337,336.98
Total Fund	367,029.26	100,984.96		100,000.00		368,014.22
4000 Capital Projects/Equipment						
101000 CASH	147,975.66	5.18	0.00	100,000.00	0.00	47,980.84
101300 Investments - Money Market	10,055.61	0.60	0.00	0.00	0.00	10,056.21
101500 Investment-STIP	350,722.84	100,115.53	0.00	0.00	0.00	450,838.37
Total Fund	508,754.11	100,121.31		100,000.00		508,875.42
4060 Public Works Equipment Replacement						
101000 CASH	366.41	0.04	0.00	0.00	0.00	366.45
101300 Investments - Money Market	21.07	0.00	0.00	0.00	0.00	21.07
101500 Investment-STIP	255.38	0.07	0.00	0.00	0.00	255.45
Total Fund	642.86	0.11				642.97
4070 Parkway Construction/Mtn						
101300 Investments - Money Market	0.34	0.00	0.00	0.00	0.00	0.34
101500 Investment-STIP	7,303.74	1.87	0.00	0.00	0.00	7,305.61
Total Fund	7,304.08	1.87				7,305.95
4075 Street Construction /Maintenance						
101000 CASH	78,031.46	8.43	0.00	0.00	0.00	78,039.89
101300 Investments - Money Market	20,113.61	1.20	0.00	0.00	0.00	20,114.81
101500 Investment-STIP	701,654.35	179.85	0.00	0.00	0.00	701,834.20
Total Fund	799,799.42	189.48				799,988.90
5210 Water Operating Fund						

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 CASH	54,211.29	34,692.24	0.00	0.00	9,740.73	79,162.80
101300 Investments - Money Market	0.44	0.00	0.00	0.00	0.00	0.44
101500 Investment-STIP	351,272.40	90.04	0.00	0.00	0.00	351,362.44
102245 Replacement & Depreciation Ent.	23,633.89	6.06	0.00	0.00	0.00	23,639.95
Total Fund	429,118.02	34,788.34			9,740.73	454,165.63
5220 Water Replacement Depreciation Fund						
101000 CASH	69,446.05	7.50	0.00	0.00	0.00	69,453.55
101500 Investment-STIP	208,592.25	53.47	0.00	0.00	0.00	208,645.72
Total Fund	278,038.30	60.97				278,099.27
5310 Sewer Operating Fund						
101000 CASH	170,336.54	271,493.03	1,286.12	0.00	14,591.92	428,523.77
101300 Investments - Money Market	63,696.04	3.79	0.00	0.00	0.00	63,699.83
101500 Investment-STIP	560,467.90	143.66	0.00	0.00	0.00	560,611.56
101510 Mad Add Construction-STIP	64,893.17	0.00	0.00	64,893.17	0.00	0.00
102245 Replacement & Depreciation Ent.	139,384.84	0.00	0.00	139,384.84	0.00	0.00
Total Fund	998,778.49	271,640.48	1,286.12	204,278.01	14,591.92	1,052,835.16
5320 Sewer Replacement Depreciation Fund						
101000 CASH	265,833.66	28.72	0.00	0.00	0.00	265,862.38
101300 Investments - Money Market	31,560.00	1.88	0.00	0.00	0.00	31,561.88
101500 Investment-STIP	1,170,715.12	300.08	0.00	0.00	0.00	1,171,015.20
Total Fund	1,468,108.78	330.68				1,468,439.46
7010 Social Services/Help Fund						
101000 CASH	50,471.22	2,467.71	0.00	0.00	1,544.03	51,394.90
101300 Investments - Money Market	10,290.78	0.61	0.00	0.00	0.00	10,291.39
101500 Investment-STIP	71,347.14	18.29	0.00	0.00	0.00	71,365.43
Total Fund	132,109.14	2,486.61			1,544.03	133,051.72
7195 Court Collections Trust Acct						
101000 CASH	8,296.49	0.00	0.00	0.00	0.00	8,296.49
7202 TBID Agency Fund						
101000 CASH	14,443.85	14,798.73	0.00	443.91	12,787.51	16,011.16
7458 Court Surcharge HB176						
101000 CASH	140.00	110.00	0.00	0.00	140.00	110.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	160.00	130.00	0.00	0.00	160.00	130.00
7469 City Court - Judge Jent						
101000 CASH	5,980.00	2,655.00	0.00	4,950.00	20.00	3,665.00
7699 Victims Assistance Program						
101000 CASH	49.00	98.00	0.00	0.00	49.00	98.00
7910 Payroll Fund						
101000 CASH	58,171.29	0.00	183,946.19	201,682.65	0.00	40,434.83
7930 Claims Fund						
101000 CASH	22,447.11	0.00	158,078.22	79,631.44	0.00	100,893.89
Totals	13,244,560.47	2,375,457.62	343,982.21	2,013,094.06	343,982.21	13,606,924.03

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column

Glacier Bancorp, Inc.
49 Commons Loop
Kalispell, MT 59901
(406) 756-4200

REPURCHASE AGREEMENT CONFIRMATION

March 30, 2022

TOWN OF WEST YELLOWSTONE
PO BOX 1570
WEST YELLOWSTONE MT 59758

As principal, we confirm the following balance under your master repurchase agreement on file. This confirmation supersedes all prior dated confirmations. If this confirmation is not in accordance with your records, please contact your account officer immediately.

Customer Number	Trade Number	Settlement Date	Principal Balance	Maturity Date	Current Rate
xxxxxxxxxxx2900	684	03/30/2022	2,405,767.00	03/31/2022	0.1500%

The following security is sold under agreement to repurchase:

Security Description	CUSIP Number	Coupon Rate	Maturity Date	Par Value	Market Value	% Of Security
FEDERAL NAT MTG A	31418DX98	2.000%	04/01/2036	2,951,000	2,478,485.67	1.476%

Funds held pursuant to the repurchase agreement are not deposits and are not insured by the FDIC

TOWN OF WEST YELLOWSTONE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 General Fund	119,523.11	3,483,792.91	7,207,196.00	7,207,196.00	3,723,403.09	48 %
2100 Local Option Taxation-Resort Tax	0.00	6,766,428.88	8,789,976.00	8,805,976.00	2,039,547.12	77 %
2101 Marketing & Promotions (MAP)	7,504.35	55,988.56	125,000.00	125,000.00	69,011.44	45 %
2104 Additional 1%	0.00	1,499,828.91	47,000.00	2,808,400.00	1,308,571.09	53 %
2111 Off Street Parking	0.00	0.00	74,000.00	74,000.00	74,000.00	0 %
2211 Youth Program Donations	0.00	359.10	3,800.00	3,800.00	3,440.90	9 %
2212 Parks - Volleyball Court	0.00	0.00	5,150.00	5,150.00	5,150.00	0 %
2214 Rec. Program Scholarships	0.00	0.00	9,000.00	9,000.00	9,000.00	0 %
2220 Library	7,293.10	182,893.61	248,547.00	248,547.00	65,653.39	74 %
2240 Cemetery	0.00	1,440.94	7,150.00	7,150.00	5,709.06	20 %
2392 CDBG-Local Source	0.00	0.00	68,000.00	68,000.00	68,000.00	0 %
2820 Gas Tax Apportionment	0.00	11,850.00	220,000.00	220,000.00	208,150.00	5 %
2821 Gas Tax BARSAA Funds	0.00	76,898.00	61,000.00	77,000.00	102.00	100 %
2850 911 Emergency	1,607.14	72,240.62	403,300.00	427,300.00	355,059.38	17 %
3050 GO Bond	0.00	111,259.10	111,900.00	111,900.00	640.90	99 %
4000 Capital Projects/Equipment	0.00	49,095.75	1,273,400.00	1,273,400.00	1,224,304.25	4 %
4030 80-acre Development	0.00	0.00	500,000.00	500,000.00	500,000.00	0 %
4075 Street Construction /Maintenance	0.00	0.00	1,320,000.00	1,320,000.00	1,320,000.00	0 %
5210 Water Operating Fund	1,960.14	99,355.90	390,289.00	390,289.00	290,933.10	25 %
5220 Water Replacement Depreciation Fund	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
5310 Sewer Operating Fund	8,094.01	189,017.13	1,237,399.00	1,237,399.00	1,048,381.87	15 %
5320 Sewer Replacement Depreciation Fund	0.00	629,173.66	3,559,847.00	3,559,847.00	2,930,673.34	18 %
7010 Social Services/Help Fund	142.80	8,990.43	13,375.00	13,375.00	4,384.57	67 %
7202 TBID Agency Fund	0.00	298,778.40	360,940.00	360,940.00	62,161.60	83 %
Grand Total:	146,124.65	13,537,391.90	26,056,269.00	28,873,669.00	15,336,277.10	47 %

TOWN OF WEST YELLOWSTONE
Statement of Revenue Budget vs Actuals
For the Accounting Period: 4 / 22

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
1000 General Fund	4,458.00	4,775,640.67	5,760,184.00	984,543.33	83 %
2100 Local Option Taxation-Resort Tax	52,060.03	6,610,689.31	6,250,500.00	-360,189.31	106 %
2101 Marketing & Promotions (MAP)	0.00	125,990.87	120,300.00	-5,690.87	105 %
2104 Additional 1%	0.00	1,420,006.65	1,250,500.00	-169,506.65	114 %
2111 Off Street Parking	0.00	21,781.90	1,150.00	-20,631.90	*** %
2214 Rec. Program Scholarships	0.00	8.76	5,000.00	4,991.24	0 %
2220 Library	10.00	172,674.11	239,046.00	66,371.89	72 %
2240 Cemetery	0.00	2,334.09	675.00	-1,659.09	346 %
2392 CDBG-Local Source	556.57	2,923.10	1,550.00	-1,373.10	189 %
2701 Cemetery Perpetual Care (7050)	0.00	1,099.71	0.00	-1,099.71	** %
2820 Gas Tax Apportionment	0.00	138,423.78	147,871.00	9,447.22	94 %
2821 Gas Tax BARSAA Funds	0.00	75,102.07	82,686.00	7,583.93	91 %
2850 911 Emergency	0.00	82,701.26	184,232.00	101,530.74	45 %
2992 ARPA Funds	0.00	119.01	0.00	-119.01	** %
4000 Capital Projects/Equipment	0.00	500,497.40	1,215,927.00	715,429.60	41 %
4030 80-acre Development	0.00	0.00	500,000.00	500,000.00	0 %
4075 Street Construction /Maintenance	0.00	250,843.13	831,000.00	580,156.87	30 %
5210 Water Operating Fund	3,775.36	345,494.14	357,000.00	11,505.86	97 %
5220 Water Replacement Depreciation Fund	0.00	304.44	100,000.00	99,695.56	0 %
5310 Sewer Operating Fund	6,000.00	618,579.24	626,000.00	7,420.76	99 %
5320 Sewer Replacement Depreciation Fund	0.00	589,927.54	2,208,162.00	1,618,234.46	27 %
7010 Social Services/Help Fund	10,000.00	29,075.86	27,000.00	-2,075.86	108 %
7202 TBID Agency Fund	59.00	277,329.43	350,000.00	72,670.57	79 %
Grand Total:	76,918.96	16,041,546.47	20,258,783.00	4,217,236.53	79 %

P.O. BOX 1570

TOWN OF WEST YELLOWSTONE MONTANA

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

1000-411252-357

Date 4-05-22

Ship Via

Order No. 006454

Department PUBLIC SERVICES

TO: MOUNTAIN WEST ELECTRIC

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	Re-install lights at union pacific dining lodge - firehole room

Estimated Cost \$ 25,700.⁰⁰

Authorized By 

Requested By: 

VENDOR COPY - White OFFICE COPY - Canary

Quality Service



Reasonable Rates

MOUNTAIN WEST ELECTRIC INC.
Electrical Construction & Maintenance

Bid Proposal

Date: 4 April 2022

To: Rob Cromwell
Forsgren

Tel: 208-680-5121

Project: Town of Yellowstone Historic Lighting Renovation.

We offer the following electrical estimate as per conversation and walk through for the above referenced project. We propose doing this on a T&M not to exceed price. Due to the price of material and fuel this bid is only good for 30 days, as specified below.

NTE Price of \$25,700.00

Acknowledgments: This includes replacing wire and fixtures on historic logs. We will refeed log luminaires with new wiring. All wiring will be replaced on log luminaires. We will supply new chain and boxes painted black to match the existing painted metal. It also includes the hoisting equipment to hang the fixtures safely. We will provide plywood to protect the floor as we perform all work. This price includes the chain necessary to hang the luminaires off the existing framing. We would plan on doing all work from 7:00 a.m.-5:30 p.m. weekdays.

Exclusions: Any engineering required, and any relocation of the circuit connection points that are existing. All wiring that is beyond our point of connection. Night/overtime work

Bid shall be good for 30 calendar days.

Bid includes all applicable taxes and State Electrical Fee.

Idaho Electrical Contractor's License No.: C 3802

Public Works Contractor's License No.: PWC-C-12193-UNLIMITED-4 (16000, 02310, 02820, 02810, 13850, 16700)

Please do not hesitate to contact me at (208) 684-5463 should you have any questions regarding the above bid.

Thank you
Sincerely,

Jerod Baldree
Project Manager

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER 1000-430200-357

Date 3-14-22

Ship Via

Order No. 006452

Department PUBLIC SERVICES

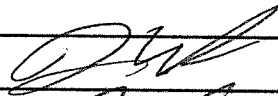
TO: IDAHO TRAFFIC SAFETY

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

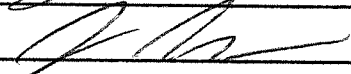
Quantity	Description
	centerline painting - 40 K linear feet
	parking stalls - 19 K linear feet
	cross walks ? stop bars
	miscellaneous striping
	? mobilization

Authorized By




Estimated Cost \$ 29,500.00

Requested By:



VENDOR COPY - White OFFICE COPY - Canary

Quote			IDAHO TRAFFIC SAFETY	
			3400 East Sunnyside Road Idaho Falls, Id 83406	
Fax: (208) 522-6521		Phone: (208) 522-4470		
Date:	3/14/2022	Number of pages including this cover sheet:	2	
Regarding:	Town of West Yellowstone			

Striping:

- Parking Stalls-19,000 LF .25/LF \$4,750
- Truck Work/center line/fog line- 40,260 LF .18/LF \$7,246.80
- Piano Key Crosswalk by Grizzly center-160SF/2.00SF=\$320
- 12" bar crosswalks 721 SF/\$1.00=\$721
- 24" stop bars 2,694 SF \$1.00/SF= \$2,694
- Arrows 4 \$50= \$200
- Combo Arrows 2 \$75=\$150
- ONLY 4 \$75= \$300
- Handicaps \$50 if only handicap symbol, \$75 with blue background

Optional

- Piano Key Crosswalks on Iris
 - 592 SF \$2.00/SF =\$ 1,184
- STOP stencils \$75 each if wanted

Curbs are/ LF

- Yellow \$1.25
- Red \$1.50

Mobilization

- Truck Mob-\$1,500
- Hand Striping Mob-\$2,500

Notes:

1. We do not paint wet or dirty surfaces; it is not our responsibility to clean or dry surfaces to be painted
2. If layout is required to paint it is the responsibility of the customer.
3. Totals are approximate as numbers were pulled from Google Earth.
4. If this is a rebid, all previous bids are null and void.

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48926	E	2673	First Bankcard	2,235.00					
	02/09/22		HVACQUICKCOM-Dampercover	584.30		STREET	1000 411255	366	101000
	02/16/22		Amazon-Hose Coupling	47.30		STREET	1000 430200	369	101000
	03/01/22		Spypoint Annual Dues	120.00		PARKS	1000 460430	345	101000
	03/03/22		MRWSA Webinar	15.00		WATER	5210 430500	380	101000
	03/04/22		HarborFreight -Sewer Equipmnt	269.85		SEWER	5310 430640	212	101000
	03/15/22		HVAC Filters	272.18		TWNHLL	1000 411250	220	101000
	03/16/22		Flags	627.12		PARKS	1000 460430	220	101000
	03/16/22		MTD Wheel Comp	417.97		PARKS	1000 460430	369	101000
	03/25/22		LogingMRWSConfer-SimmsBrownRus	951.12		WATER	5210 430500	370	101000
	03/31/22		BuildingInspConfer Tanner	452.96		BUILDN	1000 420531	370	101000
			Duplicate payment credit	-1,522.80*			1000 410510	870	101000
CI	23								
48927		2455	Tri State Excavating, LLC	1,894.50					
	11320	snow 03/07/22	Hauling Snow in March	682.50*		STREET	1000 430200	357	101000
	11416	04/06/22	Materials Delivered in April	1,212.00		STREET	1000 430200	220	101000
48928		151	Gallatin County WY TS/Compost	166.25					
	03/31/22		Household waste	166.25		PARKS	1000 460430	534	101000
48930		2845	Kasting, Kauffman & Mersen, PC	12,570.90					
	04/08/22		legal services 3/1-3/31/22	12,300.00		LEGAL	1000 411100	352	101000
	04/08/22		Copies/Postage 3/1-3/31/22	6.04		LEGAL	1000 411100	870	101000
	04/08/22		travel 3/1-3/31/22	264.86		LEGAL	1000 411100	373	101000
48932		2852	Blackfoot Communications	2,148.81					
	04/15/22		646-5106, fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	04/15/22		646-5119, police station Dispa	40.53*		DISPCH	2850 420750	345	101000
	04/15/22		646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	04/15/22		646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	04/15/22		646-7311, social services	20.47		SOCSRV	1000 450135	345	101000
	04/15/22		646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	04/15/22		646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	04/15/22		646-7609, public works	91.48*		PUBSVC	1000 430200	345	101000
	04/15/22		646-7650, police station fax	40.53*		DISPCH	2850 420750	345	101000
	04/15/22		646-7715, povah center	23.81		POVAH	1000 411255	345	101000
	04/15/22		646-7795, town hall	222.46		TWNHAL	1000 411250	345	101000
	04/15/22		646-7845, court clerk	137.77		COURT	1000 410360	345	101000
	04/15/22		646-9017, library	42.81		LIBRAR	2220 460100	345	101000
	04/15/22		646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	04/15/22		ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	04/15/22		ethernet, povah center	187.26		POVAH	1000 411255	345	101000
	04/15/22		ethernet, police station	350.00		POLICE	1000 411258	345	101000

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
	04/15/22 ethernet, town hall	272.00		TWNHAL	1000	411250	345		101000
	04/15/22 ethernet, public works shop	125.00*		STREET	1000	430200	345		101000
	04/15/22 602-4909, town hall judge	13.97		COURT	1000	410360	345		101000
	04/15/22 602-4894 Town hall Court Clerk	1.10		COURT	1000	410360	345		101000
	04/15/22 602-4897 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4898 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4900 town hall	5.25		TWNHAL	1000	411250	345		101000
	04/15/22 602-4901 town hall	5.25		TWNHAL	1000	411250	345		101000
	04/15/22 602-4902 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4903 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4904 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4905 town hall	1.10		TWNHAL	1000	411250	345		101000
	04/15/22 602-4906 Library Main desk	1.10		LIBRY	2220	460100	345		101000
	04/15/22 602-4907 Library Director	1.10		LIBRY	2220	460100	345		101000
	04/15/22 602-4908 Povah Ctr	11.10		POVAH	1000	411255	345		101000
	04/15/22 602-4949 Town Hall	11.10		TWNHAL	1000	411250	345		101000
	04/15/22 6024044 Soc Ser Pantry	10.00		SOCSER	1000	450135	345		101000
	04/15/22 Late fee adjustment	-32.69		TWNHLL	1000	411250	345		101000
48933	2558 Hebgen Basin Fire District	55,040.00							
	04/01/22 April 2022	47,580.00		FIRE	1000	420400	357		101000
	04/01/22 employee grant April 2022	7,460.00		FIRE	1000	420471	140		101000
48934	2822 ClearBlu Business Services	4,995.00							
	04/04/22 Town Hall	1,000.00		TWNHLL	1000	411250	357		101000
	04/04/22 Library	400.00		LIBES	1000	411259	357		101000
	04/04/22 Trailhead Bldng.	260.00		TRLHED	1000	411256	350		101000
	04/04/22 Povah	850.00*		POVAH	1000	411255	350		101000
	04/04/22 Chamber Bldng.	1,400.00*		CHAMB	1000	411257	357		101000
	04/04/22 Park Bathrooms	0.00		PARKS	1000	411253	357		101000
	04/04/22 Dispatch Building	585.00		DSPTCH	1000	411258	398		101000
	04/06/22 YellAvePressure SurfaceCleanin	500.00*		ROAD	1000	430200	357		101000
48935	E 2673 First Bankcard	324.40							
	03/15/22 MT LeagueofCities & TownsHRSym	40.00		FINADM	1000	410510	380		101000
	04/01/22 MTPreventChildAbuseConferHanse	100.00		SOCSER	1000	450135	380		101000
	03/18/22 MarketPlace-Help fund	94.12*		HELP	7010	450135	220		101000
	03/31/22 Wal-Mart-Helpfundsupplies	90.85*		HELP	7010	450135	220		101000
	03/10/22 Credit from Richardson's Card	-0.57		FINADM	1000	410510	335		101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48936	E	2673 First Bankcard		592.69					
	03/31/22	Westmart-Supplies		9.99		LIBRY	2220 460100	220	101000
	03/07/22	Books		19.60		LIBRY	2220 460100	215	101000
	03/07/22	Books		17.99		LIBRY	2220 460100	215	101000
	03/07/22	Books		14.99		LIBRY	2220 460100	215	101000
	03/09/22	Credit on books		-0.61		LIBRY	2220 460100	215	101000
	03/09/22	Books		19.95		LIBRY	2220 460100	215	101000
	03/10/22	Books		6.61		LIBRY	2220 460100	215	101000
	03/10/22	Books		16.99		LIBRY	2220 460100	215	101000
	03/09/22	TheForgeMotel-Training	Desroch	126.00		LIBRY	2220 460100	370	101000
	03/14/22	Books		15.99		LIBRY	2220 460100	215	101000
	03/14/22	FirstAideKitbag		32.99		LIBRY	2220 460100	220	101000
	03/16/22	Books		17.20		LIBRY	2220 460100	215	101000
	03/21/22	Books		179.52		LIBRY	2220 460100	215	101000
	03/23/22	Books		38.42		LIBRY	2220 460100	215	101000
	03/23/22	Books		60.17		LIBRY	2220 460100	215	101000
	03/25/22	Books		16.89		LIBRY	2220 460100	215	101000
48937		2789 WEX Bank		4,233.33					
	04/01/22	17 Dodge Ram #2		619.84		POLICE	1000 420100	231	101000
	04/01/22	10 JD Backhoe 310SJ		165.45		STREET	1000 430200	231	101000
	04/01/22	CAT 936 Loader		141.07		STREET	1000 430200	231	101000
	04/01/22	2010 JD 772 Grader		996.32		STREET	1000 420100	231	101000
	04/01/22	02 Freightliner Dump 6-54564A		56.37		STREET	1000 430200	231	101000
	04/01/22	08 GMC Pickup 6-1484		181.53		STREET	1000 430200	231	101000
	04/01/22	08 CAT 938H Loader		592.42		STREET	1000 430200	231	101000
	04/01/22	01 Freightliner truck 1		141.32		STREET	1000 430200	231	101000
	04/01/22	15 Ford F-250		97.50		STREET	1000 430200	231	101000
	04/01/22	18 2018 Dodge Ram-PW		323.28		STREET	1000 430200	231	101000
	04/01/22	18 Dodge Ram-Police		365.91		POLICE	1000 420100	231	101000
	04/01/22	19 Dodge Durango		290.56		POLICE	1000 420100	231	101000
	04/01/22	19 Dodge 5500		148.35		STREET	1000 430200	231	101000
	04/01/22	Multi-Use Vehicle Sienna		113.41		STREET	1000 430200	231	101000
48938		2952 DIS Technologies		1,348.00					
	9373 04/05/22	Monthly IT		625.00		IT	1000 420160	398	101000
	9373 04/05/22	Software Subscription		75.00		DSPTCH	1000 420160	216	101000
	9376 04/05/22	Warranty Renewalon2ndServer		648.00*		911	2850 420750	357	101000

04/15/22
17:24:49

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 4/22

Page: 5 of 8
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48964	533 Market Place	128.60					
	03/09/22 Jury Duty Meal	71.67		COURT	1000 410360	394	101000
	03/09/22 Custody supplies	25.45*		POLICE	1000 420230	220	101000
	03/31/22 Custody supplies	31.48*		POLICE	1000 420230	220	101000
48965	254 Firehole Fill Up/Economart	396.19					
	1719062 03/03/22 fuel	173.54		STREET	1000 430200	231	101000
	1719070 03/04/22 fuel	222.65		STREET	1000 430200	231	101000
48966	764 General Distributing Co.	60.14					
	1104081 03/31/22 Welding supplies	60.14		STREET	1000 430200	231	101000
48967	2801 West Yellowstone Back & Neck	125.00					
	04/04/22 DOT Physical Tanner	125.00		ADMIN	1000 410210	356	101000
48968	309 PJ's Plumbing & Heating	2,003.00					
	99006360 03/30/22 Intall Sink in basemntforSoc	1,853.00		TWNHLL	1000 411250	357	101000
	99007083 03/31/22 UPDL-Gas line hook up	150.00		UPDL	1000 411252	949	101000
48969	2369 River Dragon Designs/Rose	435.00					
	02/14/22 Cemetery Sign	435.00*		CEMTRY	2240 430900	357	101000
48970	3356 Platinum Chemicals Inc.	446.00					
	04/15/22 Hand Santitation Wipes	446.00		STREET	1000 430200	220	101000
48971	2947 WSFP Missoula/Api Systems	283.00					
	R108912 04/02/22 FireMonitoringService5/22-5/2	283.00		TWNHLL	1000 411250	357	101000
48972	2551 TK Elevator	488.26					
	3006531452 04/01/22 Povah Elevator Maintenance	488.26*		POVAH	1000 411255	350	101000
48973	3245 4 Corners Recycling LLC	943.65					
	10033 02/28/22 Feb Pulls & Recycling	415.05		PARKS	1000 460430	534	101000
	10066 03/28/22 Mar Pulls & Recycling	528.60		PARKS	1000 460430	534	101000
48974	3358 Carpet One	2,946.94					
	207229 04/06/22 Clinic ReplaceExamroom floors	2,946.94*		CLINIC	1000 411251	357	101000
48975	3261 Targhee Services	775.40					
	04/09/22 2017DodgeRam Oil change	67.80		ROAD	1000 430200	361	101000
	04/09/22 2020DodgeRam Oil change	145.70		ROAD	1000 430200	361	101000
	04/05/22 2017DodgeRam Ignition repairs	416.20		ROAD	1000 430200	361	101000
	04/09/22 2019DodgeDurango Oil change	145.70		ROAD	1000 430200	361	101000

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48976	2 Forsgren Associates P.A.	55,245.25					
	122101 03/25/22 Task 11 Mammothroomdesign	6,000.00		UPDL	4000 460460	920	101000
	122101 03/25/22 Operational Support	1,059.00*		WATER	5210 430500	354	101000
	122101 03/25/22 Operational Support	1,059.00*		SEWER	5310 430600	354	101000
	122095 03/25/22 Task 10 fundingAppAssitance	14,120.00		SEWER	5320 430640	951	101000
	122095 03/25/22 RiskAssessment&EmergRespoPlan	321.00*		SEWER	5310 430640	354	101000
	122055 02/25/22 CAP increase-EA #1	30,000.00		SEWER	5320 430640	951	101000
	122056 02/25/22 SewerConnectCapacityReview	580.00*		SEWER	5310 430600	354	101000
	122056 02/25/22 Misc EngineeringSupport	267.50*		SEWER	5310 430640	354	101000
	122062 02/25/22 Operation Support	919.37*		SEWER	5210 430500	354	101000
	122062 02/25/22 Operation Support	919.38*		SEWER	5310 430600	354	101000
48977	999999 HEIDI SCHMIER	350.00					
	04/11/22 Refund Povah Cleaning Dep	350.00		POVAH	2210 214001		101000
48978	2099 Quick Print of West Yellowstone	30.60					
	02/04/22 Fed Ex Postage Police	30.60		POLICE	1000 420100	311	101000
48979	2952 DIS Technologies	8,322.88					
	P06311 03/15/22 Dell PowerEdgeR540Server	8,322.88		911	2850 420750	948	101000
48980	2182 Gallatin County	2,871.42					
	040822 04/08/22 GCSO Deputy coverageMarch	2,871.42		POLICE	1000 420100	110	101000
48981	3003 Kyle Tanner	256.00					
	04/01/22 BuildingCodeConference	256.00		BLDINS	1000 420531	370	101000
48982	171 Montana Food Bank Network	25.00					
	25383-1B 01/06/22 Donated Flour	25.00*		HELP	7010 450135	220	101000
48983	3241 Bridger Analytical Lab	280.00					
	2204127 04/09/22 Total Coliform/E. coli	280.00		WATER	5210 430500	348	101000
48984	1140 Sagebrush Floral	20.00					
	079645 04/01/22 1 Easter Lily	20.00		TWNHLL	1000 411250	220	101000
48985	1331 West Yellowstone Foundation	40.00					
	032922-01 03/29/22 Bus Voucher	10.00		HELP	7010 450135	370	101000
	033122-01 03/31/22 Bus Voucher	10.00		HELP	7010 450135	370	101000
	032322-01 03/23/22 Bus Voucher	10.00		HELP	7010 450135	370	101000
	030722-01 03/07/22 Bus Voucher	10.00		HELP	7010 450135	370	101000

04/15/22
17:24:49

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 4/22

Page: 7 of 8
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48986		3309 AQUAPRO		370.00					
	A22-108	03/30/22 Antenna/cord		370.00		WATER	5210 430500	212	101000
48987		999999 LUKHWINDER SINGH DHALIWAL		425.00					
	04/07/22	Exonerated Bond-SinghDhaliwal		425.00		COURT	7469 212401		101000
48988		3254 USDA Forest Service		480.00					
	BF011107AC	03/21/22 PrivateRoadSpecUsepermitfe		480.00*		CEMTRY	2240 430900	357	101000
48989		2491 MMIA		123.00					
	DR1005234	03/31/22 Moonrise		123.00*		INSUR	1000 510330	513	101000
48990		3359 WY Event Association		15,000.00					
	04/07/22	Yellowstone Rod Run MAPFund		15,000.00		MAP	2101 410130	398	101000
48991		547 WY Chamber of Commerce		4,421.52					
	22-04A	04/01/22 HebgenLakeNAIFCTourn		4,421.52		MAP	2101 410130	398	101000
48992		3037 White Buffalo Hotel		89.60					
	041122-01	04/11/22 Lodging Voucher		89.60		HELP	7010 450135	370	101000
48993		3250 Dianna Hansen		48.00					
	04/15/22	CAN Conference meals		48.00		SOCSER	1000 450135	370	101000
48994		2537 Balco Uniform Co., Inc.		2,335.49					
	70193	04/08/22 Taser Platforms		70.60*		POLICE	1000 420100	226	101000
	70157	04/12/22 Uniforms for Stoneburner		613.67*		POLICE	1000 420100	226	101000
	70236	04/12/22 Holster		171.00*		POLICE	1000 420100	226	101000
	70106	04/14/22 Uniform for Stoneburner		560.70*		POLICE	1000 420100	226	101000
	70151-1	04/14/22 Uniform for Griffel		919.52*		POLICE	1000 420100	226	101000
48995		1454 Bozeman Chronicle/Big Sky		60.00					
	218243	04/11/22 RequestforProposalsTrl Network		60.00*		ADMIN	1000 410210	327	101000
# of Claims				52	Total:		205,729.99		
Total Electronic Claims				3,830.65	Total Non-Electronic Claims		201899.34		

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$102,179.80
2101 Marketing & Promotions (MAP)	
101000 CASH	\$19,421.52
2210 Parks & Recreation	
101000 CASH	\$350.00
2220 Library	
101000 CASH	\$1,007.69
2240 Cemetery	
101000 CASH	\$915.00
2850 911 Emergency	
101000 CASH	\$9,051.94
4000 Capital Projects/Equipment	
101000 CASH	\$6,000.00
5210 Water Operating Fund	
101000 CASH	\$3,599.20
5310 Sewer Operating Fund	
101000 CASH	\$3,497.79
5320 Sewer Replacement Depreciation Fund	
101000 CASH	\$44,120.00
7010 Social Services/Help Fund	
101000 CASH	\$470.96
7202 TBID Agency Fund	
101000 CASH	\$14,353.09
7458 Court Surcharge HB176	
101000 CASH	\$110.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$130.00
7468 Public Defender Fee	
101000 CASH	\$0.00
7469 City Court - Judge Jent	
101000 CASH	\$425.00
7699 Victims Assistance Program	
101000 CASH	\$98.00
Total:	\$205,729.99

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
March 22, 2022

COUNCIL MEMBERS PRESENT: Travis Watt, Brian Benike, Lisa Griffith, Jeff Mathews by Zoom

OTHERS PRESENT: Town Manager Dan Walker, Finance Director Lanie Gospodarek, Acting Chief of Police Neil Courtis, Town Attorney Jane Mersen by Zoom, Town Engineers from Forsgren Associates: Dave Noel, Kevin Harris

The meeting is called to order by Mayor Travis Watt at 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded. Due to the worldwide pandemic caused by COVID-19, the meeting is being broadcast over the internet using a program called Zoom.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

Public Comment Period

No public comments are received.

Council Comments

Lisa Griffith comments, regarding the agreement with the Hebgen Basin Rural Fire District, that she still has concerns about the interpretation of the agreement and accounting for the payments the Town has made to the fire district. She requests follow up on that and an interpretation from the Town Attorney.

Mayor Watt reports that he recently learned that Tom Herman, a long-time resident, passed away.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6311 to DIS Technologies for \$13,025.48 to purchase a new server. (Benike, Griffith)
- 2) Motion carried to approve the claims, which total \$137,165.31. (Benike, Griffith)
- 3) Motion carried to approve the new business license for Bare It All, Ltd. Made by Ashley Weaver. (Benike, Griffith)
- 4) Motion carried to approve the business license ownership transfer for Outpost Sweet Treats and waiver of the resort tax bond. (Benike, Griffith)
- 5) Motion carried to approve the Consent Agenda, which includes the minutes of the March 1, 2022 Town Council Meeting, as modified. (Griffith, Benike)
- 6) Motion carried to approve the agreements with Intrinsic Architecture and Fall Creek Planning for zoning code review/update, 80 acres map amendment, and 80 acres subdivision development. (Benike, Griffith)
- 7) Motion carried to approve the release of the Request for Proposals for Trail Network Planning and Design for the in-town portion of the Yellowstone Shortline Trail. (Griffith, Benike)
- 8) Motion carried to approve the Memorandum of Understanding between the Town of West Yellowstone and the Gallatin County Sheriff's Office and authorize the Town Manager to execute the agreement upon approval by the Town Attorney. (Griffith, Benike)

- 9) Motion carried to approve the Application to Maintain an Encroachment made by Westmart Building Center to erect a greenhouse that is partially on public property for up to 90 days after May 1, 2022. (Benike, Griffith)
- 10) Motion carried to direct the Town Manager to meet with the WY Public Library Board of Trustees and report back with recommendations. (Griffith, Benike) See next motion.
- 11) Secondary motion to extend the current lease with the WY Public Library Board of Trustees for 60 days from March 12, 2022 and direct the Town Manager to meet with the board and report back with recommendations. (Benike, Griffith)
- 12) Motion to appoint Keith Hendrickson to the Planning Board for a term of two years. (Benike, Griffith)

Advisory Board Reports

Lisa Griffith reports that the Health Care Services Advisory Board met and discussed the RFP process. Responses are due April 1, 2022. Walker adds that the Council and advisory board will meet and review the responses during April and May with the intent of making a decision by June 15, 2022

Brian Benike reports that the Parks & Recreation Advisory Board also met recently and discussed updating the Parks Master Plan.

Presentation: Yellowstone Shortline Trail Update

Melissa Alder, project manager, addresses the Council and also introduces Jason Brey-US Forest Service District Ranger and Ellen Butler. Alder explains that the Yellowstone Shortline Trail is a 9-mile trail that will follow the historic path of the railroad from West Yellowstone to the Montana-Idaho border near Reas Pass, winding through the Custer-Gallatin National Forest along the South Fork of the Madison River. The trail makes up an important section of the Greater Yellowstone Trail, a 180-mile regional trail connecting West Yellowstone to Grand Teton National Park through southeastern Idaho. Brey reports that they have released bids and conditionally awarded the project to Tri-State Excavating. The trail will be a 10-foot wide asphalt trail that will connect to the Town. Brey says that the bids came in higher than expected and at this point, they only have enough money to pave the first 5.7 miles. If they can raise the additional funds by June, they will pave the entire 9 miles. They are approximately \$635,000 short. Mayor Watt asks if e-bikes will be allowed on the trail. Brey responds that they are not allowed on Forest Service trails, but its very difficult to enforce. The group discusses the project and there is considerable support for the project.

DISCUSSION

- 5) Town Clerk Liz Roos explains that they made two corrections to the minutes. The third sentence of the first paragraph under the work session heading should be modified to read “identified one repeat compliance finding” and the blank in the only paragraph on page 3 should read “Trail Network Planning and Design process.”
- 6) Town Manager Dan Walker reports that they have negotiated agreements with Intrinsic Architecture and Marty Matson of Fall Creek Planning Services to provide professional support for the update of the zoning code, update of the zoning map, development of the 80 acres. There are two agreements for approval by the Town Council, which are estimated to cost up to \$65,000. Rob Pertzborn of Intrinsic Architecture says they are ready to get to work on these projects and complete this work for the Town.
- 7) Town Manager Dan Walker explains that the FLAP grant enables the town to solicit proposals for trail network planning and design. The proposed study will focus on the Yellowstone Shortline Trail and the corridor within the Town Limits. Walker says the deadline for proposals will be April 15, 2022.

- 8) Walker explains that the Memorandum of Understanding between Gallatin County Sheriff's Office and the Town is to formalize the agreement that provides a county deputy to cover shifts on weekends in West Yellowstone. Curtis explains that the deputies are working slightly longer shifts that are overtime and they are being billed on that basis. Town Attorney Jane Mersen points out two changes she would recommend in the agreement regarding shifts and the identification of a sergeant. She advises the Council to allow her to work with the County on those two items.
- 10) Walker explains that the Library Board of Trustees has submitted a letter requesting a formal extension of the existing lease for the library building at 23 N Dunraven for five years. He says the letter indicates they would like to discuss modifications to the lease regarding description of premises and usage. He says that upon direction from the Council, he will meet with the Board and discuss those requests. Mersen recommends extending the lease for 30 days to give the Town Manager enough time to meet and work out the modifications.
- A) **Town Manager & Department Head Reports:** Town Manager Dan Walker reports that they sent a letter to the representatives of MDOT regarding the Yellowstone Airport requesting consideration of a 40-year lease for the sewer lagoon, a reduced lease rate, and elimination of the cancellation clause. He reports that they are still working on two funding applications for the wastewater treatment plant, one from CDBG and the other from SRF. He says that they are working on completing employee reviews. The two recently hired police officer candidates are working through the background testing process and they anticipate starting at least one of them in the next couple of weeks. He says the hiring committee for the Police Chief is meeting next week and they anticipate releasing the job announcement by the first part of April. They hope to have a Chief on the job by the beginning of July. He says they have been awarded a \$50,000 FLAP grant for trail planning and design and are ready to release the RFP for those services. Walker also explains that they are very close the running out of sewer capacity and will likely not be able to approve any more applications. Town Engineer Dave Noel says that when the short-term upgrades, the aerators, were installed two years ago, they were able to expand the capacity of the lagoon. They have evaluated requests for approximately 600 connections and approved approximately 122 applications. There were only two applications that were not approved and that is because they were for a large number of connections. They are down to the very end of the capacity and will likely not be able to accept any more applications. Walker says that they have a new revised work session schedule that he will share with the Council.

Motion carried to adjourn, 8:40 PM. (Benike, Griffith)

Mayor

ATTEST:

Town Clerk

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
April 5, 2022

COUNCIL MEMBERS PRESENT: Mayor Travis Watt, Jeff Mathews, Jeff McBirnie, Brian Benike, Lisa Griffith

OTHERS PRESENT: Town Manager Dan Walker, Finance Director Lanie Gospodarek, Public Services Superintendent Jon Simms, Acting Police Chief Neil Courtis

Shane Grube, Jerry Johnson, Jan Neish, Jane Mersen-Town Attorney, 911 Center Manager Brenda Martin, Town Clerk Liz Roos by Zoom, Mike Coffin, Brad Schmier, Jennifer Boyer, Hayley McCutcheon, Peggy Russell, Sue Stoneburner, Ty Monroe, Pily Collins, Jim Kitchen, Shelley Johnson, Juan Trujillo, Carrie Dean, Julie Hannaford, Shane Brown, Officer Leonel Sosa, HSAB member Kenny Jones

The meeting is called to order by Mayor Travis Watt at 5:30 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana. The meeting is also being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

WORK SESSION

Travis Watt opens the discussion about Marijuana sales and zoning laws within the city limits by requesting a synopsis by Town Attorney Jane Mersen. She refers to the memo she provided to the council for the packet and mentions that she had provided some inaccurate information in the memo. She clarifies that only the county can enact a local option sales tax on adult use marijuana sales. She explains that 45% of the tax collected on adult use sales would be distributed to municipalities but states that this is decided upon the basis of population as a ratio of total county population, so West Yellowstone would not receive that much of the tax money. She states that Town Clerk Liz Roos provided the vote count on I-190, the state legislation that legalized adult use marijuana. In the local precinct, 64A, which includes the people that live in the entire Hebgen Basin, the vote was 647 to approve and 343 against. Mathews asks if the one vendor that is already operating in the basin is subject to taxation. Jane clarifies that the county has not voted to approve the tax yet, but it will be on the ballot. Mathews also asks if they can establish zoning laws to restrict the areas sales are allowed and if they have to do that before a vote on whether to allow it happens. Mersen recommends including zoning regulations in the update of the zoning code, regardless of whether they choose to put it on the ballot. She explains that the Council must decide no later than August whether to put it on the ballot. Watt and Mersen agree that zoning can be more restrictive – similar to sales of alcohol. McBirnie asks if this zoning question applies to West Yellowstone proper or includes the area out in the county. Mersen clarifies that the council only has jurisdiction within the city limits. Jerry Johnson asks about the possible 3% tax collected for the county and wants to know if the Town is required to collect the tax for the Department of Revenue or if that will be remitted by the purveyor. Mersen says the business would pay the tax directly to the state or county. Mersen clarifies that of the 3% the county may collect on the sales, 45% of the tax will be distributed to the municipalities in the county based on per capita. 50% of the tax money will be retained by the county, 5% will go to the state. The Council discusses licensing and regulation process for dispensaries, both medical and adult use marijuana. Discussion ensues about the different types of marijuana activities that can be regulated and that they can choose to allow. Jan Neish asks if there are already zoning restrictions regarding marijuana in town. It is clarified that the current zoning does not allow any marijuana businesses. Griffith has code up and points out that the Town has an ordinance on medical marijuana. Mersen suggests making this part of the next zoning conversation. McBirnie asks if there is a vote count for just the town and Jane clarifies that this is not possible according to Eric Semerad, the Gallatin County Clerk and Recorder, since it was a statewide vote and the precinct includes the entire basin. Dan Walker tells council that zoning regulations can be as complicated or specific as they want them to be and they could require a conditional use permit for this type of business. Mayor Watt states that they have to pass a resolution to put this on the ballot, if they want the electorate to vote on it. Mersen agrees. Dan

encourages community members with questions to bring them forward so that they can take the time to address them. The Council discusses several considerations for establishing the zoning, such as distances between the businesses and certain corridors throughout town. McBirnie clarifies that when the Town puts it to a vote that this is just about sales and has nothing to do with whether or not it is legal to smoke it. Travis suggests some efforts to educate the public about this topic. Jerry Johnson says that putting it on the ballot gives the Town the opportunity to know how the town, specifically, feels about it and to allow the Town to get their ducks in a row in the meantime and prepare. Currently, it is illegal to smoke on public property but private property is a different matter. Work Session adjourns at 6:35 pm

ACTION TAKEN

- 1) Motion carried to approve the claims which total \$57,581.99. (McBirnie, Benike)
- 2) Motion carried to approve the business license of Pursuit E-Bikes, LLC as a conditional 1-year approval. (McBirnie, Benike)
- 3) Motion carried to re-appoint Kyle Goltz and Jennifer Jordan to the Healthcare Services Advisory Board for a 4-year term. (Benike, Griffith)
- 4) Motion carried to appoint Jessica Piccone to the Business Improvement District Advisory Board as the at-large member, for a term of 4 years (Griffith, Benike)

Public Comment Period: No public comments are received.

Council Comments: Lisa Griffith, notes that there are no meeting minutes from last meeting and has questions about the approved minutes on the website and raises what could be issues for the public and maybe the Town could consider publishing the meeting recordings. Griffith also mentions that with the snow starting to melt, it has revealed a lot of dog poop. She mentions concerns she has about this for the community in terms of public health and gives thanks for the public services staff's efforts in this regard. Griffith also mentions the discussion held last week on the fire district interlocal agreement with the Town. Mayor Watt said he was asked to share that there is a community meet and greet for the new superintendent of the school candidates Friday, April 8th, 2022 from 4:30 – 5:30 pm.

Swearing In of new Police Officer Ashlee Stoneburner: Mayor Watt asks Ashley Stoneburner to introduce herself then administers the police oath.

DISCUSSION

- 1) Councilmember Griffith asks about the Fall River claim for \$5,123.19
- 2) Town Clerk Liz Roos reports on the review of the license by the Development Review Group. She explains they has a hard time determining the parking for this type of business. She says there are at least two other businesses in town that rent out bicycles. Roos notes that the two parking spaces behind the building that the business will operate from. She mentions that the group agreed to recommend approving the license conditionally -for example for 1 year and then it should be reviewed again. Mathews clarifies that the town considers the bikes non-motorized but that the forest service considers them motorized. Griffith asks if we are concerned about where the bikes are used and left around town She asks if there are plans for these lying around on the sidewalks and thinks that this could be one of the things reviewed at the end of the year. Griffith also questions if this creates an insurance/liability issue for the Town. Mark Walkup mentions that the intent is to let folks use them on the trails. Travis Watt says that he understands that the e-bikes are supposed to be returning them to the same location that they are being rented from. Walkup clarifies that they have staff on hand to educate users and helmets will be provided potentially also bear spray. Benike asks

Courtis if there have been issues with e-bikes previously. Courtis answers that they have not.

- 3) Griffith mentions her disappointment that no one new applied to the Health Care Services Advisory Board.
 - 4) Griffith says that she doesn't know Jessica Picone personally but called her references and all have spoken very highly of her and that she has seen her community involvement with the Teen Center. She is confident that Picone will be an asset to this advisory board.
- A) **Town Managers Report:** Dan Walker welcomes Ashlee Stoneburner and her family who is present for her swearing in tonight. Jon Simms just had his first anniversary of working here for the Town. He mentions that Jon Brown submitted a water sample for 'best water' at the Montana Rural Water Conference and the Town came in 4th place. Walker brings up meeting with Senator Flowers and Rep. Jane Gillette regarding the wastewater treatment plant project and thanks them for their time and interest on our behalf. Police Chief position will be posted starting tomorrow through May 6th. Walker reminds the council that there will be a meeting on water and sewer rates later this month as well as a meeting with Dan Clark from the MSU Local Government Center.
- B) **Advisory Board Reports:** Lisa Griffith mentions that they received two responses to the Town's Health Care Request for Proposals to operate the clinic.
- C) Council address the discussion only topic of the Health Care Service RFP selection process. Dan Walker reiterates that the Town received two proposals and asks the council for input on moving forward. Brad Schmier is present and attempts to answer their questions on how this process went forward the last time. Brad recommends that they utilize the resource that is the Healthcare Services Advisory Board in setting up the criteria for scoring the proposals from the perspective of representing what the community needs. Schmier also mentions that there was a public presentation on the part of the applicants at a public meeting and does not recollect that the public was part of the process and suggests that there is some information that has been recorded of this process. Mathews mentions that they have entertained a couple of options to 1 have the HSAB be the ones to provide the recommendation or to have a committee made up of some council members and some of the HSAB members make up the committee. Griffiths says she likes the idea of a public meeting with the presentations. HSAB member recommends having council members as well as board members evaluating the proposals and tries to answer the question about confidential information that the proposer may have asked to remain confidential. Mathews asks if Billings Clinic is a not-for-profit. Board member answers that he believes they are. McBirnie asks about the timeline and Walker says they are hoping to have some recommendations by June. Griffith clarifies that the proposals will be provided to both council members and board members. Walker says he will probably put them in front of Jane Mersen for review for confidential information first. Jan Neish asks who the two proposers are.

The meeting is adjourned. (8:10 PM)

Mayor

ATTEST:

Town Clerk

Public Services Dept. Bi-weekly Report: March 31st thru April 14th, 2022

Work performed

Equipment and vehicle updates scheduled PM's: in-services on RS-1000, 772 and 2015 Freightliner. remove vee plow, wing and ice blades off 772, replace batteries in FL 80, replace windshield wipers on durango. Trash trailer updates and corrosion control. Pressure wash vehicles and equipment. Grease zerk fittings on equipment and check fluids, pre-trip inspections (practice for final CDL testing: Shane and Sam both received their commercial driver's licenses on (4/14/22). Inspect trash trailers and empty cardboard as necessary, litter collection, weekly recycling route, check dog waste stations and restock bags. Flooring updated in both exam rooms at town clinic. Install new skylight at town park from vandal damage, replace cadet heater at park in men's restroom as well. Get ovens hooked up at UPDL. Install louver in wall at povah center to address issues of freezer overheating in the new addition. Fix drinking fountains at town hall. Move abandoned vehicles, haul away for the police department: as requested. Snow removal and cleanup as necessary, open catch basin's, clear sightline hazards, widen berms, haul to snow yard (push up piles), clear out access to fire hydrants, walking paths, skating rink. Clear pathway to well #4 and dump pit at lagoon. Start removing lights and winter decorations in central business district. Monitor snow floor and cut down as necessary, haul away debris, open road to WW lagoon, flow meter building and lift stations. Weekly problem areas inspection, monitor proper flow rates in SAS manholes throughout town. Return waste oil drums to Joe Dorch. Fix water heater for library and replace thermocouple. Reignite pilot light for water heater at town hall. Run street sweeper. Pressure wash raven debris from sidewalks throughout central business district. Pickup all trash at town park, alleyways: A & B, Boundary Street. Repair potholes along Gibbon and Electric St. Dunraven. Expose and locate gate valves for water supply line in 100 block of alley B prior to water service repair and sanitary modification for Madison Crossing (in case of emergency shutoff). Utility locates as they come through. Respond to sewer backup at 322 Hayden (4/9), verify SAS mains were flowing properly. Water service requests for 625 and 635 Gibbon Ave.

Administrative

Meetings with Planning Board. Fall River Electric and Barta Electric to discuss projects in town and make repairs, owner of PJ's Plumbing and Tri State Excavating to discuss water and sewer project at 121 Madison. Meet with Blu's cleaning services to look over water line issues in both vaults behind Block 27, Lot 2 behind Chinatown restaurant. Meet with I-WorQ's software tech Sally Stewart for training, Ryan Clark with John Deere/ RDO on assessment of heavy equipment values. Start process of getting retired equipment listed on GovDeals. Meet with Joe Moore to discuss casting pond project and timeframe on when liner will arrive. Discuss rate analysis with Montana Rural Water and meet with Bobbie Schuler on (4/14). Coordinate using the schools lift for the scheduled Mammoth Room structural evaluation at the UPDL on April 20th. Line up Mobile Mike's for service repairs on three of our freightliners. Reach out to Powell and Sons and consult with them about looking at backup generator for town offices. Reach out to

Northwest Pipe in Butte and price new water meters. Discuss scheduling of library roof replacement with Briggs Roofing. Respond to residential and business complaints, visit with residents on town wide complaints and issues. Discuss upcoming projects with Dave Noel and Town Manager. Discuss operational needs and supply updates with Senior Lunch, Two Seasons Recycling, PJ's Plumbing, American Pump & Equipment (Hydromatic LS pump), Brandon Smith at Aquapro, discuss sanitary flow information needs with Heather Walk from Archer Biologicals Inc. Reach out to Interlube, Titan Machinery and Torgersen LLC on equipment and supply needs, reach out to Apex Paving again for quotes on crack sealing the north and south streets in town as well as the grizzle addition. Get back with Sherwin Williams on traffic control painting. Verify Midco diving will be out this spring once the snow melts off to clean the inside of the water storage tank. Kickout local vagrant (Jeff Jarret) from social services who's been causing problems (3/31). Have Tri-State Excavating deliver road mix/ material for recrowning parkways and filling in washouts. Coordinate with Forsgren Engineering and Jon Brown to review best management practices for wastewater collection/ treatment facility and water distribution system. Investigate weir levels on cells A & B at lagoon. Coordinate monthly coliform/ bac- T samples with Jon Brown. Follow up on proposals for CIP projects: crack sealing for this fall, centerline painting, vehicle/ equipment replacement quotes, leasing options on equipment, concrete updates, lighting, street pole replacements. Helped Jon Brown check water service meters that are not registering/ functioning properly. Documented illegal dumping of waste oil into storm basin at Yellowstone Country Inn. Conduct weekly COVID samples (results available on the Gallatin County Health Departments website). Review city policies, procedures, collective bargaining agreement, safety protocols and codified ordinances. Review city policies, procedures, collective bargaining agreement, safety protocols and codified ordinances. Evaluate 2022 budgetary needs and submit weekly invoices. Enter timesheets and payroll for crew. Respond to WY pump status reports and dispatch to town as necessary.

From: [Jon Simms](#)
To: [Dan Walker](#); [Elizabeth Roos](#)
Subject: FW: bullet points 4-14-2022
Date: Thursday, April 14, 2022 5:00:47 PM

From: Kyle Tanner <ktanner@townofwestyellowstone.com>
Sent: Thursday, April 14, 2022 2:48 PM
To: Jon Simms <jsimms@townofwestyellowstone.com>
Subject: bullet points 4-14-2022

March 28-31, MT building codes annual training Helena
702 Electric house walk thru with fire chief to determine code violations.
April 8, planning board meeting passed 621 Yellowstone,15 Hayden ,3 N canyon
532 inspection porch footings and sheer wall
Skylight replaced on park bathrooms
321 Hayden inspection
site inspections for DRG for 220 Madison,321 Hayden,621 Sylvan circle,517 delaycy ,132
Madison
site inspection for fence 11 Yellowstone
plowing parking lots

K.C. Tanner

Town Of West Yellowstone
Deputy Public Services Superintendent
Building Codes Inspector
Code Enforcement
Townofwestyellowstone.com

From: [Dan Walker](#)
To: [Elizabeth Roos](#)
Subject: FW: Dispatch weekly report.
Date: Friday, April 15, 2022 11:29:52 AM
Attachments: [Outlook-dbl0g1om.png](#)

From: Brenda Martin <bmartin@townofwestyellowstone.com>
Sent: Friday, April 15, 2022 11:20 AM
To: Dan Walker <dwalker@townofwestyellowstone.com>
Subject: Dispatch weekly report.

Sorry I am guilty of not getting these done regularly....

- This week is National Telecommunicator Week so we have been busy celebrating all of the work that our dispatchers do.
- Tracy Slezak resigned from dispatch last week, I am working with Liz to get that job posted.
- I attended an NG9-1-1 meeting in Billings on Wednesday, the state has put out an RFP and we will be moving on to one solid system for NG9-1-1 in the future. Right now, this means that we need to make sure our MSAG, Addressing and GIS are all current and have correct information, this is something we are currently working on.
- Pily and Bonnie are busy working on the 9-1-1 for Kids program which they will be putting on for elementary age students next Thurs.
- I have been working with our new officer to get her paperwork completed before she leaves for the Academy on Monday.
- We are getting ready to start into the busier season with the Park opening.
- MT Board of Crime Control has gone live with their new reporting system so Dave and Myself are working on learning that so we can have no problems submitting our FBI reporting.



Brenda Martin

9-1-1 Center Manager

West Yellowstone Police Department

(406)646-7600 Fax (406)646-7650

Highlights for the Week of April 4-14 2022

Social Service Office

MT Community Foundation donation of \$10000.00 for the Food Bank

Dianna completed a six-hour on-line training.

Dianna attended a conference in Missoula -Montana Prevent Child Abuse and Neglect Conference

Dianna participated in a Medicare Webinar session

Computers are being used for job searches and resume updates

7 vouchers given out this week for Bus, RX or Motel

Many food donations as well as clothing donations

Loaning out medical equipment to individuals

Four Food Boxes prepared for clients

There are many job positions listed on our job board

Several people looking for housing

Several SNAP renewals applications for clients

Many individuals are coming in to assess the Clothing Bank for coats and boots

Assisted a homeless man get to Bozeman HRDC Warming Hut. Thank again to the local law enforcement for their assistance.

Finance Department – Week of 4/04/2022

Set up meeting with USDA RD staff, engineers and other WWTP staff

Fielded call from Dave Noel about the Environmental Review report that USDA RD will require

Monthly Balancing

Tracked Forsgren invoices

Provided updated Resort Tax Information and MAP Fund accounting to interested parties.

Working on Conflict of Interest and Whistleblower Policies for the Town Council

Provided budget reports for departments

Meetings:

- Town Council work session and regular council meeting 4/5/22
- Zoom meeting with Treasury staff on ARPA reporting requirements

Finance Department – Week of 4/11/2022

Assisted with Cyber Security application

Provided information from MMIA regarding employee drug testing

Initiated assistance with ClearGov for up-to-date Budget Book

Worked on docs for water and sewer rate discussion.

Worked on reporting of Local Fiscal Recovery to Treasury Dept.

Meetings:

- Monthly engineering update meeting 4/12/22
- West Yellowstone Project Conference meeting with all granting agencies 4/13/22
- Met with Jon Simms, Dan Walker, Jon Brown and Bobbie Schuler of MT Rural Water.

TOWN OF WEST YELLOWSTONE

PUBLIC HEARING CONDITIONAL USE APPLICATION 621 Yellowstone, Tri-State Excavating Limited Services Campground

NOTICE IS HEREBY GIVEN that the Town Council of the Town of West Yellowstone will conduct a Public Hearing **April 19, 2022** on a Request for Conditional Use made by Tri-State Excavating to create a Limited Services Campground by installing three recreational vehicle sites to be used as employee housing at 621 Yellowstone Avenue. The property is located in the B-3 (Central Business) Zoning District. Complete copies of the application and the Town of West Yellowstone's zoning code are available at the Town Offices, 440 Yellowstone Avenue, West Yellowstone, Montana. The Town's zoning code, Chapter 17 of the West Yellowstone Municipal Code, may be accessed on the Town's website: www.townofwestyellowstone.com.

The hearing will be held during the Town Council Meeting that begins at 7:00 PM on April 19, 2022. The meeting will be held at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana. Written testimony may be submitted until 5:00 PM on the date of the hearing to the Town Clerk at the Town Offices, 440 Yellowstone Avenue, or by mail to PO Box 1570, West Yellowstone, MT 59758, or by email to info@townofwestyellowstone.com. For further information, please contact the Town Clerk at 406-646-7795 or by email.

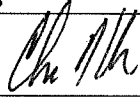
Elizabeth Roos
Town Clerk



REQUEST FOR CONDITIONAL USE

Town of West Yellowstone
Gallatin County, Montana


DATE: 3-25-2022
APPLICANT: CHRIS KACHUR TRI STATE EXCAVATING
ADDRESS: 621 YELLOWSTONE AVE WEST YELLOWSTONE
PHONE: 406 640 2056
INTEREST IN PROPERTY: RU SITES

OWNER OF RECORD'S SIGNATURE: 

1. LEGAL DESCRIPTION:
Subdivision: OLD TOWN
Block: 22 Lot: 14
Zoning District Number: B-3

2. Please state specifically the proposed conditional use including the construction, size, and all relevant details regarding the proposal. Permitted conditional uses are listed in Section 17.32.050 of the West Yellowstone Municipal Code. HOOK UP WATER + SEWER TO 621 YELLOWSTONE AVE SHOP AND ADD 3 RU SITES FOR EMPLOYEE HOUSING. CURRENT EQUIPMENT AND ATTACHMENT WILL BE MOVED TO LEASED PROPERTY LOCATED AT GRAVEL PIT ON REYNOLDS PASS TO ALLOW ROOM FOR RU SITES. SEE ATTACHED MAP FOR REMAINING EQUIPMENT PARKING PLAN

3. Application Fee: \$150.00 Paid \$150.00 Date 3/20/22
UN# 3138


Signature of Applicant
3-25-2022
DATE

For Office Use Only:
DECISION BY TOWN COUNCIL

Approved Disapproved

Mayor/Operations Manager

DATE

DRG 3-17-22 meeting

COPY

Need Conditional Permit and has to have Council approval + health dept
Then DRG again Then put in for SFE

1" line water connect shop + 3 RV sites

\$ 8400 sewer

\$ 2500 water

\$10,960 Total need Fig



Application for Zoning Permit

Town of West Yellowstone 440 Yellowstone Avenue PO Box 1570 West Yellowstone, MT 59758 info@townofwestyellowstone.com	406-646-7795	Administrative Use Only Date: <u>3/4/22</u> Accepted by: <u>ER</u> Fee: \$ <u>200.00</u> Cash/Check#: <u>2400</u> Zoning Permit # _____
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**A Zoning Permit is required for all new construction (residential or commercial), additions, renovations, relocation of a structure, or erection of a fence within Town limits. Submit this application and all required information to the Town Offices. Fees shall be paid according to the current schedule - contact Town Offices for fee information.

1. **APPLICANT(S)** [owner of land or building, or person(s) authorized to represent the entity that is the owner of record, and to whom copies of all correspondence are to be sent]:

Name: CHRIS KACHUR
Mailing Address: PO Box 853
City/State/Zip: WEST YELLOWSTONE MT 59758 Phone: 406-640-2096
Email: CHRIS.KACHUR@GMAIL.COM

2. **OWNER OF RECORD** (If different from Applicant):

Name: _____
Mailing Address: _____
City/State/Zip: _____ Phone: _____
Email: _____

3. **LEGAL DESCRIPTION OF PROPERTY:** [the land or building that the petition is applicable to for this property owner/applicant]:

Street Address: 621 YELLOWSTONE AVE Subdivision: OLD TOWN
Block 22 Lot: 14 Lot Size and Dimensions: _____ Acres/Square Feet (circle)

4. **USE AND OCCUPANCY:**

What is the use of the building or property? (list all) BUILDING IS WORK SHOP
Is this building or property mixed use? YES NO
If more than one use, please describe: SHOP EQUIPMENT STORAGE
What is the occupant load? 3 Number of parking spots on site? 6
Number of buildings (Dwelling Units): 3 Number of Bedrooms (Sleeping Units): 3

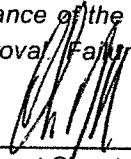
5. ATTACHMENTS: Please attach the following:

- Detailed site plan showing the lot dimensions, acreage, and location of the property lot. Include building and/or wall setbacks, building dimensions and parking spaces available.
- A detailed description of the project which must include a legal description of the property lot upon which the construction, addition, relocation of a structure, remodel or erection of fence will take place.
- A legal survey may be required if the setbacks are in question.

If your proposed building project does not meet the requirements as set forth above, you must apply for a variance. A separate variance application is available from the Town Office

Submit this completed application and accompanying documentation to the Town Office along with the application fee.

I hereby certify that the information submitted herein, on all other submitted forms, documents, plans or any other information submitted as a part of this application, to be true, complete, and accurate to the best of my knowledge. The signing of this application signifies permission for the Town of West Yellowstone officials and representatives to visit the property during the review. I understand that upon issuance of the Zoning Permit, any modifications to the project must be re-submitted to the Town for approval. Failure to do so may result in the project being halted and fines issued.



Applicant Signature

3-4-2022

Date

Applicant Signature

Date

Property Owner Signature if different than Applicant

Date

Final Approval – Official Use Only

Town of West Yellowstone - Inspector

Date

Notes/Conditions

DRG _____

Planning Board _____

Town Council _____

Project Description

Please provide a detailed description of the project. Clarify whether this project is new construction or a remodel and if there are any existing structures, businesses, or uses that already exist on the property.

WOULD LIKE TO PUT IN 3 RV SPACES AND CONNECT
WATER AND SEWER TO LOT

9
WELL
INI &
TRUDY

MCCRAY
INVESTMENT

MIER
LD'D &
RIENE
M LP

KACHUR
CHRIS

SEELY
CLYDE &
LINDA FAM
L'IMPARTNERSHIP

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3D

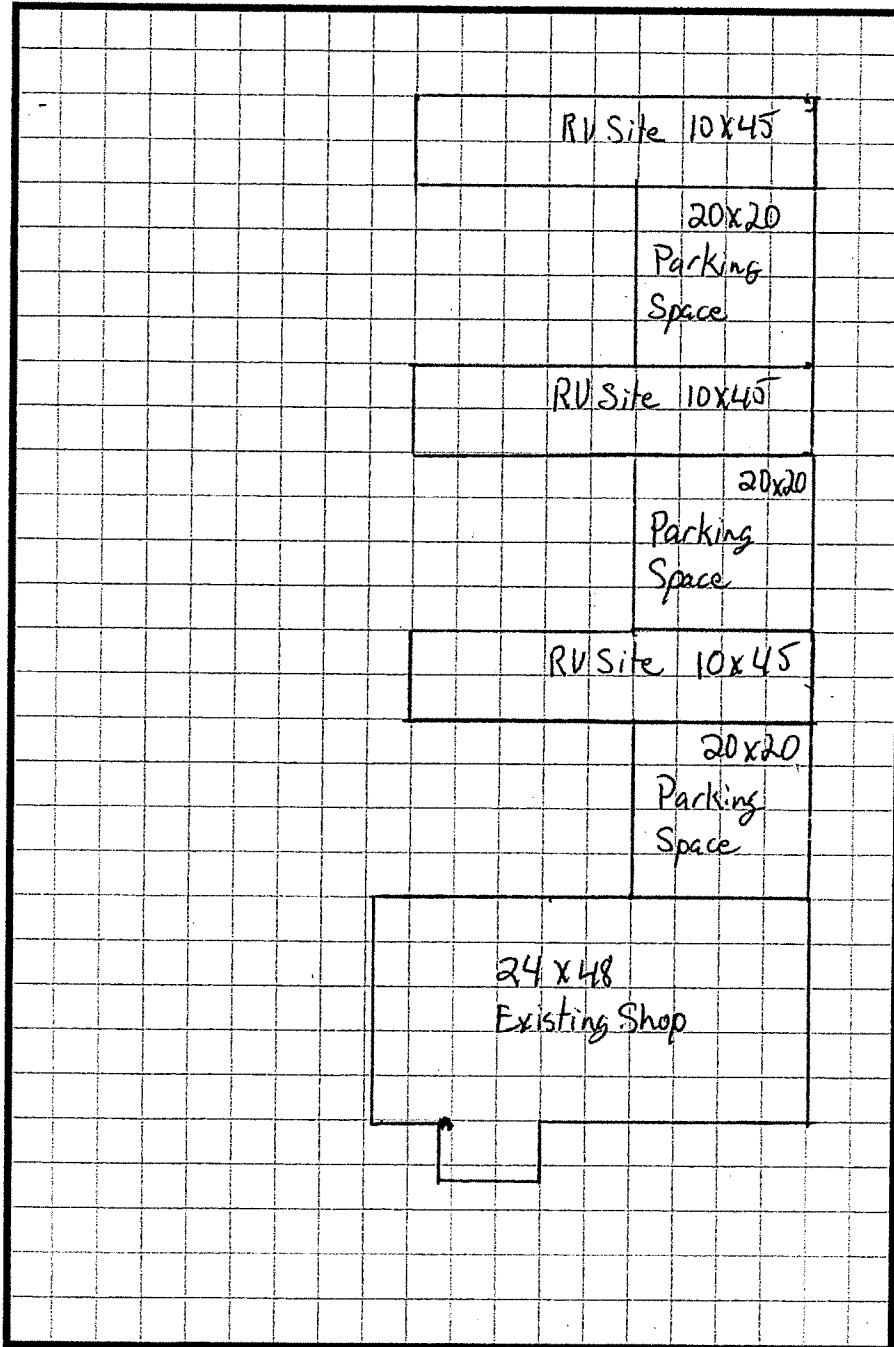
Hyb



50 ft 44.65921, -111.11166
Elevation

Site Plan

Business Name: Tri State Excavating
Business Owner: Chris Kachur
Business Street Address: 621 Yellowstone Ave
Block: 22 Lot: 14 Subdivision: Old Town



Scale: 1 inch = 20 feet

Note: This grid represents a standard Town lot, 100 feet by 150 feet.



THE TOWN OF

WEST YELLOWSTONE

Marketing and Promotion Fund Advisory Board (MAPFAB)

RECOMMENDATION TO TOWN COUNCIL (RTC) FOR AWARD APPROVAL

Event or Project Applicant: _____

Event or Project Name: _____

Date Submitted: _____

Date Approved by MAPFAB: _____

Requested Funding Amount: _____

Approved Funding Amount: _____

Comments:

Recommendation submitted by: John M. Greve, MAPFAB Secretary

This MAP Fund Award Recommendation is approved by the Town Council

This MAP Fund Award Recommendation is not approved by the Town Council

Signature _____

MAYOR OR APPOINTED REPRESENTATIVE

Date _____

Comments:

Copy 1 – Town Clerk

Copy 2 – Town Council

Copy 3 – MAP Fund Advisory Board



Marketing and Promotion (MAP) Fund APPLICATION COVER PAGE

APPLICANT INFORMATION

Applicant Individual or Organization: Wild Bill Productions

Event or Project Contact Person: Katrina Mann

Address: P O Box 2092 West Yellowstone MT 59758

Phone: 406-640-0725 Email: kmann@hibernationstation.com

Application Submission Date: 03/14/2022

EVENT OR PROJECT INFORMATION

Event or Project Name: Wild Bill Days MT

Location of Event or Project: 174 Oldroyd Rd West Yellowstone MT 59758

Date(s) of Event or Project: 07/16/2022

Estimated Total Event or Project Cost: \$97,600.00

MAP Fund Amount Requested: \$28,000.00

SECTION 1 · PROPOSED EVENT OR PROJECT SUMMARY

Describe or explain your event or project. Provide enough detail so that those reviewing the application can comprehend or visualize the full scope of your event or project.

Wild Bill Productions was established in 2014 bringing winter shows to West Yellowstone. During the two years we did our winter shows proved to bring a large number of attendees to our small town. We have since shifted to a summer show in conjunction with the local rodeo, and we're happy this year will be our 4th annual summer event. What makes Wild Bill Days different from other special events? We are here to make a difference, to change lives! We live in a time so many things bring anything but joy and charity. It ' s our mission to change that and do what we can in our little community to make a difference. Over the years we have raised over \$50,000.00 in chosen charities such as the Local Football team, and help covering medical expenses for multiple deserving families facing unexplained circumstances. Wild Bill Productions has booked national talent, such as Blackhawk, Confederate Railroad, Warrant, Jackyl, Clare Dunn, Chris Janson, and Sawyer Brown to just name a few. These artists come to our community spend a week in hotels, restaurants, bars and enjoying what West Yellowstone provides. All of these artists have advertised their shows as well as their time spend on their social media platforms which has been viewed by millions. It hasn ' t stopped there; we have been recommended as one of the top production companies to work with in the business something we have worked hard for. With these ratings we have artists now contacting us wanting to come to our event and working to book with us in future shows. Special events and Festivals have proven to be an important part of the state economy. We know this is something that can and will be a destination event for years to come. After our 2021 show we had such an outpour of support and people wanting to be a part of making a difference. Currently we are working with world circuit athletes that are trying to route their rodeo schedule to our show. Should our goals be reached to schedule these athletes there will be a large following into our local economy. We currently have some large Artists that are coming this summer that also plan to be in our area for up to a two-week period of time. What does that mean for us? Local business and national advertising for no cost.

SECTION 2 · PROPOSED TIMELINE

- Provide your event or project schedule that identifies timelines for actions such as planning, construction, promotion and implementation of activities necessary for your event or project.
- Provide a schedule of events/activities occurring during your event time period.

Wild Bill Days MT Schedule -Goal date for announcement and ticket sales, March 18th

-Marketing such as TV, Radio and social media starting as soon as Event is announced and tickets go on sale.

-Marketing Campaign until day of show

-Set up will begin July 11th

-Event set up completion July 15th

Event Schedule

Doors open 4pm

Rodeo 5pm

Concerts start @ 7pm

Concerts end by 11PM

SECTION 3 · PUBLICITY, PROMOTION, MARKETING

Describe how your event or project will be promoted or marketed to visitors, residents or participants. West Yellowstone, Montana or West Yellowstone, MT is to be listed, identified or present in all forms and methods of promotion and marketing of your event or project.

Marketing will be started as soon as show announced Apx March 18th

Methods of Marketing Social Media

TV

Radio

Posters (located within a 150 mile radios)

SECTION 4 · PROPOSED BUDGET

- Provide a detailed line item budget for your event or project.
- A Budget Template can be downloaded [here](#) or requested by email or in person from the Board member contact and adapted for your event or project. Use of this fill in the blank Template isn't required, but is provided as a convenience for applicants who want to use it.
- Your budget should include projected income from all sources, including income from requested/applied for grants, awards, donations, contributions and sponsorships.
- Identify the amount of MAP funds you are requesting and the expenses that will be paid in part or in full with MAP funds.
- **Your request can't exceed 35% of your event's or project's total budget or \$40,000 maximum. It is within the Board's discretion to consider additional funds.**
- All budget expenses must be subsequently supported with invoices, bills, receipts, etc.
- It's beneficial for an applicant to contribute a percentage of entry fees, registrations, admissions etc. to an event's cash prizes/purse. MAP funds can be used to pay for cash prizes/purse. Requests for reimbursement of this type of expense must include a list of individual cash amount winnings, names and signatures of winners and their contact info. Also note: Check current state and federal tax regulations for payout amounts that require you to issue an IRS Form 1099 to individuals.
- MAP funds can be used to pay for administrative expenses. Click on this [link](#) to view Allowable Admin. Expenses.
- MAP funds may not be used for purchasing liquor or funding the distribution of liquor.
- Even though we ask you to submit a detailed line item budget, you can request disbursement or reimbursement in any amount for any approved expense, as long as the amounts requested aren't more than the approved amount of total funding.

MAP Fund monies are generated from the collection of resort taxes. When applicable, please collect resort taxes for your event or project. If you're uncertain as to whether or not your event or project will be subject to remitting resort taxes, check with the town offices.

SECTION 4 · PROPOSED BUDGET

Income Total Income

Sponsors	\$12,000
MAP FUND	\$28,000
Admissions	\$35,000
Vendors	\$600
Parking	\$500
Merch	\$2500

Total Income \$78,600

Expenses

Bands	\$51,000
Stage & Sound	\$13000
Backline	\$3500
Insurance	\$3800
Advertising	\$15000
Tents	\$2000
Trash	\$250
Merch	\$2000
Fuel	\$500
Website	\$1000
Food	\$2000
Tickets	\$250
Porta Potties	\$500
interest	\$1000
Office supplies	\$150
CC Fees	\$ 550
Wire Trans fees	\$ 100
Security	\$1000

Total Expense 97600

**Planned Expenses to cover should MAP Fund be awarded are as follows

*\$15,000.00 Advertising

*\$13,000.00 Bands/Entertainment

SECTION 5 · APPLICATION REVIEW CRITERIA

Applications will be reviewed against multiple criteria. Please provide answers to the following questions:

- 1 What are the economic, cultural, social and/or aesthetic impacts and benefits of your event or project on visitors, residents, businesses, organizations or other interests in the community and surrounding area?

Wild Bill Productions has worked hard over the years putting together events with one goal Giving Back! It has been our mission not only to give back to a specific family or group that has needed additional help, but to also bring something back to our community.

This area is our home and location of multiple businesses. We strive every year to look for ways or avenues to bring more to this area. With the passion we have in these events we know it has and will continue to change our town.

As mentioned, additional advertising is done bringing our small town to millions of followers from all of the talent we book annually. Many of these artists have returned to West Yellowstone with families or friends. This year our Talent has booked a week prior to our show and a week after to enjoy the park and West Yellowstone area.

Rodeo has a large following in the Western States, this portion of our event also offers additional advertising and business in West Yellowstone. Over the last couple years our summer show has had 70-80 contestants competing during the event. All of which bring family and friends that are going into town to purchase, food, drinks, and lodging.

Outdoor Festivals have proven and are a large part of Montana's Economy. It ' s our vision to become that as well. We know through word of mouth, and advertising our venue has and will continue to be a destination.

The local residents work so hard year-round providing a place for visitors to enjoy, our event provides a good time for our locals and visitors. Something different! This also gives those attending to be a part of something bigger, to make a difference in someone ' s life.

SECTION 5 · APPLICATION REVIEW CRITERIA

- 2 If not answered in the previous question, then please list the methods and estimates by which you'll determine or measure the success of your event or project, i.e. increased, additional, new or different attendance, admissions, registrations, hotel stays, marketing, website hits, partnerships and sponsorships, fund raising, aesthetic appeal etc.

Methods and measurements on our success are as follows

We have found over the years having support from Local businesses, the City of West Yellowstone and the offered Grants are some of our largest successes and give us the chance to continue doing what we love and building this amazing opportunity. Being awarded the requested Map Fund Grant would be a massive success for our venue.

Sponsorships not only with funds donated, but the items different businesses and individuals offer for the Auction that is the main fund-raising event for Wild Bill Productions. This has been the largest driving force in helping us give to those Charities or Individuals in need.

Vendors* Having the presence of small businesses helps build this event, each year we have been adding more and we see this as a success we hope continues to grow.

Funds raised for the given cause that specific year is a big success. This has been and will continue to be our biggest focal point on the show 's success. Our venue being created and based on being able to give back and change lives.

We then look over ticket sales and where we can continue to grow and improve whether that improvement is in marketing or changes needing made to the venue. Ticket sales are a big factor in helping pay for the venue in order to continue our event.

- 3** Has your organization received MAP funding in the past? If so, how many times and for what event(s) or project(s)?
Have all vendors and expenses been paid associated with the event(s) or project(s)?

Yes we recieved funding for our winter shows in 2015 and 2016.

All vendors and expenses have been paid

- 4** Can your event or project proceed without MAP funds?

We can however the continued losses in building our venue may prove to be difficult and potentially cause the end of our events.

- 5** If your event or project is approved for funding, how will you acknowledge the receipt of MAP funds as a funding source? The MAP Fund consists of Resort Tax funds paid by town businesses. Once an award is approved, marketing methods need to indicate, "Supported by West Yellowstone Businesses"

our event be funded we will acknowledge the receipt of MAP funds on all advertising with provided local or materials given.

SECTION 6 · APPLICATION SUPPORTING DOCUMENTATION

Provide any supporting documents, plans, pictures etc. that might be helpful to MAPFAB in reviewing and understanding your event or project. If this is a reoccurring event or project that received MAP funding last year, then please provide a copy of last year's Outcome Report.

Certification

Applicant Individual or Organization: Wild Bill Productions

Event or Project Contact Person: Katrina Mann

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature _____

Name (printed) Katrina Mann

Title Owner

Date 03/14/2022

FOR OFFICE USE ONLY

Application approved by MAPFAB for total requested amount of _____ Date _____

Application approved by MAPFAB for only _____ of total requested amount Date _____

Application not approved by MAPFAB Date _____

Reason:

_____	_____	_____
_____	_____	_____
_____	_____	_____



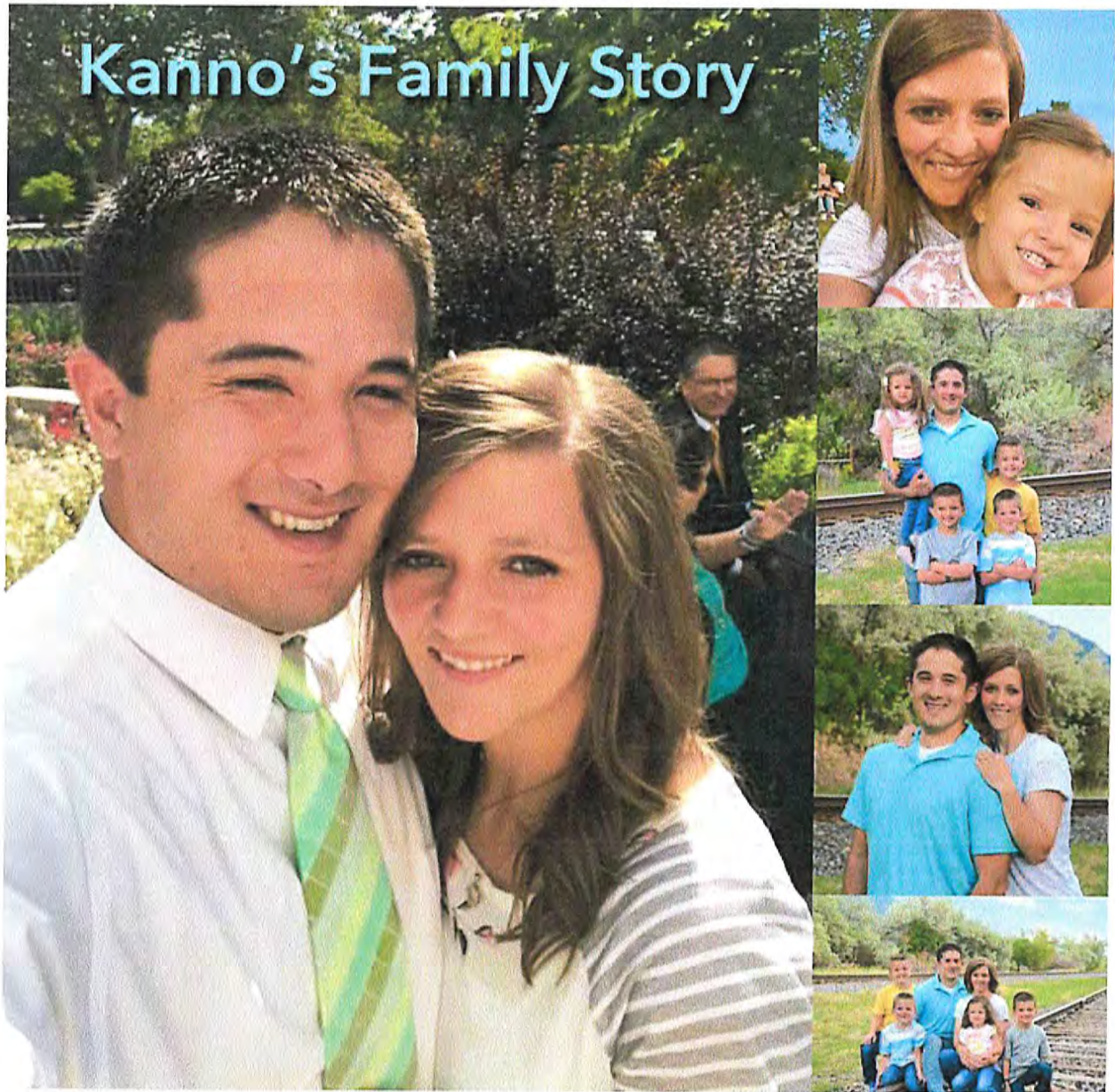
Concerts and Rodeo are our passion! With passion comes hard work and dedication that is exactly what we pride ourselves in. We couldn't be more excited than we are to bring in something fresh and new to the greater Yellowstone Area.

This year's concert line-up includes Country rock bands Cory Marks and Tyler Farr. Gates open at 4pm with a lineup of family fun activities, food, drinks, and more!

Why would your company benefit from sponsoring Wild Bill Days MT? The answer is simple. Our goal is to bring additional people to West Yellowstone, MT. As well as making a difference in the lives of others! Every year we choose someone to donate to, this year we will be donating to a young girl whose life was forever changed with an accident resulting in burns across her body. She is a vibrant child who has a will to live and that she will! However, her family is still undergoing massive medical debt with more on the horizon, it is expected that she will undergo 15-20 more surgeries.

This year we are excited to have a chance at raising funds for a very deserving family (more information to follow) Finalizing details

Together, let's bring a great show that leave people in awe and planning their next trip with our annual shows. Please see inside for additional details about the shows and available sponsorship packages.



This year we are raising funds to help this young family in their times of need. Todd has become a single father of four young children ages nine and under. This family's life shifted drastically when they lost their wife and mother tragically in a car accident just months ago. Todd has dedicated his life in acts of serving others and we couldn't be more honored and grateful for the opportunity to help give back. Please see his story below.

Brekel was one of the most loving and kind people you will ever meet. Throughout our marriage we were blessed with the opportunity to bring 4 amazing children into this world. Tadashi 9, Treydon 7, Booker 6 and Breklynn 4. The kids are her world! Nothing brought a bigger smile to her face than watching the kids learn and grow, we have comfort knowing she continues to smile down on us. It didn't matter how big or small the

accomplishment was for the kids and I, she made sure we felt special for it and how proud she was of us. She is our biggest fan.

I have had severe migraine issues for most of my life and they got to the point that we made the decision it wasn't safe for me to continue as a State Trooper for the Utah Highway Patrol. I spent a lot of time in pain and not contributing like I wanted to. I know it was hard on my family, but Brekel kept everything going. She worked a full-time job and then took care of the kids. She did everything she could to try to help me feel better and it broke my heart listening to her pray for some relief for me. She stood by my side through that trial and helped find a solution for my migraines. November was the year mark since figuring something out. Allowing me to go back to work full time and it would have given her the opportunity to be home with the kids. Although she isn't here with them on earth, I have no doubt that she is with them every day.

Her family was very important to her and she wanted to make sure her siblings, parents and grandparents were always taken care of. She helped cook meals for her grandparents and pick peaches with her twin. Her little sister was her best friend and they helped each other through a lot of things in life. They took turns babysitting each other's kids so they could have date nights, went to the splash pad on a regular basis during the summer and would meet up most days at their parents to take care of their Grandma and Grandpa.

Brekel was my best friend and I knew I was going to marry her after our first date. We dated only 9 days before we got engaged and were married 2 months later. Even with all of the trials that come in life, we never had an argument. People often don't believe us on that but those that know us understood. We may have had disagreements but we would work through them because we always wanted to put the other person first. We had eleven wonderful years and for that I am eternally grateful.

I am so very grateful for all of the family and friends that have supported us and loved us through this time. I knew we had a good group around us, but I didn't realize how big it really was. They say tragedy brings people closer together and for us that is true. We have grown many relationships on a deeper level than ever before.

I am continuing every day to do all I can for my children. I am helping them to know that it's ok to miss mommy and to cry when they need too, while working on ways that we can cope and keep fighting. We have a saying that we have had for years and it's "Kanno's never quit." Brekel's favorite song was "The Champion" by Kelly Clarkson and Ludacris. This has become the song for our family to give us strength to fight through the hard times and to do it for mommy. I can't tell you how many times we have listened to that song, my kids love to sing that song. People say that I'm carrying on with unbelievable strength, but I don't feel like I am. I feel like I am giving it my all, doing my best to help my kids and to keep us all moving forward in life, never forgetting mommy but fighting forward. Something that comes to mind is a picture of the

father taking out a puzzle piece of their silhouette and giving it to their kids to make them whole but there is a piece of their puzzle that I will never be able to fill. I will do my best to continue to honor Brekel's memory, to help raise our children in the way we wanted and that we strived for together, to help them accomplish their goals and work towards their dreams.

Brekel was the person that many strived to be. Her heart, love, compassion, dedication, passion and soul were given to those she loved without hesitation and in doing so everyone knew that they were loved. We will all continue to strive to be like Brekel and live the life she would want for us.



Tyler Farr Authentic and unapologetic, Tyler Farr records songs he would listen to in his truck—windows down, sound up. It just so happens country music fans want to hear the same songs. Without pandering or compromise, Farr's powerhouse vocals, real-guy relatability, and willingness to mine emotional themes and personal imperfection resonates with people searching to find themselves in the music that underscores their daily routines and future dreams. Farr signed his first recording contract in 2012 and released his debut album, *Redneck Crazy* in 2013. The record landed at No. 2 on the Billboard Country Albums Chart and No. 5 on the Billboard Top 200. Farr's Platinum-selling title-track "Redneck Crazy" launched back-to-back No. 1 singles, including his first No. 1 as a songwriter, with his Platinum-certified hit "Whiskey in my Water." His sophomore album, *Suffer in Peace* released in 2015, followed suit, also making its debut in the Top 5 on both the

Billboard Top 200 Albums and Billboard Country Albums charts, which made Farr the only solo male Country artist in a decade to have his first two studio albums debut in the Top5 on the Billboard200 chart. Farr has charted three #1 hits (“Redneck Crazy,” “Whiskey in My Water,” and “A Guy Walks into a Bar”) and has been included in CRS New Faces of Country Radio and was nominated for Music Row’s “Breakthrough Artist of the Year.” He has also earned coveted slots touring with Jason Aldean, Florida Georgia Line, Brantley Gilbert, and Luke Combs. Media outlets paid attention with Rolling Stone calling Farr a “no-frills musician who pours his drinks as hard as he pours his heart into his songs.” In March 2019, Farr signed a new record deal with BBR Music Group under Jason Aldean’s Night Train Records imprint, where he is solidly in the driver seat with his favorite songs on the radio. Aldean and Tyler are currently in the studio finalizing music for an upcoming full album. Farr’s latest single, “Cover Girl,” was recently released to all digital streaming platforms and tackles the harrowing issues of domestic violence and the lasting impact on the lives it touches



Mixing country music with the hard-hitting stomp of rock & roll, Cory Marks prepares to release new music. Full of autobiographical storytelling, guitar-driven anthems, drinking songs, and breakup ballads, his songs are rooted in the influence of Cory's hometown, where he grew up surrounded by the salt-of-the-earth residents of North Bay, Ontario. It was there where he began playing drums at ten years old. Whenever he wasn't banging along to songs by Deep Purple, Ozzy Osbourne, and Rush, he was listening to his parents' country records, developing a deep appreciation for outlaws like Waylon Jennings and Merle Haggard. Those two genres — classic country and amped-up rock — would eventually join forces in Marks' own music, earning him a string of gigs with heavyweights like Toby Keith and Brantley Gilbert along the way.

Before launching his songwriting career, and changing the trajectory of his life, Marks would prove himself in the hockey rink and pursue dreams of becoming a fighter pilot. He strapped on his first pair of skates at 3 years old, eventually earning a spot on the university hockey team at Royal Military College, and was a dominating presence on the ice, thanks to his 6-foot 1 inch, 220-pound frame. Prior to attending college, he enrolled in a private pilot school where he logged in almost 100 flight hours and eventually had the opportunity to fly one of those hours with the Canadian Forces Snowbirds in the summer of 2017. He continues working towards his private pilot license.

While in college, he never stopped playing music but did so privately... that is, until he joined his teammates at a local bar one night, and found himself pushed onstage when the regularly-scheduled musician took a break. "My friends knew I played a little music, and they were chanting for me to do some songs," he remembers. "It was a packed little bar. I did two originals and two covers, and afterward, people were coming up to me and asking where I was playing next. I didn't have an answer for them, because this was literally the first time I'd ever sung in front of anyone." Cory began making weekly trips to the bar, hopping onstage with each visit. As time went on, he wrote a new batch of songs, hit the road, and hasn't looked back since.

A road warrior, Cory has built a strong following not only in Canada, but also

in America, where he has been recording with award-winning producer, Kevin Churko. Along with Kevin's son Kane – the Juno Award-winning producer and songwriter, the three of them worked together in Churko's Las Vegas studio, capturing the energy and electricity of Cory's live show. It was a natural partnership. Like Cory, Kevin had grown up playing drums, eventually expanding his career to include collaborations with country artists like Shania Twain and rock icons like Ozzy Osbourne. "We both appreciate country music greats like Merle Haggard and Waylon Jennings, but we love the heavier side of rock & roll and metal, too," Cory says of his producer and mentor. "We decided to mash it all together. It's funny, because when I was growing up, my favorite records were Ozzy records. I dreamt of having that kind of production on one of my own records. Sure enough, seven years into my career, I've partnered with the producer who worked on all those albums. What a cool circle."

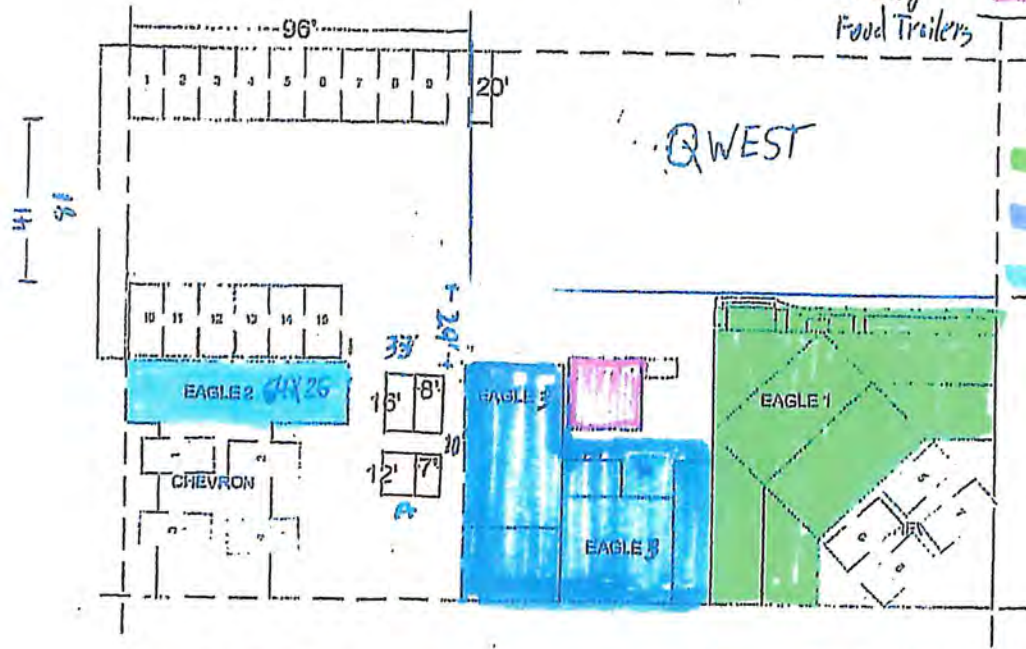
Planning board
 approved
 date 4-8-2022 XCT

SITE MAP

	Total with storage
maslie	5424 sq
Brother	3733 sq
nephew	1664 sq
Housing Food Trailers	949 sq

Retail space

Green	2,912
Blue	1,932
Cyan	1,225
Total	6,069 sqft



3 N CANYON STREET

01/12/2022

1

SCALE: 1/32" = 1'-0"

- (1) FOOD TRUCK - SIZE 7FT X 12FT (A) The Falafel Spot
- (1) FOOD TRUCK - ESTIMATE SIZE 8FT X 16 FT (B) TBD
- (17) PARKING SPOTS - 10FT X 20FT EACH

General Business parking $3.6^* \times 6,069^{sqft} \div 1000 = 21.84$
 22 space needed
 Have 24 spaces



ZONING SITE PLAN INFO

TOWN OF WEST YELLOWSTONE

Address 3 north canyon

Name and Business falotel spot - Eagles Property

Zoning Block B-3 Use Commercial OR Residential

Building Permit State OR Town of West Yellowstone

Units and Classification Use _____

Parking Existing 24 Required 22 Buy in lieu of Ø

Drainage _____

SFE Existing _____ Required _____ Buy _____

Units and Classification _____

Water and Sewer Connections Yes No # _____ Cost _____

Town Engineer Letter _____

Madison Addition Assoc. Letter _____

Set Back Required _____ Commercial _____ Residential 10' from Building

Fire Wall Requirements Yes No Where 1hr 2hr

Sprinklers Yes No

County Requirements _____

Use Town Property for Entrance Yes No

Stipulations 2 Trailers must be 10' away from buildings
mobil food Trailers must be moved from property every day

Existing Issues _____

*Planning Board Approval
April 18, 2022*

Project Description

Please provide a detailed description of the project. Clarify whether this project is new construction or a remodel and if there are any existing structures, businesses, or uses that already exist on the property.

This zoning permit application is to add an additional food to 3 N Canyon St, W Yellowstone which would bring the total number of food trailers to two. This would be the only addition to the property which includes:


- 2 gas stations (both chevrons)
- Eagle 1 - This is an operating grocery, souvenir and gas station. All these already exist and won't change.
- Eagle 2 - This is an operating grocery, souvenir, and gas station.
- Between Eagle 1 and Eagle 2 will be The Falafel Spot food trailer. (License pending fire department approval.)

(Please see site map for property details.)



Town of West Yellowstone Business License Application

Business Name: Buffalo Rider Trading Company LLC
 Applicant: Daniel Korhiker
 Contact Person: Daniel Korhiker
 Mailing Address: P.O. Box 280
 Physical Address of Business: _____
 Phone Number: (954) 632-7016 Fax Number: _____
 Email Address: danny93kor@gmail.com Website: _____

Signature of Property Owner of Record: Mosie 

Subdivision: old town
 Block: _____ Lot: _____

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate Town/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Retail and convenience store. (not gas)

Business License Fee: \$ 50.00
 Resort Tax Bond: \$ 500.00
 Total Amount Due: \$ 550.00


 Signature of Applicant

 Signature of Applicant
12-9-21
 Date

FOR OFFICE USE ONLY					
Date Approved: _____	<input type="checkbox"/> Town Council	<input type="checkbox"/> Administration	_____		
Date _____	Check # _____	Amount \$ _____	License # _____		
SCN _____	BLP _____	STX _____	RDX _____		



Town of West Yellowstone
Business License Application

Business Name: The Grilled Cheese Spot
 Applicant: Sarit & Isaac Kimchi
 Contact Person: Sarit Sela Kimchi (212) 920-4024
 Mailing Address: 3101 N. Country Club Dr Apt 111 Aventura, FL 33180
 Physical Address of Business: 3 N Canyon St W. Yellowstone, MT 59758
 Phone Number: 212.920.4024 Fax Number: -
 Email Address: falafelspot.mt@gmail.com Website: -

Signature of Property Owner of Record: [Signature]
 Subdivision: S34, T13S, R205E
 Block: 28 Lot: 9 and 10

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate Town/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

This business is a food trailer so equipment will be stored inside trailer. The food trailer will be located next to the Eagles store during business hours.

Business License Fee: \$
 Resort Tax Bond: \$
 Total Amount Due: \$

[Signature]
 Signature of Applicant
[Signature]
 Signature of Applicant
4/14/2022
 Date

FOR OFFICE USE ONLY					
Date Approved:	<input type="checkbox"/> Town Council	<input type="checkbox"/> Administration			
Date	Check #	Amount \$	License #		



Town of West Yellowstone
Business License Application

Business Name: The Falafel Spot

Applicant: Itzhak Kimchi

Contact Person: Itzhak (Isaac) Kimchi

Mailing Address: 3101 N. Country Club Dr Apt. 111 Aventura, FL 33180

Physical Address of Business: 3 N Canyon St W. Yellowstone, MT 59758

Phone Number: 954.980.9238 Fax Number: none

Email Address: the.falafel.spot.montana@gmail.com Website: none

Contact #2
Sarit Sela
212.920.4024

Signature of Property Owner of Record: [Signature] Moshe

Subdivision: S34, T13S, R05E

Block: 28 Lot: 9 and 10

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate Town/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

This is a mobile food truck with no outdoor seating. To go only. This will be a falafel food truck which is vegetarian and vegan.

Business License Fee: \$ _____

Resort Tax Bond: \$ _____

Total Amount Due: \$ _____

[Signature]
Signature of Applicant

Signature of Applicant

07/29/2021
Date

Date Approved: _____				FOR OFFICE USE ONLY			
<input type="checkbox"/> Town Council		<input type="checkbox"/> Administration		Date _____		Check # _____	
Amount \$ _____		License # _____		SCN _____		BLP _____	
STX _____		RDX _____					

PB Approval 8/11/21 8/17/21 ER
TC Approval contingent on



Retail Food License Application

Montana Department of Public Health & Human Services
Food & Consumer Safety Section

- Establishments with 2 or fewer employees working at any one time (\$85 license fee)
- Establishments with more than 2 employees working at any one time (\$115 license fee)
- E Stop License? (Fees collected by Department of Revenue)
- **Make check payable to – Montana Department of Public Health & Human Services (MDPHHS)

Please Print

Licensee Name (Business Owner) Itzhak Kimchi

Establishment Name The Falafel Spot

Establishment Location Address 3 North Canyon Street

City West Yellowstone Zip Code 59758 County Gallatin

Mailing Address (if different from above) 3101 N Country Club Drive Apt 111

City Adventura Adventura State FL Zip Code 33180

Establishment Telephone _____ Owner/Corporate Telephone 954-980-9238

Establishment Fax _____ E-mail address falafelspot.mt@gmail.com

I hereby certify that the information I have supplied above is true and correct.

Licensee Signature *Sair Seb* Date 7/28/2021

**Regulatory authority must submit applications with fees to DPHHS/FCSS.
DPHHS will not accept license applications directly from applicants.**

This section is to be completed and signed by the Regulatory Authority Only!

Type of Establishment (Check one or more – the fee is the same regardless of number checked)

- | | |
|--|---|
| <input type="checkbox"/> Food Service Establishment (1) | <input type="checkbox"/> Water Hauler (8) |
| <input type="checkbox"/> Tavern or Bar (2) | <input type="checkbox"/> Perishable Food Dealer (9) |
| <input type="checkbox"/> Meat Market (3) | <input type="checkbox"/> Food Service / Catering (10) |
| <input type="checkbox"/> Bakery (4) | <input type="checkbox"/> Food Service / Delicatessen (11) |
| <input type="checkbox"/> School Cafeteria (13) | <input type="checkbox"/> Produce (12) |
| <input type="checkbox"/> Food Manufacture – Onsite Retail Only (6) | <input checked="" type="checkbox"/> Mobile (7) |

Seasonal Yes No Dates Open April to November

Water Supply Public, PWSID # 1964001 Sewage Treatment Public Town of West Yellowstone

Private, Test Results Satisfactory? Yes No Private, Permit # _____

Previously Licensed Yes No Former Name of Establishment _____

Previous License Number _____ Last Calendar Year Licensed _____

License Limitations and Restrictions _____

(The above statement will appear on the printed license identifying restriction with this license)

Signature of Regulatory Authority *Vera Samuelson*
(Signature verifies compliance with applicable statutes and rules for this establishment)

Printed Name of Regulatory Authority Vera Samuelson Date 07/28/2021

Please do NOT staple check or money order to license application